

1.1 INFORMATION AND INSTRUCTIONS FOR OFFERORS

- a. **Mandatory Registrations.** Please note that all offerors desiring to receive an award from this solicitation shall be registered in the System for Award Management (www.sam.gov). Offerors wishing to be evaluated as an SDVOSB or VOSB firm shall be registered at www.vetbiz.gov and shall be certified by the Center for Veteran Enterprises (CVE).
- b. **Magnitude Range.** In accordance with VAAR 836.204 the magnitude range of this project is between \$20,000,000 and \$50,000,000.
- c. **Funding.** This project is subject to FAR 52.232-18 Availability of Funds (see General Conditions).
- d. **Proposal Inquiries.** All inquiries will be submitted to the Contracting Officer via email no later than April 8, 2016, to allow the government sufficient time to respond. Inquiries will be answered by amendment to the solicitation. All inquiries will be submitted to the Contracting Officer at charlene.duncan@va.gov.
- e. **Solicitation Procedures.** This solicitation will follow the procedures at FAR 15 Contracting by Negotiation.
- f. **Proposal Due Dates.**
 1. **Technical Proposals.** Offerors are required to submit their technical proposals to the Contracting Officer at the address and by the due date and time in Blocks 8 and 13 of the SF 1442, Solicitation, Offer and Award. Reference FAR 52.215-1 Instructions to Offerors – Competitive Acquisition. Technical proposal submissions will include the following files:
 - i. Register of Electronic Submission
 - ii. Cover Letter
 - iii. Executed SF1442
 - iv. Technical Proposal Files for Sample Projects and for Evaluation Factors A through E
 - v. Small Business Subcontracting Plan
 2. **Price Proposals.** Price proposals will be requested only from those Offerors whose technical proposals are selected to be in the competitive range. Price proposals shall be submitted to the address in Block 8 of the SF 1442 Solicitation, Offer and Award. The due date and time for price proposals will be provided in the request for price proposals. Price proposal submissions will include the following files
 - i. Price Proposal
 - ii. Price Schedule Breakdown (Attachment E)
 - iii. Financial Statements and Documents including Bid Bond
- g. **Basis of Award:** Award will be made to the responsible Offeror whose proposal, conforming to the solicitation, is determined to offer the best value to the government.