

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)**  
 (OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

<b>1. ACQUISITION PLAN ACTION ID:</b> VA251-16-AP-0357	<b>1A. PROJECT/TASK No.</b> N/A	<b>1B. ESTIMATED AMOUNT:</b> \$45,654.00
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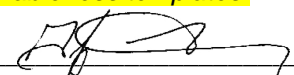
**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**  
 Pursuant to FAR 6.302-2, the John D. Dingell VA Medical Center is in need of the Schindler Elevator Company, 28451 Schoolcraft Rd., Livonia, MI to provide and install Hydraulic Oil Coolers at four elevators located at the Blue Parking and Red Parking (South and North) parking structures.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**  
 Time is of the essence as hot oil is damaging the elevator components. Schindler, the on-site vendor currently holding the elevator maintenance annual service contract, has already researched the issue and is prepared to take immediate action to repair the hot oil problem.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**  
 Schindler is the only contractor that can provide timely repairs for the requested service. Schindler has the necessary equipment and parts to perform the work.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**  
 The Engineering Service performed minimal market research as time is of the essence in completing this work. However, by searching GSA Advantage and obtaining a quote from the proposed sole source, it was determined that Schindler's pricing is fair and reasonable when compared to previous purchase orders for elevator parts and labor.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP for Price Reasonableness templates](#).*

**Signature:**  \_\_\_\_\_ **Date:** 11/20/15  
**Name:** Gregory Stevens  
**Title:** Contracting Officer **NCO:** 10 West