

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST OR REQUISITION NUMBER:**

549-16-1-176-0008

**1A. PROJECT/TASK  
NUMBER 549C60149**

**1B. ESTIMATED AMOUNT:**

\$103,144.00

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

The North Texas Veterans Health Care System (NTVHCS) currently has a contract with CR Associates, Inc. for the Granbury, Texas Community Based Outpatient Clinic (CBOC) that expires on September 30, 2015. At this time the North Texas Veterans Health Care System (NTVHCS) is in the pre-award phase of a long-term contract for this service and it has been determined that there is adequate time to complete the procurement prior to the expiration date of the current contract on September 30, 2015. All allowable contract extensions under 38 USC 8153 have been exhausted. To avoid a break in services to veteran patients, NTVHCS is requesting a continuation of current services contract with the incumbent contractor for the month of October 2015. (The contract will include the extension of services clause to provide for additional days if the replacement contract is yet not awarded). The process to award a long term one base year and four option year contract is in place as the Contract has been reviewed and subject to a Contract Review Board. Once CRB is complete and all approvals received award will be made. The estimated award date is December 1, 2015.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

CR Associates, Inc. is the current contractor. No other provider can meet the current requirement at this time. In order to provide a VA CBOC – the contractor must fully own and operate and manage a fully dedicated primary care clinic. In order to do this the vendor would need a building, staff, supplies, IT, and clinicians. CR Associates, Inc. provides primary care services in Bridgeport TX to 1,200 enrolled veterans. If this requirement was not continued the veterans enrolled would be forced to report to either the closest CBOC or VA Medical Center. Granbury, TX is rural and over 50 miles from another VA healthcare facility. The travel from their homes to the facility would place an undue burden on the current 1,200 veterans enrolled at the current contractor facility.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

CR Associates, Inc. is the current source providing the CBOC solely dedicated to veterans in Granbury TX and other communities within Hood County TX. This is a per member per price contract. This means that the VA pays only for the veterans who report for care to the CBOC. The vendor fully owns and operates the facility at their own risk. In return the VA CBOC Program Office supports the facility by allowing any veteran to report to it if they wish. If the contract does not continue, over 1,200 veterans who are currently enrolled would be without a local CBOC to report to for care. Additionally, those veterans who currently report to the Granbury CBOC would have to report to the nearest facility which may be more than 50 miles one way from their homes. This is an unnecessary burden and will be avoided by continuing services until a new long term

Chapter VI: Other Than Full and Open Competition (OFOC) SOP  
Attachment 4: Single Source Justification for SAP under \$150K

contract is awarded on or about December 1, 2015. The new contract will be for one base year and four option years. The new contract allows for an increase in patient population growth. The new contract also allows for all areas within the Statement of Work to align with current VA Directives, Procedures and Care Models.

CR Associates, Inc. is currently following all required guidelines within the statement of work. The vendor is also continually accepting new enrollees to treat. The vendor also remains fully staffed and replaces any staff that leaves any position within the CBOC.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:** Extensive market research was not conducted. Currently this requirement is in pre-award phase. The award will be for a one base year and four option year award. The pre-award phase requires the contract to be reviewed, corrected as required and approved by the CO, Supervisory CO, Legal, and the Medical Sharing Office. Once fully approved the award will be announced to the vendor. The date estimated for long term award is December 1, 2015.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Facility:** \_\_\_\_\_