

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source, which can meet the required delivery date" are inadequate to support a sole source purchase.

<b>1. PURCHASE REQUEST OR REQUISITION NUMBER:</b> 673-16-2-023-0592	<b>1A. PROJECT/TASK NUMBER</b>	<b>1B. ESTIMATED AMOUNT:</b> \$43,780
--	--------------------------------	--

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**  
This request is a one-time, Firm Fixed-Price request to purchase personalized slides from Fisher Scientific. The Laboratory requested high quality electrostatically positively charged microscope ink jet approved slides.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**  
This was an emergency request to purchase customized slides to sustain James A. Haley’s diagnostic testing. The Contracting Office selected the awardee due to the quality of the past slides provided. Tampa VA Hospital has unsuccessfully attempted competitive procurements in the past. Due to short lead-time, Tampa VA hospital did not have sufficient time to locate vendors that could readily supply these specialized slides. A competitive procurement will be accomplished on or around 1 August 2016.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**  
Due to urgent technical constraints of this requirement, standard competitive procurement procedures are not feasible. Fisher Scientific was the only source from past procurements that could meet Government requirements for high-quality ink jet pre-printed slides.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**  
The Contracting Officer (CO) conducted market research via the Internet, GSA, NAC, Federal Procurement Data System, Electronic Contract Management System, and prior purchase history found in Veterans Health Information Systems and Technology Architecture. There were no businesses found that could provide these customized slides in the timeframe needed. In addition, the CO contacted Fisher Scientific to see if they could still provide high-quality ink jet pre-printed slides. This company confirmed that the custom-made slides were still available in the open market with no known small businesses distributors available to support this procurement. To overcome any barriers to competition, the Government will issue a competitive solicitation for identical OR like items on or around 1 August 2016.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:** \_\_\_\_\_  
**Name:**  Leonora Simmons   
**Title:**  Contracting Officer   
**Facility:**  8875 Hidden River Parkway

**Date:** 02/04/2016