

**Department of Veterans Affairs
Justification and Approval
For
Other Than Full and Open Competition**

1. Contracting Activity:

Department of Veterans Affairs
VISN 16
G. V. (Sonny) Montgomery VAMC
1500 E. Woodrow Wilson
Jackson, MS 39216

Trans # 586-12-1-438-0001

2. Nature and/or Description of the Action Being Processed:

"Request for Sole Source" for the contractor to provide preventive maintenance and emergency repair of the surveillance equipment located at the medical center.

3. Description of Supplies/Services

Police Service has the requirement for a vendor to provide preventive maintenance and emergency repair service to the surveillance equipment located throughout this medical center. Some portions of the system are no longer manufactured by any company. Due to the age of this system, factory reconditioned or equal may be acceptable for the needed repairs. The preventive maintenance plan must be conducted by a skilled technician in order to continue optimum performance and reliability of this system.

The contractor will provide preventive maintenance and emergency repair of the surveillance equipment located at the medical center.

Preventive maintenance shall include, but not be limited to, the following:

1. Technical inspections
2. Cleaning, oiling and focusing of all equipment as listed
3. Trouble-shoot all components including coax cables, replacing parts without additional cost to the Government
4. Maintain equipment in first class operating condition, including all intervening calls necessary between regular inspections, but excepting services necessitated by accident, fire or any act of God
5. Performing remedial maintenance of non-emergent nature
6. Testing and replacing faulty and worn parts and/or parts which are likely to become faulty, fail or become worn without additional cost to the Government
7. Adjust and calibrate equipment for optimum image clarity

8. Inspect and replace wiring and cables for wear and fraying
9. Inspect and replace all mechanical components as necessary
10. Provide documentation of all services performed
11. Contractor's price includes all parts, excluding operating supplies. This contract provides for **four (4) preventive maintenance inspections to be performed in December, February, May and August**. In no event shall more than three months elapse between preventive maintenance inspections.

PM services shall be performed in accordance with, and during the hours defined in the preventive maintenance schedule established herein. The PM schedule shall be arranged and approved at least three (3) days in advance with the COTR.

Any charges for parts, services, manuals, or tools, required to successfully complete scheduled PM are included within this contract, and its agreed upon price.

Should a piece of equipment require repair at the Contractor's plant, the Contractor agrees to provide **a loaner at no extra charge**.

The contractor is responsible for bringing his own tools & equipment, i.e., ladders, lifts, testing equipment, etc.

The contractor shall provide all labor, material, and equipment necessary to protect personnel, furnishings, equipment, buildings, etc. from damage. Contractor shall remove and replace moveable items, if necessary, and shall replace or repair any items damaged due to work performed in connection with this contract equal to its original construction and finish.

Parts shall be new or factory reconditioned and equal to original parts being replaced. Reconditioned parts acceptability shall be subject to VA approval. Reconditioned parts can be rejected for any reason.

The documentation will include detailed descriptions of the scheduled and unscheduled maintenance procedures performed, including the replaced parts required to maintain the equipment. All equipment will be cataloged by the contractor and the dates and types of service rendered will be noted thereon. A written report of each inspection shall be furnished to the Contracting Officer's Technical Representative, Facility Management Service, Room 1-101.

All work will commence within 24 hours after receipt of telephonic, written, or verbal notification and will proceed progressively to accomplishment without undue delay. All work shall be performed by a trained technician, experienced and qualified to work on the specific equipment and all work performed shall be first class in accordance with good commercial practice. Contractor will provide the proper procedure for emergency service to be handled, including the service representative's name and telephone number. Contractor will provide unlimited service calls to include labor, parts, and travel expenses.

Estimated dollar value of the 12 month sole source contract is **\$82,692.00.**

4. Statutory Authority Permitting Other than Full and Open Competition:

- ☒ (X) (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1
- ☐ () (2) Unusual and Compelling Urgency per FAR 6.302-2
- ☐ () (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3
- ☐ () (4) International Agreement per FAR 6.302-4
- ☐ () (5) Authorized or Required by Statute FAR 6.302-5
- ☐ () (6) National Security per FAR 6.302-6
- ☐ () (7) Public Interest per FAR 6.302-7

5. Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):

Only One Responsible Source (FAR 6.302-1) –

The current surveillance system is antiquated, with many components no longer available from the original manufacturer. Action Alarms Systems of Alabama has extensive knowledge and experience with the type of equipment utilized by the Medical Center and is capable of maintaining and repairing this aged system. Action Alarms has acquired the operational system (OS) software from the original manufacturer of the surveillance equipment and is able to replace/repair integral computer components, reload the OS software and reprogram the applications software as required. Due to the vendor's extensive knowledge and capabilities, system downtime is minimized, which provides Police Service personnel the maximum operational availability of the system. Failure to maintain the surveillance system in optimal operating condition could put the Medical Center at risk for negative consequences to include Congressional inquiries, public and national ridicule, and/or closure.

6. Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:

A sources sought announcement was posted on the Federal Business Opportunities website on August 29, 2011. The notice contained details of the requirement and solicited information from interested parties. Any responses received will be evaluated prior to award of any contract.

7. **Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:**

The evaluation of price reasonableness will be based on comparison of the contractor's proposed price to negotiated contracts of a similar requirement and type.

8. **Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted**


A sources sought announcement was posted on the Federal Business Opportunities website on August 29, 2011. The notice contained details of the requirement and solicited information from interested parties. Any responses received will be evaluated prior to award of any contract.

9. **Any Other Facts Supporting the Use of Other than Full and Open Competition:**

10. **Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:**

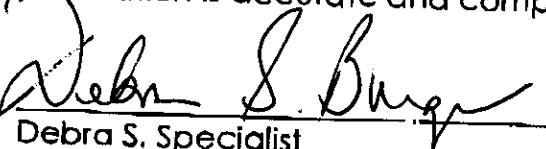
11. **A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:**

12. **Requirements Certification:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.



Name/Date: Mary Anne Poole
Title: Admin. Officer
Facility: VAMC Jackson, MS

13. **Approvals in accordance with FAR 6.304**

a. **Contracting Officer's Certification: (required)** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

 August 31, 2011
Debra S. Specialist
Contract Specialist
Jackson, MS VISN 16

b. **CHIEF P&C:** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.



CALVIN D. FOGLE
CHIEF, PURCHASING AND CONTRACTING
JACKSON, MS VISA 16

9-20-11

DATE