

PRE-BID AGENDA 1/21/2016 10:30am
SOLICITATION NO. VA251-16-B-0061
Build Out Clinics in Prior ER – Project 506-327

Participants will meet at- **Engineering Building #3, Conference Room 03d, 2215 Fuller Rd., Ann Arbor, MI**

1. Attendees to fill out the sign-in sheet.
2. Contracting Officer will review the following:
 - The Solicitation, plans, and specifications are located at www.fbo.gov. This is the only official site to obtain these documents. Any amendments will also be posted here. Offerors are responsible for periodically checking for Amendments.
 - The magnitude of project 506-327 is between \$5,000,000 and \$10,000,000. The completion time is 547 calendar days from receipt of the Notice to Proceed for Base Bid.
 - Prospective bidders are advised that **all questions must be submitted in writing utilizing the RFI form included as an attachment to the Solicitation** to the Contracting Officer (email: Aaron.Lacy@va.gov). Only those questions that are clearly identified in the solicitation package will be answered at this conference. Any information provided by the VA during pre-bid meeting and site visit in response to questions and clarifications is unofficial until it has been approved and provided in writing by the Contracting Officer. RFIs will be answered via an Amendment posted to FBO.gov. All RFI's are due by **February 1, 2016**.
 - In accordance with Public Law 109-461, this is a Service Disabled Veteran Owned Small Business set-aside procurement. All bidders are required to be listed and verified in the VetBiz registry prior to submitting a bid, reference VAAR 859.219-10 in the Solicitation.
 - NAICS code 236220 applies with a Small Business Size Standard of \$36.5 Million. At least 15 percent of the cost of the contract performance incurred for personnel will be spent on the SDVOSB concern's employees or the employees of other eligible service-disabled veteran-owned small business concerns.
 - All information should be filled in the Representations and Certifications section of the Solicitation or completely electronically at the SAM.gov website. Annual Form VETS-4212 Report must be on file before award.
 - A bid guaranty of 20% of bid price is required. Bid Bond must be completed on Standard Form SF24. Originals only, no copies or white out corrections allowed. Payment and Performance Bonds will be required from the awardee.
 - The Davis-Bacon Act is applicable to this contract; wage determination is included as an attachment to the Solicitation.
 - FAR clause 52.229-3 applies. The contract price shall include all applicable Federal, State, and local taxes and duties. The VA's tax exempt number will not be provided for contractor use.
 - Safety measures are always a part of Government contracts. Be sure to be familiar with not only all federal safety requirements but also safety requirements to this particular facility. 10 hour OSHA training certificates for all onsite employees and 30 hour training certificates for superintendents will need to be provided to COR prior to commencement of work. The job

superintendent/OSHA certified competent person shall be on site at all times when work is being done.

- The Buy American Act applies to the resulting contract. Reference FAR 52.225-11 and -12 and VAAR 852.236-89 of the Solicitation.
 - Bid opening is currently scheduled for **February 18, 2016** at 3:00 PM, local time. **All bids must be received** by the Contracting Officer no later than that time. Bid opening will be held at 8888 Keystone Crossing, Suite 1100, Indianapolis, IN 46240. Insure the outermost envelope states that the enclosure is a bid for Solicitation VA251-16-B-0061 and state the bid due date and time.
 - The purpose of the site visit is for bidders to ascertain the nature and locations of the work and the conditions affecting the work or its cost.
3. COR will discuss the following
 - Scope of work on the project
 - Reference drawings
 - VA specifications
 - Parking/Storage during construction
 4. Site visit to follow, sign-in sheet is attached.
 5. Questions from attendees:

1	
2	
3	
4	
5	

The above items were stated to the attendees of the site visit.

Signed by Contract Specialist



Printed Name: Kyle Lipper

Cc: Solicitation file, COR
Attachments (1)