

**6.302-1 -- Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements.**

**1. Agency and Contracting Activity:**

Department of Veterans Affairs (VA)  
Law Enforcement Training Center (LETC)  
2200 Fort Roots Drive, North Little Rock Arkansas 72114

**Contracting Activity:**

Department of Veterans Affairs (VA)  
Office of Acquisition Operations  
Strategic Acquisition Center-Frederick  
321 Ballenger Center Drive – Suite 125  
Frederick, Maryland 21703

**2. Description of the Action Being Approved:**

LETC seeks a vendor to provide Brand Name or equal to “Arresting Communications Instructor” Course justification for other than full competition for the VA Law Enforcement Training Center.

**3. Description of Services (including the estimated value):**

The vendor shall provide the Arresting Communication Course at the VA Law Enforcement Training Center. The course shall include instruction and certification for up to twenty (20) students and shall be open to other agencies to attend. VA LETC and Air Force has Inter Agency Agreement (IAA) dated October 1, 2015 through September 30, 2016. Upon completion of this course, VA LETC Instructors will be able to teach arresting communication course to other VA LETC officers, Customers and students. Certification will be valid for five years from the date of completion.

This course is now being taught in conjunction with the Advance Patrol Officer Course and the US Air Force Basic Police Officer Course that is offered by the VA Law Enforcement Training Center.

A need has been identified to have additional instructors at the VA Law Enforcement Training Center to become certified instructors of “Arresting Communication.” The Arresting Communications model is incorporated into the approved course curriculum of the Advanced Patrol Officer and US Air Force Basic Police Officer courses provided

by the VA Law Enforcement Training Center. The VA Law Enforcement Training Center course curriculum is based upon FLETA standards and guidelines. In order to instruct the Arresting Communications blocks of the course, instructors must be certified. Certification in Arresting Communications gives the VA Law Enforcement Training Center the ability to teach Arresting Communications in the course curriculum and allows the VA Law Enforcement Training Center access to the course materials. The course material is proprietary data to Lifeline dba Calibre Press.

The Arresting Communications curriculum introduces a model from two perspective, Physical Safety and Career Success. The Physical Safety perspective explores Detecting Pre-Attack Indicators, Establishing a Command Presence, Employing Verbal De-Escalation Techniques and Accurately Reading Body Language. The Career Success perspective explores the Magic of Questions, Active Listening, The Power of Empathy , Building Rapport and Minimizing Complaints.

Estimated total cost (including option(s), if any): 

#### **4. Statutory Authority and Rationale Supporting Use of the Authority Cited:**

FAR 6.302-1 (b)(1)(i) “[only one source is capable of providing the services required at the level of quality required because the services are unique or highly specialized,” the requested actions are legally authorized and permissible.

In Novemeber 2011, The VA Law Enforcement Training Center (LETC) and the Air Force Security Forces Center (SFC) performed a curriculum review over the 2011 curriculum for the Department of Air Force Police (DAF). LETC instructors need to complete the “Train the Trainer” course for Arresting Communications before the LETC can receive copyright release and therefore be authorized teach the course. The training is required as the LETC is contracted with the SFC to provide training for the Air Force Police. The curriculum change for the use of Arresting Communications has been mandated by the Department of the Air Force. The curriculum change is effective for the FY2013 and future classes.

The US Air Force Basic Police Officer course is a FLETA Accredited course and the Arresting Communications is part of the approved and accredited curriculum.

VA LETC has an agreement with the US Airforce to provide training. All training provided by VA LETC to the US Airforce must be in accordance with the US Airforce’s approved curriculum.

**5. A demonstration of the proposed contractor's unique qualifications or the nature of the acquisition of the authority cited:**

Use of the cited authority is appropriate because Lifeline dba Calibre Press is the only source capable of providing the certification to teach Arresting Communications.

Awarding to any other source would result in the following:

- a. Not awarding to Lifeline would inhibit the VA LETC's ability to provide currently contract for courses to SFC.
- b. Services are needed to allow the LETC the ability to teach the course material and allow the LETC to have numerous instructors available to teach the courses that have Arresting Communications incorporated within.
- c. Exclusive Licensing Agreements- to prevent copyright infringement issues, it is necessary for the LETC to obtain a copyright release to have the ability to teach this course material as part of any of the course curriculum.
- d. Not have the training and the copyright release would make the LETC non compliant with the SLA agreement with the Department of the Air Force Security Forces and delay curriculum requirements.

**6. Description of efforts made to ensure that offers are solicited from as many potential sources as applicable:**

This requirement will be solicited using a combined synopsis through Federal Business Opportunities ( FBO) in accordance with FAR part 6 procedures, based on the results of the following query:

- a. Open market quote from Vendor.
- b. Search of VetBizInternet Search GSA Advantage – No results
- c. Internet Google Search – One company listed – Lifeline Training / Calibre Press.

**7. Determination by Contracting Officer that the anticipated cost To the Government will be fair and reasonable:**

Established commercial pricing for this course is available from the vendor. The price is determined to be fair and reasonable in comparison to other similar courses previously acquired.

**8. Description of Market Research Conducted:**

Open market quote from Vendor.

Internet Search GSA Advantage – No results

Internet Google Search – One company listed – Lifeline Training / Calibre Press.

**9. Actions Necessary to Overcome Any Barriers to Competition:**

Market research will continue to be conducted to ascertain if there are changes in the market place that would enable future actions to be competed.

**10. Contracting Officers Certification :**

I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

Signature: kimberly.mclau  
ghlin2@va.gov Digitally signed by  
kimberly.mclaughlin2@va.gov  
DN:  
cn=kimberly.mclaughlin2@va.gov  
Date: 2015.11.18 15:54:07 -0500' Date: 11/18/2015

Kimberly McLaughlin  
Title: Contracting Officer