

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID: VA259-16-AP-1000

**1A. PROJECT/TASK
No.** N/A

1B. ESTIMATED AMOUNT:
\$50,038.00

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

Department of Veterans Affairs, VISN19, Eastern Colorado Health Care System (ECHCS) has requested an award action be processed as a urgent and compelling requirement in accordance with (IAW) FAR 13.106-1(a)(iii). The action being approved is a firm-fixed-price purchase order for two (2) Caviwave Ultrasonic Cleaning Systems (20 gal.), Installation, and 2 years of comprehensive maintenance coverage at the Sterile Processing Department.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

The patient safety issue and staff safety issues are the biggest reasons the specific equipment being requested has been approved and authorized as an emergency purchase request. Since the hospital currently has a Steris Cavi-Wave already in place that is fully functioning, the Sterile Processing Service has requested duplicates of this machine to meet the increasing demand of sterile equipment. These systems have specific sterilization parameters (temperature, time, etc.). Like or similar items have different manufacturer instructions and would require a separate sterilization cycle. Developing a new SOP, training employees and going through competencies on the new manufacturer's instructions would cost an estimated \$6,000 in labor. Additionally, this will increase the decon cycle time as employees will have to stop and change SOP's if the hospital had multiple machines of different manufacture.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

The equipment being requested must match exactly what we currently have on hand. Similar or like items would pose negative effects (additional training, competencies, SOP's and sterilization parameters) that would be expensive and inefficient to combat. Having equipment from multiple manufacturers' presents a significant patient safety issue. The staff will have to be undergoing extensive training to learn how to use another piece of equipment. It becomes incredibly difficult for the staff to remember how to use all these different pieces of equipment and often times the different pieces of equipment must undergo different daily quality assurance testing and requires different chemicals for cleaning. All these variabilities can create a dangerous situation.

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Multiple sources were proposed to the requesting department but ultimately not solicited for competition due to the reasons stated herein this Justification and Approval. Additional consideration to award on a sole source basis is in accordance with FAR Part 13.106(a)(1)(iii) –Urgency.

6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP for Price Reasonableness templates](#).*

Signature: _____

Date: _____

Name: _____

Title: _____ **NCO:** _____