

Chapter VI: Other Than Full and Open Competition (OFOC) SOP
Attachment 4: Single Source Justification for SAP under \$150K

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))**

IAW FAR 13.106-1, COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW FAR 13.106-1(b), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW FAR 13.106-3(b)(3), COs are required to include additional statements **explaining the absence of competition** (see 13.106-1 for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW FAR 13.106-3(b)(3). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST OR REQUISITION
NUMBER:**

558-16-1-074-1407

**1A. PROJECT/TASK
NUMBER**

1B. ESTIMATED AMOUNT:
\$45,351.00

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

Durham VAMC requested an emergency procurement for catheters for scheduled cardiology cases.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

This order was deemed an unusual and compelling urgency. These catheters are out of stock in Cardiology and are critical for patient care. They were needed by 12-4-15 to prepare for scheduled cardiology case at the Durham VA Medical Center and were essential to be on hand, which prevented case cancellation. Johnson and Johnson was the only responsible source that could deliver the cardiac procedure items at short notice.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

Since this was an urgent and compelling requirement, time to solicit offers from potential vendors was unavailable. Johnson and Johnson Health Care Systems Inc. was the one responsible source that can deliver at such short notice.

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

As per FAR 6.302-2 (c) (2) this requirement was an unusual and compelling urgency. Following the procedures would have resulted in unacceptable delays. Market research was limited to past procurement history. The contracting officer determined that Johnson and Johnson was the responsible source that could provide the cardiac procedure items at short notice overnight, due to the urgency.

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6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Melisha Evans 413046

Digitally signed by Melisha Evans 413046
DN: dc=gov, dc=va, o=internal, ou=people,
0.9.2342.19200300.100.1.1=melisha.evans@va.gov, cn=Melisha Evans
413046
Date: 2015.12.10 09:28:52 -05'00'

Signature: _____

Date

Name: Melisha Evans
Title: Contracting Officer
Facility: NCO 6

7. NCM/PCM DESIGNEE (Required \$3K and above): I certify the justification meets requirements for other than full and open competition.


Name: Jay James, Branch Chief Supply 4
Title: Contracting Officer
Facility: NCO 6

12-10-15
Date