

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW FAR13.104, COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW FAR13.106-1(b), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW FAR13.106-3(b)(3), COs are required to include additional statements **explaining the absence of competition** (see 13.106-1 for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW FAR13.106-3(b)(3). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. ACQUISITION PLAN ACTION ID:**  
659-16-1-5856-0001

**1A. PROJECT/TASK**  
**No. N/A**

**1B. ESTIMATED AMOUNT:**  
34,905.80

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

Police Officer equipment and gear used in the daily line of duty. Purchase is needed to open the new HCC in Kernersville and Charlotte. These are new positions therefore supplies of the equipment and gear need to be acquired.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

The Salisbury VA currently utilizes these supplies and the same are used at all other locations. The items being purchased for the new HCC are to be same as the other location to establish standardization throughout the VA. This also incorporates the same type of training across the board. At this time it would not be cost effective for the government to change out equipment. Delivery is a prime factor also at this current time.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

The station has purchased items previously via purchase cards only. These Items are being purchased for the new HCC Kernersville of NC opening by 2/16/2016. Delivery time is an urgent and compelling impact for the opening of the new HCC. Authority permitting other than full and open competition FAR 6.302-2

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

Market research was conducted on world wild web and GSA schedule. Vendor is located on schedule but the majority of the items are open market. Contracting has determined price to be fair and reasonable base on historical data and government being offered up to a 30%discount off the commercial price list. Notice of intent to sole source shall be posted to FBO. For future requirements and subsequent acquisitions of this type, in order to overcome any barriers to competition, market research will be use as a guide to determine whether or not the market of competition exists. The appropriate procurement strategy will then be determined and followed. The contracting agency will continue to monitor the market for the market for the inception of other company's c capable of meeting the requirement.