

Pre-Bid Conference / Site Visit  
January 5, 2016 – 10:00 AM  
Fayetteville VAMC, Fayetteville, NC

ADMINISTERING CONTRACT SPECIALIST: Wayne Goodmond  
POC: Wayne Goodmond ([wayne.goodmond@va.gov](mailto:wayne.goodmond@va.gov) / 910.482.5112)

## ATTENDANCE

NAME	ORGANIZATION	PHONE	EMAIL
<u>Wayne Goodmond</u>	<u>NCO 6-CAS</u>		
Randy Bragg	Brigade-Cadet	(919) 758-8161	<del>estimating@cadetec.com</del> rbragg@cadetec.com
GL Herdlin	GLHC Services	(910) 272-9129	<del>glh@glhc.com</del>
Monty Houser	GLHC Services	910-272-9129	mouser@glhc.com
Brad Hanton	ETHG	919-544-6750	bhanton@ethg.com
LAYNE CRABTREE	CHAMBER MTN. CONSTRUCTION, INC.	(919) 452-2987	layne@chambermtn.com
Kenneth Shaw	Shaw Const	910 483 2904	KASHAW00@yahoo.com
Donnie Avery	HAIFE Plumbing	910-483-1421	donnie@haireplumbing.com
Paul Parker	MWEC (General Contractor)	919-934-4642	pparker@mwec.biz

Create a Pulmonary Area with Sleep Lab  
Solicitation: VA246-16-B-0053 – Project No. 565-13-111

NAME	ORGANIZATION	PHONE	EMAIL
JIMMY DRISCOLL	IVET MICH	716-237-8430	JIMMY.DRISCOLL@IVETMICH.COM
Walt Koren	Welch Const	843-839-0151	WKOREN@welchconst.com
PAUL RUNIONS	KMK Construction	603-817-7011	PRUNIONS@KMKCONSTRUCTION.COM
Alexie Alejandro	I AM Contracting LLC	910-273-3866	iamcontractors@outlook.com
Buddy Henderson	SHAN Elec.	(910) 822-0082	LouisHenderson@nc-rr.com
Troy Bundy	Vet Built Inc	252 944 7155	tbundy@suddenlink.net
Keith Oxendine	M-W Electric, Inc.	910-843-9811	KOxendine@mweec.biz
SHER CALDWELL	CPS	910-580-7406	shep@mcmeuser.com
Brent Wheatly	MSK	843-789-3116	estimating@mskconstruction.com
MARCUS S. NORRIS	K-NORT CONTRACTING, LLC	910-822-1811	SNORRIS@KNORTCONTRACTING.COM

**AGENDA**  
**PRE-BID CONFERENCE**  
**Create Pulmonary Area with Sleep Lab**  
**Fayetteville VAMC, Fayetteville, NC**  
**SOLICITATION: VA246-14-B-00053**  
**PROJECT NO. 565-13-111**  
**January 5, 2016**

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**I. Introduction: The agenda for this conference is established as follows:**

- A. Contracting Specialist's general remarks
- B. Facility Management Service's general remarks
- C. Architect Engineer Design and Scope remarks
- D. Questions/discussion from the attendees
- E. Walk-through of Construction Area

**II. Names of Key Individuals for This Procurement:**

A. The Contracting Officers are:

Wayne Goodmond, Administering Contract Specialist  
Department of Veterans Affairs  
NCO 6 Centralized Acquisition Service  
Facilities Team  
2300 Ramsey Street, Bldg. 4 - 002  
Fayetteville, NC 28301  
[wayne.goodmond@va.gov](mailto:wayne.goodmond@va.gov)

David Bullerwell, Contracting Officer  
Department of Veterans Affairs  
NCO (Network Contracting Office) 6  
Facilities Branch Chief

B. The Contracting Officer's Representative (COR):

Tysun Dostie  
Facility Management Service (FMS)  
VHA Staff Engineer

**III. Milestone Dates for This Procurement:**

- A. Date of Issue: December 24, 2015
- B. Pre-bid Conference: January 5, 2016 at 10:00 AM (LOCAL)

- C. Cutoff for Questions: January 12, 2016 at 10:00 AM (LOCAL)
- D. Bid Opening: January 27, 2016 at 3:00 PM (LOCAL)

#### IV. General Comments/Instructions to Bidders:

##### A. The IFB Package consists of:

1. SF 1442
2. Scope of Work
3. Detailed Statement of Work
4. Information Regarding Bid Material, Bid Guarantee and Bonds.
5. Instructions, Conditions, and Other Statements to Bidders/Offerors.
6. Representations & Certifications.
7. General Conditions (Contract Clauses).
8. List of Attachments (to include wage determination, specifications, and drawings).

##### B. When Submitting a Bid:

1. Bidder must complete and submit one (1) copy of the Standard Form (SF) 1442 with original signature and one (1) copy of the completed Representations/Certifications prior to the closing date and time.
2. Bid must be submitted in one hard copy (paper) format prior to the closing date and time.
3. Ensure DUNS number is entered into Block 14, Name and Address of Offeror, of the SF 1442. If the bidder does not have a DUNS number, they are to contact Dun and Bradstreet at 1-800-333-0505 or [www.dnb.com](http://www.dnb.com) and obtain a DUNS number.
4. Bidder is to affix a price in block 17 on page 2 of the SF 1442. **Failure to do so will render the bid as nonresponsive.**
5. Bidders must acknowledge **ALL** amendments issued by the VA in block 19 on the SF1442 within the bid package.
6. Bidder must submit Safety (OSHA) and Environmental (EPA) Violation information in accordance with page 10 of the solicitation (*Section titled: OSHA AND EPA VIOLATIONS*). This is a self certification regarding OSHA and EPA violations for the past three (3) years.
7. Review Page 9 of the IFB, regarding bonding requirements and submission of a Bid Guarantee, as applicable.

8. Bidder shall clearly mark in the lower left-hand corner, on the outside of the bid envelope, that it is a sealed bid. Bidder should include the solicitation number, bid opening date and time, and the title.
9. This requirement has been set-aside for Service-Disabled Veteran-Owned Small Businesses (**SDVOSB**). In order to be eligible to participate, the offeror must be registered and certified as an SDVOSB firm in the Center for Veteran Enterprise database (VetBiz) which can be found at [www.vetbiz.gov](http://www.vetbiz.gov).

**V. Procedure for Requesting Clarifications/Information:**

- A. Any and all questions must be emailed to the **POC Contract Specialist**, Wayne Goodmond at [wayne.goodmond@va.gov](mailto:wayne.goodmond@va.gov). **NO TELEPHONIC QUESTIONS.** The **cutoff date for questions is January 12, 2016 at 10:00 AM (local).** Facility Management Service should not be contacted directly. Failure to submit questions by the due date/time may result in the questions going unanswered.
- B. The Contracting Officer, via an amendment, will answer any and all technical questions. Any and all amendments will be posted at the Federal Business Opportunities System (FBO) website at <https://www.fbo.gov/>. Bidders are responsible for obtaining any amendments from the website.
- C. An amendment may also be used to communicate other information (*for example, updated wage decision, revised clauses, new bid opening date*). Bidders are encouraged to check the FBO System routinely to determine if amendments have been issued.

**VI. Additional Visits to the Construction Area:**

NO ADDITIONAL SITE VISITS ARE SCHEDULED AT THIS TIME.

**VII. Availability of Bid Sets:**

- A. The solicitation is available for download at the Federal Business Opportunities System website.

**VIII. Prior to Award:**

- A. Contractor must submit their VETS 100 reporting information annually. The report must be current in order for award to be made. (*See Instructions, Conditions, and Other Statements to Bidders*)

- B. Contractor must be registered in the System for Award Management (SAM) database. No award can be made unless the contractor is registered. (See *Instructions, Conditions, and Other Statements to Bidders*)
- C. Contractor must ensure that their reps and certs are current and have the correct NAICS Code (238220) listed under the socio-economic grouping set aside within the solicitation.

**IX. After Award**

- A. Contractor shall submit a payment bond and performance bond, each 100% of the award amount, within ten calendar days of award.
- B. Contractor shall submit documentation of completion of OSHA certified construction safety course by employees (*both prime contractor and subcontractor*) who will work on the job site.
- C. Contractor shall submit documentation of “competent person’s” completion of the 30-hour OSHA certified construction safety course.
- D. Contractor shall submit original Certificate of Liability Insurance prior to any work commencing.
- E. The Department of Veterans Affairs (VA) evaluates contractor past performance on all contracts that exceed \$650,000, and shares those evaluations with other Federal Government contract specialists and procurement officials. Each contractor whose contract award is estimated to exceed \$650,000 is required to register with the Contractor Performance Assessment Reporting System (CPARS)/Construction Contractor Appraisal Support System (CCASS).

**X. Reminder:**

This procurement is 100% set-aside for certified Service-Disabled, Veteran-Owned Small Business (SDVOSB).

- XI. ONLY questions general in nature will be addressed during the Pre-bid Conference / Site Visit. ALL technical questions require e-mail submittals to [wayne.goodmond@va.gov](mailto:wayne.goodmond@va.gov) in order to ensure that everyone has the same information for bidding purposes.**