

**LIMITED SOURCES JUSTIFICATION**  
**ORDER >\$150,000**  
**FAR PART 8.405-6**

**2237 Transaction # or Vista Equipment Transaction #:** 630-16-1-6486-0003

This acquisition is conducted under the authority of the Multiple Award Schedule Program. The material or service listed in par. 3 below is sole source, therefore, consideration of the number of contractors required by FAR Subpart 8.4 – Federal Supply Schedules, is precluded for the reasons indicated below.

**Restricted to the following source:**

ProSource Consulting, LLC  
Donna Cooper, 571-212-1500  
1325 G St NW STE 500, Washington DC 20005

The requested material or service represents the minimum requirements of the Government.

**(1) AGENCY AND CONTRACTING ACTIVITY:** Department of Veterans Affairs  
New York Harbor Healthcare System  
Brooklyn & St Albans Campuses  
800 Poly Place,  
Brooklyn, NY 11209-7104

**VISN:** 03

**(2) NATURE AND/OR DESCRIPTION OF ACTION BEING APPROVED:** This is an interim service contract for the VA New York Harbor Healthcare System Brooklyn and St Albans Campuses to provide janitorial and pest control services in order to maintain operational readiness in providing healthcare to veterans. Contract type is a Firm Fixed Price task order award on the Federal Supply Schedule. The performance period for this interim award is 10/01/2015 – 12/31/2015. This interim award will ensure uninterrupted services until the long term Base + 4 award can be processed and competed for a start date of 01/01/2016.

**(3) (a) A DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET THE AGENCY'S NEED:** The contractor shall provide all personnel, equipment, tools, vehicles, materials, supervision, and other items and services necessary to perform all operation, maintenance and repair tasks and functions for NYHHCS as defined in site-specific statements of work for VA NYHHCS – Brooklyn and St Albans campuses.

**(b) ESTIMATED DOLLAR VALUE:** \$380,688.51

**(c) REQUIRED DELIVERY DATE:** October 1, 2015 through December 31, 2015

**(4) IDENTIFICATION OF THE JUSTIFICATION RATIONALE (SEE FAR 8.405-6), AND IF APPLICABLE, A DEMONSTRATION OF THE PROPOSED CONTRACTOR'S UNIQUE QUALIFICATIONS TO PROVIDE THE REQUIRED SUPPLY OR SERVICE:**

Specific characteristics of the material or service that limit the availability to a sole source (unique features, function of the item, etc.). Describe in detail why only this suggested source can furnish the requirements to the exclusion of other sources.

This requirement is to ensure a continuance of facilities maintenance services while a long-term FSS task order award is competed and awarded. Currently, FSS task order award GS-21F-0062V, VA243-15-F-3308 is in place covering services provided by contractor ProSource Consulting, LLC, but expires 9/30/2015. This proposed interim task order award is essential in providing uninterrupted critical services while continuing the formal process of drafting and reviewing a long-term solicitation that is anticipated to be awarded by 1/01/2016. Interim services are required on 10/01/2015. Pro Source Consulting, LLC is the current interim contractor. Pro Source Consulting, LLC is a responsible source specializing in facility maintenance and is qualified to meet or exceed the minimum requirements of this acquisition. In consideration of these minimum requirements necessary to perform these services that are critical to the operational readiness of the medical center, it is unrealistic and infeasible to solicit a task order award with any source other than Pro Source Consulting, LLC. Pro Source Consulting, LLC has the ability to continue these services with their incumbent workforce. They provide qualified personnel that are already experienced, trained, and possess the proper security clearances and satisfy the background check requirements. The incumbent contractor doesn't require a transitional phase for continuity of services and operational readiness. Any other source would be required to conduct the required transitioning efforts including several weeks of transition including familiarization, training, and security screening background checks. This requirement could not be met by any other source without incurring unacceptable delays.

**(5) DESCRIBE WHY YOU BELIEVE THE ORDER REPRESENTS THE BEST VALUE CONSISTENT WITH FAR 8.4 TO AID THE CONTRACTING OFFICER IN MAKING THIS BEST VALUE DETERMINATION:** The contracting officer verifies that the cost is considered fair and reasonable. The IGCE is based on previous service rates with prescribed durations, as well as the market research and IGCE analysis used for the long-term award anticipated for award by 1/01/2016. The source will not be required to submit certified cost or pricing data due to being a small business; however, the COR will perform technical evaluations on the proposal and evaluate the level of effort and cost associated with each line item within the SOW and price proposal.

**(6) DESCRIBE THE MARKET RESEARCH CONDUCTED AMONG SCHEDULE HOLDERS AND THE RESULTS OR A STATEMENT OF THE REASON MARKET RESEARCH WAS NOT CONDUCTED:** Market Research was previously conducted over the last 18 months for facilities maintenance services with Pro Source Consulting, LLC. Current market research was conducted on a limited basis by utilizing the market research that was already conducted for the long-term Base + 4 award that is expected to be awarded later in 2015. Based on all of the information gathered through market research, the contracting officer determined that the interim services required by the government were commercial; that there was no reasonable expectation of receiving offers from two or more small business sources with the capability to immediately performing the requirement by 10/01/2015.

**(7) ANY OTHER FACTS SUPPORTING THE JUSTIFICATION:** This action was initiated to immediately continue these critical services.

**(8) A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS THAT LED TO THE RESTRICTED CONSIDERATION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES IS MADE:** NC03 is working on the new acquisition requirement to compete a Base + 4 FSS task order award for consolidated facilities maintenance on Schedule 03FAC with an anticipated award start date of 01/01/2016. The current stage of the acquisition process is the draft solicitation review.

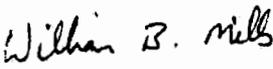
Chapter VI: Other Than Full and Open Competition (OFOC) SOP  
Attachment 2: Request for Limited Sources Justification Format >\$150K

**(9) REQUIREMENTS CERTIFICATION:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge. I understand that processing of this limited sources justification restricts consideration of Federal Supply Schedule contractors to fewer than the number required by FAR Subpart 8.4. *(This signature is the requestor's supervisor, fund control point official, chief of service or someone with responsibility and accountability.)*

  
\_\_\_\_\_  
SIGNATURE DATE 9/25/2015  
Lennox Joslyn Chief Environmental Management Service  
NAME TITLE SERVICE LINE/SECTION  
New York Harbor Healthcare System  
FACILITY

**(10) APPROVALS IN ACCORDANCE WITH THE VHAPM, Volume 6, Chapter VI: OFOC SOP:**

**a. CONTRACTING OFFICER'S CERTIFICATION (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

  
\_\_\_\_\_  
CONTRACTING OFFICER'S SIGNATURE DATE 9/25/2015  
Brad Mills, Contracting Officer NCO 3  
NAME AND TITLE FACILITY

**b. Director of Contracting/DESIGNEE:** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

Cherie Widger-Kresge 336226 Digitally signed by Cherie Widger-Kresge 336226  
DN: cn=Cherie Widger-Kresge, email=cherie.widger-kresge@va.gov, c=US, o=Cherie Widger-Kresge 336226  
Date: 2015.09.25 11:54:37 -0400  
\_\_\_\_\_  
SIGNATURE DATE  
Cherie Widger-Kresge  
NCO 3 Director of Contracting

No other signatures are required.