



**DEPARTMENT OF VETERAN AFFAIRS
Service Area Office Central Region
708 South Third Street, Suite 108E
Minneapolis, MN 55417**

**PAST PERFORMANCE QUESTIONNAIRE
CENTRAL REGION MEDICAL GRADE LIQUID BULK OXYGEN**

Please fax, e-mail or mail the completed questionnaire to:

Department of Veterans Affairs
Attn: VA240C-15-R-0005
708 S. Third Street, Suite 108E
Minneapolis, MN 55415

Attn: ATTN: Christi Hamblen
Fax: (612) 338-1274
E-mail: VHACOSAOCentralRegionContractStaff@va.gov

PART I - CONTRACT IDENTIFICATION

(To be completed by Offeror prior to sending to Past and Present Performance Reference)

- (a) Contractor: _____
- (b) Contract number: _____
- (c) Contract type: _____
- (d) Was this a competitive contract? Yes _____ No _____
- (e) Period of performance: _____
- (f) Initial contract price: \$_____
- (g) Current/final contract price: \$_____
- (h) Potential and actual number of facilities served: _____
- (i) Description of service that were sub-contracted: (Please include any unusual requirements.)
- (1) _____
- (2) _____
- (3) _____
- (4) _____

Attachment D

FOR OFFICIAL USE ONLY

(j) Of those services provided, were there significant performance issues in one or more provided services?

(k) Indicate delivery frequency: _____

(l) Description of services that were sub-contracted off-site:

(m) Indicate any performance issues with sub-contracted services?

CONFIDENTIAL

PART II - PAST PERFORMANCE ASSESSMENT

(To be completed by the Past Performance Reference and submitted directly to the Government)

Please indicate your satisfaction with the contractor's performance by circling the appropriate letter using the scale provided. This scale is defined as follows:

Performance Confidence Assessment

Substantial Confidence	Based on the Offerors performance record, low risk exists that the contractor will not successfully perform the required effort. Past performance effort involved much of the size, scope, and complexity this solicitation requires and quality met or exceeded standards.
Satisfactory Confidence	Based on the Offerors performance record, moderate risk exists that the contractor will not successfully perform the required effort. Past performance effort involved some of the size, scope, and complexity this solicitation requires and quality met or exceeded standards.
No Confidence	Based on the Offerors performance record, substantial risk exists that the contractor will not successfully perform the required effort. Past performance effort involved very little of the size, scope, and complexity this solicitation requires and/or quality did not meet standards or no relevant past performance examples were provided.
Unknown Confidence	No performance record is identifiable equates to a neutral rating having no positive or negative evaluation significance.

PERFORMANCE

P1. Completed or complied with all aspects of the contract for the following items:

Product Specifications

Substantial Confidence Satisfactory Confidence No Confidence Unknown Confidence

Delivery Requirements

Substantial Confidence Satisfactory Confidence No Confidence Unknown Confidence

Tanks and Other Containers

Substantial Confidence Satisfactory Confidence No Confidence Unknown Confidence

P2. Contractor maintained accurate data, and provided compliance with invoicing

Substantial Confidence Satisfactory Confidence No Confidence Unknown Confidence

P3. Contractor provided necessary equipment and resources to meet contract requirements

Substantial Confidence Satisfactory Confidence No Confidence Unknown Confidence

Provide any explanation you may feel is required to clarify any of the above responses. Provide additional sheets as required:

QUALITY

Q1. Contractor had effective quality control program to ensure contract compliance.

Substantial Confidence Satisfactory Confidence No Confidence Unknown Confidence

Q2. Contractor demonstrated ability to identify and correct weaknesses in management (relative to contract, personnel (quantity and/or quality), planning/scheduling, and quality of service

Substantial Confidence Satisfactory Confidence No Confidence Unknown Confidence

Q3. Contractor demonstrated ability to correct discrepancies in contract performance.

Substantial Confidence Satisfactory Confidence No Confidence Unknown Confidence

Provide any explanation you may feel is required to clarify any of the above responses. Provide additional sheets as required:

SCHEDULE

S1. Timeliness/effectiveness of providing deliveries without extensive customer guidance

Substantial Confidence Satisfactory Confidence No Confidence Unknown Confidence

Provide any explanation you may feel is required to clarify any of the above responses. Provide additional sheets as required:

MANAGEMENT

M1. Contractor provided experienced/qualified management personnel to meet contract requirements.

Substantial Confidence Satisfactory Confidence No Confidence Unknown Confidence

M2. Contractor provided experienced/qualified staff to meet contract requirements.

Substantial Confidence Satisfactory Confidence No Confidence Unknown Confidence

M3. Contractor resolved customer complaints timely.

Substantial Confidence Satisfactory Confidence No Confidence Unknown Confidence

PART III – GOVERNMENT CONTRACTS ONLY (Government use only)

Has/was this contract partially or completely terminated for default or convenience or are there any pending terminations?

Yes ____ Default ____ Convenience ____ Pending Terminations ____ NO ____

If yes, explain (e.g., inability to meet price, performance, or delivery schedules, etc.)

PART IV – NARRATIVE SUMMARY

(a) What were the contractor's greatest strengths in the performance of the contract?

(b) What were the contractor's greatest weaknesses in the performance of the contract?

(c) Were there any environmental compliance difficulties experienced during performance of this contract?

(d) Would you have any reservations about soliciting this contractor in the future or having them perform one of your critical and demanding programs?

(e) Are there any other issues not covered you feel important to note about performance of this contractor?

PART V – OVERALL ASSESSMENT

Considering all the information provided above, please rate the contractor's performance overall.

Substantial Confidence

Satisfactory Confidence

No Confidence

Unknown Confidence

Signature

Date

Title/Company

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