

SECTION 01 00 00
GENERAL REQUIREMENTS

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SECTION 01 00 00
GENERAL REQUIREMENTS

1.1 GENERAL INTENTION

- A. Contractor shall completely prepare site for building operations, including demolition and removal of existing structures, tenant improvements and furnish labor and materials and perform work for the Repair of the building 138 Parking lot, Project Number 654-16-618 as required by drawings and specifications. Contractor shall comply with the requirements noted in subparagraph H "Facility Specific Requirements".
- B. Visits to the site by Bidders may be made only by appointment with the Contracting Officer.
- C. Reserved
- D. All employees of general contractor and subcontractors shall comply with VA security management program and obtain permission of the VA police, be identified by project and employer, and restricted from unauthorized access.
- E. Prior to commencing work, general contractor shall provide proof that a OSHA designated "competent person" (CP) (29 CFR 1926.20(b)(2)) will maintain a presence at the work site whenever the general or subcontractors are present.
- F. Training:
 - 1. All employees of general contractor or subcontractors shall have the 10-hour and 30-hour (where applicable by position) OSHA Certified Construction Safety Course and/or other relevant competency training, as determined by VA CP with input from the ICRA team. The superintendent shall have the 30-hour OSHPD certified Construction Safety course.
 - 2. Submit training records of all such employees for approval before the start of work.

G. VHA Directive 2011-36, Safety and Health during Construction, dated 9/22/2011 in its entirety is made a part of this section.

H. Facility Specific Requirements:

1. Contractor shall set in place and maintain a confined space program for all applicable work as outlined in this section.

- a. Confined Space

Permit Required Confined Space. Permit form is required. Among other requirements, a person stationed at the entry point is required. Formal training for workers and entry person is required.

Locations:

Permit-required confined space:

Tunnel	Mech Room / Boiler Plant
Tunnel	CLC under flag pole to Bldg. 1D
Bldg. 1D Crawl Space	Begins at half-height door at each end
Bldg. 12 Crawl Space	Includes basement access BC100
Bldg. 1-1 Clinical Lab	Access to HVAC/Plumbing
Utility Chase	Boiler Plant routes under Kirman to east end of Bldg. 1 Center Wing
Heat Aerator	Bldg. 8 Boiler Plant
Condensate Tank in pit	Bldg. 8 Boiler Plant
Boiler Mud Drums (3ea)	Bldg. 8 Boiler Plant
Boiler Steam Drums(3ea)	Bldg. 8 Boiler Plant
Boiler Fire boxes (3ea)	Bldg. 8 Boiler Plant
Electrical Vaults	Adjacent to Bldgs. 1D & 12, Courtyard

Sewers/Storms Drains	Facility Grounds
Communication Vaults	Facility Grounds

Non-permit confined space:

This category does not apply to contractors - even for investigative purposes they must treat the area as permit required and implement their confined space program accordingly.

Exception: If a VA employee escorts the contractor and remains with them 100% of the investigative time then the permit will not be required. In general, we should not plan on being their escort except for very short durations.

Permit-required confined space:

Every space identified in the list above is to be treated as permit- required.

Implement an approved confined space program.

Contractor must submit for approval their confined space program.

2. "Rules for the Contractor" is set-up as a facility specific guide for the contractor.

- a. Rules of the Facility for Construction Contractors Sierra Nevada Health Care System is a multi-faceted health care facility tasked with providing health care to the men and women who have served in the armed forces of the United States of America in order to provide for the defense of this county. At all times while working within the facility grounds all contractor's employees must follow the below listed rules of the facility and treat all patients who they

may come in contact with utmost respect and dignity. Any contractor employee who mistreats a veteran or violates any of the rules listed below will be removed from the facility.

1. All patient information is private and cannot be disclosed to others.

- O If a contractor employee sees a friend, neighbor or other acquaintance receiving health care at the facility they are not to discuss who they saw at the facility with anyone regardless of the circumstances.
- O Any information overheard or seen regarding a patient's medical condition is likewise not to be shared with anyone regardless of the circumstances.

2. Safety is a top priority for the facility.

- O Contractor must present evidence that each on-site employee has completed the 10 hour OSHA safety training course and evidence that each supervisor has completed the 30 hour OSHA safety training course for supervisors.
- O Contractor employees shall at all times wear proper safety attire for the work being accomplished. Further, all contractor equipment and work areas shall be observed at all times. Unattended ladders, doors to electrical closets or mechanical rooms being left open, access panels or manholes covers being moved and not protected are serious safety violations and could result in the dismissal of the responsible employee and a stand-down for the prime and all subs. The General or Controlling Contractor is responsible for site safety, and the employer is responsible for the performance of the tasks of his/her employees. Note that the extent of the measures that a controlling employer must take to satisfy its duty to exercise reasonable care to prevent and detect violations is less than what is required of an employer with respect to protecting its own employees.

3. Electrical: De-energized Panels and Lockout/Tagout

- O All contracting firms have sole responsibility for the systems given that they install and maintain. If contractors work on energy producing systems that are normally serviced by FMS personnel, or need to control the energy to the systems for which they have responsibility, then the lockout/tagout operations will be performed by the contractor and overseen by the primary COTR who validates that the contractors have applied their lockouts/tagouts in the appropriate locations.
 - O Likewise, work on electrical panels can only occur if the panel is de-energized. Likewise, all utility systems are to be shut-down and certified as being off line prior to the contractor tapping into the system.
- 4. Infection control is a top priority for the facility.** No work will be allowed to occur anywhere within the facility until an Infection Control Risk Assessment (ICRA) form has been filled out and all required work activities properly required by the completed ICRA have been implemented including, but not limited to construction of dust barriers and **installation of HEPA filters. The hospital side of job access points must be kept pristine; use of sticky mats and** continual sweeping/mopping and other appropriate measures to keep facility areas clean are to be provided by the contractor as needed
- 5. Contractor employee parking.** No contractor is permitted to park on hospital property with either their personal or business vehicle - use the streets. Contractor's employees vehicles found parking on campus are subject to being ticketed (with fine) by VA Police with notification to the CEO of the prime.
- 6. Contractor discussions regarding project details or related impact** are **NOT** to occur with anyone at the VA without the permission or presence of the COTR or other authorized representative from FMS.
- 7. Contractor employee use of facility toilets and restrooms.** Unless otherwise specified in the contract drawings and/or

specifications no contractor employees are to use facility toilets or restrooms.

- 8. Facility work hours.** The facility is an operating health care center and as such activities occur on a 24-7 basis. However the majority of services provided by the facility occur between the hours of 7a and 5p, Monday through Friday. The contractor is to schedule all work activities as necessary to minimize the impact of the construction activities on the day-to-day operations of the facility. Unless otherwise arranged, contractor work hours are limited to 7:30a to 4p.
- 9. Utility shutdown.** No utility shutdowns will be allowed without proper prior coordination with the medical center. Minor utility shutdowns (those which in no way impact patient care activities) are to be scheduled no less than 72 hours in advance of the planned shutdown. Major utility shutdowns (those which do impact patient care activities) are to be formally requested no less than 21 days in advance of the requested shutdown.
- 10. Contractor's staging area.** There is limited space available for the contractor to use as a staging location. Unless otherwise noted in the contract drawings or specifications, all staging of equipment and materials is to occur within the boundaries of the limits of construction as shown on the contract documents. Dumpster/Storage Area on VA property is not permitted except within the boundaries of the construction project. Coordination for street use for dumpsters and storage is between the contractor and the City of Reno.
- 11. Crane Operations.** Crane Operations are not permitted over occupied areas. Crane operations should be scheduled when occupants are not routinely under the crane ops area.
- 12. Fire alarm or fire sprinkler work and/or tie-ins.** No removal, relocation, disconnection, disabling or connection to the existing facility fire alarm or fire sprinkler systems are to occur until the contractor has obtained the approval of the facility safety manager. It is recommended that wire guards be

installed over sprinkler heads within construction boundaries. The contractor is responsible for paying the cost of any fire department response when said the response is due to negligence by the contractor.

- 13. Hot work.** No hot work is to occur until the contractor has received an approved hot work permit from the facility safety manager via the COR.
- 14. Firearms, knives, etc.** This facility is located on federal property. In accordance with federal law, no person, unless authorized to do so (Federal police and government agents only at this facility) are allowed to carry firearms or knives on property grounds.
- 15. Alcohol.** This facility is located on federal property. Therefore the possession, sale of or use of alcohol on the grounds is strictly prohibited.
- 16. Smoking.** Smoking is not allowed anywhere in the facility inside buildings and only in selected areas outside buildings as defined by marks on the pavement.
- 17. Fire Egress.** As a functioning medical facility it is imperative that, in the event of a disaster which requires evacuation, the evacuation routes are available to patients and staff. Blocking of stairwells, corridors, exit doors and other means of evacuation are strictly prohibited unless approved by the Facility Safety Manager as evidenced by his signature on a posted Interim Life Safety Measure (ISLM) document.
- 18. Handicap Accessibility.** As a functioning medical facility it is imperative that all handicap access areas, including ramps, sidewalks, handrails, etc. remain unobstructed at all times unless approved by the Facility Safety Manager as evidenced by his signature on a posted Interim Life Safety Measure (ISLM) document.
- 19. Debris removal.** All debris to be removed from a construction site off site for disposal is to be properly covered whenever it

exits a construction area and enters an area occupied by the facility. Tossing of debris materials out of windows or off roof areas without proper use of a trash chute is strictly prohibited.

20. Use of electronic equipment. As a medical facility there is a large amount of electronic equipment that is used by the facility to track patient condition. Hand held electronic equipment such as cell phones, walkie-talkies, radios, iPods, has the potential to impact the signals provided by the medical equipment thereby impacting patient care. Therefore no hand held electronic equipment is to be used by any contractor employee in the vicinity of areas where health care is provided.

21. Badges. Identification badges are provided for use of all contractor employees. These badges are to be worn by the employee at all times they are on facility grounds. Any contractor employee who is either not wearing or cannot, upon questioning, produce their badge is subject to be removed from the facility. A background check is performed for any employee who will be on-site more than seven days.

22. Project Submittals on Site. At all times when work is in progress the contractor is to have a set of approved submittals on site for verification that the specified and approved items are being installed. These are to be made available at any time per request of the Contracting Officer or the project COR.

23. Confined Space. Several areas within hospital grounds are considered Confined Spaces and some of those require Permit. You must have submitted and received COR approval of a contractor implemented Confined Space program prior to any access of these areas.

24. Keys. No VA key will be provided to a contractor. Access must either be via VA employee or through a contractor locking system. (Reminder: **DO NOT** prop open a door or tape the strike, etc. to get around the proper key use - such action may result in employee removal and contractor safety stand down.) The

contractor must provide the COTR five spare keys to any contractor implemented locking system.

25. COR Notification. No contractor is permitted to perform on-site contract work without COTR knowledge.

3. **ASBESTOS PERMIT:** It is the responsibility of the contractor to obtain a permit from the Washoe County Health District, Air Quality Management Division (401 Ryland Street, Suite 331, Reno NV 89502) (775) 784-7200 prior to commencement of renovation/demolition activities. The Air Quality Management Division requires an asbestos survey to be conducted by a U.S. EPA AHERA certified person before any potential asbestos containing materials are disturbed. The survey must be completed to the satisfaction of the Control Officer or additional samples may be required. A complete, signed copy of an asbestos survey report must be filed at the Washoe County District Health Department and an "Asbestos Assessment Acknowledgment Form" obtained before any permit for demolition or renovation, as noted above, is issued." The permit issued by the District must be provided to the government to begin work.
4. Weekly COR Construction Site Safety Inspection is to ensure the contractor is complying with safety and infectious controls. Complete the form below for each inspection.

I. Reserved

1.2 STATEMENT OF BID ITEM(S)

- A. Work includes general construction, demolition, structural, mechanical, plumbing and electrical work, necessary for repair and renovation of the building 138 parking lot

1.3 SOLICITATION AUTHORITY

- A. This is solicitation Request for Proposals (RFP) conducted under Far Part 15 contracting by negotiation where firms are offerors and shall submit offers. References to IFBS, bids, or bidders, in technical specification sections and technical drawings are strictly coincidental and strictly for purposes of administrative convenience and efficiency.

1.4 SOLICITATION CLAUSES AND PROVISIONS

Please note that RFP, and any resultant contract, Part I, Schedule, and all clauses and provisions located there, supersede and contain final authority. Those clauses and provisions that may be referenced in these technical specification sections and technical drawings are strictly coincidental and for purposes of administrative convenience and efficiency.

1.5 SOLICITATION DEFINITIONS

Throughout this RFP, and any resultant contract, the terms Contracting Officer's Representative (COR), Contracting Officer's Representative COR), Project Engineer (PE), Contracting Officer's Representative COR)(RE), and Project Manager (PM), all denote the same engineering official and may be used equally and interchangeably as described by the Contracting Officer CO).

- A. Additional sets of drawings may be made by the Contractor, at Contractor's expense, from reproducible prints furnished by Issuing Office. Such prints shall be returned to the Issuing Office immediately after printing is completed.

1.6 SPECIFICATIONS AND DRAWINGS FOR CONTRACTOR

- A. Sets of drawings and specifications may be purchased by the Contractor, at Contractor's expense.

1.7 CONSTRUCTION SECURITY REQUIREMENTS

- A. Security Plan:

- 1. The security plan defines both physical and administrative security procedures that will remain effective for the entire duration of the project.
 - 2. The General Contractor is responsible for assuring that all sub-contractors working on the project and their employees also comply with these regulations.

- B. Security Procedures:

1. General Contractor's employees shall not enter the project site without appropriate badge. They may also be subject to inspection of their personal effects when entering or leaving the project site.
2. For working outside the "regular hours" as defined in the contract, The General Contractor shall give 3 days notice to the Contracting Officer's Representative so that security arrangements can be provided for the Contractor's employees. This notice is separate from any notices required for utility shutdown described later in this section.
3. No photography of VA premises is allowed without written permission of the Contracting Officer.
4. VA reserves the right to close down or shut down the project site and order General Contractor's employees off the premises in the event of a national emergency. The General Contractor may return to the site only with the written approval of the Contracting Officer.

C. Key Control:

1. The General Contractor shall provide duplicate keys and lock combinations to the Contracting Officer's Representative (COR) for the purpose of security inspections of every area of project including tool boxes and parked machines and take any emergency action.
2. The General Contractor shall turn over all permanent lock cylinders to the VA locksmith for permanent installation. See Section 08 71 00, DOOR HARDWARE and coordinate.

D. Document Control:

1. Before starting any work, the General Contractor/Sub Contractors shall submit an electronic security memorandum describing the approach to following goals and maintaining confidentiality of "sensitive information".
2. The General Contractor is responsible for safekeeping of all drawings, project manual and other project information. This

information shall be shared only with those with a specific need to accomplish the project.

3. Certain documents, sketches, videos or photographs and drawings may be marked "Law Enforcement Sensitive" or "Sensitive Unclassified". Secure such information in separate containers and limit the access to only those who will need it for the project. Return the information to the Contracting Officer upon request.
4. These security documents shall not be removed or transmitted from the project site without the written approval of Contracting Officer.
5. All paper waste or electronic media such as CD's and diskettes shall be shredded and destroyed in a manner acceptable to the VA.
6. Notify Contracting Officer and Site Security Officer immediately when there is a loss or compromise of "sensitive information".
7. All electronic information shall be stored in specified location following VA standards and procedures using an Engineering Document Management Software (EDMS).
 - a. Security, access and maintenance of all project drawings, both scanned and electronic shall be performed and tracked through the EDMS system.
 - b. "Sensitive information" including drawings and other documents may be attached to e-mail provided all VA encryption procedures are followed.

E. Motor Vehicle Restrictions

1. Vehicle are not authorized to park on VA property at any time. Access shall be restricted to picking up and dropping off materials and supplies.

1.8 FIRE SAFETY

- A. Applicable Publications: Publications listed below form part of this Article to extent referenced. Publications are referenced in text by basic designations only.

1. American Society for Testing and Materials (ASTM):

E84-2009.....Surface Burning Characteristics of Building
Materials

2. National Fire Protection Association (NFPA):

10-2010.....Standard for Portable Fire Extinguishers

30-2008.....Flammable and Combustible Liquids Code

51B-2009.....Standard for Fire Prevention During Welding,
Cutting and Other Hot Work

70-2011.....National Electrical Code

241-2009.....Standard for Safeguarding Construction,
Alteration, and Demolition Operations

3. Occupational Safety and Health Administration (OSHA):

29 CFR 1926.....Safety and Health Regulations for Construction

B. Fire Safety Plan: Establish and maintain a fire protection program in accordance with 29 CFR 1926. Prior to start of work, prepare a plan detailing project-specific fire safety measures, including periodic status reports, and submit to Contracting Officer's Representative (COR) for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES Prior to any worker for the contractor or subcontractors beginning work, they shall undergo a safety briefing provided by the General Contractor's competent person per OSHA requirements. This briefing shall include information on the construction limits, VAMC safety guidelines, means of egress, break areas, work hours, locations of restrooms, use of VAMC equipment, etc. Documentation shall be provided to the Contracting Officer's Representative (COR) that individuals have undergone contractor's safety briefing.

C. Site and Building Access: Maintain free and unobstructed access to facility emergency services and for fire, police and other emergency response forces in accordance with NFPA 241.

D. Separate temporary facilities, such as trailers, storage sheds, and dumpsters, from existing buildings and new construction by distances in accordance with NFPA 241. For small facilities with less than 6 m (20 feet) exposing overall length, separate by 3m (10 feet).

E. Temporary Construction Partitions:

1. Install and maintain temporary construction partitions to provide smoke-tight separations between construction areas and adjoining areas. Construct partitions of gypsum board or treated plywood (flame spread rating of 25 or less in accordance with ASTM E84) on both sides of fire retardant treated wood or metal steel studs. Extend the partitions through suspended ceilings to floor slab deck or roof. Seal joints and penetrations. At door openings, install Class C, ¾ hour fire/smoke rated doors with self-closing devices.
2. Install one-hour fire-rated temporary construction partitions as shown on drawings to maintain integrity of existing exit stair enclosures, exit passageways, fire-rated enclosures of hazardous areas, horizontal exits, smoke barriers, vertical shafts and openings enclosures.
3. Close openings in smoke barriers and fire-rated construction to maintain fire ratings. Seal penetrations with listed through-penetration firestop materials in accordance with Section 07 84 00, FIRESTOPPING.

F. Temporary Heating and Electrical: Install, use and maintain installations in accordance with 29 CFR 1926, NFPA 241 and NFPA 70.

G. Means of Egress: Do not block exiting for occupied buildings, including paths from exits to roads. Minimize disruptions and coordinate with Contracting Officer's Representative (COR) and facility Safety Manager.

H. Egress Routes for Construction Workers: Maintain free and unobstructed egress. Inspect daily. Report findings and corrective actions weekly to Contracting Officer's Representative (COR) and facility Safety Manager.

I. Fire Extinguishers: Provide and maintain extinguishers in construction areas and temporary storage areas in accordance with 29 CFR 1926, NFPA 241 and NFPA 10.

- J. Flammable and Combustible Liquids: Store, dispense and use liquids in accordance with 29 CFR 1926, NFPA 241 and NFPA 30.
- K. Existing Fire Protection: Do not impair automatic sprinklers, smoke and heat detection, and fire alarm systems, except for portions immediately under construction, and temporarily for connections. Provide fire watch for impairments more than 4 hours in a 24-hour period. Request interruptions in accordance with Article, OPERATIONS AND STORAGE AREAS, and coordinate with Contracting Officer's Representative (COR) and facility Safety Manager. All existing or temporary fire protection systems (fire alarms, sprinklers) located in construction areas shall be tested as coordinated with the medical center. Parameters for the testing and results of any tests performed shall be recorded by the medical center and copies provided to the Contracting Officer's Representative (COR).
- L. Smoke Detectors: Prevent accidental operation. Remove temporary covers at end of work operations each day. Coordinate with Contracting Officer's Representative (COR) and facility Safety Manager.
- M. Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51B. Coordinate with Contracting Officer's Representative (COR). Obtain permits from facility Safety Manager at least 48 hours in advance. Designate contractor's responsible project-site fire prevention program manager to permit hot work.
- N. Fire Hazard Prevention and Safety Inspections: Inspect entire construction areas weekly. Coordinate with, and report findings and corrective actions weekly to Contracting Officer's Representative (COR) and facility Safety Manager.
- O. Smoking: Smoking is prohibited in and adjacent to construction areas inside existing buildings and additions under construction. In separate and detached buildings under construction, smoking is prohibited except in designated smoking rest areas.
- P. Dispose of waste and debris in accordance with NFPA 241 and Sections 01 74 19 Construction Waste Management and 01 31 11 Sustainable Design Requirement. Remove from buildings daily.

- Q. Perform other construction, alteration and demolition operations in accordance with 29 CFR 1926.
- R. If required, submit documentation to the Contracting Officer's Representative (COR) that personnel have been trained in the fire safety aspects of working in areas with impaired structural or compartmentalization features.

1.9 OPERATIONS AND STORAGE AREAS

- A. The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the Contracting Officer. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.
- B. Temporary buildings (e.g., storage sheds, shops, offices) and utilities may be erected by the Contractor only with the approval of the Contracting Officer and shall be built with labor and materials furnished by the Contractor without expense to the Government. The temporary buildings and utilities shall remain the property of the Contractor and shall be removed by the Contractor at its expense upon completion of the work. With the written consent of the Contracting Officer, the buildings and utilities may be abandoned and need not be removed.
- C. The Contractor shall, under regulations prescribed by the Contracting Officer, use only established roadways, or use temporary roadways constructed by the Contractor when and as authorized by the Contracting Officer. When materials are transported in prosecuting the work, vehicles shall not be loaded beyond the loading capacity recommended by the manufacturer of the vehicle or prescribed by any Federal, State, or local law or regulation. When it is necessary to cross curbs or sidewalks, the Contractor shall protect them from damage. The Contractor shall repair or pay for the repair of any damaged curbs, sidewalks, or roads.
- D. Working space material storage space, and dumpster space and space available for storing materials shall be limited to the interior of the construction boundary as shown on the drawings. Contractor must

coordinate directly with the City of Reno regarding potential use of the adjacent streets.

- E. Workmen are subject to rules of Medical Center applicable to their conduct.
- F. Execute work so as to interfere as little as possible with normal functioning of Medical Center as a whole, including operations of utility services, fire protection systems and any existing equipment, and with work being done by others. Use of equipment and tools that transmit vibrations and noises through the building structure, are not permitted in buildings that are occupied, during construction, jointly by patients or medical personnel, and Contractor's personnel, except as permitted by Contracting Officer's Representative (COR) where required by limited working space.
 - 1. Do not store materials and equipment in other than assigned areas.
 - 2. Schedule delivery of materials and equipment to immediate construction working areas within buildings in use by Department of Veterans Affairs in quantities sufficient for not more than five work days. Provide unobstructed access to Medical Center areas required to remain in operation.
 - 3. Where access by Medical Center personnel to vacated portions of buildings is not required, storage of Contractor's materials and equipment will be permitted subject to fire and safety requirements.
- G. Utilities Services: Where necessary to cut existing pipes, electrical wires, conduits, cables, etc., of utility services, or of fire protection systems or communications systems (except telephone), they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by Contracting Officer's Representative (COR). All such actions shall be coordinated with the Utility Company involved:
 - 1. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam,

payment of such fee shall be the responsibility of the Government and not the Contractor.

- H. Building No. 12 will be occupied during performance of work but immediate areas of alterations will be vacated. The following criteria must be adhered to:
1. Maintain access to the portions of Building 12 which are not a part of this project.
 2. Maintain the functioning structural, mechanical, electrical, plumbing, IT, and life safety systems that feed the existing to remain portions of the building throughout the duration of the project.
 3. Minimize disruptions to the rest of the VA Reno campus.
 4. Deliver to the areas indicated, in the order and sequence as described to the COR in order to keep the remaining area of the third floor operational during construction.
- I. Construction Fence: Before construction operations begin, Contractor shall provide a chain link construction fence, 2.1m (seven feet) minimum height, around the construction area indicated on the drawings. Provide gates as required for access with necessary hardware, including hasps and padlocks. Fasten fence fabric to terminal posts with tension bands and to line posts and top and bottom rails with tie wires spaced at maximum 375mm (15 inches). Bottom of fences shall extend to 25mm (one inch) above grade. Remove the fence when directed by Contracting Officer's Representative (COR).
1. Contractor may not place/park any materials, containers, trailers, vehicles etc. outside the construction fence except for very temporary and approved purposes.
- J. When a building is turned over to Contractor, Contractor shall accept entire responsibility therefore.
1. Contractor shall maintain a minimum temperature of 50 degrees F at all times, except as otherwise specified.

2. Contractor shall maintain in operating condition existing fire protection and alarm equipment. In connection with fire alarm equipment, Contractor shall make arrangements for pre-inspection of site with the Safety Manager, VA Fire Alarm Technician and VA maintenance, and a representative from the City of Reno Fire Department in attendance.

K. Utilities Services: Maintain existing utility services for Medical Center at all times. Provide temporary facilities, labor, materials, equipment, connections, and utilities to assure uninterrupted services. Where necessary to cut existing water, steam, gases, sewer or air pipes, or conduits, wires, cables, etc. of utility services or of fire protection systems and communications systems (including telephone), they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by Contracting Officer's Representative (COR).

1. No utility service such as water, gas, steam, sewers or electricity, or fire protection systems and communications systems may be interrupted without prior approval of Contracting Officer's Representative (COR). Electrical work shall be accomplished with all affected circuits or equipment de-energized. When an electrical outage cannot be accomplished, work on any energized circuits or equipment shall not commence without the Medical Center Director's prior knowledge and written approval. Refer to specification Sections 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS, 27 05 11 REQUIREMENTS FOR COMMUNICATIONS INSTALLATIONS and 28 05 11, REQUIREMENTS FOR ELECTRONIC SAFETY AND SECURITY INSTALLATIONS for additional requirements.
2. Contractor shall submit a request to interrupt any such services to Contracting Officer's Representative (COR), in writing, 48 hours in advance of proposed interruption. Request shall state reason, date, exact time of, and approximate duration of such interruption.
3. Contractor will be advised (in writing) of approval of request, or of which other date and/or time such interruption will cause least inconvenience to operations of Medical Center. Interruption time

- approved by Medical Center may occur at other than Contractor's normal working hours.
4. Major interruptions of any system must be requested, in writing, at least 15 calendar days prior to the desired time and shall be performed as directed by the Contracting Officer's Representative (COR).
 - a. The System Interruption Request must include a plan of action, detailing:
 1. The specific work to be performed relative to this system interruption.
 2. Detailed list of what systems will be affected, and what work will be done on those systems.
 3. Description of backup plan in the event the work is delayed, including a detailed plan for maintaining facility operation during system outage.
 5. In case of a contract construction emergency, service will be interrupted on approval of Resident Engineer. Such approval will be confirmed in writing as soon as practical.
 6. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Government and not the Contractor.
- L. Abandoned Lines: All service lines such as wires, cables, conduits, ducts, pipes and the like, and their hangers or supports, which are to be abandoned but are not required to be entirely removed, shall be sealed, capped or plugged. The lines shall not be capped in finished areas, but shall be removed and sealed, capped or plugged in ceilings, within furred spaces, in unfinished areas, or within walls or partitions; so that they are completely behind the finished surfaces.
- M. To minimize interference of construction activities with flow of Medical Center traffic, comply with the following:

1. Keep roads, walks and entrances to grounds, to parking and to occupied areas of buildings clear of construction materials, debris and standing construction equipment and vehicles. Wherever excavation for new utility lines cross existing roads, at least one lane must be open to traffic at all times.
2. Method and scheduling of required cutting, altering and removal of existing roads, walks and entrances must be approved by the Contracting Officer's Representative (COR).

N. Coordinate the work for this contract with other construction operations as directed by Contracting Officer's Representative (COR). This includes the scheduling of traffic and the use of roadways, as specified in Article, USE OF ROADWAYS.

1.10 ALTERATIONS

A. Survey: Before any work is started, the Contractor shall make a thorough survey with the Contracting Officer's Representative (COR) of areas of buildings in which alterations occur and areas which are anticipated routes of access, and furnish a report to the Contracting Officer. This report shall list by rooms and spaces:

1. Existing condition and types of resilient flooring, doors, windows, walls and other surfaces not required to be altered throughout affected areas of the building.
2. Existence and conditions of items such as plumbing fixtures and accessories, electrical fixtures, equipment, venetian blinds, shades, etc., required by drawings to be either reused or relocated, or both.
3. Shall note any discrepancies between drawings and existing conditions at site.
4. Shall designate areas for working space, materials storage and routes of access to areas within buildings where alterations occur and which have been agreed upon by Contractor and Contracting Officer's Representative (COR).

B. Any items required by drawings to be either reused or relocated or both, found during this survey to be nonexistent, or in opinion of

Contracting Officer's Representative (COR), to be in such condition that their use is impossible or impractical, shall be furnished and/or replaced by Contractor with new items in accordance with specifications which will be furnished by Government. Provided the contract work is changed by reason of this subparagraph B, the contract will be modified accordingly, under provisions of clause entitled "DIFFERING SITE CONDITIONS" (FAR 52.236-2) and "CHANGES" (FAR 52.243-4 and VAAR 852.236-88).

C. Re-Survey: Thirty days before expected partial or final inspection date, the Contractor and Contracting Officer's Representative (COR) together shall make a thorough re-survey of the areas of buildings involved. They shall furnish a report on conditions then existing, of resilient flooring, doors, windows, walls and other surfaces as compared with conditions of same as noted in first condition survey report:

1. Re-survey report shall also list any damage caused by Contractor to such flooring and other surfaces, despite protection measures; and, will form basis for determining extent of repair work required of Contractor to restore damage caused by Contractor's workmen in executing work of this contract.

D. Protection: Provide the following protective measures:

1. Wherever existing roof surfaces are disturbed they shall be protected against water infiltration. In case of leaks, they shall be repaired immediately upon discovery.
2. Temporary protection against damage for portions of existing structures and grounds where work is to be done, materials handled and equipment moved and/or relocated.
3. Protection of interior of existing structures at all times, from damage, dust and weather inclemency. Wherever work is performed, floor surfaces that are to remain in place shall be adequately protected prior to starting work, and this protection shall be maintained intact until all work in the area is completed.

1.11 INFECTION PREVENTION MEASURES

- A. Implement the requirements of VAMC's Infection Control Risk Assessment (ICRA) team. ICRA Group may monitor dust in the vicinity of the construction work and require the Contractor to take corrective action immediately if the safe levels are exceeded.
- B. Establish and maintain a dust control program as part of the contractor's infection preventive measures in accordance with the guidelines provided by ICRA Group. Prior to start of work, prepare a plan detailing project-specific dust protection measures, including periodic status reports, and submit to Contracting Officer's Representative (COR) and Facility ICRA team for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES.
 - 1. All personnel involved in the construction or renovation activity shall be educated and trained in infection prevention measures established by the medical center.
- C. Medical center Infection Control personnel shall monitor for airborne disease (e.g. aspergillosis) as appropriate during construction. A baseline of conditions may be established by the medical center prior to the start of work and periodically during the construction stage to determine impact of construction activities on indoor air quality. In addition:
 - 1. The RE and VAMC Infection Control personnel shall review pressure differential monitoring documentation to verify that pressure differentials in the construction zone and in the patient-care rooms are appropriate for their settings. The requirement for negative air pressure in the construction zone shall depend on the location and type of activity. Upon notification, the contractor shall implement corrective measures to restore proper pressure differentials as needed.
 - 2. In case of any problem, the medical center, along with assistance from the contractor, shall conduct an environmental assessment to find and eliminate the source.

- D. In general, following preventive measures shall be adopted during construction to keep down dust and prevent mold.
1. Dampen debris to keep down dust and provide temporary construction partitions in existing structures where directed by Contracting Officer's Representative (COR). Blank off ducts and diffusers to prevent circulation of dust into occupied areas during construction.
 2. Do not perform dust producing tasks within occupied areas without the approval of the Contracting Officer's Representative (COR). For construction in any areas that will remain jointly occupied by the Medical Center and Contractor's workers, the Contractor shall:
 - a. Provide dust proof one-hour fire-rated temporary drywall construction barriers to completely separate construction from the operational areas of the hospital in order to contain dirt debris and dust. Barriers shall be sealed and made presentable on hospital occupied side. Install a self-closing rated door in a metal frame, commensurate with the partition, to allow worker access. Maintain negative air at all times. A fire retardant polystyrene, 6-mil thick or greater plastic barrier meeting local fire codes may be used where dust control is the only hazard, and an agreement is reached with the Contracting Officer's Representative (COR) and Medical Center.
 - b. HEPA filtration is required where the exhaust dust may reenter the breathing zone. Contractor shall verify that construction exhaust to exterior is not reintroduced to the medical center through intake vents, or building openings. Install HEPA (High Efficiency Particulate Accumulator) filter vacuum system rated at 95% capture of 0.3 microns including pollen, mold spores and dust particles. Insure continuous negative air pressures occurring within the work area. HEPA filters should have ASHRAE 85 or other prefilter to extend the useful life of the HEPA. Provide both primary and secondary filtrations units. Exhaust hoses shall be heavy duty, flexible steel reinforced and exhausted so that dust is not reintroduced to the medical center.

- c. Adhesive Walk-off/Carpet Walk-off Mats, minimum 600mm x 900mm (24" x 36"), shall be used at all interior transitions from the construction area to occupied medical center area. These mats shall be changed as often as required to maintain clean work areas directly outside construction area at all times.
 - d. Vacuum and wet mop all transition areas from construction to the occupied medical center at the end of each workday. Vacuum shall utilize HEPA filtration. Maintain surrounding area frequently. Remove debris as they are created. Transport these outside the construction area in containers with tightly fitting lids.
 - e. The contractor shall not haul debris through patient-care areas without prior approval of the Contracting Officer's Representative (COR) and the Medical Center. When, approved, debris shall be hauled in enclosed dust proof containers or wrapped in plastic and sealed with duct tape. No sharp objects should be allowed to cut through the plastic. Wipe down the exterior of the containers with a damp rag to remove dust. All equipment, tools, material, etc. transported through occupied areas shall be made free from dust and moisture by vacuuming and wipe down.
 - f. Using a HEPA vacuum, clean inside the barrier and vacuum ceiling tile prior to replacement. Any ceiling access panels opened for investigation beyond sealed areas shall be sealed immediately when unattended.
 - g. There shall be no standing water during construction. This includes water in equipment drip pans and open containers within the construction areas. All accidental spills must be cleaned up and dried within 12 hours. Remove and dispose of porous materials that remain damp for more than 72 hours.
 - h. At completion, remove construction barriers and ceiling protection carefully, outside of normal work hours. Vacuum and clean all surfaces free of dust after the removal.
- E. Final Cleanup:

1. Upon completion of project, or as work progresses, remove all construction debris from above ceiling, vertical shafts and utility chases that have been part of the construction.
2. Perform HEPA vacuum cleaning of all surfaces in the construction area. This includes walls, ceilings, cabinets, furniture (built-in or free standing), partitions, flooring, etc.
3. All new air ducts shall be

1.12 DISPOSAL AND RETENTION

- A. Materials and equipment accruing from work removed and from demolition of buildings or structures, or parts thereof, shall be disposed of as follows:
 1. Reserved items which are to remain property of the Government are identified by attached tags or noted on drawings or in specifications as items to be stored. Items that remain property of the Government shall be removed or dislodged from present locations in such a manner as to prevent damage which would be detrimental to re-installation and reuse. Store such items where directed by Contracting Officer's Representative (COR).
 2. Items not reserved shall become property of the Contractor and be removed by Contractor from Medical Center.
 3. Items of portable equipment and furnishings located in rooms and spaces in which work is to be done under this contract shall remain the property of the Government. When rooms and spaces are vacated by the Department of Veterans Affairs during the alteration period, such items which are NOT required by drawings and specifications to be either relocated or reused will be removed by the Government in advance of work to avoid interfering with Contractor's operation.
 4. PCB Transformers and Capacitors: The Contractor shall be responsible for disposal of the Polychlorinated Biphenyl (PCB) transformers and capacitors. The transformers and capacitors shall be taken out of service and handled in accordance with the procedures of the Environmental Protection Agency (EPA) and the Department of Transportation (DOT) as outlined in Code of Federal Regulation

(CFR), Titled 40 and 49 respectively. The EPA's Toxic Substance Control Act (TSCA) Compliance Program Policy Nos. 6-PCB-6 and 6-PCB-7 also apply. Upon removal of PCB transformers and capacitors for disposal, the "originator" copy of the Uniform Hazardous Waste Manifest (EPA Form 8700-22), along with the Uniform Hazardous Waste Manifest Continuation Sheet (EPA Form 8700-22A) shall be returned to the Contracting Officer who will annotate the contract file and transmit the Manifest to the Medical Center's Chief.

a. Copies of the following listed CFR titles may be obtained from the Government Printing Office:

40 CFR 261.....Identification and Listing of Hazardous Waste

40 CFR 262.....Standards Applicable to Generators of Hazardous Waste

40 CFR 263.....Standards Applicable to Transporters of Hazardous Waste

40 CFR 761.....PCB Manufacturing, Processing, Distribution in Commerce, and use Prohibitions

49 CFR 172.....Hazardous Material tables and Hazardous Material Communications Regulations

49 CFR 173.....Shippers - General Requirements for Shipments and Packaging

49 CFR 173.....Subpart A General

49 CFR 173.....Subpart B Preparation of Hazardous Material for Transportation

49 CFR 173.....Subpart J Other Regulated Material; Definitions and Preparation

TSCA.....Compliance Program Policy Nos. 6-PCB-6 and 6-PCB-7

1.13 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS

- A. The Contractor shall preserve and protect all structures, equipment, and vegetation (such as trees, shrubs, and grass) on or adjacent to the work site, which are not to be removed and which do not unreasonably interfere with the work required under this contract. The Contractor shall only remove trees when specifically authorized to do so, and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during contract performance, or by the careless operation of equipment, or by workmen, the Contractor shall trim those limbs or branches with a clean cut and paint the cut with a tree-pruning compound as directed by the Contracting Officer.
- B. The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property of a third party, the locations of which are made known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the Contracting Officer may have the necessary work performed and charge the cost to the Contractor.
- C. Refer to Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROLS, for additional requirements on protecting vegetation, soils and the environment. Refer to Articles, "Alterations", "Restoration", and "Operations and Storage Areas" for additional instructions concerning repair of damage to structures and site improvements.

1.14 RESTORATION

- A. Remove, cut, alter, replace, patch and repair existing work as necessary to install new work. Except as otherwise shown or specified, do not cut, alter or remove any structural work, and do not disturb any ducts, plumbing, steam, gas, or electric work without approval of the Resident Engineer. Existing work to be altered or extended and that is found to be defective in any way, shall be reported to the Contracting Officer's Representative (COR) before it is disturbed. Materials and workmanship used in restoring work, shall conform in type and quality

to that of original existing construction, except as otherwise shown or specified.

- B. Upon completion of contract, deliver work complete and undamaged. Existing work (walls, ceilings, partitions, floors, mechanical and electrical work, lawns, paving, roads, walks, etc.) disturbed or removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.
- C. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workmen to existing piping and conduits, wires, cables, etc., of utility services or of fire protection systems and communications systems (including telephone) which are indicated on drawings and which are not scheduled for discontinuance or abandonment.
- D. Expense of repairs to such utilities and systems not shown on drawings or locations of which are unknown will be covered by adjustment to contract time and price in accordance with clause entitled "CHANGES" (FAR 52.243-4 and VAAR 852.236-88) and "DIFFERING SITE CONDITIONS" (FAR 52.236-2).

1.15 PHYSICAL DATA

- A. Data and information furnished or referred to below is for the Contractor's information. The Government shall not be responsible for any interpretation of or conclusion drawn from the data or information by the Contractor.

SPEC WRITER NOTE: Insert name and address of testing facility performing the soils investigation work.

- 1. The indications of physical conditions on the drawings and in the specifications are the result of site investigations by

_____.

(FAR 52.236-4)

- B. Subsurface conditions have been developed by core borings and test pits. Logs of subsurface exploration are shown diagrammatically on drawings.
- C. A copy of the soil report will be made available for inspection by bidders upon request to the Engineering Officer at the VA Medical Center, _____ and shall be considered part of the contract documents.
- D. Government does not guarantee that other materials will not be encountered nor that proportions, conditions or character of several materials will not vary from those indicated by explorations. Bidders are expected to examine site of work and logs of borings; and, after investigation, decide for themselves character of materials and make their bids accordingly. Upon proper application to Department of Veterans Affairs, bidders will be permitted to make subsurface explorations of their own at site.

1.16 LAYOUT OF WORK

- A. The Contractor shall lay out the work from Government established base lines and bench marks, indicated on the drawings, and shall be responsible for all measurements in connection with the layout. The Contractor shall furnish, at Contractor's own expense, all stakes, templates, platforms, equipment, tools, materials, and labor required to lay out any part of the work. The Contractor shall be responsible for executing the work to the lines and grades that may be established or indicated by the Contracting Officer. The Contractor shall also be responsible for maintaining and preserving all stakes and other marks established by the Contracting Officer until authorized to remove them. If such marks are destroyed by the Contractor or through Contractor's negligence before their removal is authorized, the Contracting Officer may replace them and deduct the expense of the replacement from any amounts due or to become due to the Contractor.

(FAR 52.236-17)

- B. Establish and plainly mark center lines for each building and/or addition to each existing building, and such other lines and grades that are reasonably necessary to properly assure that location,

orientation, and elevations established for each such structure and/or addition, are in accordance with lines and elevations shown on contract drawings.

- C. Following completion of general mass excavation and before any other permanent work is performed, establish and plainly mark (through use of appropriate batter boards or other means) sufficient additional survey control points or system of points as may be necessary to assure proper alignment, orientation, and grade of all major features of work. Survey shall include, but not be limited to, location of lines and grades of footings, exterior walls, center lines of columns in both directions, major utilities and elevations of floor slabs:

1. Such additional survey control points or system of points thus established shall be checked and certified by a registered land surveyor or registered civil engineer. Furnish such certification to the Contracting Officer's Representative (COR) before any work (such as footings, floor slabs, columns, walls, utilities and other major controlling features) is placed.

- D. During progress of work, and particularly as work progresses from floor to floor, Contractor shall have line grades and plumbness of all major form work checked and certified by a registered land surveyor or registered civil engineer as meeting requirements of contract drawings. Furnish such certification to the Contracting Officer's Representative (COR) before any major items of concrete work are placed. In addition, Contractor shall also furnish to the Contracting Officer's Representative (COR) certificates from a registered land surveyor or registered civil engineer that the following work is complete in every respect as required by contract drawings.

1. Lines of each building and/or addition.
2. Elevations of bottoms of footings and tops of floors of each building and/or addition.
3. Lines and elevations of sewers and of all outside distribution systems.

- E. Whenever changes from contract drawings are made in line or grading requiring certificates, record such changes on a reproducible drawing bearing the registered land surveyor or registered civil engineer seal, and forward these drawings upon completion of work to Contracting Officer's Representative (COR).
- F. The Contractor shall perform the surveying and layout work of this and other articles and specifications in accordance with the provisions of Article "Professional Surveying Services".

1.17 AS-BUILT DRAWINGS

- A. The contractor shall maintain two full size sets of as-built drawings which will be kept current during construction of the project, to include all contract changes, modifications and clarifications.
- B. All variations shall be shown in the same general detail as used in the contract drawings. To insure compliance, as-built drawings shall be made available for the Resident Engineer's review, as often as requested.
- C. Contractor shall deliver two approved completed sets of as-built drawings to the Contracting Officer's Representative (COR) within 15 calendar days after each completed phase and after the acceptance of the project by the Contracting Officer's Representative (COR).
- D. Paragraphs A, B, & C shall also apply to all shop drawings.

1.18 USE OF ROADWAYS

- A. For hauling, use only established public roads and roads on Medical Center property and, when authorized by the Contracting Officer's Representative (COR), such temporary roads which are necessary in the performance of contract work. Temporary roads shall be constructed by the Contractor at Contractor's expense. When necessary to cross curbing, sidewalks, or similar construction, they must be protected by well-constructed bridges.

1.19 TEMPORARY USE OF MECHANICAL AND ELECTRICAL EQUIPMENT

- A. Use of new installed mechanical and electrical equipment to provide heat, ventilation, plumbing, light and power will be permitted subject to compliance with the following provisions:

1. Permission to use each unit or system must be given by Contracting Officer's Representative (COR). If the equipment is not installed and maintained in accordance with the following provisions, the Contracting Officer's Representative (COR) will withdraw permission for use of the equipment.
 2. Electrical installations used by the equipment shall be completed in accordance with the drawings and specifications to prevent damage to the equipment and the electrical systems, i.e. transformers, relays, circuit breakers, fuses, conductors, motor controllers and their overload elements shall be properly sized, coordinated and adjusted. Voltage supplied to each item of equipment shall be verified to be correct and it shall be determined that motors are not overloaded. The electrical equipment shall be thoroughly cleaned before using it and again immediately before final inspection including vacuum cleaning and wiping clean interior and exterior surfaces.
 3. Units shall be properly lubricated, balanced, and aligned. Vibrations must be eliminated.
 4. Automatic temperature control systems for preheat coils shall function properly and all safety controls shall function to prevent coil freeze-up damage.
 5. The air filtering system utilized shall be that which is designed for the system when complete, and all filter elements shall be replaced at completion of construction and prior to testing and balancing of system.
 6. All components of heat production and distribution system, metering equipment, condensate returns, and other auxiliary facilities used in temporary service shall be cleaned prior to use; maintained to prevent corrosion internally and externally during use; and cleaned, maintained and inspected prior to acceptance by the Government.
- B. Prior to final inspection, the equipment or parts used which show wear and tear beyond normal, shall be replaced with identical replacements, at no additional cost to the Government.

- C. This paragraph shall not reduce the requirements of the mechanical and electrical specifications sections.

1.20 TEMPORARY USE OF EXISTING ELEVATORS

- A. The Contractor is authorized to use the facility Freight Elevators for material, equipment and tool transfer. The use of any other facility elevators is not allowed, unless specific approval is granted by the COTR. The access route from the work area to the Freight Elevators is shown on the attachment at the end of this Section. The contractor is required to keep the access route clean from dust and debris at all times.
- B. Use of existing elevators for handling building materials and Contractor's personnel will be permitted subject to following provisions:
1. Contractor makes all arrangements with the Contracting Officer's Representative (COR) for use of elevators. The Contracting Officers' Representative (COR) will ascertain that elevators are in proper condition. Contractor may use one elevator for exclusive use during construction. Exact location of Contractor's elevator shall be determined during the pre-construction meeting. Personnel for operating elevators will not be provided by the Department of Veterans Affairs.
 2. Contractor covers and provides maximum protection of following elevator components:
 - a. Entrance jambs, heads soffits and threshold plates.
 - b. Entrance columns, canopy, return panels and inside surfaces of car enclosure walls.
 - c. Finish flooring.
 3. Government will accept hoisting ropes of elevator and rope of each speed governor if they are worn under normal operation. However, if these ropes are damaged by action of foreign matter such as sand, lime, grit, stones, etc., during temporary use, they shall be removed and replaced by new hoisting ropes.

4. If brake lining of elevators are excessively worn or damaged during temporary use, they shall be removed and replaced by new brake lining.
5. All parts of main controller, starter, relay panel, selector, etc., worn or damaged during temporary use shall be removed and replaced with new parts, if recommended by elevator inspector after elevator is released by Contractor.
6. Place elevator in condition equal, less normal wear, to that existing at time it was placed in service of Contractor as approved by Contracting Officer.
7. Contractor shall retain the services of a licensed elevator inspector to inspect the elevator and certify for facility operation once the contractor has completed all construction related use of the elevator. Any repairs required to be made to the elevator in order to obtain the above referenced certification shall be accomplished by the contractor at his/her own cost.

1.21 TEMPORARY TOILETS

- A. Provide where directed, (for use of all Contractor's workmen) ample temporary sanitary toilet accommodations with suitable sewer and water connections; or, when approved by Contracting Officer's Representative (COR), provide suitable dry closets where directed. Keep such places clean and free from flies, and all connections and appliances connected therewith are to be removed prior to completion of contract, and premises left perfectly clean.
- B. Contractor may have for use of Contractor's workmen, such toilet accommodations as may be assigned to Contractor by Medical Center. Contractor shall keep such places clean and be responsible for any damage done thereto by Contractor's workmen. Failure to maintain satisfactory condition in toilets will deprive Contractor of the privilege to use such toilets.

1.22 AVAILABILITY AND USE OF UTILITY SERVICES

- A. The Government shall make all reasonably required amounts of utilities available to the Contractor from existing outlets and supplies, as

specified in the contract. The amount to be paid by the Contractor for chargeable electrical services shall be the prevailing rates charged to the Government. The Contractor shall carefully conserve any utilities furnished without charge.

- B. The Contractor, at Contractor's expense and in a workmanlike manner satisfactory to the Contracting Officer, shall install and maintain all necessary temporary connections and distribution lines, and all meters required to measure the amount of electricity used for the purpose of determining charges. Before final acceptance of the work by the Government, the Contractor shall remove all the temporary connections, distribution lines, meters, and associated paraphernalia.
- C. Contractor shall install meters at Contractor's expense and furnish the Medical Center a monthly record of the Contractor's usage of electricity as hereinafter specified.
- D. Heat: Furnish temporary heat necessary to prevent injury to work and materials through dampness and cold. Use of open salamanders or any temporary heating devices which may be fire hazards or may smoke and damage finished work, will not be permitted. Maintain minimum temperatures as specified for various materials:
 - 1. Obtain heat by connecting to Medical Center heating distribution system.
 - a. Steam is available at no cost to Contractor.
- E. Electricity (for Construction and Testing): Furnish all temporary electric services.
 - 1. Obtain electricity by connecting to the Medical Center electrical distribution system. The Contractor shall meter and pay for electricity required for electric cranes and hoisting devices, electrical welding devices and any electrical heating devices providing temporary heat. Electricity for all other uses is available at no cost to the Contractor.
- F. Water (for Construction and Testing): Furnish temporary water service.

1. Obtain water by connecting to the Medical Center water distribution system. Provide reduced pressure backflow preventer at each connection. Water is available at no cost to the Contractor.
2. Maintain connections, pipe, fittings and fixtures and conserve water-use so none is wasted. Failure to stop leakage or other wastes will be cause for revocation (at Contracting Officer's Representative's discretion) of use of water from Medical Center's system.

G. Steam: Furnish steam system for testing required in various sections of specifications.

1. Obtain steam for testing by connecting to the Medical Center steam distribution system. Steam is available at no cost to the Contractor.
2. Maintain connections, pipe, fittings and fixtures and conserve steam-use so none is wasted. Failure to stop leakage or other waste will be cause for revocation (at Contracting Officer's Representative's discretion), of use of steam from the Medical Center's system.

1.23 NEW TELEPHONE EQUIPMENT

The contractor shall coordinate with the work of installation of telephone equipment by others. This work shall be completed before the building is turned over to VA.

1.24 TESTS

- A. Pre-test mechanical and electrical equipment and systems and make corrections required for proper operation of such systems before requesting final tests. Final test will not be conducted unless pre-tested.
- B. Conduct final tests required in various sections of specifications in presence of an authorized representative of the Contracting Officer. Contractor shall furnish all labor, materials, equipment, instruments, and forms, to conduct and record such tests.
- C. Mechanical and electrical systems shall be balanced, controlled and coordinated. A system is defined as the entire complex which must be

coordinated to work together during normal operation to produce results for which the system is designed. For example, air conditioning supply air is only one part of entire system which provides comfort conditions for a building. Other related components are return air, exhaust air, steam, chilled water, refrigerant, hot water, controls and electricity, etc. Another example of a complex which involves several components of different disciplines is a boiler installation. Efficient and acceptable boiler operation depends upon the coordination and proper operation of fuel, combustion air, controls, steam, feedwater, condensate and other related components.

- D. All related components as defined above shall be functioning when any system component is tested. Tests shall be completed within a reasonably short period of time during which operating and environmental conditions remain reasonably constant.
- E. Individual test result of any component, where required, will only be accepted when submitted with the test results of related components and of the entire system.

1.25 MAINTENANCE AND OPERATING MANUALS & INSTRUCTIONS

- A. Contractor shall furnish Maintenance and Operating manuals (hard copies and electronic) and verbal instructions when required by the various sections of the specifications and as hereinafter specified.
- B. Manuals: Maintenance and operating manuals and one compact disc (four hard copies and one electronic copy each) for each separate piece of equipment shall be delivered to the Contracting Officer's Representative (COR) coincidental with the delivery of the equipment to the job site. Manuals shall be complete, detailed guides for the maintenance and operation of equipment. They shall include complete information necessary for starting, adjusting, maintaining in continuous operation for long periods of time and dismantling and reassembling of the complete units and sub-assembly components. Manuals shall include an index covering all component parts clearly cross-referenced to diagrams and illustrations. Illustrations shall include "exploded" views showing and identifying each separate item. Emphasis shall be placed on the use of special tools and instruments. The function of each piece of equipment, component, accessory and

control shall be clearly and thoroughly explained. All necessary precautions for the operation of the equipment and the reason for each precaution shall be clearly set forth. Manuals must reference the exact model, style and size of the piece of equipment and system being furnished. Manuals referencing equipment similar to but of a different model, style, and size than that furnished will not be accepted.

- C. Instructions: Contractor shall provide qualified, factory-trained manufacturers' representatives to give detailed instructions to assigned Department of Veterans Affairs personnel in the operation and complete maintenance for each piece of equipment. All such training will be at the job site. These requirements are more specifically detailed in the various technical sections. Instructions for different items of equipment that are component parts of a complete system, shall be given in an integrated, progressive manner. All instructors for every piece of component equipment in a system shall be available until instructions for all items included in the system have been completed. This is to assure proper instruction in the operation of inter-related systems. All instruction periods shall be at such times as scheduled by the Contracting Officer's Representative (COR) and shall be considered concluded only when the Contracting Officer's Representative (COR) is satisfied in regard to complete and thorough coverage. The Department of Veterans Affairs reserves the right to request the removal of, and substitution for, any instructor who, in the opinion of the Resident Contracting Officer's Representative (COR), does not demonstrate sufficient qualifications in accordance with requirements for instructors above.

1. Contractor shall provide qualified, factory trained manufacturers' representatives to give detailed instructions to assigned Department of Veterans Affairs personnel in the operation and complete maintenance for each piece of equipment. All such training will be at the job site. These requirements are more specifically detailed in the various technical sections. Instructions for different items of equipment that are component parts of a complete system shall be given in an integrated, progressive manner. All instructors for every piece of component equipment in a system shall be available until instructions for all items included in the system have been

completed. This is to assure proper instruction in the operation of inter-related systems. All instruction periods shall be at such times as scheduled by the Contracting Officer's Representative (COR) and shall be considered concluded only when the Contracting Officer's Representative (COR) is satisfied in regard to complete and thorough coverage. The Department of Veterans Affairs reserves the right to request the removal of, and substitution for, any instructor who, in the opinion of the Contracting Officer's Representative (COR), does not demonstrate sufficient qualifications in accordance with requirements for instructors above.

1.26 GOVERNMENT-FURNISHED PROPERTY

- A. The Government shall deliver to the Contractor, the Government-furnished property shown on the drawings.
- B. Equipment furnished by Government to be installed by Contractor will be furnished to Contractor at the Medical Center.
- C. Contractor shall be prepared to receive this equipment from Government and store or place such equipment not less than 90 days before Completion Date of project.
- D. Notify Contracting Officer in writing, 60 days in advance, of date on which Contractor will be prepared to receive equipment furnished by Government. Arrangements will then be made by the Government for delivery of equipment.
 - 1. Immediately upon delivery of equipment, Contractor shall arrange for a joint inspection thereof with a representative of the Government. At such time the Contractor shall acknowledge receipt of equipment described, make notations, and immediately furnish the Government representative with a written statement as to its condition or shortages.
 - 2. Contractor thereafter is responsible for such equipment until such time as acceptance of contract work is made by the Government.
- E. Equipment furnished by the Government will be delivered in a partially assembled (knock down) condition in accordance with existing standard commercial practices, complete with all fittings, fastenings, and

appliances necessary for connections to respective services installed under contract. All fittings and appliances (i.e., couplings, ells, tees, nipples, piping, conduits, cables, and the like) necessary to make the connection between the Government furnished equipment item and the utility stub-up shall be furnished and installed by the contractor at no additional cost to the Government.

- F. Completely assemble and install the Government furnished equipment in place ready for proper operation in accordance with specifications and drawings.
- G. Furnish supervision of installation of equipment at construction site by qualified factory trained technicians regularly employed by the equipment manufacturer.

1.27 RELOCATED EQUIPMENT AND ITEMS

- A. Contractor shall disconnect, dismantle as necessary, remove and reinstall in new location, all existing equipment and items indicated by symbol "R" or otherwise shown to be relocated by the Contractor.
- B. Perform relocation of such equipment or items at such times and in such a manner as directed by the Contracting Officer's Representative (COR).
- C. Suitably cap existing service lines, such as steam, condensate return, water, drain, gas, air, vacuum and/or electrical, whenever such lines are disconnected from equipment to be relocated. Remove abandoned lines in finished areas and cap as specified herein before under paragraph "Abandoned Lines".
- D. Provide all mechanical and electrical service connections, fittings, fastenings and any other materials necessary for assembly and installation of relocated equipment; and leave such equipment in proper operating condition.
- E. Contractor shall employ services of an installation engineer, who is an authorized representative of the manufacturer of this equipment to supervise assembly and installation of existing, required to be relocated.
- F. All service lines such as noted above for relocated equipment shall be in place at point of relocation ready for use before any existing

equipment is disconnected. Make relocated existing equipment ready for operation or use immediately after reinstallation.

1.28 CONSTRUCTION SIGN

- A. Provide a Construction Sign where directed by the Contracting Officer's Representative (COR). All wood members shall be of framing lumber. Cover sign frame with 0.7 mm (24 gage) galvanized sheet steel nailed securely around edges and on all bearings. Provide three 100 by 100 mm (4 inch by 4 inch) posts (or equivalent round posts) set 1200 mm (four feet) into ground. Set bottom of sign level at 900 mm (three feet) above ground and secure to posts with through bolts. Make posts full height of sign. Brace posts with 50 x 100 mm (two by four inch) material as directed.
- B. Paint all surfaces of sign and posts two coats of white gloss paint. Border and letters shall be of black gloss paint, except project title which shall be blue gloss paint.
- C. Maintain sign and remove it when directed by the Contracting Officer's Representative (COR).
- D. Detail Drawing of construction sign showing required legend and other characteristics of sign is shown on the drawings.

1.29 SAFETY SIGN

- A. Provide a Safety Sign where directed by Contracting Officer's Representative (COR). Face of sign shall be 19 mm (3/4 inch) thick exterior grade plywood. Provide two 100 mm by 100 mm (four by four inch) posts extending full height of sign and 900 mm (three feet) into ground. Set bottom of sign level at 1200 mm (four feet) above ground.
- B. Paint all surfaces of Safety Sign and posts with one prime coat and two coats of white gloss paint. Letters and design shall be painted with gloss paint of colors noted.
- C. Maintain sign and remove it when directed by Contracting Officers' Representative (COR).
- D. Standard Detail Drawing Number SD10000-02(Found on VA TIL) of safety sign showing required legend and other characteristics of sign is shown on the drawings.

E. Post the number of accident free days on a daily basis.

1.30 PHOTOGRAPHIC DOCUMENTATION

A. During the construction period through completion, provide photographic documentation of construction progress and at selected milestones including electronic indexing, navigation, storage and remote access to the documentation, as per these specifications. Number of photographs required should be within limits included in the following table:

Estimated Cost		No. of Photographs
Up to	\$250,000	50 to 100
" "	\$500,000	100 to 150
" "	\$1,000,000	150 to 200
" "	\$2,000,000	200 to 250
" "	\$5,000,000	250 to 300
" "	\$10,000,000	300 to 400
More than	\$10,000,000	400 to 500

The commercial photographer or the subcontractor used for this work shall meet the following qualifications:

1. Demonstrable minimum experience of three (3) years in operation providing documentation and advanced indexing/navigation systems including a representative portfolio of construction projects of similar type, size, duration and complexity as the Project.
2. Demonstrable ability to service projects throughout North America, which shall be demonstrated by a representative portfolio of active projects of similar type, size, duration and complexity as the Project.

B. Photographic documentation elements:

1. Each digital image shall be taken with a professional grade camera with minimum size of 6 megapixels (MP) capable of producing 200x250mm (8 x 10 inch) prints with a minimum of 2272 x 1704 pixels and 400x500mm (16 x 20 inch) prints with a minimum 2592 x 1944 pixels.
2. Indexing and navigation system shall utilize actual AUTOCAD construction drawings, making such drawings interactive on an on-line interface. For all documentation referenced herein, indexing and navigation must be organized by both time (date-stamped) and location throughout the project.
3. Documentation shall combine indexing and navigation system with inspection-grade digital photography designed to capture actual conditions throughout construction and at critical milestones. Documentation shall be accessible on-line through use of an internet connection. Documentation shall allow for secure multiple-user access, simultaneously, on-line.
4. Before construction, the building pad, adjacent streets, roadways, parkways, driveways, curbs, sidewalks, landscaping, adjacent utilities and adjacent structures surrounding the building pad and site shall be documented. Overlapping photographic techniques shall be used to insure maximum coverage. Indexing and navigation accomplished through interactive architectural drawings. If site work or pad preparation is extensive, this documentation may be required immediately before construction and at several pre-determined intervals before building work commences.
5. Construction progress for all trades shall be tracked at pre-determined intervals, but not less than once every thirty (30) calendar days ("Progressions"). Progression documentation shall track both the exterior and interior construction of the building. Exterior Progressions shall track 360 degrees around the site and each building. Interior Progressions shall track interior improvements beginning when stud work commences and continuing until Project completion.

6. As-built condition of pre-slab utilities and site utilities shall be documented prior to pouring slabs, placing concrete and/or backfilling. This process shall include all underground and in-slab utilities within the building(s) envelope(s) and utility runs in the immediate vicinity of the building(s) envelope(s). This may also include utilities enclosed in slab-on-deck in multi-story buildings. Overlapping photographic techniques shall be used to insure maximum coverage. Indexing and navigation accomplished through interactive site utility plans.
7. As-built conditions of mechanical, electrical, plumbing and all other systems shall be documented post-inspection and pre-insulation, sheet rock or dry wall installation. This process shall include all finished systems located in the walls and ceilings of all buildings at the Project. Overlapping photographic techniques shall be used to insure maximum coverage. Indexing and navigation accomplished through interactive architectural drawings.
8. As-built conditions of exterior skin and elevations shall be documented with an increased concentration of digital photographs as directed by the Resident Engineer in order to capture pre-determined focal points, such as waterproofing, window flashing, radiused steel work, architectural or Exterior Insulation and Finish Systems (EIFS) detailing. Overlapping photographic techniques shall be used to insure maximum coverage. Indexing and navigation accomplished through interactive elevations or elevation details.
9. As-built finished conditions of the interior of each building including floors, ceilings and walls shall be documented at certificate of occupancy or equivalent, or just prior to occupancy, or both, as directed by the Resident Engineer. Overlapping photographic techniques shall be used to insure maximum coverage. Indexing and navigation accomplished through interactive architectural drawings.
10. Miscellaneous events that occur during any Contractor site visit, or events captured by the Department of Veterans Affairs independently, shall be dated, labeled and inserted into a Section

in the navigation structure entitled "Slideshows," allowing this information to be stored in the same "place" as the formal scope.

11. Customizable project-specific digital photographic documentation of other details or milestones. Indexing and navigation accomplished through interactive architectural plans.
12. Monthly (29 max) exterior progressions (360 degrees around the project) and slideshows (all elevations and building envelope). The slideshows allow for the inclusion of Department of Veterans Affairs pictures, aerial photographs, and timely images which do not fit into any regular monthly photopath.
13. Weekly (21 Max) Site Progressions - Photographic documentation capturing the project at different stages of construction. These progressions shall capture underground utilities, excavation, grading, backfill, landscaping and road construction throughout the duration of the project.
14. Regular (8 max) interior progressions of all walls of the entire project to begin at time of substantial framed or as directed by the Resident Engineer through to completion.
15. Detailed Exact-Built of all Slabs for all project slab pours just prior to placing concrete or as directed by the Contracting Officer's Representative (COR).
16. Detailed Interior exact built overlapping photos of the entire building to include documentation of all mechanical, electrical and plumbing systems in every wall and ceiling, to be conducted after rough-ins are complete, just prior to insulation and or drywall, or as directed by Contracting Officer's Representative (COR).
17. Finished detailed Interior exact built overlapping photos of all walls, ceilings, and floors to be scheduled by Contracting Officer's Representative (COR) prior to occupancy.
18. In event a greater or lesser number of images than specified above are required by the Contracting Officer's Representative (COR), adjustment in contract price will be made in accordance with clause entitled "CHANGES" (FAR 52.243-4 and VAAR 852.236-88).

- C. Images shall be taken by a commercial photographer and must show distinctly, at as large a scale as possible, all parts of work embraced in the picture.
- D. Coordination of photo shoots is accomplished through Contracting Officer's Representative (COR). Contractor shall also attend construction team meetings as necessary. Contractor's operations team shall provide regular updates regarding the status of the documentation, including photo shoots concluded, the availability of new Progressions or Exact-Built viewable on-line and anticipated future shoot dates.
- E. Contractor shall provide all on-line domain/web hosting, security measures, and redundant server back-up of the documentation.
- F. Contractor shall provide technical support related to using the system or service.
- G. Upon completion of the project, final copies of the documentation (the "Permanent Record") with the indexing and navigation system embedded (and active) shall be provided in an electronic media format, typically a DVD or external hard-drive. Permanent Record shall have Building Information Modeling (BIM) interface capabilities. On-line access terminates upon delivery of the Permanent Record.

1.31 FINAL ELEVATION DIGITAL IMAGES

- A. A minimum of four (4) images of each elevation shall be taken with a minimum 6 MP camera, by a professional photographer with different settings to allow the Contracting Officer's Representative (COR) to select the image to be printed. All images are provided to the RE on a CD.
- B. Photographs shall be taken upon completion, including landscaping. They shall be taken on a clear sunny day to obtain sufficient detail to show depth and to provide clear, sharp pictures. Pictures shall be 400 mm x 500 mm (16 by 20 inches), printed on regular weight paper, matte finish archival grade photographic paper and produced by a RA4 process from the digital image with a minimum 300 PPI. Identifying data shall be carried on label affixed to back of photograph without damage to

photograph and shall be similar to that provided for final construction photographs.

- C. Furnish six (6) 400 mm x 500 mm (16 by 20 inch) color prints of the following buildings constructed under this project (elevations as selected by the Contracting Officer's Representative (COR) from the images taken above). Photographs shall be artistically composed showing full front elevations. All images shall become property of the Government. Each of the selected six prints shall be place in a frame with a minimum of 2 inches of appropriate matting as a border. Provide a selection of a minimum of 3 different frames from which the SRE will select one style to frame all six prints. Photographs with frames shall be delivered to the Contracting Officer's Representative (COR) in boxes suitable for shipping.

1.32 HISTORIC PRESERVATION

Where the Contractor or any of the Contractor's employees, prior to, or during the construction work, are advised of or discover any possible archeological, historical and/or cultural resources, the Contractor shall immediately notify the Contracting Officer's Representative (COR) verbally, and then with a written follow up.

1.33 WORK DAYS AND HOURS AT PROJECT LOCATION

- A. The normal work days and hours for this project will be Monday through Friday, excluding federal holidays, from 7:30 a.m. to 4:00 p.m. Access to the work site may be restricted to these hours and days. Work during other than normal work days and hours may be required, but days and hours must still be coordinated in advance with the Contracting Officer through the COR.
- B. SNHCS, Reno, NV. Normal working hours are between 7:30 a.m. and 4:00 p.m., Monday through Friday. If the Contractor needs to perform work during hours or days other than the hours or work days stated, the Contractor shall submit a written request Seven (7) Calendar Days prior

to required start of work. The request shall include number of work days, work hours, elements, labor categories, and VA Master Specifications Construction Division Number, also starting times, ending times, and overall dates of proposed work. Work may begin during requested times only after approval of the request by the Contracting Officer.

1.34 SECURITY OF DOCUMENTS

Security requirements addressing the destructions of records, drawings, and specifications by the Contractor shall be accomplished in accordance with VA Directive 6371 dated 02 May 2008.

1.35 BRAND NAME OR EQUAL

Wherever a brand name is cited, contractor shall ensure, in any resultant contract, that any equal has the salient characteristics of the brand name. Lack of confirmation shall be grounds for Government inspection at any time and Government direction for replacement of materials or equipment by the Contractor at no increase in contract price or time.

1.36 SMOKE AND CARBON MONOXIDE MONITORING REQUIREMENTS

Contractor, his employees, his subcontractors, and their employees shall adhere to SNHCS Policies for these requirements. They are available upon request from COR.

1.37 ADDITIONAL PROJECT INFORMATION

- A. Project duration is 450 Calendar Days from Issuance of Notice to Proceed.

- B. Security Requirements. Contractors, contractor personnel, subcontractors, and subcontractor personnel shall be subject to the same Federal laws, regulations, standards, and VA Directives and Handbooks as VA and VA personnel regarding information and information system security.
- C. The Federal Government observes the following Holidays. New Year's Day, Martin Luther King's Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day and, any other day specifically declared by the President of the United States.

1.38 ACCESS TO VA INFORMATION AND VA INFORMATION SYSTEMS.

A. GENERAL

Contractors, contractor personnel, subcontractors, and subcontractor personnel shall be subject to the same Federal laws, regulations, standards, and VA Directives and Handbooks as VA and VA personnel regarding information and information system security.

1. A contractor/subcontractor shall request logical (technical) or physical access to VA information and VA information systems for their employees, subcontractors, and affiliates only to the extent necessary to perform the services specified in the contract, agreement, or task order.
2. All contractors, subcontractors, and third-party servicers and associates working with VA information are subject to the same investigative requirements as those of VA appointees or employees who have access to the same types of information. The level and process of background security investigations for contractors must be in accordance with VA Directive and Handbook 0710, Personnel Suitability and Security Program. The Office for Operations, Security, and Preparedness is responsible for these policies and procedures.

3. Contract personnel who require access to national security programs must have a valid security clearance. National Industrial Security Program (NISP) was established by Executive Order 12829 to ensure that cleared U.S. defense industry contract personnel safeguard the classified information in their possession while performing work on contracts, programs, bids, or research and development efforts. The Department of Veterans Affairs does not have a Memorandum of Agreement with Defense Security Service (DSS). Verification of a Security Clearance must be processed through the Special Security Officer located in the Planning and National Security Service within the Office of Operations, Security, and Preparedness.
4. Custom software development and outsourced operations must be located in the U.S. to the maximum extent practical. If such services are proposed to be performed abroad and are not disallowed by other VA policy or mandates, the contractor/subcontractor must state where all non-U.S. services are provided and detail a security plan, deemed to be acceptable by VA, specifically to address mitigation of the resulting problems of communication, control, data protection, and so forth. Location within the U.S. may be an evaluation factor.
5. The contractor or subcontractor must notify the Contracting Officer immediately when an employee working on a VA system or with access to VA information is reassigned or leaves the contractor or subcontractor's employ. The Contracting Officer must also be notified immediately by the contractor or subcontractor prior to an unfriendly termination.

B. VA INFORMATION CUSTODIAL LANGUAGE

1. Information made available to the contractor or subcontractor by VA for the performance or administration of this contract or information developed by the contractor/subcontractor in performance or administration of the contract shall be used only for those purposes and shall not be used in any other way without the prior written agreement of the VA.

2. VA information should not be co-mingled, if possible, with any other data on the contractors/subcontractor's information systems or media storage systems in order to ensure VA requirements related to data protection and media sanitization can be met. If co-mingling must be allowed to meet the requirements of the business need, the contractor must ensure that VA's information is returned to the VA or destroyed in accordance with VA's sanitization requirements. VA reserves the right to conduct on-site inspections of contractor and subcontractor IT resources to ensure data security controls, separation of data and job duties, and destruction/media sanitization procedures are in compliance with VA directive requirements.
3. Prior to termination or completion of this contract, contractor/subcontractor must not destroy information received from VA, or gathered/created by the contractor in the course of performing this contract without prior written approval by the VA. Any data destruction done on behalf of VA by contractor/ subcontractor must be done in accordance with National Archives and Records Administration (NARA) requirements as outlined in VA Directive 6300, Records and Information Management and its Handbook 6300.1 Records Management Procedures, applicable VA Records Control Schedules, and VA Handbook 6500.1, Electronic Media Sanitization. Self-certification by the contractor that the data destruction requirements above have been met must be sent to the VA Contracting Officer within 30 days of termination of the contract.
4. The contractor/subcontractor must receive, gather, store, back up, maintain, use, disclose and dispose of VA information only in compliance with the terms of the contract and applicable Federal and VA information confidentiality and security laws, regulations and policies. If Federal or VA information confidentiality and security laws, regulations and policies become applicable to the VA information or information systems after execution of the contract, or if NIST issues or updates applicable FIPS or Special Publications (SP) after execution of this contract, the parties agree to negotiate in good faith to implement the information confidentiality and security laws, regulations and policies in this contract.

5. The contractor/subcontractor shall not make copies of VA information except as authorized and necessary to perform the terms of the agreement or to preserve electronic information stored on contractor/subcontractor electronic storage media for restoration in case any electronic equipment or data used by the contractor/subcontractor needs to be restored to an operating state. If copies are made for restoration purposes, after the restoration is complete, the copies must be appropriately destroyed.
6. If VA determines that the contractor has violated any of the information confidentiality, privacy, and security provisions of the contract, it shall be sufficient grounds for VA to withhold payment to the contractor or third party or terminate the contract for default or terminate for cause under Federal Acquisition Regulation (FAR) part 12.

- - - E N D - - -

SECTION 03 30 53
(SHORT-FORM) CAST-IN-PLACE CONCRETE

PART 1 - GENERAL

1.1 DESCRIPTION:

This section specifies cast-in-place structural concrete and material and mixes for other concrete.

1.2 RELATED WORK:

- A. Materials testing and inspection during construction: Section 01 45 29, TESTING LABORATORY SERVICES.
- B. Concrete roads, walks, and similar exterior site work: Section 32 05 23, CEMENT AND CONCRETE FOR EXTERIOR IMPROVEMENTS.

1.3 TOLERANCES:

- A. ACI 117.
- B. Slab Finishes: ACI 117, F-number method in accordance with ASTM E1155.

1.4 REGULATORY REQUIREMENTS:

- A. ACI SP-66 ACI Detailing Manual
- B. ACI 318 - Building Code Requirements for Reinforced Concrete.

1.5 SUBMITTALS:

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Concrete Mix Design.
- C. Shop Drawings: Reinforcing steel: Complete shop drawings.
- D. Manufacturer's Certificates: Air-entraining admixture, chemical admixtures, curing compounds.

1.6 APPLICABLE PUBLICATIONS:

- A. Publications listed below form a part of this specification to extent referenced. Publications are referenced in text by basic designation only.
- B. American Concrete Institute (ACI):
 - 117-10.....Specification for Tolerances for Concrete Construction, Materials and Commentary
 - 211.1-91(R2009).....Standard Practice for Proportions for Normal, Heavyweight, and Mass Concrete
 - 211.2-98(R2004).....Standard Practice for Selecting Proportions for Structural Lightweight Concrete
 - 301-10.....Specifications for Structural Concrete
 - 305.1-06.....Specification for Hot Weather Concreting
 - 306.1-90(R2002).....Standard Specification for Cold Weather Concreting

- SP-66-04ACI Detailing Manual
- 318-11.....Building Code Requirements for Structural
Concrete and Commentary
- 347-04.....Guide to Formwork for Concrete
- C. American Society for Testing And Materials (ASTM):
- A185/A185M-07.....Standard Specification for Steel Welded Wire
Reinforcement, Plain, for Concrete Reinforcement
- A615/A615M-09.....Standard Specification for Deformed and Plain
Carbon Steel Bars for Concrete Reinforcement
- A996/A996M-09.....Standard Specification for Rail Steel and Axle
Steel Deformed Bars for Concrete Reinforcement
- C31/C31M-10.....Standard Practice for Making and Curing Concrete
Test Specimens in the Field
- C33/C33M-11a.....Standard Specification for Concrete Aggregates
- C39/C39M-12.....Standard Test Method for Compressive Strength of
Cylindrical Concrete Specimens
- C94/C94M-12.....Standard Specification for Ready Mixed Concrete
- C143/C143M-10.....Standard Test Method for Slump of Hydraulic
Cement Concrete
- C150-11.....Standard Specification for Portland Cement
- C171-07.....Standard Specification for Sheet Material for
Curing Concrete
- C172-10.....Standard Practice for Sampling Freshly Mixed
Concrete
- C173-10.....Standard Test Method for Air Content of Freshly
Mixed Concrete by the Volumetric Method
- C192/C192M-07.....Standard Practice for Making and Curing Concrete
Test Specimens in the Laboratory
- C231-10.....Standard Test Method for Air Content of Freshly
Mixed Concrete by the Pressure Method
- C260-10.....Standard Specification for Air-Entraining
Admixtures for Concrete
- C330-09.....Standard Specification for Lightweight
Aggregates for Structural Concrete
- C494/C494M-11.....Standard Specification for Chemical Admixtures
for Concrete
- C618-12.....Standard Specification for Coal Fly Ash and Raw
or Calcined Natural Pozzolan for Use in Concrete
- D1751-04(R2008)Standard Specification for Preformed Expansion
Joint Fillers for Concrete Paving and Structural

	Construction (Non-extruding and Resilient Bituminous Types)
D4397-10.....	Standard Specification for Polyethylene Sheeting for Construction, Industrial and Agricultural Applications
E1155-96(2008).....	Standard Test Method for Determining F_F Floor Flatness and F_L Floor Levelness Numbers

PART 2 - PRODUCTS

2.1 FORMS:

Wood, plywood, metal, or other materials, approved by Resident Engineer, of grade or type suitable to obtain type of finish specified.

2.2 MATERIALS:

- A. Portland Cement: ASTM C150, Type I or II.
- B. Fly Ash: ASTM C618, Class C or F including supplementary optional requirements relating to reactive aggregates and alkalis, and loss on ignition (LOI) not to exceed 5 percent.
- C. Coarse Aggregate: ASTM C33, Size 67. Size 467 may be used for footings and walls over 300 mm (12 inches) thick. Coarse aggregate for applied topping and metal pan stair fill shall be Size 7.
- D. Fine Aggregate: ASTM C33.
- E. Lightweight Aggregate for Structural Concrete: ASTM C330, Table 1
- F. Mixing Water: Fresh, clean, and potable.
- G. Air-Entraining Admixture: ASTM C260.
- H. Chemical Admixtures: ASTM C494.
- I. Vapor Barrier: ASTM D4397, //0.25 mm (10 mil)//0.38 mm (15 mil)//.
- J. Reinforcing Steel: ASTM A615 or ASTM A996, deformed. See structural drawings for grade.
- K. Welded Wire Fabric: ASTM A185.
- L. Expansion Joint Filler: ASTM D1751.
- M. Sheet Materials for Curing Concrete: ASTM C171.
- N. Abrasive Aggregates: Aluminum oxide grains or emery grits.

SPEC WRITER NOTE: Use liquid chemical floor hardeners only to improve an existing soft or dusting slab. A properly finished and cured slab does not need this treatment. This is an old technology. Liquid Densifier/Sealers are superior.

- O. Liquid Hardener and Dustproofer: Fluosilicate solution or magnesium fluosilicate or zinc fluosilicate. Magnesium and zinc may be used separately or in combination as recommended by manufacturer.
- P. Liquid Densifier/Sealer: 100 percent active colorless aqueous silicate solution.

- Q. Grout, Non-Shrinking: Premixed ferrous or non-ferrous, mixed and applied in accordance with manufacturer's recommendations. Grout shall show no settlement or vertical drying shrinkage at 3 days or thereafter based on initial measurement made at time of placement, and produce a compressive strength of at least 18mpa (2500 psi) at 3 days and 35mpa (5000 psi) at 28 days.

2.3 CONCRETE MIXES:

- A. Design of concrete mixes using materials specified shall be the responsibility of the Contractor as set forth under Option C of ASTM C94.
- B. Compressive strength at 28 days shall be not less than // 25mpa // 30 Mpa // (//3000 psi // 4000 psi //).
- C. Establish strength of concrete by testing prior to beginning concreting operation. Test consists of average of three cylinders made and cured in accordance with ASTM C192 and tested in accordance with ASTM C39.
- D. Maximum slump for vibrated concrete is 100 mm (4 inches) tested in accordance with ASTM C143.
- E. Cement and water factor (See Table I):

TABLE I - CEMENT AND WATER FACTORS FOR CONCRETE

Concrete: Strength	Non-Air-Entrained		Air-Entrained	
Min. 28 Day Comp. Str. MPa (psi)	Min. Cement kg/m ³ (lbs/c. yd)	Max. Water Cement Ratio	Min. Cement kg/m ³ (lbs/c. yd)	Max. Water Cement Ratio
35 (5000) ^{1,3}	375 (630)	0.45	385 (650)	0.40
30 (4000) ^{1,3}	325 (550)	0.55	340 (570)	0.50
25 (3000) ^{1,3}	280 (470)	0.65	290 (490)	0.55
25 (3000) ^{1,2}	300 (500)	*	310 (520)	*

1. If trial mixes are used, the proposed mix design shall achieve a compressive strength 8.3 MPa (1200 psi) in excess of f'c. For concrete strengths above 35 Mpa (5000 psi), the proposed mix design shall achieve a compressive strength 9.7 MPa (1400 psi) in excess of f'c.
2. Lightweight Structural Concrete. Pump mixes may require higher cement values.
3. For concrete exposed to high sulfate content soils maximum water cement ratio is 0.44.
4. Determined by Laboratory in accordance with ACI 211.1 for normal concrete or ACI 211.2 for lightweight structural concrete.

F. Air-entrainment is required for all exterior concrete and as required for Section 32 05 23, CEMENT AND CONCRETE FOR EXTERIOR IMPROVEMENTS. Air content shall conform with the following // table: // tables //:

**TABLE I - TOTAL AIR CONTENT
FOR VARIOUS SIZES OF COARSE AGGREGATES (NORMAL CONCRETE)**

Nominal Maximum Size of Coarse Aggregate	Total Air Content Percentage by Volume
10 mm (3/8 in)	6 to 10
13 mm (1/2 in)	5 to 9
19 mm (3/4 in)	4 to 8
25 mm (1 in)	3 1/2 to 6 1/2
40 mm (1 1/2 in)	3 to 6

**TABLE II TOTAL AIR CONTENT
AIR CONTENT OF LIGHTWEIGHT STRUCTURAL CONCRETE**

Nominal Maximum size of Total Air Content	Coarse Aggregate, mm's (Inches) Percentage by Volume
Greater than 10 mm (3/8 in) 4 to 8	10 mm (3/8 in) or less 5 to 9

2.4 BATCHING & MIXING:

- A. Store, batch, and mix materials as specified in ASTM C94.
 - 1. Job-Mixed: Concrete mixed at job site shall be mixed in a batch mixer in manner specified for stationary mixers in ASTM C94.
 - 2. Ready-Mixed: Ready-mixed concrete comply with ASTM C94, except use of non-agitating equipment for transporting concrete to the site will not be permitted. With each load of concrete delivered to project, ready-mixed concrete producer shall furnish, in duplicate, certification as required by ASTM C94.
 - 3. Mixing structural lightweight concrete: Charge mixer with 2/3 of total mixing water and all of the aggregate. Mix ingredients for not less than 30 seconds in a stationary mixer or not less than 10 revolutions at mixing speed in a truck mixer. Add remaining mixing water and other ingredients and continue mixing. Above procedure may be modified as recommended by aggregate producer.

PART 3 - EXECUTION

3.1 FORMWORK:

- A. Installation conform to ACI 347. Sufficiently tight to hold concrete without leakage, sufficiently braced to withstand vibration of concrete,

and to carry, without appreciable deflection, all dead and live loads to which they may be subjected.

B. Treating and Wetting: Treat or wet contact forms as follows:

1. Coat plywood and board forms with non-staining form sealer. In hot weather cool forms by wetting with cool water just before concrete is placed.
2. Clean and coat removable metal forms with light form oil before reinforcement is placed. In hot weather cool metal forms by thoroughly wetting with water just before placing concrete.
3. Use sealer on reused plywood forms as specified for new material.

C. Inserts, sleeves, and similar items: Flashing reglets, masonry ties, anchors, inserts, wires, hangers, sleeves, boxes for floor hinges and other items specified as furnished under this and other sections of specifications and required to be in their final position at time concrete is placed shall be properly located, accurately positioned and built into construction, and maintained securely in place.

D. Construction Tolerances:

1. Contractor is responsible for setting and maintaining concrete formwork to assure erection of completed work within tolerances specified to accommodate installation or other rough and finish materials. Remedial work necessary for correcting excessive tolerances is the responsibility of the Contractor. Erected work that exceeds specified tolerance limits shall be remedied or removed and replaced, at no additional cost to the Government.
2. Permissible surface irregularities for various classes of materials are defined as "finishes" in specification sections covering individual materials. They are to be distinguished from tolerances specified which are applicable to surface irregularities of structural elements.

3.2 REINFORCEMENT:

Details of concrete reinforcement, unless otherwise shown, in accordance with ACI 318 and ACI SP-66. Support and securely tie reinforcing steel to prevent displacement during placing of concrete.

3.3 VAPOR BARRIER:

- A. Except where membrane waterproofing is required, place interior concrete slabs on a continuous vapor barrier.
- B. Place 100 mm (4 inches) of fine granular fill over the vapor barrier to act as a blotter for concrete slab.
- C. Lap joints 150 mm (6 inches) and seal with a compatible pressure-sensitive tape.
- D. Patch punctures and tears.

3.4 PLACING CONCRETE:

- A. Remove water from excavations before concrete is placed. Remove hardened concrete, debris and other foreign materials from interior of forms, and from inside of mixing and conveying equipment. Obtain approval of Resident Engineer before placing concrete. Provide screeds at required elevations for concrete slabs.
- B. Before placing new concrete on or against concrete which has set, existing surfaces shall be roughened and cleaned free from all laitance, foreign matter, and loose particles.
- C. Convey concrete from mixer to final place of deposit by method which will prevent segregation or loss of ingredients. Do not deposit in work concrete that has attained its initial set or has contained its water or cement more than 1 1/2 hours. Do not allow concrete to drop freely more than 1500 mm (5 feet) in unexposed work nor more than 900 mm (3 feet) in exposed work. Place and consolidate concrete in horizontal layers not exceeding 300 mm (12 inches) in thickness. Consolidate concrete by spading, rodding, and mechanical vibrator. Do not secure vibrator to forms or reinforcement. Vibration shall be carried on continuously with placing of concrete.
- D. Hot weather placing of concrete: Follow recommendations of ACI 305R to prevent problems in the manufacturing, placing, and curing of concrete that can adversely affect the properties and serviceability of the hardened concrete.
- E. Cold weather placing of concrete: Follow recommendations of ACI 306R, to prevent freezing of thin sections less than 300 mm (12 inches) and to permit concrete to gain strength properly, except that use of calcium chloride shall not be permitted without written approval from Resident Engineer.

3.5 PROTECTION AND CURING:

Protect exposed surfaces of concrete from premature drying, wash by rain or running water, wind, mechanical injury, and excessively hot or cold temperature. Curing method shall be subject to approval by Resident Engineer.

3.6 FORM REMOVAL:

Forms remain in place until concrete has a sufficient strength to carry its own weight and loads supported. Removal of forms at any time is the Contractor's sole responsibility.

3.7 SURFACE PREPARATION:

Immediately after forms have been removed and work has been examined and approved by Resident Engineer, remove loose materials, and patch all

stone pockets, surface honeycomb, or similar deficiencies with cement mortar made with 1 part portland cement and 2 to 3 parts sand.

3.8 FINISHES:

A. Vertical and Overhead Surface Finishes:

1. Unfinished Areas: Vertical and overhead concrete surfaces exposed in unfinished areas, above suspended ceilings in manholes, and other unfinished areas exposed or concealed will not require additional finishing.
2. Interior and Exterior Exposed Areas (to be painted): Fins, burrs and similar projections on surface shall be knocked off flush by mechanical means approved by Resident Engineer and rubbed lightly with a fine abrasive stone or hone. Use an ample amount of water during rubbing without working up a lather of mortar or changing texture of concrete.
3. Interior and Exterior Exposed Areas (finished): Finished areas, unless otherwise shown, shall be given a grout finish of uniform color and shall have a smooth finish treated as follows:
 - a. After concrete has hardened and laitance, fins and burrs have been removed, scrub concrete with wire brushes. Clean stained concrete surfaces by use of a hone or stone.
 - b. Apply grout composed of 1 part portland cement and 1 part clean, fine sand (smaller than 600 micro-m (No. 30) sieve). Work grout into surface of concrete with cork floats or fiber brushes until all pits and honeycomb are filled.
 - c. After grout has hardened, but still plastic, remove surplus grout with a sponge rubber float and by rubbing with clean burlap.
 - d. In hot, dry weather use a fog spray to keep grout wet during setting period. Complete finish for any area in same day. Confine limits of finished areas to natural breaks in wall surface. Do not leave grout on concrete surface overnight.

B. Slab Finishes:

1. Scratch Finish: Slab surfaces to receive a bonded applied cementitious application shall all be thoroughly raked or wire broomed after partial setting (within 2 hours after placing) to roughen surface to insure a permanent bond between base slab and applied cementitious materials.
2. Floating: Allow water brought to surface by float used for rough finishing to evaporate before surface is again floated or troweled. Do not sprinkle dry cement on surface to absorb water.
3. Float Finish: Ramps, stair treads, and platforms, both interior and exterior, equipment pads, and slabs to receive non-cementitious

materials, except as specified, shall be screened and floated to a smooth dense finish. After first floating, while surface is still soft, surfaces shall be checked for alignment using a straightedge or template. Correct high spots by cutting down with a trowel or similar tool and correct low spots by filling in with material of same composition as floor finish. Remove any surface projections on floated finish by rubbing or dry grinding. Refloat the slab to a uniform sandy texture.

4. Steel Trowel Finish: Applied toppings, concrete surfaces to receive resilient floor covering or carpet, future floor roof and all monolithic concrete floor slabs exposed in finished work and for which no other finish is shown or specified shall be steel troweled. Final steel troweling to secure a smooth, dense surface shall be delayed as long as possible, generally when the surface can no longer be dented with finger. During final troweling, tilt steel trowel at a slight angle and exert heavy pressure on trowel to compact cement paste and form a dense, smooth surface. Finished surface shall be free of trowel marks, uniform in texture and appearance.
5. Broom Finish: Finish all exterior slabs, ramps, and stair treads with a bristle brush moistened with clear water after the surfaces have been floated.
6. Finished slab flatness (FF) and levelness (FL) values comply with the following minimum requirements:

Slab on grade & Shored suspended slabs		Unshored suspended slabs	
Specified overall value	F _F 25/F _L 20	Specified overall value	F _F 25
Minimum local value	F _F 17/F _L 15	Minimum local value	F _F 17

3.9 SURFACE TREATMENTS:

- A. Surface treatments shall be mixed and applied in accordance with manufacturer's printed instructions.
- B. Liquid Densifier/Sealer: Use on all exposed concrete floors and concrete floors to receive carpeting // except those specified to receive non-slip finish //.
- C. Non-Slip Finish: Except where safety nosing and tread coverings are shown, apply non-slip abrasive aggregate to treads and platforms of all concrete steps and stairs, and to surfaces of exterior concrete ramps and platforms. Aggregate shall be broadcast uniformly over concrete surface. Trowel concrete surface to smooth dense finish. After curing,

rub the treated surface with abrasive brick and water sufficiently to slightly expose abrasive aggregate.

3.10 APPLIED TOPPING:

- A. Separate concrete topping with thickness and strength shown with only enough water to insure a stiff, workable, plastic mix.
- B. Continuously place applied topping until entire section is complete, struck off with straightedge, compact by rolling or tamping, float and steel trowel to a hard smooth finish.

3.11 RESURFACING FLOORS:

Remove existing flooring, in areas to receive resurfacing, to expose existing structural slab and to extend not less than 25 mm (1 inch) below new finished floor level. Prepare exposed structural slab surface by roughening, broom cleaning, wetting, and grouting. Apply topping as specified.

3.12 RETAINING WALLS:

- A. Concrete for retaining walls shall be as shown and air-entrained.
- B. Install and construct expansion and contraction joints, waterstops, weep holes, reinforcement and railing sleeves as shown.
- C. Finish exposed surfaces to match adjacent concrete surfaces, new or existing.
- D. Porous backfill shall be placed as shown.

3.13 PRECAST CONCRETE ITEMS:

Precast concrete items, not specified elsewhere, shall be cast using 25 MPa (3000 psi) air-entrained concrete to shapes and dimensions shown. Finish surfaces to match corresponding adjacent concrete surfaces. Reinforce with steel as necessary for safe handling and erection.

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