

**JUSTIFICATION FOR A SOLE SOURCE AWARD  
UNDER THE TEST PROGRAM FOR CERTAIN COMMERCIAL ITEMS**

1. Contracting Activity: Department of Veterans Affairs (VA)  
Office of Acquisition and Logistics  
Strategic Acquisition Center – Frederick (SAC-F)  
321 Ballenger Center Drive, Suite 125  
Frederick, MD 21703

2. Description of Action: The Veterans Benefits Administration (VBA) was granted authority to contract out for disability examinations under Public Law 104-275 and Public Law 108-183. A medical disability examination (MDE) vendor is contracted with, and the vendor hires medical providers to perform examinations of Veterans and service members. The customer service survey cards are an opportunity for the Veterans or service members to give feedback regarding the quality of the service provided by the disability examination providers. The current contract is expiring.

This single source justification is for a bridge contract to AMTIS, Inc., 12124 High Tech Avenue, Suite 150, Orlando, Florida 32817-8374. This bridge contract will allow sufficient time for SAC-F to finalize and procure a new longer-term competitive contract.

This sole source action will result in a Firm-Fixed Price (FFP) contract. The total estimated value of the proposed action is \_\_\_\_\_ The anticipated period of performance is from November 23, 2015 through March 31, 2016.

3. Description of Services: The contractor shall be responsible for producing, receiving, and analyzing Veteran and active duty service member customer service survey cards regarding the quality of the service provided by the MDE vendors. VBA anticipates approximately 116,666 examinations to be conducted during this period of time and approximately a 50% response rate. The contractor's task include producing survey cards and tallying responses to five survey questions listed on the cards. Contractual coverage is vital to VBA MDE program.

4. Statutory Authority: The authority permitting other than full and open competition by the Federal Acquisition Regulation (FAR) is Subpart 13.501(a), entitled "Sole Source Acquisitions".

5. Rationale Supporting Use of Authority Cited Above: AMTIS, Inc. was initially awarded the survey under contract VA798-11-P-0005 November 22, 2010 and is currently the only firm capable of providing all the required services without causing an unacceptable delays to mission needs. This sole-source contract is to ensure no interruption in survey services for VBA, while the Government competes the follow-on competitive contract.

In addition, AMTIS, Inc. is the only vendor that can provide the support during this requested timeframe without causing additional burden on the Government. They are fully staffed and ready to support this mission. Attempting to transition to a new vendor during this short time period would not be feasible or cost effective to the Government.

6. Efforts to Obtain Competition: A notice of intent to sole-source will be published on the Federal Business Opportunities (FBO) website. The MDE survey contract is currently in the process of being competitively competed. The bridge contract is intended to balance VA's needs for continued performance with the need to provide competition until a long term competitive contract vehicle is in place.

7. Market Research: Market research was not conducted since these services are a bridge contract requirement to maintain services while a new contract is being competitively competed.

8. Other Facts: AMTIS, Inc., a Service Disabled Veteran Owned Small Business (SDVOSB) was awarded a 12-month base contract with four (4) option periods on November 22, 2010. They were to produce and distribute to the different regions MDE customer survey cards. Once distributed to Veterans in different regional locations, AMTIS, Inc. was to collect the completed cards from the Veterans, analyze the data, and generate a monthly report for Compensation and Pension (C&P) showing the level of satisfaction as well as concerns, problems, and feedback from the Veterans. This contract has proven useful to VBA in monitoring the quality of the Veterans' experiences and the performance of the medical disability contractors and improving the Veteran Experience.

9. Technical and Requirements Certification: I certify that the supporting data under my cognizance, which are included in this justification, are accurate and complete to the best of my knowledge and belief.

10. Fair and Reasonable Cost Determination: I hereby determine the anticipated price to the Government for this contract action will be fair and reasonable in accordance with FAR 13.106-2.

11. Procuring Contracting Officer Certification: I certify that this justification is accurate and complete to the best of my knowledge and belief. As this contract action does not exceed \$700,000, the certification below required by FAR 13.501(a)(2)(i) serves as approval.