

**DEPARTMENT OF VETERAN AFFAIRS
LEBANON VETERANS MEDICAL CENTER
STATEMENT OF WORK
OMNICELL REPLACEMENT SERVER**

1.0 SCOPE OF WORK: The Lebanon Veterans Affairs Medical Center (VAMC) has a requirement for pharmacy to upgrade the existing Omnicell Server and Omnicenter Software. Contract shall be a firm fixed price contract.

2.0 BACKGROUND: Lebanon VAMC requires the current Omnicell Server to be upgraded by purchasing a physical server which will be dedicated to Omnicell's Omnicenter software. The Omnicenter Software will:

- Augment Medication Tracking and Compliance
- Promote adherence to established clinical procedures
- Track operational performance
- Provides medication clinical inventory information to the pharmacy

3.0 GENERAL TASK REQUIREMENTS

The contractor shall provide all labor, equipment, tools, materials, supervisor and other items necessary to deliver and install the server.

3.1 Installation:

- Omnicenter Base Hardware Upgrade (Rack)
- Installation shall take place within 30 days of contract award date.
- Server shall be installed in Lebanon IT Server room.
- The following components are required for the server:

Item	Omnicell Configuration (Dell part #)
Operating System	Windows Server 2012, Standard Embedded R2 (64-bit) or Windows Server 2008 Standard (32 Bit)
Form Factor	1U Rack
Base Unit	PowerEdge R320, Intel Xeon E-24XX v2 Processors (210-ACCX)
Processor	1 x Intel Xeon E5-2407 v2 - 2.40GHz, 10M Cache, 6.4GT/s QPI, Turbo, 4C, 80W, Max Mem 1333MHz (338-BDZR)
Memory - 16GB	1 x 16GB RDIMM, 1600 MT/s, Low Volt, Dual Rank, x4 Data Width (319-1812)
Network Card	On-Board LOM 1GBE (Dual Port for Racks and Towers, Quad Port for Blades) (430-4715)
Hard Drive	2 x 146GB 15K RPM SAS 6Gbps 2.5in Hot-plug Hard Drive (342-0427)6 x 300 GB 10K RPM SAS 6Gbps 2.5in Hot-plug Hard Drive (342-0429)
Hard Drive Controller	PERC H710 Integrated RAID Controller, 512MB NV Cache, Full Height (342-3529)
RAID Controller Configuration	RAID 1 + RAID 10 for H710/H310 (2 + 6 HDDs in pairs) (331-6980)
DVD-ROM Drive	DVD+/- RW, SATA, INTERNAL (318-2215)
Power Supplies	Dual, Hot-plug, Redundant Power Supply (1+1), 495W (331-4603)Power Distribution Board for Hot Plug Power Supplies (331-7658)
Power Cord	2 x NEMA 5 -15P to C13, 15 amp, wall plug, 10 feet / 3 meter (310-8509)
Remote Management	iDRAC7 Express (331-3481)

3.2 The following software shall be pre-installed on the server:

- Admissions/Discharge/Transfer Interface
- Medication Orders Software
- OC Remote Access Win2012 Upgrade

3.3 Data Migration:

- Omnicell technician will ensure all relevant information is migrated from the present server to the new server
- Data migration will occur at a mutually agreed upon time to ensure no interruption in patient care.

3.4 Training:

- Training shall be provided by the Omnicell Technician.
- Training shall be scheduled within an 8 hour day with times specified by the COR.

3.5 Test and Acceptance: Contractor shall test all equipment after installation. The government shall accept equipment once installation and successful testing has been completed and approved.

3.6 Warranty/Service Contract: All equipment and materials shall come with a standard one year warranty. Warranty shall begin after installation of equipment and completion of tests.

All hardware will be installed and operational in accordance with manufacturer's specifications and VA IT requirements.

4.0 CONTRACTOR RESPONSIBILITIES: The contractor shall be responsible for the following:

- (1) Assign a Project Manager upon award of contract. The Project Manager shall develop a project schedule and implementation plan.
- (2) Contractor shall provide qualified and VA credentialed personnel to perform the installation of the items as noted in this SOW.
- (3) Contractor shall schedule and coordinate the installation in agreement with the customer. The Contractor shall complete the install and configure all elements of the new system within the following hours: 8:00 AM and 4:00 PM, Monday thru Friday (no government holidays).
- (4) Contractor shall be responsible for all system/software testing after installation and prior to government acceptance.
- (5) Contractor is responsible for onsite training for approximately 1 day. Training times shall be coordinated with COR.
- (6) Contractor is responsible to ensure all equipment to be installed meets VA standards.

- (7) Contractor is responsible for ensuring the proper disposal of all debris generated from installation activities.
- (8) Contractor is responsible for securing all materials, equipment and tools while on government property or in government facility. Government is not liable for any lost or stolen items that are not properly secured.
- (9) Contractors coming on station or working remotely will be required to take the VA Privacy and Information Security Awareness Program and the Privacy and HIPAA Training. Completed training certificates should be maintained by the COTR of this contract for audit purposes. Appropriate fingerprinting and background investigation is required.
- (10) The vendor shall comply with the following VA Handbooks:
 - a. [VA Handbook 6500: Information Security Program](#)
 - b. [VA Handbook 6550: Pre-Procurement Assessment for Medical Devices](#)

5.0 GOVERNMENT RESPONSIBILITIES: The Government shall provide the following: The authorized COR, will assume responsibility for the installation and performance of all other equipment and work necessary for completion of this project:

- (1) Provide site access and escorts to the customer's location to where the equipment is located.
- (2) Provide adequate space for the work to be performed.
- (3) Provide the contractor with contact information and the necessary authorization to coordinate connectivity issues with applicable U.S. Government POC's.

6.0 CONTRACT ADMINISTRATION: Veterans Administration Medical Center Lebanon contracting office is responsible for the sole administration for this contract.

6.1 Contract Administrator: Contract administrator shall be designated at time of contract award.

6.2 The Contracting Officer Representative (COR) will be identified by separate letter. The COR is responsible, as applicable, for: receiving all deliverables, inspecting and accepting the supplies or services provided hereunder in accordance with the terms and conditions of this contract; providing clarification to the contractor, fills in details or otherwise serves to accomplish the contractual Scope of Work; evaluating performance; and certifying all invoices/vouchers for acceptance of the supplies or services furnished for payment.

6.3 The COR does not have the authority to alter the contractor's obligation under the contract, and/or modify any of the expressed terms, conditions, specifications, or cost of the agreement. If

as a result of technical discussions it is desirable to alter/change contractual obligations or the Scope of Work, the Contracting Officer shall issue such changes.

7.0 CONTRACTOR PERFORMANCE ASSESSMENT REPORTING SYSTEM (CPARS)

The services, although not directly supervised, shall be reviewed by the Department of Veterans Affairs staff to ensure contract compliance. The contractor's performance will be evaluated in accordance with FAR 42.15. Contract monitoring reports will be prepared by the Contracting Officer's Representative (COR) and maintained in the contract file.

In accordance with FAR 42.1502 and 42.1503, agencies shall prepare an evaluation of contractor performance and submit it to the Contractor Performance Assessment Reporting System (CPARS). The VAMC utilizes the Department of Defense (DOD) web-based Contractor Performance Assessment Reporting System (CPARS) to provide contractor performance evaluations. The contractor shall provide and maintain a current e-mail from the Focal Point thru the following website address webptsmh@navy.mil when the contractor is registered in CPARS. The contractor must be registered to access and review its evaluation and/or provide a response.