

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))**

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID: VA69D-16-AP-2719	1A. PROJECT/TASK No. None	1B. ESTIMATED AMOUNT: \$87,032.00
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2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

The Edward Hines Jr. VA Hospital (VAH) has a requirement for a subscription that provides medication error prevention and safe medication use. This annual subscription consists of access to a medication cross-reference database, bi-weekly new letters, and urgent advisories transmitted via email.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

The Institute for Safe Medication (ISMP) is a nationally recognized vendor devoted entirely to medication error prevention and safe medication use. ISMP is a 501(c) nonprofit independent organization which receives no advertising revenue. As the VA dispenses medications and combinations of 'new' medications to veterans, the need for impartial, timely, and accurate medication safety information affords an even higher level of patient care.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

Exclusive Proprietary Licensing Agreements and Copyrights

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Internet searches accompanied by follow-on phone calls to several vendors revealed zero possible alternatives for this requirement. GSA, NAC, SBA, VetBiz, Ability One, and UNICOR searches by description and NAICS Code were also conducted resulting in no possible alternatives at this time.

6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP for Price Reasonableness templates](#).*

Signature: _____
Name: Kurt Kramer
Title: Contracting Officer

Date: 03/10/2016 _____
NCO: NCO 12 / GLAC - Southern Tier