

Chapter VI: Other Than Full and Open Competition (OFOC) SOP
Attachment 3: Request for Sole Source Justification Format >\$150K

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval (J&A)

For

Other Than Full and Open Competition (>\$150K)

1. **Contracting Activity:** Department of Veterans Affairs, VISN 16, Alexandria VA Medical Center
Station 502
2237#502-16-1-170-0001
2. **Nature and/or Description of the Action Being Processed:** This is for a base year service contract to include 4 option years to include time and materials.

FAR13.5 Test Program: N/A

3. **Description of Supplies/Services Required to Meet the Agency's Needs:** The Alexandria VA Medical Health Care System requires these services to be completed by OEM service technicians so that all parts, updates or other associated items meet the OEM requirements and ISO 9001. These services include full service and support on 4 ea. steam sterilizers including annual chamber cleaning, 2 ea. vision washers, 2 ea. ultrasonic cleaners and 1 ea. cart washer. This will cover FY 16 periods from 10/01/15 to 09/30/16 with four option years being available to continue service. Estimated annual cost is \$57781.00

4. **Statutory Authority Permitting Other than Full and Open Competition:** .

- (X) (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
- () (2) Unusual and Compelling Urgency per FAR 6.302-2;
- () (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
- () (4) International Agreement per FAR 6.302-4
- () (5) Authorized or Required by Statute FAR 6.302-5;
- () (7) Public Interest per FAR 6.302-7;

FAR13.5 Test Program: N/A

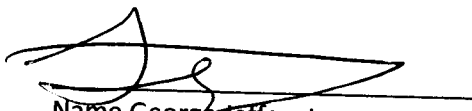
5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):** Steris has a local service technician who can respond on site within two hours based on the urgency of the service call. Steris only uses OEM parts and maintains the equipment to OEM standards. Service reports are provided within 12 hours of job completion providing details of parts used for the repair including part numbers along with description of corrective action taken. When repair parts are required the contractor is able to have the parts delivered next day which greatly reduces the down time of the equipment.

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6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** Completed a web based search and was unable to find another company to could meet and service this equipment local to this area.
7. **Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:**
8. **Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted** Completed web based search and was unable to find a local company who could provide the services required. This includes having a local service technician to provide for a timely response time to calls, using OEM parts and able to install any manufacture hardware/software updates as they become available.

Any Other Facts Supporting the Use of Other than Full and Open Competition: The contractor shall provide all management, tools, supplies, equipment and labor necessary to maintain and repair government owned equipment listed section 3 above or a more detailed list is in the SOW. Service maintenance, preventative maintenance, sterilizer chamber cleaning and repair tasks shall be in accordance with the procedures recommended by the respective Original Equipment Manufacturer (OEM) . The contractor shall provide a recall alert monitoring and notification service for all equipment listed in the SOW. The contractor shall provide copies of all field service maintenance work orders related to this equipment. The contractor shall furnish all parts, paints, lubricants, cleaning supplies, special tools, service manuals, software, firmware, hardware, and diagnostic equipment that are necessary to service, maintain, and certify as required.

9. **Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:**
10. **A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:** N/A
11. **Requirements Certification:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.


Name George Jeffcoat
Title Acting Chief Engineering
Facility 502 Alexandria, LA

8/4/15
Date

12. **Approvals in accordance with the VHAPM, Volume 6, Chapter VI: OFOC SOP.**

- a. **Contracting Officer's Certification (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

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JAMES W HUNT
579495

James Hunt
Contracting Officer
Network Contracting Office 16

Digitally signed by JAMES W HUNT 579495
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0.9.2342.19200300.100.1.1=james.hunt2@va.g
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Date: 2015.09.17 15:27:34 -05'00'

Date

- b. **Director of Contracting /Designee (Required \$150K and above):** I certify the justification meets requirements for other than full and open competition.

David W.
Miller 382161

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ou=people,
0.9.2342.19200300.100.1.1=david.miller11
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Date: 2015.09.17 17:22:17 -05'00'

David L. Miller
Deputy Director of Contracting, DIV I
Network Contracting Office 16

Date