

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
 (OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. PURCHASE REQUEST OR REQUISITION NUMBER: 541-16-501	1A. PROJECT/TASK NUMBER None	1B. ESTIMATED AMOUNT: [REDACTED]
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2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:
 This project is named "Wade Park – Police Lockdown Doors". The project will add (2) NeDap long range card readers. (NeDap - Model Number – uPASS REACH REGION 2&3) Total cost of this sole source item is approximately [REDACTED]

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:
 Wade Park has implemented long range card readers for our resident spinal cord injury patients throughout various areas of the hospital. With this system already in place it would not be fiscally responsible to have to equip the spinal cord injury patient’s wheelchairs with different cards or systems to allow the doors to open.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:
 Market research was performed during the original implementation of the long range readers. The NeDap readers were selected as the most cost effective and most capable of meeting the needs of the veterans confined to their wheel chairs.

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:
 HID iClass R90 Long Range Readers
 RFID RFL450 Long Range Readers
 NeDap Long Range Readers

6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Signature: _____ **Date:** _____

Name: _____

Title: _____

Facility: _____