

**DEPARTMENT OF VETERANS AFFAIRS
VHA MASTER SPECIFICATIONS**

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SECTION 01 91 00
GENERAL COMMISSIONING REQUIREMENTS

PART 1 - GENERAL

1.1 COMMISSIONING DESCRIPTION

- A. This Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS shall form the basis of the construction phase commissioning process and procedures. The Commissioning Agent shall add, modify, and refine the commissioning procedures, as approved by the Department of Veterans Affairs (VA), to suit field conditions and actual manufacturer's equipment, incorporate test data and procedure results, and provide detailed scheduling for all commissioning tasks.
- B. Various sections of the project specifications require equipment startup, testing, and adjusting services. Requirements for startup, testing, and adjusting services specified in the Division 22, Division 23, Division 26, Division 31, and Division 33 series sections of these specifications are intended to be provided in coordination with the commissioning services and are not intended to duplicate services. The Contractor shall coordinate the work required by individual specification sections with the commissioning services requirements specified herein.
- C. Where individual testing, adjusting, or related services are required in the project specifications and not specifically required by this commissioning requirements specification, the specified services shall be provided and copies of documentation, as required by those specifications shall be submitted to the VA and the Commissioning Agent to be indexed for future reference.
- D. Where training or educational services for VA are required and specified in other sections of the specifications, including but not limited to Division 22, Division 23, Division 26, Division 31, and Division 33 series sections of the specification, these services are intended to be provided in addition to the training and educational services specified herein.
- E. Commissioning is a systematic process of verifying that the building systems perform interactively according to the construction documents and the VA's operational needs. The commissioning process shall encompass and coordinate the system documentation, equipment startup, control system calibration, testing and balancing, performance testing

and training. Commissioning during the construction and post-occupancy phases is intended to achieve the following specific objectives according to the contract documents:

1. Verify that the applicable equipment and systems are installed in accordance with the contract documents and according to the manufacturer's recommendations.
 2. Verify and document proper integrated performance of equipment and systems.
 3. Verify that Operations & Maintenance documentation is complete.
 4. Verify that all components requiring servicing can be accessed, serviced and removed without disturbing nearby components including ducts, piping, cabling or wiring.
 5. Verify that the VA's operating personnel are adequately trained to enable them to operate, monitor, adjust, maintain, and repair building systems in an effective and energy-efficient manner.
 6. Document the successful achievement of the commissioning objectives listed above.
- F. The commissioning process does not take away from or reduce the responsibility of the Contractor to provide a finished and fully functioning product.

1.2 CONTRACTUAL RELATIONSHIPS

- A. For this construction project, the Department of Veterans Affairs contracts with a Contractor to provide construction services. The contracts are administered by the VA Contracting Officer and the Contracting Officer's Representative (COR) as the designated representative of the Contracting Officer. On this project, the authority to modify the contract in any way is strictly limited to the authority of the Contracting Officer.
- B. In this project, only two contract parties are recognized and communications on contractual issues are strictly limited to VA COR and the Contractor. It is the practice of the VA to require that communications between other parties to the contracts (Subcontractors and Vendors) be conducted through the COR and Contractor. It is also the practice of the VA that communications between other parties of the project (Commissioning Agent and Architect/Engineer) be conducted through the COR.
- C. Whole Building Commissioning is a process that relies upon frequent and direct communications, as well as collaboration between all parties to

the construction process. By its nature, a high level of communication and cooperation between the Commissioning Agent and all other parties (Architects, Engineers, Subcontractors, Vendors, third party testing agencies, etc.) is essential to the success of the Commissioning effort.

D. With these fundamental practices in mind, the commissioning process described herein has been developed to recognize that, in the execution of the Commissioning Process, the Commissioning Agent must develop effective methods to communicate with every member of the construction team involved in delivering commissioned systems while simultaneously respecting the exclusive contract authority of the Contracting Officer and COR. Thus, the procedures outlined in this specification must be executed within the following limitations:

1. No communications (verbal or written) from the Commissioning Agent shall be deemed to constitute direction that modifies the terms of any contract between the Department of Veterans Affairs and the Contractor.
2. Commissioning Issues identified by the Commissioning Agent will be delivered to the COR and copied to the designated Commissioning Representatives for the Contractor and subcontractors on the Commissioning Team for information only in order to expedite the communication process. These issues must be understood as the professional opinion of the Commissioning Agent and as suggestions for resolution.
3. In the event that any Commissioning Issues and suggested resolutions are deemed by the COR to require either an official interpretation of the construction documents or require a modification of the contract documents, the Contracting Officer or COR will issue an official directive to this effect.
4. All parties to the Commissioning Process shall be individually responsible for alerting the COR of any issues that they deem to constitute a potential contract change prior to acting on these issues.
5. Authority for resolution or modification of design and construction issues rests solely with the Contracting Officer or COR, with appropriate technical guidance from the Architect/Engineer and/or Commissioning Agent.

1.3 RELATED WORK

- A. Section 01 00 00 GENERAL REQUIREMENTS.
- B. Section 01 32.16.15 PROJECT SCHEDULES (SMALL PROJECTS - DESIGN/BID/BUILD).
- C. Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- D. Section 01 35 26 SAFETY REQUIREMENTS.
- E. Section 22 08 00 COMMISSIONING OF PLUMBING SYSTEMS.
- F. Section 23 08 00 COMMISSIONING OF HVAC SYSTEMS.
- G. Section 26 08 00 COMMISSIONING OF ELECTRICAL SYSTEMS.
- H. Section 33 08 00 COMMISSIONING OF SITE UTILITIES.

1.4 SUMMARY

- A. This Section includes general requirements that apply to implementation of commissioning without regard to systems, subsystems, and equipment being commissioned.
- B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.

1.5 ACRONYMS

List of Acronyms	
Acronym	Meaning
A/E	Architect / Engineer Design Team
AHJ	Authority Having Jurisdiction
ASHRAE	Association Society for Heating Air Condition and Refrigeration Engineers
BOD	Basis of Design
BSC	Building Systems Commissioning
CCTV	Closed Circuit Television
CD	Construction Documents
CMMS	Computerized Maintenance Management System
CO	Contracting Officer (VA)
COR	Contracting Officer's Representative (see also VA-RE)
COBie	Construction Operations Building Information Exchange
CPC	Construction Phase Commissioning
Cx	Commissioning
CxA	Commissioning Agent
CxM	Commissioning Manager
CxR	Commissioning Representative

List of Acronyms	
Acronym	Meaning
DPC	Design Phase Commissioning
FPT	Functional Performance Test
GBI-GG	Green Building Initiative - Green Globes
HVAC	Heating, Ventilation, and Air Conditioning
LEED	Leadership in Energy and Environmental Design
NC	Department of Veterans Affairs National Cemetery
NCA	Department of Veterans Affairs National Cemetery Administration
NEBB	National Environmental Balancing Bureau
O&M	Operations & Maintenance
OPR	Owner's Project Requirements
PFC	Pre-Functional Checklist
PFT	Pre-Functional Test
SD	Schematic Design
SO	Site Observation
TAB	Test Adjust and Balance
VA	Department of Veterans Affairs
VAMC	VA Medical Center
VA CFM	VA Office of Construction and Facilities Management
VACO	VA Central Office
VA PM	VA Project Manager
VA COR	VA Contracting Officer's Representative
USGBC	United States Green Building Council

1.6 DEFINITIONS

Acceptance Phase Commissioning: Commissioning tasks executed after most construction has been completed, most Site Observations and Static Tests have been completed and Pre-Functional Testing has been completed and accepted. The main commissioning activities performed during this phase are verification that the installed systems are functional by conducting Systems Functional Performance tests and Owner Training.

Accuracy: The capability of an instrument to indicate the true value of a measured quantity.

Back Check: A back check is a verification that an agreed upon solution to a design comment has been adequately addressed in a subsequent design review

Basis of Design (BOD): The Engineer's Basis of Design is comprised of two components: the Design Criteria and the Design Narrative, these documents record the concepts, calculations, decisions, and product selections used to meet the Owner's Project Requirements (OPR) and to satisfy applicable regulatory requirements, standards, and guidelines.

Benchmarks: Benchmarks are the comparison of a building's energy usage to other similar buildings and to the building itself. For example, ENERGY STAR Portfolio Manager is a frequently used and nationally recognized building energy benchmarking tool.

Building Information Modeling (BIM): Building Information Modeling is a parametric database which allows a building to be designed and constructed virtually in 3D, and provides reports both in 2D views and as schedules. This electronic information can be extracted and reused for pre-populating facility management CMMS systems. Building Systems Commissioning (BSC): NEBB acronym used to designate its commissioning program.

Calibrate: The act of comparing an instrument of unknown accuracy with a standard of known accuracy to detect, correlate, report, or eliminate by adjustment any variation in the accuracy of the tested instrument.

CCTV: Closed circuit Television. Normally used for security surveillance and alarm detections as part of a special electrical security system.

COBie: Construction Operations Building Information Exchange (COBie) is an electronic industry data format used to transfer information developed during design, construction, and commissioning into the Computer Maintenance Management Systems (CMMS) used to operate facilities. See the Whole Building Design Guide website for further information (<http://www.wbdg.org/resources/cobie.php>)

Commissionability: Defines a design component or construction process that has the necessary elements that will allow a system or component to be effectively measured, tested, operated and commissioned

Commissioning Agent (CxA): The qualified Commissioning Professional who administers the Cx process by managing the Cx team and overseeing the Commissioning Process. Where CxA is used in this specification it means the Commissioning Agent, members of his staff or appointed members of

the commissioning team. Note that LEED uses the term Commissioning Authority in lieu of Commissioning Agent.

Commissioning Checklists: Lists of data or inspections to be verified to ensure proper system or component installation, operation, and function. Verification checklists are developed and used during all phases of the commissioning process to verify that the Owner's Project Requirements (OPR) is being achieved.

Commissioning Design Review: The commissioning design review is a collaborative review of the design professionals design documents for items pertaining to the following: owner's project requirements; basis of design; operability and maintainability (O&M) including documentation; functionality; training; energy efficiency, control systems' sequence of operations including building automation system features; commissioning specifications and the ability to functionally test the systems.

Commissioning Issue: A condition identified by the Commissioning Agent or other member of the Commissioning Team that adversely affects the commissionability, operability, maintainability, or functionality of a system, equipment, or component. A condition that is in conflict with the Contract Documents and/or performance requirements of the installed systems and components. (See also - Commissioning Observation).

Commissioning Manager (CxM): A qualified individual appointed by the Contractor to manage the commissioning process on behalf of the Contractor.

Commissioning Observation: An issue identified by the Commissioning Agent or other member of the Commissioning Team that does not conform to the project OPR, contract documents or standard industry best practices. (See also Commissioning Issue)

Commissioning Plan: A document that outlines the commissioning process, commissioning scope and defines responsibilities, processes, schedules, and the documentation requirements of the Commissioning Process.

Commissioning Process: A quality focused process for enhancing the delivery of a project. The process focuses upon verifying and documenting that the facility and all of its systems, components, and assemblies are planned, designed, installed, tested, can be operated, and maintained to meet the Owner's Project Requirements.

Commissioning Report: The final commissioning document which presents the commissioning process results for the project. Cx reports include

an executive summary, the commissioning plan, issue log, correspondence, and all appropriate check sheets and test forms.

Commissioning Representative (CxR): An individual appointed by a sub-contractor to manage the commissioning process on behalf of the sub-contractor.

Commissioning Specifications: The contract documents that detail the objective, scope and implementation of the commissioning process as developed in the Commissioning Plan.

Commissioning Team: Individual team members whose coordinated actions are responsible for implementing the Commissioning Process.

Construction Phase Commissioning: All commissioning efforts executed during the construction process after the design phase and prior to the Acceptance Phase Commissioning.

Contract Documents (CD): Contract documents include design and construction contracts, price agreements and procedure agreements. Contract Documents also include all final and complete drawings, specifications and all applicable contract modifications or supplements.

Construction Phase Commissioning (CPC): All commissioning efforts executed during the construction process after the design phase and prior to the Acceptance Phase Commissioning.

Coordination Drawings: Drawings showing the work of all trades that are used to illustrate that equipment can be installed in the space allocated without compromising equipment function or access for maintenance and replacement. These drawings graphically illustrate and dimension manufacturers' recommended maintenance clearances. On mechanical projects, coordination drawings include structural steel, ductwork, major piping and electrical conduit and show the elevations and locations of the above components.

Data Logging: The monitoring and recording of temperature, flow, current, status, pressure, etc. of equipment using stand-alone data recorders.

Deferred System Test: Tests that cannot be completed at the end of the acceptance phase due to ambient conditions, schedule issues or other conditions preventing testing during the normal acceptance testing period.

Deficiency: See "Commissioning Issue".

Design Criteria: A listing of the VA Design Criteria outlining the project design requirements, including its source. These are used during the design process to show the design elements meet the OPR.

Design Intent: The overall term that includes the OPR and the BOD. It is a detailed explanation of the ideas, concepts, and criteria that are defined by the owner to be important. The design intent documents are utilized to provide a written record of these ideas, concepts and criteria.

Design Narrative: A written description of the proposed design solutions that satisfy the requirements of the OPR.

Design Phase Commissioning (DPC): All commissioning tasks executed during the design phase of the project.

Environmental Systems: Systems that use a combination of mechanical equipment, airflow, water flow and electrical energy to provide heating, ventilating, air conditioning, humidification, and dehumidification for the purpose of human comfort or process control of temperature and humidity.

Executive Summary: A section of the Commissioning report that reviews the general outcome of the project. It also includes any unresolved issues, recommendations for the resolution of unresolved issues and all deferred testing requirements.

Functionality: This defines a design component or construction process which will allow a system or component to operate or be constructed in a manner that will produce the required outcome of the OPR.

Functional Test Procedure (FTP): A written protocol that defines methods, steps, personnel, and acceptance criteria for tests conducted on components, equipment, assemblies, systems, and interfaces among systems.

Industry Accepted Best Practice: A design component or construction process that has achieved industry consensus for quality performance and functionality. Refer to the current edition of the NEBB Design Phase Commissioning Handbook for examples.

Installation Verification: Observations or inspections that confirm the system or component has been installed in accordance with the contract documents and to industry accepted best practices.

Integrated System Testing: Integrated Systems Testing procedures entail testing of multiple integrated systems performance to verify proper functional interface between systems. Typical Integrated Systems

Testing includes verifying that building systems respond properly to loss of utility, transfer to emergency power sources, re-transfer from emergency power source to normal utility source; interface between HVAC controls and Fire Alarm systems for equipment shutdown, interface between Fire Alarm system and elevator control systems for elevator recall and shutdown; interface between Fire Alarm System and Security Access Control Systems to control access to spaces during fire alarm conditions; and other similar tests as determined for each specific project.

Issues Log: A formal and ongoing record of problems or concerns - and their resolution - that have been raised by members of the Commissioning Team during the course of the Commissioning Process.

Lessons Learned Workshop: A workshop conducted to discuss and document project successes and identify opportunities for improvements for future projects.

Maintainability: A design component or construction process that will allow a system or component to be effectively maintained. This includes adequate room for access to adjust and repair the equipment. Maintainability also includes components that have readily obtainable repair parts or service.

Manual Test: Testing using hand-held instruments, immediate control system readouts or direct observation to verify performance (contrasted to analyzing monitored data taken over time to make the 'observation').

Owner's Project Requirements (OPR): A written document that details the project requirements and the expectations of how the building and its systems will be used and operated. These include project goals, measurable performance criteria, cost considerations, benchmarks, success criteria, and supporting information.

Peer Review: A formal in-depth review separate from the commissioning review processes. The level of effort and intensity is much greater than a typical commissioning facilitation or extended commissioning review. The VA usually hires an independent third-party (called the IDIQ A/E) to conduct peer reviews.

Precision: The ability of an instrument to produce repeatable readings of the same quantity under the same conditions. The precision of an instrument refers to its ability to produce a tightly grouped set of values around the mean value of the measured quantity.

Pre-Design Phase Commissioning: Commissioning tasks performed prior to the commencement of design activities that includes project programming and the development of the commissioning process for the project

Pre-Functional Checklist (PFC): A form used by the contractor to verify that appropriate components are onsite, correctly installed, set up, calibrated, functional and ready for functional testing.

Pre-Functional Test (PFT): An inspection or test that is done before functional testing. PFT's include installation verification and system and component start up tests.

Procedure or Protocol: A defined approach that outlines the execution of a sequence of work or operations. Procedures are used to produce repeatable and defined results.

Range: The upper and lower limits of an instrument's ability to measure the value of a quantity for which the instrument is calibrated.

Resolution: This word has two meanings in the Cx Process. The first refers to the smallest change in a measured variable that an instrument can detect. The second refers to the implementation of actions that correct a tested or observed deficiency.

Site Observation Visit: On-site inspections and observations made by the Commissioning Agent for the purpose of verifying component, equipment, and system installation, to observe contractor testing, equipment start-up procedures, or other purposes.

Site Observation Reports (SO): Reports of site inspections and observations made by the Commissioning Agent. Observation reports are intended to provide early indication of an installation issue which will need correction or analysis.

Special System Inspections: Inspections required by a local code authority prior to occupancy and are not normally a part of the commissioning process.

Static Tests: Tests or inspections that validate a specified static condition such as pressure testing. Static tests may be specification or code initiated.

Start Up Tests: Tests that validate the component or system is ready for automatic operation in accordance with the manufactures requirements.

Systems Manual: A system-focused composite document that includes all information required for the owners operators to operate the systems.

Test Procedure: A written protocol that defines methods, personnel, and expectations for tests conducted on components, equipment, assemblies, systems, and interfaces among systems.

Testing: The use of specialized and calibrated instruments to measure parameters such as: temperature, pressure, vapor flow, air flow, fluid flow, rotational speed, electrical characteristics, velocity, and other data in order to determine performance, operation, or function.

Testing, Adjusting, and Balancing (TAB): A systematic process or service applied to heating, ventilating and air-conditioning (HVAC) systems and other environmental systems to achieve and document air and flow rates. The standards and procedures for providing these services are referred to as "Testing, Adjusting, and Balancing" and are described in the Procedural Standards for the Testing, Adjusting and Balancing of Environmental Systems, published by NEBB or AABC.

Thermal Scans: Thermographic pictures taken with an Infrared Thermographic Camera. Thermographic pictures show the relative temperatures of objects and surfaces and are used to identify leaks, thermal bridging, thermal intrusion, electrical overload conditions, moisture containment, and insulation failure.

Training Plan: A written document that details, in outline form the expectations of the operator training. Training agendas should include instruction on how to obtain service, operate, startup, shutdown and maintain all systems and components of the project.

Trending: Monitoring over a period of time with the building automation system.

Unresolved Commissioning Issue: Any Commissioning Issue that, at the time that the Final Report or the Amended Final Report is issued that has not been either resolved by the construction team or accepted by the VA. **Validation:** The process by which work is verified as complete and operating correctly:

1. First party validation occurs when a firm or individual verifying the task is the same firm or individual performing the task.
2. Second party validation occurs when the firm or individual verifying the task is under the control of the firm performing the task or has other possibilities of financial conflicts of interest in the resolution (Architects, Designers, General Contractors and Third Tier Subcontractors or Vendors).

3. Third party validation occurs when the firm verifying the task is not associated with or under control of the firm performing or designing the task.

Verification: The process by which specific documents, components, equipment, assemblies, systems, and interfaces among systems are confirmed to comply with the criteria described in the Owner's Project Requirements.

Warranty Phase Commissioning: Commissioning efforts executed after a project has been completed and accepted by the Owner. Warranty Phase Commissioning includes follow-up on verification of system performance, measurement and verification tasks and assistance in identifying warranty issues and enforcing warranty provisions of the construction contract.

Warranty Visit: A commissioning meeting and site review where all outstanding warranty issues and deferred testing is reviewed and discussed.

Whole Building Commissioning: Commissioning of building systems such as Building Envelope, HVAC, Electrical, Special Electrical (Fire Alarm, Security & Communications), Plumbing and Fire Protection as described in this specification.

1.7 SYSTEMS TO BE COMMISSIONED

- A. Commissioning of a system or systems specified for this project is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.
- B. The following systems will be commissioned as part of this project:

Systems To Be Commissioned	
System	Description
Plumbing	
Domestic Water Distribution	Backflow preventers
Domestic Hot Water Systems	Water heaters, heat exchangers, circulation pumps
Copper Silver Ionization System	Copper silver ionization system, flow meters, circulation pumps
Domestic Water Pumps	Circulation pumps

HVAC	
Direct Digital Control System	Operator Work Station (including graphics, point mapping, trends, alarms), Network Communications Modules and Wiring, Integration Panels, DDC Panels
HVAC Ventilation/Exhaust Systems	General exhaust
HVAC Terminal Unit Systems	Unit heaters
Electrical	
Medium-Voltage Electrical Distribution System	Underground cabling and terminations, Pad-Mounted Transformer
Low-Voltage Distribution System	Normal power distribution system, distribution panelboards, verify breaker testing results (injection current, etc)
Site Utilities	
Chemical Feed Systems	Mixed Oxidant Solution Generators, Chemical Metering Pumps and Accessories, Control Valves, Chlorine Analyzer
Water Utilities	Elevated Storage Tank Recirculation Pump, Flow Meter

1.8 COMMISSIONING TEAM

- A. The commissioning team shall consist of, but not be limited to, representatives of Contractor, including Project Superintendent and subcontractors, installers, schedulers, suppliers, and specialists deemed appropriate by the Department of Veterans Affairs (VA) and Commissioning Agent.
- B. Members Appointed by Contractor:
1. Contractor' Commissioning Manager: The designated person, company, or entity that plans, schedules and coordinates the commissioning activities for the construction team.
 2. Contractor's Commissioning Representative(s): Individual(s), each having authority to act on behalf of the entity he or she

represents, explicitly organized to implement the commissioning process through coordinated actions.

C. Members Appointed by VA:

1. Commissioning Agent: The designated person, company, or entity that plans, schedules, and coordinates the commissioning team to implement the commissioning process. The VA will engage the CxA under a separate contract.
2. User: Representatives of the facility user and operation and maintenance personnel.
3. A/E: Representative of the Architect and engineering design professionals.

1.9 VA'S COMMISSIONING RESPONSIBILITIES

- A. Appoint an individual, company or firm to act as the Commissioning Agent.
- B. Assign operation and maintenance personnel and schedule them to participate in commissioning team activities including, but not limited to, the following:
 1. Coordination meetings.
 2. Training in operation and maintenance of systems, subsystems, and equipment.
 3. Testing meetings.
 4. Witness and assist in Systems Functional Performance Testing.
 5. Demonstration of operation of systems, subsystems, and equipment.
- C. Provide the Construction Documents, prepared by Architect and approved by VA, to the Commissioning Agent and for use in managing the commissioning process, developing the commissioning plan, systems manuals, and reviewing the operation and maintenance training plan.

1.10 CONTRACTOR'S COMMISSIONING RESPONSIBILITIES

- A. The Contractor shall assign a Commissioning Manager to manage commissioning activities of the Contractor, and subcontractors.
- B. The Contractor shall ensure that the commissioning responsibilities outlined in these specifications are included in all subcontracts and that subcontractors comply with the requirements of these specifications.
- C. The Contractor shall ensure that each installing subcontractor shall assign representatives with expertise and authority to act on behalf of the subcontractor and schedule them to participate in and perform

commissioning team activities including, but not limited to, the following:

1. Participate in commissioning coordination meetings.
2. Conduct operation and maintenance training sessions in accordance with approved training plans.
3. Verify that Work is complete and systems are operational according to the Contract Documents, including calibration of instrumentation and controls.
4. Evaluate commissioning issues and commissioning observations identified in the Commissioning Issues Log, field reports, test reports or other commissioning documents. In collaboration with entity responsible for system and equipment installation, recommend corrective action.
5. Review and comment on commissioning documentation.
6. Participate in meetings to coordinate Systems Functional Performance Testing.
7. Provide schedule for operation and maintenance data submittals, equipment startup, and testing to Commissioning Agent for incorporation into the commissioning plan.
8. Provide information to the Commissioning Agent for developing commissioning plan.
9. Participate in training sessions for VA's operation and maintenance personnel.
10. Provide technicians who are familiar with the construction and operation of installed systems and who shall develop specific test procedures to conduct Systems Functional Performance Testing of installed systems.

1.11 COMMISSIONING AGENT'S RESPONSIBILITIES

- A. Organize and lead the commissioning team.
- B. Prepare the commissioning plan. See Paragraph 1.12-A of this specification Section for further information.
- C. Review and comment on selected submittals from the Contractor for general conformance with the Construction Documents. Review and comment on the ability to test and operate the system and/or equipment, including providing gages, controls and other components required to operate, maintain, and test the system. Review and comment on performance expectations of systems and equipment and interfaces between systems relating to the Construction Documents.

- D. At the beginning of the construction phase, conduct an initial construction phase coordination meeting for the purpose of reviewing the commissioning activities and establishing tentative schedules for operation and maintenance submittals; operation and maintenance training sessions; TAB Work; Pre-Functional Checklists, Systems Functional Performance Testing; and project completion.
- E. Convene commissioning team meetings for the purpose of coordination, communication, and conflict resolution; discuss status of the commissioning processes. Responsibilities include arranging for facilities, preparing agenda and attendance lists, and notifying participants. The Commissioning Agent shall prepare and distribute minutes to commissioning team members and attendees within five workdays of the commissioning meeting.
- F. Observe construction and report progress, observations and issues. Observe systems and equipment installation for adequate accessibility for maintenance and component replacement or repair, and for general conformance with the Construction Documents.
- G. Prepare Project specific Pre-Functional Checklists and Systems Functional Performance Test procedures.
- H. Coordinate Systems Functional Performance Testing schedule with the Contractor.
- I. Witness selected systems startups.
- J. Verify selected Pre-Functional Checklists completed and submitted by the Contractor.
- K. Witness and document Systems Functional Performance Testing.
- L. Compile test data, inspection reports, and certificates and include them in the systems manual and commissioning report.
- M. Review and comment on operation and maintenance (O&M) documentation and systems manual outline for compliance with the Contract Documents. Operation and maintenance documentation requirements are specified in Paragraph 1.25, Section 01 00 00 GENERAL REQUIREMENTS.
- N. Review operation and maintenance training program developed by the Contractor. Verify training plans provide qualified instructors to conduct operation and maintenance training.
- O. Prepare commissioning Field Observation Reports.
- P. Prepare the Final Commissioning Report.

- Q. Return to the site at 10 months into the 12 month warranty period and review with facility staff the current building operation and the condition of outstanding issues related to the original and seasonal Systems Functional Performance Testing. Also interview facility staff and identify problems or concerns they have operating the building as originally intended. Make suggestions for improvements and for recording these changes in the O&M manuals. Identify areas that may come under warranty or under the original construction contract. Assist facility staff in developing reports, documents and requests for services to remedy outstanding problems.
- R. Assemble the final commissioning documentation, including the Final Commissioning Report and Addendum to the Final Commissioning Report.

1.12 COMMISSIONING DOCUMENTATION

- A. Commissioning Plan: A document, prepared by Commissioning Agent, that outlines the schedule, allocation of resources, and documentation requirements of the commissioning process, and shall include, but is not limited, to the following:
1. Plan for delivery and review of submittals, systems manuals, and other documents and reports. Identification of the relationship of these documents to other functions and a detailed description of submittals that are required to support the commissioning processes. Submittal dates shall include the latest date approved submittals must be received without adversely affecting commissioning plan.
 2. Description of the organization, layout, and content of commissioning documentation (including systems manual) and a detailed description of documents to be provided along with identification of responsible parties.
 3. Identification of systems and equipment to be commissioned.
 4. Schedule of Commissioning Coordination meetings.
 5. Identification of items that must be completed before the next operation can proceed.
 6. Description of responsibilities of commissioning team members.
 7. Description of observations to be made.
 8. Description of requirements for operation and maintenance training.
 9. Schedule for commissioning activities with dates coordinated with overall construction schedule.
 10. Process and schedule for documenting changes on a continuous basis to appear in Project Record Documents.

11. Process and schedule for completing prestart and startup checklists for systems, subsystems, and equipment to be verified and tested.
 12. Preliminary Systems Functional Performance Test procedures.
- B. Systems Functional Performance Test Procedures: The Commissioning Agent will develop Systems Functional Performance Test Procedures for each system to be commissioned, including subsystems, or equipment and interfaces or interlocks with other systems. Systems Functional Performance Test Procedures will include a separate entry, with space for comments, for each item to be tested. Preliminary Systems Functional Performance Test Procedures will be provided to the VA, Architect/Engineer, and Contractor for review and comment. The Systems Performance Test Procedure will include test procedures for each mode of operation and provide space to indicate whether the mode under test responded as required. Each System Functional Performance Test procedure, regardless of system, subsystem, or equipment being tested, shall include, but not be limited to, the following:
1. Name and identification code of tested system.
 2. Test number.
 3. Time and date of test.
 4. Indication of whether the record is for a first test or retest following correction of a problem or issue.
 5. Dated signatures of the person performing test and of the witness, if applicable.
 6. Individuals present for test.
 7. Observations and Issues.
 8. Issue number, if any, generated as the result of test.
- C. Pre-Functional Checklists: The Commissioning Agent will prepare Pre-Functional Checklists. Pre-Functional Checklists shall be completed and signed by the Contractor, verifying that systems, subsystems, equipment, and associated controls are ready for testing. The Commissioning Agent will spot check Pre-Functional Checklists to verify accuracy and readiness for testing. Inaccurate or incomplete Pre-Functional Checklists shall be returned to the Contractor for correction and resubmission.
- D. Test and Inspection Reports: The Commissioning Agent will record test data, observations, and measurements on Systems Functional Performance Test Procedure. The report will also include recommendation for system acceptance or non-acceptance. Photographs, forms, and other means

appropriate for the application shall be included with data. Commissioning Agent Will compile test and inspection reports and test and inspection certificates and include them in systems manual and commissioning report.

- E. Corrective Action Documents: The Commissioning Agent will document corrective action taken for systems and equipment that fail tests. The documentation will include any required modifications to systems and equipment and/or revisions to test procedures, if any. The Commissioning Agent will witness and document any retesting of systems and/or equipment requiring corrective action and document retest results.
- F. Commissioning Issues Log: The Commissioning Agent will prepare and maintain Commissioning Issues Log that describes Commissioning Issues and Commissioning Observations that are identified during the Commissioning process. These observations and issues include, but are not limited to, those that are at variance with the Contract Documents. The Commissioning Issues Log will identify and track issues as they are encountered, the party responsible for resolution, progress toward resolution, and document how the issue was resolved. The Master Commissioning Issues Log will also track the status of unresolved issues.
1. Creating a Commissioning Issues Log Entry:
 - a. Identify the issue with unique numeric or alphanumeric identifier by which the issue may be tracked.
 - b. Assign a descriptive title for the issue.
 - c. Identify date and time of the issue.
 - d. Identify test number of test being performed at the time of the observation, if applicable, for cross reference.
 - e. Identify system, subsystem, and equipment to which the issue applies.
 - f. Identify location of system, subsystem, and equipment.
 - g. Include information that may be helpful in diagnosing or evaluating the issue.
 - h. Note recommended corrective action.
 - i. Identify commissioning team member responsible for corrective action.
 - j. Identify expected date of correction.
 - k. Identify person that identified the issue.

2. Documenting Issue Resolution:
 - a. Log date correction is completed or the issue is resolved.
 - b. Describe corrective action or resolution taken. Include description of diagnostic steps taken to determine root cause of the issue, if any.
 - c. Identify changes to the Contract Documents that may require action.
 - d. State that correction was completed and system, subsystem, and equipment are ready for retest, if applicable.
 - e. Identify person(s) who corrected or resolved the issue.
 - f. Identify person(s) verifying the issue resolution.
- G. Final Commissioning Report: The Commissioning Agent will document results of the commissioning process, including unresolved issues, and performance of systems, subsystems, and equipment. The Commissioning Report will indicate whether systems, subsystems, and equipment have been properly installed and are performing according to the Contract Documents. This report will be used by the Department of Veterans Affairs when determining that systems will be accepted. This report will be used to evaluate systems, subsystems, and equipment and will serve as a future reference document during VA occupancy and operation. It shall describe components and performance that exceed requirements of the Contract Documents and those that do not meet requirements of the Contract Documents. The commissioning report will include, but is not limited to, the following:
 1. Lists and explanations of substitutions; compromises; variances with the Contract Documents; record of conditions; and, if appropriate, recommendations for resolution. Design Narrative documentation maintained by the Commissioning Agent.
 2. Commissioning plan.
 3. Pre-Functional Checklists completed by the Contractor, with annotation of the Commissioning Agent review and spot check.
 4. Systems Functional Performance Test Procedures, with annotation of test results and test completion.
 5. Commissioning Issues Log.
 6. Listing of deferred and off season test(s) not performed, including the schedule for their completion.
- H. Addendum to Final Commissioning Report: The Commissioning Agent will prepare an Addendum to the Final Commissioning Report near the end of

the Warranty Period. The Addendum will indicate whether systems, subsystems, and equipment are complete and continue to perform according to the Contract Documents. The Addendum to the Final Commissioning Report shall include, but is not limited to, the following:

1. Documentation of deferred and off season test(s) results.
2. Completed Systems Functional Performance Test Procedures for off season test(s).
3. Documentation that unresolved system performance issues have been resolved.
4. Updated Commissioning Issues Log, including status of unresolved issues.
5. Identification of potential Warranty Claims to be corrected by the Contractor.

I. Systems Manual: The Commissioning Agent will gather required information and compile the Systems Manual. The Systems Manual will include, but is not limited to, the following:

1. Design Narrative, including system narratives, schematics, single-line diagrams, flow diagrams, equipment schedules, and changes made throughout the Project.
2. Reference to Final Commissioning Plan.
3. Reference to Final Commissioning Report.
4. Approved Operation and Maintenance Data as submitted by the Contractor.

1.13 SUBMITTALS

A. Preliminary Commissioning Plan Submittal: The Commissioning Agent has prepared a Preliminary Commissioning Plan based on the final Construction Documents. The Preliminary Commissioning Plan is included as an Appendix to this specification section. The Preliminary Commissioning Plan is provided for information only. It contains preliminary information about the following commissioning activities:

1. The Commissioning Team: A list of commissioning team members by organization.
2. Systems to be commissioned. A detailed list of systems to be commissioned for the project. This list also provides preliminary information on systems/equipment submittals to be reviewed by the Commissioning Agent; preliminary information on Pre-Functional Checklists that are to be completed; preliminary information on

- Systems Performance Testing, including information on testing sample size (where authorized by the VA).
3. Commissioning Team Roles and Responsibilities: Preliminary roles and responsibilities for each Commissioning Team member.
 4. Commissioning Documents: A preliminary list of commissioning-related documents, include identification of the parties responsible for preparation, review, approval, and action on each document.
 5. Commissioning Activities Schedule: Identification of Commissioning Activities, including Systems Functional Testing, the expected duration and predecessors for the activity.
 6. Pre-Functional Checklists: Preliminary Pre-Functional Checklists for equipment, components, subsystems, and systems to be commissioned. These Preliminary Pre-Functional Checklists provide guidance on the level of detailed information the Contractor shall include on the final submission.
 7. Systems Functional Performance Test Procedures: Preliminary step-by-step System Functional Performance Test Procedures to be used during Systems Functional Performance Testing. These Preliminary Systems Functional Performance procedures provide information on the level of testing rigor, and the level of Contractor support required during performance of system's testing.
- B. Final Commissioning Plan Submittal: Based on the Final Construction Documents and the Contractor's project team, the Commissioning Agent will prepare the Final Commissioning Plan as described in this section. The Commissioning Agent will submit three hard copies and three sets of electronic files of Final Commissioning Plan. The Contractor shall review the Commissioning Plan and provide any comments to the VA. The Commissioning Agent will incorporate review comments into the Final Commissioning Plan as directed by the VA.
- C. Systems Functional Performance Test Procedure: The Commissioning Agent will submit preliminary Systems Functional Performance Test Procedures to the Contractor, and the VA for review and comment. The Contractor shall return review comments to the VA and the Commissioning Agent. The VA will also return review comments to the Commissioning Agent. The Commissioning Agent will incorporate review comments into the Final Systems Functional Test Procedures to be used in Systems Functional Performance Testing.

- D. Pre-Functional Checklists: The Commissioning Agent will submit Pre-Functional Checklists to be completed by the Contractor.
- E. Test and Inspection Reports: The Commissioning Agent will submit test and inspection reports to the VA with copies to the Contractor and the Architect/Engineer.
- F. Corrective Action Documents: The Commissioning Agent will submit corrective action documents to the VA COR with copies to the Contractor and Architect.
- G. Preliminary Commissioning Report Submittal: The Commissioning Agent will submit three electronic copies of the preliminary commissioning report. One electronic copy, with review comments, will be returned to the Commissioning Agent for preparation of the final submittal.
- H. Final Commissioning Report Submittal: The Commissioning Agent will submit four sets of electronically formatted information of the final commissioning report to the VA. The final submittal will incorporate comments as directed by the VA.
- I. Data for Commissioning:
 - 1. The Commissioning Agent will request in writing from the Contractor specific information needed about each piece of commissioned equipment or system to fulfill requirements of the Commissioning Plan.
 - 2. The Commissioning Agent may request further documentation as is necessary for the commissioning process or to support other VA data collection requirements, including Construction Operations Building Information Exchange (COBIE), Building Information Modeling (BIM), etc.

1.14 COMMISSIONING PROCESS

- A. The Commissioning Agent will be responsible for the overall management of the commissioning process as well as coordinating scheduling of commissioning tasks with the VA and the Contractor. As directed by the VA, the Contractor shall incorporate Commissioning tasks, including, but not limited to, Systems Functional Performance Testing (including predecessors) with the Master Construction Schedule.
- B. Within 30 days of contract award, the Contractor shall designate a specific individual as the Commissioning Manager (CxM) to manage and lead the commissioning effort on behalf of the Contractor. The Commissioning Manager shall be the single point of contact and

communications for all commissioning related services by the Contractor.

- C. Within 30 days of contract award, the Contractor shall ensure that each subcontractor designates specific individuals as Commissioning Representatives (CXR) to be responsible for commissioning related tasks. The Contractor shall ensure the designated Commissioning Representatives participate in the commissioning process as team members providing commissioning testing services, equipment operation, adjustments, and corrections if necessary. The Contractor shall ensure that all Commissioning Representatives shall have sufficient authority to direct their respective staff to provide the services required, and to speak on behalf of their organizations in all commissioning related contractual matters.

1.15 QUALITY ASSURANCE

- A. Instructor Qualifications: Factory authorized service representatives shall be experienced in training, operation, and maintenance procedures for installed systems, subsystems, and equipment.
- B. Test Equipment Calibration: The Contractor shall comply with test equipment manufacturer's calibration procedures and intervals. Recalibrate test instruments immediately whenever instruments have been repaired following damage or dropping. Affix calibration tags to test instruments. Instruments shall have been calibrated within six months prior to use.

1.16 COORDINATION

- A. Management: The Commissioning Agent will coordinate the commissioning activities with the VA and Contractor. The Commissioning Agent will submit commissioning documents and information to the VA. All commissioning team members shall work together to fulfill their contracted responsibilities and meet the objectives of the contract documents.
- B. Scheduling: The Contractor shall work with the Commissioning Agent and the VA to incorporate the commissioning activities into the construction schedule. The Commissioning Agent will provide sufficient information (including, but not limited to, tasks, durations and predecessors) on commissioning activities to allow the Contractor and the VA to schedule commissioning activities. All parties shall address scheduling issues and make necessary notifications in a timely manner

in order to expedite the project and the commissioning process. The Contractor shall update the Master Construction as directed by the VA.

- C. Initial Schedule of Commissioning Events: The Commissioning Agent will provide the initial schedule of primary commissioning events in the Commissioning Plan and at the commissioning coordination meetings. The Commissioning Plan will provide a format for this schedule. As construction progresses, more detailed schedules will be developed by the Contractor with information from the Commissioning Agent.
- D. Commissioning Coordinating Meetings: The Commissioning Agent will conduct periodic Commissioning Coordination Meetings of the commissioning team to review status of commissioning activities, to discuss scheduling conflicts, and to discuss upcoming commissioning process activities.
- E. Pretesting Meetings: The Commissioning Agent will conduct pretest meetings of the commissioning team to review startup reports, Pre-Functional Checklist results, Systems Functional Performance Testing procedures, testing personnel and instrumentation requirements.
- F. Systems Functional Performance Testing Coordination: The Contractor shall coordinate testing activities to accommodate required quality assurance and control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting. The Contractor shall coordinate the schedule times for tests, inspections, obtaining samples, and similar activities.

PART 2 - PRODUCTS

2.1 TEST EQUIPMENT

- A. The Contractor shall provide all standard and specialized testing equipment required to perform Systems Functional Performance Testing. Test equipment required for Systems Functional Performance Testing will be identified in the detailed System Functional Performance Test Procedure prepared by the Commissioning Agent.
- B. Data logging equipment and software required to test equipment shall be provided by the Contractor.
- C. All testing equipment shall be of sufficient quality and accuracy to test and/or measure system performance with the tolerances specified in the Specifications. If not otherwise noted, the following minimum requirements apply: Temperature sensors and digital thermometers shall have a certified calibration within the past year to an accuracy of 0.5 °C (1.0 °F) and a resolution of + or - 0.1 °C (0.2 °F). Pressure

sensors shall have an accuracy of + or - 2.0% of the value range being measured (not full range of meter) and have been calibrated within the last year. All equipment shall be calibrated according to the manufacturer's recommended intervals and following any repairs to the equipment. Calibration tags shall be affixed or certificates readily available.

PART 3 - EXECUTION

3.1 COMMISSIONING PROCESS ROLES AND RESPONSIBILITIES

A. The following table outlines the roles and responsibilities for the Commissioning Team members during the Construction Phase:

Spec Writer's Notes: Edit the following tables to describe the roles and responsibilities for each commissioning team member for each of the commissioning tasks as appropriate for the project.

Construction Phase		CxA = Commissioning Agent COR = Contracting Officer's Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional	
Commissioning Roles & Responsibilities								
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes	
Meetings	Construction Commissioning Kick Off meeting	L	A	P	P	O		
	Commissioning Meetings	L	A	P	P	O		
	Project Progress Meetings	P	A	P	L	O		
	Controls Meeting	L	A	P	P	O		
Coordination	Coordinate with [OGC's, AHJ, Vendors, etc.] to ensure that Cx interacts properly with other systems as needed to support the OPR and BOD.	L	A	P	P	N/A		

Construction Phase		CxA = Commissioning Agent COR = Contracting Officer's Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional	
Commissioning Roles & Responsibilities								
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes	
Cx Plan & Spec	Final Commissioning Plan	L	A	R	R	O		
Schedules	Duration Schedule for Commissioning Activities	L	A	R	R	N/A		
OPR	Maintain OPR on behalf of Owner	L	A	R	R	O		
Document Reviews	TAB Plan Review	L	A	R	R	O		
	Submittal and Shop Drawing Review	R	A	R	L	O		
	Review Contractor Equipment Startup Checklists	L	A	R	R	N/A		
	Review Change Orders, ASI, and RFI	L	A	R	R	N/A		
Site Observations	Witness Factory Testing	P	A	P	L	O		
	Construction Observation Site Visits	L	A	R	R	O		
Functional	Final Pre-Functional Checklists	L	A	R	R	O		

Construction Phase		CxA = Commissioning Agent COR = Contracting Officer's Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes
Test Protocols	Final Functional Performance Test Protocols	L	A	R	R	O	
Technical Activities	Issues Resolution Meetings	P	A	P	L	O	
Reports and Logs	Status Reports	L	A	R	R	O	
	Maintain Commissioning Issues Log	L	A	R	R	O	

B. The following table outlines the roles and responsibilities for the Commissioning Team members during the Acceptance Phase:

Acceptance Phase		CxA = Commissioning Agent COR = Contracting Officer's Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes
Meetings	Commissioning Meetings	L	A	P	P	O	

Acceptance Phase		CxA = Commissioning Agent COR = Contracting Officer's Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional	
Commissioning Roles & Responsibilities								
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes	
	Project Progress Meetings	P	A	P	L	O		
	Pre-Test Coordination Meeting	L	A	P	P	O		
	Lessons Learned and Commissioning Report Review Meeting	L	A	P	P	O		
Coordination	Coordinate with [OGC's, AHJ, Vendors, etc.] to ensure that Cx interacts properly with other systems as needed to support OPR	L	P	P	P	O		
Cx Plan & Spec	Maintain/Update Commissioning Plan	L	A	R	R	O		
Schedules	Prepare Functional Test Schedule	L	A	R	R	O		
OPR and BOD	Maintain OPR on behalf of Owner	L	A	R	R	O		
	Maintain BOD/DID on behalf of Owner	L	A	R	R	O		
Document Reviews	Review Completed Pre-Functional Checklists	L	A	R	R	O		

Acceptance Phase		CxA = Commissioning Agent COR = Contracting Officer's Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional	
Commissioning Roles & Responsibilities								
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes	
	Pre-Functional Checklist Verification	L	A	R	R	O		
	Review Operations & Maintenance Manuals	L	A	R	R	R		
	Training Plan Review	L	A	R	R	R		
	Warranty Review	L	A	R	R	O		
	Review TAB Report	L	A	R	R	O		
Site Observations	Construction Observation Site Visits	L	A	R	R	O		
	Witness Selected Equipment Startup	L	A	R	R	O		
Functional Test Protocols	TAB Verification	L	A	R	R	O		
	Systems Functional Performance Testing	L	A	P	P	P		
	Retesting	L	A	P	P	P		
Technical Activities	Issues Resolution Meetings	P	A	P	L	O		
	Systems Training	L	S	R	P	P		
Reports and Logs	Status Reports	L	A	R	R	O		
	Maintain Commissioning Issues Log	L	A	R	R	O		
	Final Commissioning Report	L	A	R	R	R		

Acceptance Phase		CxA = Commissioning Agent					L = Lead
Commissioning Roles & Responsibilities		COR = Contracting Officer's Representative					P = Participate
		A/E = Design Arch/Engineer					A = Approve
		PC = Prime Contractor					R = Review
		O&M = Gov't Facility O&M					O = Optional
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes
	Prepare Systems Manuals	L	A	R	R	R	

C. The following table outlines the roles and responsibilities for the Commissioning Team members during the Warranty Phase:

Warranty Phase		CxA = Commissioning Agent					L = Lead
Commissioning Roles & Responsibilities		COR = Contracting Officer's Representative					P = Participate
		A/E = Design Arch/Engineer					A = Approve
		PC = Prime Contractor					R = Review
		O&M = Gov't Facility O&M					O = Optional
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes
Meetings	Post-Occupancy User Review Meeting	L	A	O	P	P	
Site Observations	Periodic Site Visits	L	A	O	O	P	
Functional Test Protocols	Deferred and/or seasonal Testing	L	A	O	P	P	

Warranty Phase		CxA = Commissioning Agent					L = Lead
Commissioning Roles & Responsibilities		COR = Contracting Officer's Representative					P = Participate
		A/E = Design Arch/Engineer					A = Approve
		PC = Prime Contractor					R = Review
		O&M = Gov't Facility O&M					O = Optional
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes
Technical Activities	Issues Resolution Meetings	L	S	O	O	P	
	Post-Occupancy Warranty Checkup and review of Significant Outstanding Issues	L	A		R	P	
Reports and Logs	Final Commissioning Report Amendment	L	A		R	R	
	Status Reports	L	A		R	R	

3.2 STARTUP, INITIAL CHECKOUT, AND PRE-FUNCTIONAL CHECKLISTS

- A. The following procedures shall apply to all equipment and systems to be commissioned, according to Part 1, Systems to Be Commissioned.
1. Pre-Functional Checklists are important to ensure that the equipment and systems are hooked up and operational. These ensure that Systems Functional Performance Testing may proceed without unnecessary delays. Each system to be commissioned shall have a full Pre-Functional Checklist completed by the Contractor prior to Systems Functional Performance Testing. No sampling strategies are used.
 - a. The Pre-Functional Checklist will identify the trades responsible for completing the checklist. The Contractor shall ensure the appropriate trades complete the checklists.
 - b. The Commissioning Agent will review completed Pre-Functional Checklists and field-verify the accuracy of the completed checklist using sampling techniques.
 2. Startup and Initial Checkout Plan: The Contractor shall develop detailed startup plans for all equipment. The primary role of the Contractor in this process is to ensure that there is written documentation that each of the manufacturer recommended procedures have been completed. Parties responsible for startup shall be identified in the Startup Plan and in the checklist forms.
 - a. The Contractor shall develop the full startup plan by combining (or adding to) the checklists with the manufacturer's detailed startup and checkout procedures from the O&M manual data and the field checkout sheets normally used by the Contractor. The plan shall include checklists and procedures with specific boxes or lines for recording and documenting the checking and inspections of each procedure and a summary statement with a signature block at the end of the plan.
 - b. The full startup plan shall at a minimum consist of the following items:
 - 1) The Pre-Functional Checklists.
 - 2) The manufacturer's standard written startup procedures copied from the installation manuals with check boxes by each procedure and a signature block added by hand at the end.
 - 3) The manufacturer's normally used field checkout sheets.
 - c. The Commissioning Agent will submit the full startup plan to the VA and Contractor for review. Final approval will be by the VA.

- d. The Contractor shall review and evaluate the procedures and the format for documenting them, noting any procedures that need to be revised or added.
3. Sensor and Actuator Calibration
- a. All field installed temperature and pressure sensors and gages, and all actuators (dampers and valves) on all equipment shall be calibrated using the methods described in Division 23, Division 31, and Division 33 specifications.
 - b. All procedures used shall be fully documented on the Pre-Functional Checklists or other suitable forms, clearly referencing the procedures followed and written documentation of initial, intermediate and final results.
4. Execution of Equipment Startup
- a. Four weeks prior to equipment startup, the Contractor shall schedule startup and checkout with the VA and Commissioning Agent. The performance of the startup and checkout shall be directed and executed by the Contractor.
 - b. The Commissioning Agent will observe the startup procedures for selected pieces of primary equipment.
 - c. The Contractor shall execute startup and provide the VA and Commissioning Agent with a signed and dated copy of the completed startup checklists, and contractor tests.
 - d. Only individuals that have direct knowledge and witnessed that a line item task on the Startup Checklist was actually performed shall initial or check that item off. It is not acceptable for witnessing supervisors to fill out these forms.

3.3 DEFICIENCIES, NONCONFORMANCE, AND APPROVAL IN CHECKLISTS AND STARTUP

- A. The Contractor shall clearly list any outstanding items of the initial startup and Pre-Functional Checklist procedures that were not completed successfully, at the bottom of the procedures form or on an attached sheet. The procedures form and any outstanding deficiencies shall be provided to the VA and the Commissioning Agent within two days of completion.
- B. The Commissioning Agent will review the report and submit comments to the VA. The Commissioning Agent will work with the Contractor to correct and verify deficiencies or uncompleted items. The Commissioning Agent will involve the VA and others as necessary. The Contractor shall correct all areas that are noncompliant or incomplete in the checklists

in a timely manner, and shall notify the VA and Commissioning Agent as soon as outstanding items have been corrected. The Contractor shall submit an updated startup report and a Statement of Correction on the original noncompliance report. When satisfactorily completed, the Commissioning Agent will recommend approval of the checklists and startup of each system to the VA.

- C. The Contractor shall be responsible for resolution of deficiencies as directed the VA.

3.4 PHASED COMMISSIONING

- A. The project may require startup and initial checkout to be executed in phases. This phasing shall be planned and scheduled in a coordination meeting of the VA, Commissioning Agent, and the Contractor. Results will be added to the master construction schedule and the commissioning schedule.

3.5 DDC SYSTEM TRENDING FOR COMMISSIONING

- A. Trending is a method of testing as a standalone method or to augment manual testing. The Contractor shall trend any and all points of the system or systems at intervals specified below.
- B. Alarms are a means to notify the system operator that abnormal conditions are present in the system. Alarms shall be structured into three tiers - Critical, Priority, and Maintenance.
 - 1. Critical alarms are intended to be alarms that require the immediate attention of and action by the Operator. These alarms shall be displayed on the Operator Workstation in a popup style window that is graphically linked to the associated unit's graphical display. The popup style window shall be displayed on top of any active window within the screen, including non DDC system software.
 - 2. Priority level alarms are to be printed to a printer which is connected to the Operator's Work Station located within the engineer's office. Additionally Priority level alarms shall be able to be monitored and viewed through an active alarm application. Priority level alarms are alarms which shall require reaction from the operator or maintenance personnel within a normal work shift, and not immediate action.
 - 3. Maintenance alarms are intended to be minor issues which would require examination by maintenance personnel within the following shift. These alarms shall be generated in a scheduled report automatically by the DDC system at the start of each shift. The

- generated maintenance report will be printed to a printer located within the engineer's office.
- C. The Contractor shall provide a wireless internet network in the building for use during controls programming, checkout, and commissioning. This network will allow project team members to more effectively program, view, manipulate and test control devices while being in the same room as the controlled device.
- D. The Contractor shall provide graphical trending through the DDC control system of systems being commissioned. Trending requirements are indicated below and included with the Systems Functional Performance Test Procedures. Trending shall occur before, during and after Systems Functional Performance Testing. The Contractor shall be responsible for producing graphical representations of the trended DDC points that show each system operating properly during steady state conditions as well as during the System Functional Testing. These graphical reports shall be submitted to the COR and Commissioning Agent for review and analysis before, during dynamic operation, and after Systems Functional Performance Testing. The Contractor shall provide, but not limited to, the following trend requirements and trend submissions:
1. Pre-testing, Testing, and Post-testing - Trend reports of trend logs and graphical trend plots are required as defined by the Commissioning Agent. The trend log points, sampling rate, graphical plot configuration, and duration will be dictated by the Commissioning Agent. At any time during the Commissioning Process the Commissioning Agent may recommend changes to aspects of trending as deemed necessary for proper system analysis. The Contractor shall implement any changes as directed by the COR. Any pre-test trend analysis comments generated by the Commissioning Team should be addressed and resolved by the Contractor, as directed by the COR, prior to the execution of Systems Functional Performance Testing.
 2. Dynamic plotting - The Contractor shall also provide dynamic plotting during Systems Functional Performance testing at frequent intervals for points determined by the Systems Functional Performance Test Procedure. The graphical plots will be formatted and plotted at durations listed in the Systems Functional Performance Test Procedure.
 3. Graphical plotting - The graphical plots shall be provided with a dual y-axis allowing 15 or more trend points (series) plotted

- simultaneously on the graph with each series in distinct color. The plots will further require title, axis naming, legend etc. all described by the Systems Functional Performance Test Procedure. If this cannot be sufficiently accomplished directly in the Direct Digital Control System then it is the responsibility of the Contractor to plot these trend logs in Microsoft Excel.
4. The following tables indicate the points to be trended and alarmed by system. The Operational Trend Duration column indicates the trend duration for normal operations. The Testing Trend Duration column indicates the trend duration prior to Systems Functional Performance Testing and again after Systems Functional Performance Testing. The Type column indicates point type: AI = Analog Input, AO = Analog Output, DI = Digital Input, DO = Digital Output, Calc = Calculated Point. In the Trend Interval Column, COV = Change of Value. The Alarm Type indicates the alarm priority; C = Critical, P = Priority, and M = Maintenance. The Alarm Range column indicates when the point is considered in the alarm state. The Alarm Delay column indicates the length of time the point must remain in an alarm state before the alarm is recorded in the DDC. The intent is to allow minor, short-duration events to be corrected by the DDC system prior to recording an alarm.

Exhaust Fans Trending and Alarms							
Point	Type	Trend Interval	Operational Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
Exhaust Fan S/S	DO	COV	24 hours	3 days	N/A		
Exhaust Damper	DO	COV	24 hours	3 days	N/A		
Intake Damper	DO	COV	24 hours	3 days	N/A		

Copper Silver Ionization Trending and Alarms							
Point	Type	Trend Interval	Operationa 1 Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
Water Meter (GPM)	AI	15 Minutes	12 hours	3 days	N/A		
Copper Silver Ions	AI	15 Minutes	12 hours	3 days	N/A		
Dom. Circ. Pump #1 Status	DI	COV	12 hours	3 days	M	Status <> Command	30 min
Dom. Circ. Pump #2 Status	DO	COV	12 hours	3 days	M	Status <> Command	30 min

Domestic Hot Water Trending and Alarms							
Point	Type	Trend Interval	Operationa 1 Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
Domestic HW and HW Recirculating Temperature	AI	15 Minute	12 Hours	3 days	C	> 135 oF	10 Min
Domestic HW and HW Recirculating Temperature	AI	15 Minute	12 Hours	3 days	P	±5°F from SP	10 Min
Dom. Circ. Pump #1 Status	DI	COV	12 Hours	3 days	M	Status <> Command	30 min
Dom. Circ. Pump #2 Status	DI	COV	12 Hours	3 days	M	Status <> Command	30 min

Chemical Feed Systems Trending and Alarms							
Point	Type	Trend Interval	Operational Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
Mixed Oxidant Generator Systems	DI	5 Minutes	12 Hours	3 days	P	True	10 min
Chemical Metering Pumps Speed	AI	5 Minutes	12 hours	3 days	P	True	10 min
Exist Flow Meters	AI	5 Minutes	12 hours	3 days	N/A		
Chlorine Analyzers	AI	5 Minutes	12 hours	3 days	M	True	10 min

Site Utilities Systems Trending and Alarms							
Point	Type	Trend Interval	Operational Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
Water Meter (GPM)	AI	15 Minutes	12 hours	3 days	N/A		
Tank Recirculation Pump Status	DI	COV	12 hours	3 days	M	Status <> Command	30 min

E. The Contractor shall provide the following information prior to Systems Functional Performance Testing. Any documentation that is modified after submission shall be recorded and resubmitted to the COR and Commissioning Agent.

1. Point-to-Point checkout documentation;
2. Sensor field calibration documentation including system name, sensor/point name, measured value, DDC value, and Correction Factor.
3. A sensor calibration table listing the referencing the location of procedures to following in the O&M manuals, and the frequency at which calibration should be performed for all sensors, separated by system, subsystem, and type. The calibration requirements shall be submitted both in the O&M manuals and separately in a standalone

document containing all sensors for inclusion in the commissioning documentation. The following table is a sample that can be used as a template for submission.

SYSTEM		
Sensor	Calibration Frequency	O&M Calibration Procedure Reference
Discharge air temperature	Once a year	Volume I Section D.3.aa
Discharge static pressure	Every 6 months	Volume II Section A.1.c

4. Loop tuning documentation and constants for each loop of the building systems. The documentation shall be submitted in outline or table separated by system, control type (e.g. temperature control); proportional, integral and derivative constants, interval (and bias if used) for each loop. The following table is a sample that can be used as a template for submission.

AIR HANDLING UNIT AHU-1				
Control Reference	Proportional Constant	Integral Constant	Derivative Constant	Interval
Cooling Valve Output	1000	20	10	2 sec.

3.6 SYSTEMS FUNCTIONAL PERFORMANCE TESTING

- A. This paragraph applies to Systems Functional Performance Testing of systems for all referenced specification Divisions.
- B. Objectives and Scope: The objective of Systems Functional Performance Testing is to demonstrate that each system is operating according to the Contract Documents. Systems Functional Performance Testing facilitates bringing the systems from a state of substantial completion to full dynamic operation. Additionally, during the testing process, areas of noncompliant performance are identified and corrected, thereby improving the operation and functioning of the systems. In general, each system shall be operated through all modes of operation (seasonal, part- and full-load) where there is a specified system response. The Contractor shall verify each sequence in the sequences of operation.

Proper responses to such modes and conditions as power failure, freeze condition, no flow, equipment failure, etc. shall also be tested.

- C. Development of Systems Functional Performance Test Procedures: Before Systems Functional Performance Test procedures are written, the Contractor shall submit all requested documentation and a current list of change orders affecting equipment or systems, including an updated points list, program code, control sequences and parameters. Using the testing parameters and requirements found in the Contract Documents and approved submittals and shop drawings, the Commissioning Agent will develop specific Systems Functional Test Procedures to verify and document proper operation of each piece of equipment and system to be commissioned. The Contractor shall assist the Commissioning Agent in developing the Systems Functional Performance Test procedures as requested by the Commissioning Agent i.e. by answering questions about equipment, operation, sequences, etc. Prior to execution, the Commissioning Agent will provide a copy of the Systems Functional Performance Test procedures to the VA, the Architect/Engineer, and the Contractor, who shall review the tests for feasibility, safety, equipment and warranty protection.
- D. Purpose of Test Procedures: The purpose of each specific Systems Functional Performance Test is to verify and document compliance with the stated criteria of acceptance given on the test form. Representative test formats and examples are found in the Commissioning Plan for this project. (The Commissioning Plan is issued as a separate document and is available for review.) The test procedure forms developed by the Commissioning Agent will include, but not be limited to, the following information:
1. System and equipment or component name(s)
 2. Equipment location and ID number
 3. Unique test ID number, and reference to unique Pre-Functional Checklists and startup documentation, and ID numbers for the piece of equipment
 4. Date
 5. Project name
 6. Participating parties
 7. A copy of the specification section describing the test requirements
 8. A copy of the specific sequence of operations or other specified parameters being verified

9. Formulas used in any calculations
 10. Required pretest field measurements
 11. Instructions for setting up the test.
 12. Special cautions, alarm limits, etc.
 13. Specific step-by-step procedures to execute the test, in a clear, sequential and repeatable format
 14. Acceptance criteria of proper performance with a Yes / No check box to allow for clearly marking whether or not proper performance of each part of the test was achieved.
 15. A section for comments.
 16. Signatures and date block for the Commissioning Agent. A place for the Contractor to initial to signify attendance at the test.
- E. Test Methods: Systems Functional Performance Testing shall be achieved by manual testing (i.e. persons manipulate the equipment and observe performance) and/or by monitoring the performance and analyzing the results using the control system's trend log capabilities or by standalone data loggers. The Contractor and Commissioning Agent shall determine which method is most appropriate for tests that do not have a method specified.
1. Simulated Conditions: Simulating conditions (not by an overwritten value) shall be allowed, although timing the testing to experience actual conditions is encouraged wherever practical.
 2. Overwritten Values: Overwriting sensor values to simulate a condition shall be allowed, but shall be used with caution and avoided when possible. Such testing methods often can only test a part of a system, as the interactions and responses of other systems will be erroneous or not applicable. Before simulating conditions or overwriting values, sensors, transducers and devices shall have been calibrated.
 3. Simulated Signals: Using a signal generator which creates a simulated signal to test and calibrate transducers and DDC constants is generally recommended over using the sensor to act as the signal generator via simulated conditions or overwritten values.
 4. Altering Setpoints: Rather than overwriting sensor values, and when simulating conditions is difficult, altering setpoints to test a sequence is acceptable.
 5. Indirect Indicators: Relying on indirect indicators for responses or performance shall be allowed only after visually and directly

- verifying and documenting, over the range of the tested parameters, that the indirect readings through the control system represent actual conditions and responses. Much of this verification shall be completed during systems startup and initial checkout.
- F. Setup: Each function and test shall be performed under conditions that simulate actual conditions as closely as is practically possible. The Contractor shall provide all necessary materials, system modifications, etc. to produce the necessary flows, pressures, temperatures, etc. necessary to execute the test according to the specified conditions. At completion of the test, the Contractor shall return all affected building equipment and systems, due to these temporary modifications, to their pretest condition.
- G. Sampling: No sampling is allowed in completing Pre-Functional Checklists. Sampling is allowed for Systems Functional Performance Test Procedures execution. The Commissioning Agent will determine the sampling rate. If at any point, frequent failures are occurring and testing is becoming more troubleshooting than verification, the Commissioning Agent may stop the testing and require the Contractor to perform and document a checkout of the remaining units, prior to continuing with Systems Functional Performance Testing of the remaining units.
- H. Cost of Retesting: The cost associated with expanded sample System Functional Performance Tests shall be solely the responsibility of the Contractor. Any required retesting by the Contractor shall not be considered a justified reason for a claim of delay or for a time extension by the Contractor.
- I. Coordination and Scheduling: The Contractor shall provide a minimum of 7 days' notice to the Commissioning Agent and the VA regarding the completion schedule for the Pre-Functional Checklists and startup of all equipment and systems. The Commissioning Agent will schedule Systems Functional Performance Tests with the Contractor and VA. The Commissioning Agent will witness and document the Systems Functional Performance Testing of systems. The Contractor shall execute the tests in accordance with the Systems Functional Performance Test Procedure.
- J. Testing Prerequisites: In general, Systems Functional Performance Testing will be conducted only after Pre-Functional Checklists have been satisfactorily completed. The control system shall be sufficiently tested and approved by the Commissioning Agent and the VA before it is

used to verify performance of other components or systems. The air balancing and water balancing shall be completed before Systems Functional Performance Testing of air-related or water-related equipment or systems are scheduled. Systems Functional Performance Testing will proceed from components to subsystems to systems. When the proper performance of all interacting individual systems has been achieved, the interface or coordinated responses between systems will be checked.

- K. Problem Solving: The Commissioning Agent will recommend solutions to problems found, however the burden of responsibility to solve, correct and retest problems is with the Contractor.

3.7 DOCUMENTATION, NONCONFORMANCE AND APPROVAL OF TESTS

- A. Documentation: The Commissioning Agent will witness, and document the results of all Systems Functional Performance Tests using the specific procedural forms developed by the Commissioning Agent for that purpose. Prior to testing, the Commissioning Agent will provide these forms to the VA and the Contractor for review and approval. The Contractor shall include the filled out forms with the O&M manual data.
- B. Nonconformance: The Commissioning Agent will record the results of the Systems Functional Performance Tests on the procedure or test form. All items of nonconformance issues will be noted and reported to the VA on Commissioning Field Reports and/or the Commissioning Master Issues Log.
1. Corrections of minor items of noncompliance identified may be made during the tests. In such cases, the item of noncompliance and resolution shall be documented on the Systems Functional Test Procedure.
 2. Every effort shall be made to expedite the systems functional Performance Testing process and minimize unnecessary delays, while not compromising the integrity of the procedures. However, the Commissioning Agent shall not be pressured into overlooking noncompliant work or loosening acceptance criteria to satisfy scheduling or cost issues, unless there is an overriding reason to do so by direction from the VA.
 3. As the Systems Functional Performance Tests progresses and an item of noncompliance is identified, the Commissioning Agent shall discuss the issue with the Contractor and the VA.
 4. When there is no dispute on an item of noncompliance, and the Contractor accepts responsibility to correct it:

- a. The Commissioning Agent will document the item of noncompliance and the Contractor's response and/or intentions. The Systems Functional Performance Test then continues or proceeds to another test or sequence. After the day's work is complete, the Commissioning Agent will submit a Commissioning Field Report to the VA. The Commissioning Agent will also note items of noncompliance and the Contractor's response in the Master Commissioning Issues Log. The Contractor shall correct the item of noncompliance and report completion to the VA and the Commissioning Agent.
 - b. The need for retesting will be determined by the Commissioning Agent. If retesting is required, the Commissioning Agent and the Contractor shall reschedule the test and the test shall be repeated.
5. If there is a dispute about item of noncompliance, regarding whether it is an item of noncompliance, or who is responsible:
- a. The item of noncompliance shall be documented on the test form with the Contractor's response. The item of noncompliance with the Contractor's response shall also be reported on a Commissioning Field Report and on the Master Commissioning Issues Log.
 - b. Resolutions shall be made at the lowest management level possible. Other parties are brought into the discussions as needed. Final interpretive and acceptance authority is with the Department of Veterans Affairs.
 - c. The Commissioning Agent will document the resolution process.
 - d. Once the interpretation and resolution have been decided, the Contractor shall correct the item of noncompliance, report it to the Commissioning Agent. The requirement for retesting will be determined by the Commissioning Agent. If retesting is required, the Commissioning Agent and the Contractor shall reschedule the test. Retesting shall be repeated until satisfactory performance is achieved.
- C. Cost of Retesting: The cost to retest a System Functional Performance Test shall be solely the responsibility of the Contractor. Any required retesting by the Contractor shall not be considered a justified reason for a claim of delay or for a time extension by the Contractor.

- D. Failure Due to Manufacturer Defect: If 10%, or three, whichever is greater, of identical pieces (size alone does not constitute a difference) of equipment fail to perform in compliance with the Contract Documents (mechanically or substantively) due to manufacturing defect, not allowing it to meet its submitted performance specifications, all identical units may be considered unacceptable by the VA. In such case, the Contractor shall provide the VA with the following:
1. Within one week of notification from the VA, the Contractor shall examine all other identical units making a record of the findings. The findings shall be provided to the VA within two weeks of the original notice.
 2. Within two weeks of the original notification, the Contractor shall provide a signed and dated, written explanation of the problem, cause of failures, etc. and all proposed solutions which shall include full equipment submittals. The proposed solutions shall not significantly exceed the specification requirements of the original installation.
 3. The VA shall determine whether a replacement of all identical units or a repair is acceptable.
 4. Two examples of the proposed solution shall be installed by the Contractor and the VA shall be allowed to test the installations for up to one week, upon which the VA will decide whether to accept the solution.
 5. Upon acceptance, the Contractor shall replace or repair all identical items, at their expense and extend the warranty accordingly, if the original equipment warranty had begun. The replacement/repair work shall proceed with reasonable speed beginning within one week from when parts can be obtained.
- E. Approval: The Commissioning Agent will note each satisfactorily demonstrated function on the test form. Formal approval of the Systems Functional Performance Test shall be made later after review by the Commissioning Agent and by the VA. The Commissioning Agent will evaluate each test and report to the VA using a standard form. The VA will give final approval on each test using the same form, and provide signed copies to the Commissioning Agent and the Contractor.

3.8 DEFERRED TESTING

- A. Unforeseen Deferred Systems Functional Performance Tests: If any Systems Functional Performance Test cannot be completed due to the building structure, required occupancy condition or other conditions, execution of the Systems Functional Performance Testing may be delayed upon approval of the VA. These Systems Functional Performance Tests shall be conducted in the same manner as the seasonal tests as soon as possible. Services of the Contractor to conduct these unforeseen Deferred Systems Functional Performance Tests shall be negotiated between the VA and the Contractor.
- B. Deferred Seasonal Testing: Deferred Seasonal Systems Functional Performance Tests are those that must be deferred until weather conditions are closer to the systems design parameters. The Commissioning Agent will review systems parameters and recommend which Systems Functional Performance Tests should be deferred until weather conditions more closely match systems parameters. The Contractor shall review and comment on the proposed schedule for Deferred Seasonal Testing. The VA will review and approve the schedule for Deferred Seasonal Testing. Deferred Seasonal Systems Functional Performances Tests shall be witnessed and documented by the Commissioning Agent. Deferred Seasonal Systems Functional Performance Tests shall be executed by the Contractor in accordance with these specifications.

3.9 OPERATION AND MAINTENANCE TRAINING REQUIREMENTS

- A. Training Preparation Conference: Before operation and maintenance training, the Commissioning Agent will convene a training preparation conference to include VA's COR, VA's Operations and Maintenance personnel, and the Contractor. The purpose of this conference will be to discuss and plan for Training and Demonstration of VA Operations and Maintenance personnel.
- B. The Contractor shall provide training and demonstration as required by other Division 22, Division 23, Division 26, Division 31, and Division 33 series sections. The Training and Demonstration shall include, but is not limited to, the following:
1. Review the Contract Documents.
 2. Review installed systems, subsystems, and equipment.
 3. Review instructor qualifications.
 4. Review instructional methods and procedures.
 5. Review training module outlines and contents.

6. Review course materials (including operation and maintenance manuals).
 7. Review and discuss locations and other facilities required for instruction.
 8. Review and finalize training schedule and verify availability of educational materials, instructors, audiovisual equipment, and facilities needed to avoid delays.
 9. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.
- C. Training Module Submittals: The Contractor shall submit the following information to the VA and the Commissioning Agent:
1. Instruction Program: Submit two copies of outline of instructional program for demonstration and training, including a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module. At completion of training, submit two complete training manuals for VA's use.
 2. Qualification Data: Submit qualifications for facilitator and/or instructor.
 3. Attendance Record: For each training module, submit list of participants and length of instruction time.
 4. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.
 5. Demonstration and Training Recording:
 - a. General: Engage a qualified commercial photographer to record demonstration and training. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice. At beginning of each training module, record each chart containing learning objective and lesson outline.
 - b. Video Format: Provide high quality color DVD color on standard size DVD disks.
 - c. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.
 - d. Narration: Describe scenes on video recording by audio narration by microphone while demonstration and training is recorded.

Include description of items being viewed. Describe vantage point, indicating location, direction (by compass point), and elevation or story of construction.

e. Submit two copies within seven days of end of each training module.

6. Transcript: Prepared on 8-1/2-by-11-inch paper, punched and bound in heavy-duty, 3-ring, vinyl-covered binders. Mark appropriate identification on front and spine of each binder. Include a cover sheet with same label information as the corresponding videotape. Include name of Project and date of videotape on each page.

D. Quality Assurance:

1. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.

2. Instructor Qualifications: A factory authorized service representative, complying with requirements in Division 01 Section "Quality Requirements," experienced in operation and maintenance procedures and training.

3. Photographer Qualifications: A professional photographer who is experienced photographing construction projects.

E. Training Coordination:

1. Coordinate instruction schedule with VA's operations. Adjust schedule as required to minimize disrupting VA's operations.

2. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

3. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by the VA.

F. Instruction Program:

1. Program Structure: Develop an instruction program that includes individual training modules for each system and equipment not part of a system, as required by individual Specification Sections, and as follows:

- a. Plumbing systems, including copper silver ionization systems, pumps, domestic hot water heat exchangers and domestic water distribution piping.
 - b. HVAC systems, including exhaust fans, air distribution systems, and terminal equipment and devices.
 - v. HVAC instrumentation and controls.
 - d. Direct digital controls including controllers, instrumentation, sequence of operations, and operators workstation.
 - e. Electrical service and distribution, including switchgear, transformers, switchboards, panelboards, and motor controls.
 - f. Site utilities including mixed oxidant solution generators, chemical metering pumps and accessories, control valves, chlorine analyzers, elevated storage tank recirculation pumps, and flow meters.
- G. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participants are expected to master. For each module, include instruction for the following:
- 1. Basis of System Design, Operational Requirements, and Criteria:
Include the following:
 - a. System, subsystem, and equipment descriptions.
 - b. Performance and design criteria if Contractor is delegated design responsibility.
 - c. Operating standards.
 - d. Regulatory requirements.
 - e. Equipment function.
 - f. Operating characteristics.
 - g. Limiting conditions.
 - h. Performance curves.
 - 2. Documentation: Review the following items in detail:
 - a. Emergency manuals.
 - b. Operations manuals.
 - c. Maintenance manuals.
 - d. Project Record Documents.
 - e. Identification systems.
 - f. Warranties and bonds.
 - g. Maintenance service agreements and similar continuing commitments.

3. Emergencies: Include the following, as applicable:
 - a. Instructions on meaning of warnings, trouble indications, and error messages.
 - b. Instructions on stopping.
 - c. Shutdown instructions for each type of emergency.
 - d. Operating instructions for conditions outside of normal operating limits.
 - e. Sequences for electric or electronic systems.
 - f. Special operating instructions and procedures.
4. Operations: Include the following, as applicable:
 - a. Startup procedures.
 - b. Equipment or system break-in procedures.
 - c. Routine and normal operating instructions.
 - d. Regulation and control procedures.
 - e. Control sequences.
 - f. Safety procedures.
 - g. Instructions on stopping.
 - h. Normal shutdown instructions.
 - i. Operating procedures for emergencies.
 - j. Operating procedures for system, subsystem, or equipment failure.
 - k. Seasonal and weekend operating instructions.
 - l. Required sequences for electric or electronic systems.
 - m. Special operating instructions and procedures.
5. Adjustments: Include the following:
 - a. Alignments.
 - b. Checking adjustments.
6. Troubleshooting: Include the following:
 - a. Diagnostic instructions.
 - b. Test and inspection procedures.
7. Maintenance: Include the following:
 - a. Inspection procedures.
 - b. Types of cleaning agents to be used and methods of cleaning.
 - c. List of cleaning agents and methods of cleaning detrimental to product.
 - d. Procedures for routine cleaning
 - e. Procedures for preventive maintenance.
 - f. Procedures for routine maintenance.
 - g. Instruction on use of special tools.

8. Repairs: Include the following:
 - a. Diagnosis instructions.
 - b. Repair instructions.
 - c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 - d. Instructions for identifying parts and components.
 - e. Review of spare parts needed for operation and maintenance.

H. Training Execution:

1. Preparation: Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a combined training manual. Set up instructional equipment at instruction location.
2. Instruction:
 - a. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Department of Veterans Affairs for number of participants, instruction times, and location.
 - b. Instructor: Engage qualified instructors to instruct VA's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.
 - 1) The Commissioning Agent will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.
 - 2) The VA will furnish an instructor to describe VA's operational philosophy.
 - 3) The VA will furnish the Contractor with names and positions of participants.
3. Scheduling: Provide instruction at mutually agreed times. For equipment that requires seasonal operation, provide similar instruction at start of each season. Schedule training with the VA and the Commissioning Agent with at least seven days' advance notice.
4. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of an oral, or a written, performance-based test.

5. Cleanup: Collect used and leftover educational materials and remove from Project site. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

I. Demonstration and Training Recording:

1. General: Engage a qualified commercial photographer to record demonstration and training. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice. At beginning of each training module, record each chart containing learning objective and lesson outline.
2. Video Format: Provide high quality color DVD on standard size DVD disks.
3. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.
4. Narration: Describe scenes on videotape by audio narration by microphone while demonstration and training is recorded. Include description of items being viewed. Describe vantage point, indicating location, direction (by compass point), and elevation or story of construction.

----- END -----

**SECTION 22 35 00
DOMESTIC WATER HEAT EXCHANGERS**

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section describes the requirements for domestic cold and hot water heat exchangers and all necessary accessories, connections and equipment.
- B. Application is for indirect water heating utilizing steam as a medium.
- C. A complete listing of all acronyms and abbreviations are included in Section 22 05 11, COMMON WORK RESULTS FOR PLUMBING.

1.2 RELATED WORK

- A. Section 01 00 00, GENERAL REQUIREMENTS.
- B. Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- C. Section 01 81 13, SUSTAINABLE CONSTRUCTION REQUIREMENTS.
- D. Section 01 91 00, GENERAL COMMISSIONING REQUIREMENTS.
- E. Section 03 30 00, CAST-IN-PLACE CONCRETE: Concrete and Grout.
- F. Section 22 05 11, COMMON WORK RESULTS FOR PLUMBING.
- G. Section 22 05 19, METERS AND GAGES FOR PLUMBING PIPING.
- H. Section 22 05 23, GENERAL-DUTY VALVES FOR PLUMBING PIPING.
- I. Section 22 07 11, PLUMBING INSULATION.
- J. Section 22 08 00, COMMISSIONING OF PLUMBING SYSTEMS.
- K. Section 22 11 00, FACILITY WATER DISTRIBUTION: Piping, Fittings, Valves and Gages.

1.3 APPLICABLE PUBLICATIONS

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referenced in the text by the basic designation only.
- B. American Society for Heating, Refrigerating and Air Conditioning Engineers (ASHRAE):
90.1 (2013).....Energy Standard for Buildings Except Low-Rise Residential Buildings
- C. American National Standard Institute (ANSI):
Z21.22B-2001 (R2008)....Relief Valves for Hot Water Supply Systems
- D. American Society of Mechanical Engineers (ASME):
ASME Boiler and Pressure Vessel Code -
BPVC Section VIII-1-2013 Rules for Construction of Pressure Vessels, Division 1
Form U-1.....Manufacturer's Data Report for Pressure Vessels
B1.20.1-2013.....Pipe Threads, General Purpose (Inch)

- B16.5-2013.....Pipe Flanges and Flanged Fittings: NPS 1/2 through NPS 24 Metric/Inch Standard
- B16.24-2011.....Cast Copper Alloy Pipe Flanges and Flanged Fittings: Classes 150, 300, 600, 900, 1500, and 2500
- PTC 25.3-02.....Pressure Relief Devices
- E. National Fire Protection Association (NFPA):
 - 70-2011.....National Electrical Code (NEC)
- F. NSF International (NSF):
 - 61-2012.....Drinking Water System Components - Health Effects
 - 372-2011.....Drinking Water System Components - Lead Content
- G. Underwriter Laboratories (UL):
 - 778-2002.....Standard for Motor-Operated Water Pumps

1.4 SUBMITTALS

- A. Submittals, including number of required copies, shall be submitted in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES.
- B. Information and material submitted under this section shall be marked "SUBMITTED UNDER SECTION 22 35 00, DOMESTIC WATER HEAT EXCHANGERS", with applicable paragraph identification.
- C. Manufacturer's Literature and Data including: Full item description and optional features and accessories. Include dimensions, weights, materials, applications, standard compliance, model numbers, size, and capacity.
 - 1. Heat Exchangers.
 - 2. Pressure Powered Condensate Pumps.
 - 3. Pressure and Temperature Relief Valves.
 - 4. Steam Control Valves.
 - 5. Steam Traps.
 - 6. Thermometers.
 - 7. Pressure Gages.
 - 8. Vacuum Breakers.
 - 9. Circulating Pumps.
 - 10. Valving, Piping, and Fittings.
 - 11. Controls.
- D. A form U-1 or other documentation stating compliance with the ASME Boiler and Pressure Vessel Code.

- E. Shop drawings shall include wiring diagrams for power, signal and control functions.
- F. Complete operating and maintenance manuals including wiring diagrams, technical data sheets and information for ordering replaceable parts:
 - 1. Include complete list indicating all components of the systems.
 - 2. Include complete diagrams of the internal wiring for each item of equipment.
 - 3. Diagrams shall have their terminals identified to facilitate installation, operation and maintenance.
- G. Completed System Readiness Checklist provided by the Commissioning Agent and completed by the contractor, signed by a qualified technician and dated on the date of completion, in accordance with the requirements of Section 22 08 00, COMMISSIONING OF PLUMBING SYSTEMS.
- H. Submit training plans and instructor qualifications in accordance with the requirements of Section 22 08 00, COMMISSIONING OF PLUMBING SYSTEMS.

1.5 QUALITY ASSURANCE

- A. Equipment components in contact with potable water shall meet compliance requirements in documents NSF 61 and NSF 372.
- B. Comply with American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) 90.1 for efficiency performance.
- C. The heat exchanger shall be certified and labeled by an independent testing agency.
- D. Circulating pump shall be installed per NFPA 70.
- E. Bio-Based Materials: For products designated by the USDA's Bio-Preferred Program, provide products that meet or exceed USDA recommendations for bio-based content, so long as products meet all performance requirements in this specifications section. For more information regarding the product categories covered by the Bio-Preferred Program, visit <http://www.biopREFERRED.gov>.

1.6 AS-BUILT DOCUMENTATION

- A. Submit operation and maintenance data updated to include submittal review comments, substitutions and construction revisions shall be inserted into a three ring binder. All aspects of system operation and maintenance procedures, including piping isometrics, wiring diagrams of all circuits, a written description of system design, control logic, and sequence of operation shall be included in the operation and maintenance manual. The operations and maintenance manual shall include

troubleshooting techniques and procedures for emergency situations. A List of recommended spare parts (manufacturer, model number, and quantity) shall be furnished. Information explaining any special knowledge or tools the owner will be required to employ shall be inserted into the As-Built documentation.

- B. The installing contractor shall maintain as-built drawings of each completed phase for verification; and, shall provide the complete set at the time of final systems certification testing. As-built drawings are to be provided, and a copy of them on Auto-Cad version 2015 provided on compact disk or DVD. Should the installing contractor engage the testing company to provide as-built or any portion thereof, it shall not be deemed a conflict of interest or breach of the 'third party testing company' requirement.

PART 2 - PRODUCTS

2.1 SHELL AND TUBE, DOMESTIC WATER HEAT EXCHANGERS (PACKAGED DOMESTIC WATER HEATERS)

- A. The shell and tube heat exchangers shall be double wall instantaneous type, horizontal with water in the shell and steam in the tubes. Heat exchanger shall be of crossflow design. The shell and tube heat exchanger shall be a packaged assembly of circulating pump, condensate receiver, pressure powered condensate pump, steam traps, piping, valving, control valves, controls, and specialties constructed of ASME code 316L stainless steel shell with 1035 kPa (150 psig) minimum working pressure. Heat exchanger and all components in contact with domestic water shall comply with NSF 61 and NSF 372. Provide temperature gauge and stainless steel thermowell. Provide with access for cleaning and disinfection. Heat exchanger capacities are scheduled on the drawings. Heat exchanger diagrams are shown on the drawings.
- B. The stand or skid shall be powder coated factory fabricated for floor mounting.
- C. The tappings (openings) shall be factory fabricated of materials compatible with the heat exchanger and in accordance with appropriate ASME standards for piping connections, pressure and temperature relief valve, pressure gauge, thermometer, drain valve, high temperature dump valve and controls. The openings shall be in accordance with ASME standards listed below:
 - 1. 50 mm or DN50 (2 inch) and smaller: Threaded ends according to ASME B1.20.1.

2. 65 mm or DN65 (2-1/2 inch) and larger: Flanged ends according to ASME B16.5 for steel and stainless steel flanges, and according to ASME B16.24.
- D. Shell insulation shall comply with ASHRAE 90.1 and suitable for operating temperature. The entire shell and nozzles shall be completely surrounded except connections, gages and controls.
 - E. The heat exchanger tubes shall be constructed from 3/4 inch OD double wall copper seamless tubes, brass heavy 3/4 inch tube sheet inner and steel outer and close grained cast iron steam head. The pressure rating shall be equal to or greater than the steam supply pressure plus 50 percent.
 - F. The temperature controls shall be designed for an output temperature of 60 degrees C (140 degrees F) based upon an adjustable temperature transmitter that operates a control valve and is capable of maintaining outlet water temperature within 2 degrees C (4 degrees F) of setting. Heaters shall be capable of raising the discharge temperature to 77-82 degrees C (170-180 degrees F) for thermal eradication. Provide unit mounted self-tuning PID digital microprocessor temperature controller with electronic input from RID temperature sensor on circulating line and electronic output to control valve. Controller shall limit and control internal steam flow and rate to maintain outlet water temperature setpoint. Controller shall have a dual function, high-limit shutoff that will open a solenoid shell drain valve and close inlet steam control valve simultaneously on pre-determined adjustable high limit setpoint. Control panel shall have white power "on" light, red "over temperature" light and circulating pump on-off switch. Controller shall automatically reset when normal operating temperature limit is restored. Control panel shall be UL listed with NEMA 4 rated enclosure and single point 120V power connection. The controller shall be factory programmed and tested prior to shipment.
 1. Steam control valve shall regulate the control of steam flow to the heating exchangers to control water temperature and shall be electronically operated. The outlet water temperature shall not vary more than ± 1 degrees C (± 2.5 degrees F). Provide single seated ball type steam control valve with soft seat construction, bubble tight Class VI shut off and electronic actuator with fail close spring return.

2. Vacuum breaker, and pressure gage shall be factory sized and piped with steam control valve.
- G. The relief valves shall be ASME rated and stamped for combination temperature and pressure relief valves.
- H. A circulation pump complying with UL 778, all bronze construction, closed coupled inline pump with Type L copper piping and bronze ball valves shall circulate hot water within the shell for temperature control.
- I. Condensate shall discharge into a closed loop condensate return system with condensate receiver, air vent and check valve, pressure powered condensate pump, steam traps, piping, valving, and accessories.
- J. The condensate receiver shall be all welded construction and ASME BPVC Section VIII-1 stamped for a working pressure of 1035 kPa (150 psig). The receiver shall be carbon steel. Receiver shall be sized for the required condensate storage tank volume and flash steam capacity. Receiver shall be horizontally mounted and have openings for the appropriate size and number including inlet, vent, outlet, and drain.
- K. Provide skid mounted pressure powered condensate pump, piping, and accessories.
1. Pressure-powered pumps shall be non-electric. Units shall be constructed of 1034 kPa (150 psig) ASME labeled and coded fabricated steel body, shall be float operated, and contain a condensate inlet baffle. Each unit shall have (1) inlet check valve, (1) outlet check valve, and gauge glass set with isolation valves.
 2. The float operating mechanism shall have all moving components constructed of stainless steel and be of a snap acting design with no external seals or packaging. The float mechanism shall contain a reinforced stainless steel float, (2) Inconel-X-750 open coil design springs, and spring calibration pins.
 3. Pressure-powered pumps shall be sized based upon 414kPa (60 psig) motive steam pressure and 172kPa (25 psig) back pressure. Units shall be capable of operating at temperatures up to 365 F when pumping from a 'closed' system using a compatible motive gas.
 4. Package shall include interconnecting piping between receiver, motive steam piping with gate valve, strainer, drip leg with inverted bucket steam trap, and pump discharge float and thermostatic steam trap sized at 1 psig differential pressure.

5. Manufacturer shall provide the following on each pressure-powered pump:

a. Removable insulation jacket

L. Removable Insulation Jacket:

1. The insulation jacket should be of sewn construction with Velcro fasteners and have openings for inlet, outlet, drain, and gauge glass.

2. Materials:

a. Liner and jacket shall be silicone impregnated heavy duty glass fiber rated for a maximum temperature of 260 degrees C (500 degrees F).

b. Insulation shall be 25 mm (1 inch) minimum thickness, Type E needed glass fiber mat rated for a maximum temperature of 650 degrees C (1200 F).

c. Jacket shall be sewn with Nomex thread with a UV inhibitor.

M. Provide steam and condensate piping, fittings, valving, and accessories per specification section 23 22 13 "STEAM AND CONDENSATE HEATING PIPING".

N. Provide domestic water piping, fittings, valving, and accessories per specification section 22 11 00 "FACILITY WATER DISTRIBUTION".

PART 3 - EXECUTION

3.1 INSTALLATION

A. The heat exchangers shall be installed on concrete bases. Refer to Specification Section 03 30 00, CAST-IN-PLACE CONCRETE and Section 22 05 11, COMMON WORK RESULTS FOR PLUMBING.

B. The heater exchangers shall be installed level and plumb and securely anchored.

C. Heat exchangers shall be installed and connected in accordance with manufacturer's written instructions with manufacturer's recommended clearances.

D. All pressure and temperature relief valves discharge shall be piped to nearby floor drains with air gap or break.

E. Domestic water heaters thermostatic control shall be set for a minimum setting of 54 degrees C (130 degrees F) for distribution to personnel.

F. Shutoff valves shall be installed on the domestic water inlet and outlet piping.

G. All manufacturer's required clearances shall be maintained.

- H. Dielectric unions shall be provided if there are dissimilar metals between the water heater connections and the attached piping.
- I. If an installation is unsatisfactory to the COR, the Contractor shall correct the installation at no cost to the Government.

3.2 LEAKAGE TEST

- A. Before piping connections are made, the heat exchangers shall be tested at a hydrostatic pressure of 1380 kPa (200 psig). Any failed test shall be corrected and the water heater shall be replaced with a new unit at no additional cost to the VA.

3.3 STARTUP AND TESTING

- A. As recommended by product manufacturer and listed standards and under actual or simulated operating conditions, tests shall be conducted to prove full compliance with design and specified requirements. Tests of the various items of equipment shall be performed simultaneously with each integrated system.
- B. The tests shall include system capacity, control function, and alarm functions.
- C. When any defects are detected, correct defects and repeat test at no additional costs to the Government.
- D. The Commissioning Agent will observe startup and contractor testing of selected equipment. Coordinate the startup and contractor testing schedules with the Contracting Officer's Representative and Commissioning Agent. Provide a minimum of 7 days prior to notice.

3.4 COMMISSIONING

- A. Provide commissioning documentation in accordance with the requirements of Section 22 08 00, COMMISSIONING OF PLUMBING SYSTEMS.
- B. Components provided under this section of the specification will be tested as part of a larger system.

3.5 DEMONSTRATION AND TRAINING

- A. Provide services of manufacturer's technical representative for four hours to instruct VA Personnel in operation and maintenance of the system.
- B. Submit training plans and instructor qualifications in accordance with the requirements of Section 22 08 00, COMMISSIONING OF PLUMBING SYSTEMS.

- - - E N D - - -

**SECTION 23 05 11
COMMON WORK RESULTS FOR HVAC**

PART 1 - GENERAL

1.1 DESCRIPTION

- A. The requirements of this Section apply to all sections of Division 23.
- B. Definitions:
 - 1. Exposed: Piping, ductwork, and equipment exposed to view in finished rooms.
 - 2. Option or optional: Contractor's choice of an alternate material or method.
 - 3. RE: Resident Engineer
 - 4. COTR: Contracting Officer's Technical Representative.

1.2 RELATED WORK

- A. Section 00 72 00, GENERAL CONDITIONS
- B. Section 01 00 00, GENERAL REQUIREMENTS
- C. Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES
- D. Section 03 30 00, CAST-IN-PLACE CONCRETE
- E. Section 05 50 00, METAL FABRICATIONS
- F. Section 07 84 00, FIRESTOPPING
- G. Section 07 92 00, JOINT SEALANTS
- H. Section 09 91 00, PAINTING
- I. Section 23 05 12, GENERAL MOTOR REQUIREMENTS FOR HVAC and STEAM GENERATION
- J. Section 23 05 93, TESTING, ADJUSTING, and BALANCING FOR HVAC
- K. Section 23 07 11, HVAC AND BOILER PLANT INSULATION
- L. Section 23 08 00, COMMISSIONING OF HVAC SYSTEMS
- M. Section 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS
- N. Section 26 05 19, LOW VOLTAGE ELECTRICAL POWER CONDUITS and CABLES
- O. Section 26 29 11, LOW-VOLTAGE MOTOR STARTERS

1.3 QUALITY ASSURANCE

- A. Mechanical, electrical and associated systems shall be safe, reliable, efficient, durable, easily and safely operable and maintainable, easily and safely accessible, and in compliance with applicable codes as specified. The systems shall be comprised of high quality institutional-class and industrial-class products of manufacturers that are experienced specialists in the required product lines. All construction firms and personnel shall be experienced and qualified specialists in industrial and institutional HVAC

B. Flow Rate Tolerance for HVAC Equipment: Section 23 05 93, TESTING, ADJUSTING, AND BALANCING FOR HVAC.

C. Products Criteria:

1. Standard Products: Material and equipment shall be the standard products of a manufacturer regularly engaged in the manufacture of the products for at least 3 years (or longer as specified elsewhere). The design, model and size of each item shall have been in satisfactory and efficient operation on at least three installations for approximately three years. However, digital electronics devices, software and systems such as controls and instruments shall be the current generation of technology and basic design that has a proven satisfactory service record of at least three years. See other specification sections for any exceptions and/or additional requirements.
2. All items furnished shall be free from defects that would adversely affect the performance, maintainability and appearance of individual components and overall assembly.
3. Conform to codes and standards as required by the specifications. Conform to local codes, if required by local authorities such as the natural gas supplier, if the local codes are more stringent than those specified. Refer any conflicts to the Resident Engineer.
4. Multiple Units: When two or more units of materials or equipment of the same type or class are required, these units shall be products of one manufacturer.
5. Assembled Units: Manufacturers of equipment assemblies, which use components made by others, assume complete responsibility for the final assembled product.
6. Nameplates: Nameplate bearing manufacturer's name or identifiable trademark shall be securely affixed in a conspicuous place on equipment, or name or trademark cast integrally with equipment, stamped or otherwise permanently marked on each item of equipment.
7. Asbestos products or equipment or materials containing asbestos shall not be used.

D. Equipment Service Organizations:

1. HVAC: Products and systems shall be supported by service organizations that maintain a complete inventory of repair parts and are located within 50 miles to the site.

- E. HVAC Mechanical Systems Welding: Before any welding is performed, contractor shall submit a certificate certifying that welders comply with the following requirements:
1. Qualify welding processes and operators for piping according to ASME "Boiler and Pressure Vessel Code", Section IX, "Welding and Brazing Qualifications".
 2. Comply with provisions of ASME B31 series "Code for Pressure Piping".
 3. Certify that each welder has passed American Welding Society (AWS) qualification tests for the welding processes involved, and that certification is current.
- F. Execution (Installation, Construction) Quality:
1. Apply and install all items in accordance with manufacturer's written instructions. Refer conflicts between the manufacturer's instructions and the contract drawings and specifications to the Resident Engineer for resolution. Provide written hard copies or computer files of manufacturer's installation instructions to the Resident Engineer at least two weeks prior to commencing installation of any item. Installation of the item will not be allowed to proceed until the recommendations are received. Failure to furnish these recommendations is a cause for rejection of the material.
 2. Provide complete layout drawings required by Paragraph, SUBMITTALS. Do not commence construction work on any system until the layout drawings have been approved.
- G. Upon request by Government, provide lists of previous installations for selected items of equipment. Include contact persons who will serve as references, with telephone numbers and e-mail addresses.

1.4 SUBMITTALS

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES, and with requirements in the individual specification sections.
- B. Contractor shall make all necessary field measurements and investigations to assure that the equipment and assemblies will meet contract requirements.
- C. If equipment is submitted which differs in arrangement from that shown, provide drawings that show the rearrangement of all associated systems. Approval will be given only if all features of the equipment and

associated systems, including accessibility, are equivalent to that required by the contract.

- D. Prior to submitting shop drawings for approval, contractor shall certify in writing that manufacturers of all major items of equipment have each reviewed drawings and specifications, and have jointly coordinated and properly integrated their equipment and controls to provide a complete and efficient installation.
- E. Submittals and shop drawings for interdependent items, containing applicable descriptive information, shall be furnished together and complete in a group. Coordinate and properly integrate materials and equipment in each group to provide a completely compatible and efficient.
- F. Layout Drawings:
 - 1. Submit complete consolidated and coordinated layout drawings for all new systems, and for existing systems that are in the same areas. Refer to Section 00 72 00, GENERAL CONDITIONS, Article, SUBCONTRACTS AND WORK COORDINATION.
 - 2. The drawings shall include plan views, elevations and sections of all systems and shall be on a scale of not less than 1:32 (3/8-inch equal to one foot). Clearly identify and dimension the proposed locations of the principal items of equipment. The drawings shall clearly show locations and adequate clearance for all equipment, piping, valves, control panels and other items. Show the access means for all items requiring access for operations and maintenance. Provide detailed layout drawings of all piping and duct systems.
 - 3. Do not install equipment foundations, equipment or piping until layout drawings have been approved.
 - 4. In addition, for HVAC systems, provide details of the following:
 - a. Mechanical equipment rooms.
 - b. Hangers, inserts, supports, and bracing.
 - c. Pipe sleeves.
 - d. Duct or equipment penetrations of floors, walls or ceilings.
- G. Manufacturer's Literature and Data: Submit under the pertinent section rather than under this section.
 - 1. Submit belt drive with the driven equipment. Submit selection data for specific drives when requested by the Resident Engineer.
 - 2. Submit electric motor data and variable speed drive data with the driven equipment.

3. Equipment and materials identification.
 4. Fire-stopping materials.
 5. Hangers, inserts, supports and bracing.
- H. HVAC Maintenance Data and Operating Instructions:
1. Maintenance and operating manuals in accordance with Section 01 00 00, GENERAL REQUIREMENTS, Article, INSTRUCTIONS, for systems and equipment.
 2. Provide a listing of recommended replacement parts for keeping in stock supply, including sources of supply, for equipment. Include in the listing belts for equipment: Belt manufacturer, model number, size and style, and distinguished whether of multiple belt sets.
- I. Provide copies of approved HVAC equipment submittals to the Testing, Adjusting and Balancing Subcontractor.

1.5 APPLICABLE PUBLICATIONS

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referenced in the text by the basic designation only.
- B. Air Conditioning, Heating and Refrigeration Institute (AHRI):
430-2009.....Central Station Air-Handling Units
- C. American National Standard Institute (ANSI):
B31.1-2007.....Power Piping
- D. Air Movement and Control Association (AMCA):
410-96.....Recommended Safety Practices for Air Moving
Devices
- E. American Society of Mechanical Engineers (ASME):
Boiler and Pressure Vessel Code (BPVC):
Section IX-2007.....Welding and Brazing Qualifications
Code for Pressure Piping:
B31.1-2007.....Power Piping
- F. American Society for Testing and Materials (ASTM):
A36/A36M-08.....Standard Specification for Carbon Structural
Steel
A575-96(2007).....Standard Specification for Steel Bars, Carbon,
Merchant Quality, M-Grades
E84-10.....Standard Test Method for Surface Burning
Characteristics of Building Materials
E119-09c.....Standard Test Methods for Fire Tests of
Building Construction and Materials

G. Manufacturers Standardization Society (MSS) of the Valve and Fittings Industry, Inc:

SP-58-2009.....Pipe Hangers and Supports-Materials, Design and
Manufacture, Selection, Application, and
Installation

SP 69-2003.....Pipe Hangers and Supports-Selection and
Application

H. National Electrical Manufacturers Association (NEMA):

MG-1-2009.....Motors and Generators

I. National Fire Protection Association (NFPA):

31-06.....Standard for Installation of Oil-Burning
Equipment

70-08.....National Electrical Code

90A-09.....Standard for the Installation of Air
Conditioning and Ventilating Systems

101-09.....Life Safety Code

1.6 DELIVERY, STORAGE AND HANDLING

A. Protection of Equipment:

1. Equipment and material placed on the job site shall remain in the custody of the Contractor until phased acceptance, whether or not the Government has reimbursed the Contractor for the equipment and material. The Contractor is solely responsible for the protection of such equipment and material against any damage.
2. Place damaged equipment in first class, new operating condition, or replace same as determined and directed by the Resident Engineer. Such repair or replacement shall be at no additional cost to the Government.
3. Protect interiors of new equipment and piping systems against entry of foreign matter. Clean both inside and outside before painting or placing equipment in operation.

B. Cleanliness of Piping and Equipment Systems:

1. Exercise care in storage and handling of equipment and piping material to be incorporated in the work. Remove debris arising from cutting, threading and welding of piping.
2. Piping systems shall be flushed, blown or pigged as necessary to deliver clean systems.
3. Contractor shall be fully responsible for all costs, damage, and delay arising from failure to provide clean systems.

1.7 JOB CONDITIONS - WORK IN EXISTING BUILDING

- A. Building Operation: Government employees will be continuously operating and managing all facilities, including temporary facilities that serve the medical center.
- B. Maintenance of Service: Schedule all work to permit continuous service as required by the medical center.
- C. Steam and Condensate Service Interruptions: Limited steam and condensate service interruptions, as required for interconnections of new and existing systems, will be permitted by the Resident Engineer during periods when the demands are not critical to the operation of the medical center. These non-critical periods are limited to between 8 pm and 5 am in the appropriate off-season (if applicable). Provide at least one week advance notice to the Resident Engineer.
- D. Phasing of Work: Comply with all requirements shown on drawings or specified.
- E. Building Working Environment: Maintain the architectural and structural integrity of the building and the working environment at all times. Maintain the interior of building at 18 degrees C (65 degrees F) minimum. Limit the opening of doors, windows or other access openings to brief periods as necessary for rigging purposes. No storm water or ground water leakage permitted. Provide daily clean-up of construction and demolition debris on all floor surfaces and on all equipment being operated by VA.
- F. Acceptance of Work for Government Operation: As new facilities are made available for operation and these facilities are of beneficial use to the Government, inspections will be made and tests will be performed. Based on the inspections, a list of contract deficiencies will be issued to the Contractor. After correction of deficiencies as necessary for beneficial use, the Contracting Officer will process necessary acceptance and the equipment will then be under the control and operation of Government personnel.
- G. Temporary Facilities: Refer to Article, TEMPORARY PIPING AND EQUIPMENT in this section.

PART 2 - PRODUCTS**2.1 FACTORY-ASSEMBLED PRODUCTS**

- A. Provide maximum standardization of components to reduce spare part requirements.
- B. Manufacturers of equipment assemblies that include components made by others shall assume complete responsibility for final assembled unit.

1. All components of an assembled unit need not be products of same manufacturer.
 2. Constituent parts that are alike shall be products of a single manufacturer.
 3. Components shall be compatible with each other and with the total assembly for intended service.
 4. Contractor shall guarantee performance of assemblies of components, and shall repair or replace elements of the assemblies as required to deliver specified performance of the complete assembly.
- C. Components of equipment shall bear manufacturer's name and trademark, model number, serial number and performance data on a name plate securely affixed in a conspicuous place, or cast integral with, stamped or otherwise permanently marked upon the components of the equipment.
- D. Major items of equipment, which serve the same function, must be the same make and model. Exceptions will be permitted if performance requirements cannot be met.

2.2 COMPATIBILITY OF RELATED EQUIPMENT

- A. Equipment and materials installed shall be compatible in all respects with other items being furnished and with existing items so that the result will be a complete and fully operational plant that conforms to contract requirements.

2.3 DRIVE GUARDS

- A. For machinery and equipment, provide guards as shown in AMCA 410 for couplings, pulleys, sheaves, shafts, gears and other moving parts regardless of height above the floor to prevent damage to equipment and injury to personnel. Drive guards may be excluded where motors and drives are inside factory fabricated air handling unit casings.
- B. Pump shafts and couplings shall be fully guarded by a sheet steel guard, covering coupling and shaft but not bearings. Material shall be minimum 16-gage sheet steel; ends shall be braked and drilled and attached to pump base with minimum of four 6 mm (1/4-inch) bolts. Reinforce guard as necessary to prevent side play forcing guard onto couplings.
- C. Materials: Sheet steel, cast iron, expanded metal or wire mesh rigidly secured so as to be removable without disassembling pipe, duct, or electrical connections to equipment.
- D. Access for Speed Measurement: 25 mm (One inch) diameter hole at each shaft center.

2.4 LIFTING ATTACHMENTS

Provide equipment with suitable lifting attachments to enable equipment to be lifted in its normal position. Lifting attachments shall withstand any handling conditions that might be encountered, without bending or distortion of shape, such as rapid lowering and braking of load.

2.5 ELECTRIC MOTORS

- A. All material and equipment furnished and installation methods shall conform to the requirements of Section 23 05 12, GENERAL MOTOR REQUIREMENTS FOR HVAC AND STEAM GENERATION EQUIPMENT; Section 26 29 11, LOW-VOLTAGE MOTOR STARTERS; and, Section 26 05 19, LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES (600 VOLTS AND BELOW). Provide all electrical wiring, conduit, and devices necessary for the proper connection, protection and operation of the systems. Provide special energy efficient premium efficiency type motors as scheduled.

2.6 EQUIPMENT AND MATERIALS IDENTIFICATION

- A. Interior (Indoor) Equipment: Engraved nameplates, with letters not less than 48 mm (3/16-inch) high of brass with black-filled letters, or rigid black plastic with white letters specified in Section 09 91 00, PAINTING permanently fastened to the equipment.
- B. Control Items: Label all temperature sensors, controllers and control dampers. Identify and label each item as they appear on the control diagrams.
- C. Valve Tags and Lists:
1. HVAC: Provide for all valves.
 2. Valve tags: Engraved black filled numbers and letters not less than 13 mm (1/2-inch) high for number designation, and not less than 6.4 mm (1/4-inch) for service designation on 19 gage 38 mm (1-1/2 inches) round brass disc, attached with brass "S" hook or brass chain.
 3. Valve lists: Typed or printed plastic coated card(s), sized 216 mm(8-1/2 inches) by 280 mm (11 inches) showing tag number, valve function and area of control, for each service or system. Punch sheets for a 3-ring notebook.
 4. Provide detailed plan for each floor of the building indicating the location and valve number for each valve.

2.7 FIRESTOPPING

- A. Section 07 84 00, FIRESTOPPING specifies an effective barrier against the spread of fire, smoke and gases where penetrations occur for

piping, conduit, and ductwork. Refer to Section 23 07 11, HVAC, PLUMBING, AND BOILER PLANT INSULATION, for firestop pipe and duct insulation.

2.8 GALVANIZED REPAIR COMPOUND

A. Mil. Spec. DOD-P-21035B, paint form.

2.9 HVAC PIPE AND EQUIPMENT SUPPORTS AND RESTRAINTS

A. Pipe Supports: Comply with MSS SP-58. Type Numbers specified refer to this standard. For selection and application comply with MSS SP-69.

Refer to Section 05 50 00, METAL FABRICATIONS, for miscellaneous metal support materials and prime coat painting requirements.

B. Attachment to Concrete Building Construction:

1. Concrete insert: MSS SP-58, Type 18.
2. Self-drilling expansion shields and machine bolt expansion anchors: Permitted in concrete not less than 102 mm (four inches) thick when approved by the Resident Engineer for each job condition.
3. Power-driven fasteners: Permitted in existing concrete or masonry not less than 102 mm (four inches) thick when approved by the Resident Engineer for each job condition.

C. Attachment to Steel Building Construction:

1. Welded attachment: MSS SP-58, Type 22.
2. Beam clamps: MSS SP-58, Types 20, 21, 28 or 29. Type 23 C-clamp may be used for individual copper tubing up to 23mm (7/8-inch) outside diameter.

D. Attachment to existing structure: Support from existing floor/roof frame.

E. Attachment to Wood Construction: Wood screws or lag bolts.

F. Hanger Rods: Hot-rolled steel, ASTM A36 or A575 for allowable load listed in MSS SP-58. For piping, provide adjustment means for controlling level or slope. Types 13 or 15 turn-buckles shall provide 38 mm (1-1/2 inches) minimum of adjustment and incorporate locknuts. All-thread rods are acceptable.

G. Hangers Supporting Multiple Pipes (Trapeze Hangers): Galvanized, cold formed, lipped steel channel horizontal member, not less than 41 mm by 41 mm (1-5/8 inches by 1-5/8 inches), 2.7 mm (No. 12 gage), designed to accept special spring held, hardened steel nuts. Not permitted for steam supply and condensate piping.

1. Allowable hanger load: Manufacturers rating less 91kg (200 pounds).
2. Guide individual pipes on the horizontal member of every other trapeze hanger with 6 mm (1/4-inch) U-bolt fabricated from steel

rod. Provide Type 40 insulation shield, secured by two 13mm (1/2-inch) galvanized steel bands, or preinsulated calcium silicate shield for insulated piping at each hanger.

H. Supports for Piping Systems:

1. Select hangers sized to encircle insulation on insulated piping. Refer to Section 23 07 11, HVAC, PLUMBING, AND BOILER PLANT INSULATION for insulation thickness. To protect insulation, provide Type 39 saddles for roller type supports or preinsulated calcium silicate shields. Provide Type 40 insulation shield or preinsulated calcium silicate shield at all other types of supports and hangers including those for preinsulated piping.
2. Piping Systems except High and Medium Pressure Steam (MSS SP-58):
 - a. Standard clevis hanger: Type 1; provide locknut.
 - b. Riser clamps: Type 8.
 - c. Wall brackets: Types 31, 32, or 33.
 - d. Roller supports: Type 41, 43, 44, and 46.
 - e. Saddle support: Type 36, 37, or 38.
 - f. Turnbuckle: Types 13 or 15; Preinsulate.
 - g. U-bolt clamp: Type 24.
 - h. Copper Tube:
 - 1) Hangers, clamps and other support material in contact with tubing shall be painted with copper colored epoxy paint, plastic coated or taped with non-adhesive isolation tape to prevent electrolysis.
 - 2) For vertical runs use epoxy painted or plastic coated riser clamps.
 - 3) For supporting tube to strut: Provide epoxy painted pipe straps for copper tube or plastic inserted vibration isolation clamps.
 - 4) Insulated Lines: Provide pre-insulated calcium silicate shields sized for copper tube.
3. High and Medium Pressure Steam (MSS SP-58):
 - a. Provide eye rod or Type 17 eye nut near the upper attachment.
 - b. Piping 50 mm (2 inches) and larger: Type 43 roller hanger.

I. Pre-insulated Calcium Silicate Shields:

1. Provide 360 degree water resistant high density 965 kPa (140 psi) compressive strength calcium silicate shields encased in galvanized metal.
2. Pre-insulated calcium silicate shields to be installed at the point of support during erection.
3. Shield thickness shall match the pipe insulation.
4. The type of shield is selected by the temperature of the pipe, the load it must carry, and the type of support it will be used with.
 - a. The pre-insulated calcium silicate shield shall support the maximum allowable water filled span as indicated in MSS-SP 69. To support the load, the shields may have one or more of the following features: structural inserts 4138 kPa (600 psi) compressive strength, an extra bottom metal shield, or formed structural steel (ASTM A36) wear plates welded to the bottom sheet metal jacket.
5. Shields may be used on steel clevis hanger type supports, roller supports or flat surfaces.

2.10 PIPE PENETRATIONS

- A. To prevent accidental liquid spills from passing to a lower level, provide the following:
 1. For sleeves: Extend sleeve 25 mm (one inch) above finished floor and provide sealant for watertight joint.
 2. For drilled penetrations: Provide 40 mm (1-1/2 inch) angle ring or square set in silicone adhesive around penetration.
- B. Penetrations are not allowed through beams or ribs. Any deviation from these requirements must receive prior approval of Resident Engineer.
- C. Sheet Metal, Plastic, or Moisture-resistant Fiber Sleeves: Provide for pipe passing through floors, interior walls, and partitions, unless steel pipe sleeves are specifically called for below.
- D. Cast Iron or Zinc Coated Pipe Sleeves: Provide for pipe passing through exterior walls above grade. Seal both ends of sleeve.
- E. Sleeve Clearance: Sleeve through floors, walls, and partitions shall be one inch greater in diameter than external diameter of pipe. Sleeve for pipe with insulation shall be large enough to accommodate the insulation. Interior openings shall be caulked tight with fire stopping material and sealant to prevent the spread of fire, smoke, and gases.

F. Sealant and Adhesives: Shall be as specified in Section 07 92 00, JOINT SEALANTS.

2.11 SPECIAL TOOLS AND LUBRICANTS

- A. Furnish, and turn over to the Resident Engineer, tools not readily available commercially, that are required for disassembly or adjustment of equipment and machinery furnished.
- B. Grease Guns with Attachments for Applicable Fittings: One for each type of grease required for each motor or other equipment.
- C. Tool Containers: Hardwood or metal, permanently identified for intended service and mounted, or located, where directed by the Resident Engineer.
- D. Lubricants: A minimum of 0.95 L (one quart) of oil, and 0.45 kg (one pound) of grease, of equipment manufacturer's recommended grade and type, in unopened containers and properly identified as to use for each different application.

2.12 ASBESTOS

Materials containing asbestos are not permitted.

PART 3 - EXECUTION

3.1 ARRANGEMENT AND INSTALLATION OF EQUIPMENT AND PIPING

- A. Coordinate location of piping, sleeves, hangers, ductwork and equipment. Locate piping, sleeves, hangers, ductwork and equipment clear of windows, doors, openings, light outlets, and other services and utilities. Prepare equipment layout drawings to coordinate proper location and personnel access of all facilities. Submit the drawings for review as required by Part 1. Follow manufacturer's published recommendations for installation methods not otherwise specified.
- B. Operating Personnel Access and Observation Provisions: Select and arrange all equipment and systems to provide clear view and easy access for maintenance and operation of all devices including, but not limited to: all equipment items, valves, strainers, transmitters, sensors, control devices. All gages and indicators shall be clearly visible by personnel standing on the floor or on permanent platforms. Do not reduce or change maintenance and operating space and access provisions that are shown on the drawings.
- C. Equipment and Piping Support: Coordinate structural systems necessary for pipe and equipment support with pipe and equipment locations to permit proper installation.
- D. Location of pipe sleeves shall be accurately coordinated with equipment and piping locations.

E. Cutting Holes:

1. Cut holes through concrete and masonry by rotary core drill. Pneumatic hammer, impact electric, and hand or manual hammer type drill will not be allowed, except as permitted by Resident Engineer where working area space is limited.
2. Locate holes to avoid interference with structural members such as beams. Holes shall be laid out in advance and drilling done only after approval by Resident Engineer. If the Contractor considers it necessary to drill through structural members, this matter shall be referred to Resident Engineer for approval.
3. Do not penetrate membrane waterproofing.

F. Interconnection of Instrumentation or Control Devices: Generally, electrical interconnections are not shown but must be provided.

G. Minor Piping: Generally, small diameter pipe runs from drips and drains and other service are not shown but must be provided.

H. Electrical Interconnection of Controls and Instruments: This generally not shown but must be provided. This includes interconnections of sensors, transmitters, transducers, control devices, control and instrumentation panels, and instruments. Comply with NFPA-70.

I. Protection and Cleaning:

1. Equipment and materials shall be carefully handled, properly stored, and adequately protected to prevent damage before and during installation, in accordance with the manufacturer's recommendations and as approved by the Resident Engineer. Damaged or defective items in the opinion of the Resident Engineer, shall be replaced.
2. Protect all finished parts of equipment, such as shafts and bearings where accessible, from rust prior to operation by means of protective grease coating and wrapping. Close pipe openings with caps or plugs during installation. Tightly cover and protect fixtures and equipment against dirt, water chemical, or mechanical injury. At completion of all work thoroughly clean fixtures, exposed materials and equipment.

J. Concrete and Grout: Use concrete and shrink compensating grout 25 MPa (3000 psi) minimum, specified in Section 03 30 00, CAST-IN-PLACE CONCRETE.

K. Install gages, thermometers, valves and other devices with due regard for ease in reading or operating and maintaining said devices. Locate and position thermometers and gages to be easily read by operator or

staff standing on floor. Servicing shall not require dismantling adjacent equipment or pipe work.

L. Work in Existing Building:

1. Perform as specified in Article, OPERATIONS AND STORAGE AREAS, Article, ALTERATIONS, and Article, RESTORATION of the Section 01 00 00, GENERAL REQUIREMENTS for relocation of existing equipment, alterations and restoration of existing building(s).
2. As specified in Section 01 00 00, GENERAL REQUIREMENTS, Article, OPERATIONS AND STORAGE AREAS, make alterations to existing service piping at times that will least interfere with normal operation of the facility.
3. Cut required openings through existing masonry and reinforced concrete using diamond core drills. Use of pneumatic hammer type drills, impact type electric drills, and hand or manual hammer type drills, will be permitted only with approval of the Resident Engineer. Locate openings that will least effect structural slabs, columns, ribs or beams. Refer to the Resident Engineer for determination of proper design for openings through structural sections and opening layouts approval, prior to cutting or drilling into structure. After Resident Engineer's approval, carefully cut opening through construction no larger than absolutely necessary for the required installation.

- M. Switchgear/Electrical Equipment Drip Protection: Every effort shall be made to eliminate the installation of pipe above electrical. If this is not possible, encase pipe in a second pipe with a minimum of joints. Installation of piping, ductwork, leak protection apparatus or other installations foreign to the electrical installation shall be located in the space equal to the width and depth of the equipment and extending from to a height of 1.8 m (6 ft.) above the equipment of ceiling structure, whichever is lower (NFPA 70).

N. Inaccessible Equipment:

1. Where the Government determines that the Contractor has installed equipment not conveniently accessible for operation and maintenance, equipment shall be removed and reinstalled or remedial action performed as directed at no additional cost to the Government.
2. The term "conveniently accessible" is defined as capable of being reached without climbing or crawling under or over obstacles such as

motors, fans, pumps, belt guards, transformers, high voltage lines, piping, and ductwork.

3.2 TEMPORARY PIPING AND EQUIPMENT

- A. Continuity of operation of existing facilities will generally require temporary installation or relocation of equipment and piping.
- B. The Contractor shall provide all required facilities in accordance with the requirements of phased construction and maintenance of service. All piping and equipment shall be properly supported, sloped to drain, operate without excessive stress, and shall be insulated where injury can occur to personnel by contact with operating facilities. The requirements of Paragraph 3.1 apply.
- C. Temporary facilities and piping shall be completely removed and any openings in structures sealed. Provide necessary blind flanges and caps to seal open piping remaining in service.

3.3 RIGGING

- A. Design is based on application of available equipment. Openings in building structures are planned to accommodate design scheme.
- B. Alternative methods of equipment delivery may be offered by Contractor and will be considered by Government under specified restrictions of phasing and maintenance of service as well as structural integrity of the building.
- C. Close all openings in the building when not required for rigging operations to maintain proper environment in the facility for Government operation and maintenance of service.
- D. Contractor shall provide all facilities required to deliver specified equipment and place on foundations. Attachments to structures for rigging purposes and support of equipment on structures shall be Contractor's full responsibility. Upon request, the Government will check structure adequacy and advise Contractor of recommended restrictions.
- E. Contractor shall check all clearances, weight limitations and shall offer a rigging plan designed by a Registered Professional Engineer. All modifications to structures, including reinforcement thereof, shall be at Contractor's cost, time and responsibility.
- F. Rigging plan and methods shall be referred to Resident Engineer for evaluation prior to actual work.
- G. Restore building to original condition upon completion of rigging work.

3.4 PIPE AND EQUIPMENT SUPPORTS

- A. Where hanger spacing does not correspond with joist or rib spacing, use structural steel channels secured directly to joist and rib structure that will correspond to the required hanger spacing, and then suspend the equipment and piping from the channels. Drill or burn holes in structural steel only with the prior approval of the Resident Engineer.
- B. Use of chain, wire or strap hangers; wood for blocking, stays and bracing; or, hangers suspended from piping above will not be permitted. Replace or thoroughly clean rusty products and paint with zinc primer.
- C. Use hanger rods that are straight and vertical. Turnbuckles for vertical adjustments may be omitted where limited space prevents use. Provide a minimum of 15 mm (1/2-inch) clearance between pipe or piping covering and adjacent work.
- D. HVAC Horizontal Pipe Support Spacing: Refer to MSS SP-69. Provide additional supports at valves, strainers and other heavy components. Provide a support within one foot of each elbow.
- E. HVAC Vertical Pipe Supports:
 - 1. Up to 150 mm (6-inch pipe), 9 m (30 feet) long, bolt riser clamps to the pipe below couplings, or welded to the pipe and rests supports securely on the building structure.
 - 2. Vertical pipe larger than the foregoing, support on base elbows or tees, or substantial pipe legs extending to the building structure.
- F. Overhead Supports:
 - 1. The basic structural system of the building is designed to sustain the loads imposed by equipment and piping to be supported overhead.
 - 2. Provide steel structural members, in addition to those shown, of adequate capability to support the imposed loads, located in accordance with the final approved layout of equipment and piping.
 - 3. Tubing and capillary systems shall be supported in channel troughs.
- G. Floor Supports:
 - 1. Provide concrete bases, concrete anchor blocks and pedestals, and structural steel systems for support of equipment and piping. Anchor and dowel concrete bases and structural systems to resist forces under operating conditions without excessive displacement or structural failure.
 - 2. Do not locate or install bases and supports until equipment mounted thereon has been approved. Size bases to match equipment mounted thereon plus 50 mm (2 inch) excess on all edges. Bases shall be

- neatly finished and smoothed, shall have chamfered edges at the top, and shall be suitable for painting.
3. All equipment shall be shimmed, leveled, firmly anchored, and grouted with epoxy grout. Anchor bolts shall be placed in sleeves, anchored to the bases. Fill the annular space between sleeves and bolts with a granular material to permit alignment and realignment.

3.5 MECHANICAL DEMOLITION

- A. Rigging access, other than indicated on the drawings, shall be provided by the Contractor after approval for structural integrity by the Resident Engineer. Such access shall be provided without additional cost or time to the Government. Provide approved protection from dust and debris at all times.
- B. In an operating facility, maintain the operation, cleanliness and safety. Government personnel will be carrying on their normal duties of operating, cleaning and maintaining equipment and plant operation. Confine the work to the immediate area concerned; maintain cleanliness and wet down demolished materials to eliminate dust. Do not permit debris to accumulate in the area to the detriment of building operations. Perform all flame cutting to maintain the fire safety integrity of this building. Adequate fire extinguishing facilities shall be available at all times. Perform all work in accordance with recognized fire protection standards. Inspection will be made by personnel of the VA Medical Center, and Contractor shall follow all directives of the RE or COTR with regard to rigging, safety, fire safety, and maintenance of operations.
- C. Completely remove all piping, wiring, conduit, and other devices associated with the equipment not to be re-used in the new work. This includes all pipe, valves, fittings, insulation, and all hangers including the top connection and any fastenings to building structural systems. Seal all openings, after removal of equipment, pipes, and other penetrations in walls, floors, in an approved manner. Structural integrity of the building system shall be maintained. Reference shall also be made to the drawings and specifications of the other disciplines in the project for additional facilities to be demolished or handled.
- D. All valves including gate, globe, ball, butterfly and check, all pressure gages and thermometers with wells shall remain Government property and shall be removed and delivered to Resident Engineer and

stored as directed. The Contractor shall remove all other material and equipment, devices and demolition debris under these plans and specifications. Such material shall be removed from Government property expeditiously and shall not be allowed to accumulate.

3.6 CLEANING AND PAINTING

- A. Prior to final inspection and acceptance of the facilities for beneficial use by the Government, the facilities, equipment and systems shall be thoroughly cleaned and painted. Refer to Section 09 91 00, PAINTING.
- B. In addition, the following special conditions apply:
 - 1. Cleaning shall be thorough. Use solvents, cleaning materials and methods recommended by the manufacturers for the specific tasks. Remove all rust prior to painting and from surfaces to remain unpainted. Repair scratches, scuffs, and abrasions prior to applying prime and finish coats.
 - 2. Material And Equipment Not To Be Painted Includes:
 - a. Motors, controllers, control switches, and safety switches.
 - b. Control and interlock devices.
 - c. Control valves and thermostatic elements.
 - d. Lubrication devices and grease fittings.
 - e. Copper, brass, aluminum, stainless steel and bronze surfaces.
 - f. Valve stems and rotating shafts.
 - g. Pressure gauges and thermometers.
 - h. Glass.
 - i. Name plates.
 - 3. Control and instrument panels shall be cleaned, damaged surfaces repaired, and shall be touched-up with matching paint obtained from panel manufacturer.
 - 4. Pumps, motors, steel and cast iron bases, and coupling guards shall be cleaned, and shall be touched-up with the same color as utilized by the pump manufacturer
 - 5. Paint shall withstand the following temperatures without peeling or discoloration:
 - a. Condensate -- 38 degrees C (100 degrees F) on insulation jacket surface and 120 degrees C (250 degrees F) on metal pipe surface.
 - b. Steam -- 52 degrees C (125 degrees F) on insulation jacket surface and 190 degrees C (375 degrees F) on metal pipe surface.

6. Final result shall be smooth, even-colored, even-textured factory finish on all items. Completely repaint the entire piece of equipment if necessary to achieve this.

3.7 IDENTIFICATION SIGNS

- A. Provide laminated plastic signs, with engraved lettering not less than 5 mm (3/16-inch) high, designating functions, for all equipment, switches, motor controllers, relays, meters, control devices, including automatic control valves. Nomenclature and identification symbols shall correspond to that used in maintenance manual, and in diagrams specified elsewhere. Attach by chain, adhesive, or screws.
- B. Factory Built Equipment: Metal plate, securely attached, with name and address of manufacturer, serial number, model number, size, performance.
- C. Pipe Identification: Refer to Section 09 91 00, PAINTING.

3.8 MOTOR AND DRIVE ALIGNMENT

- A. Direct-connect Drive: Securely mount motor in accurate alignment so that shafts are free from both angular and parallel misalignment when both motor and driven machine are operating at normal temperatures.

3.9 LUBRICATION

- A. Lubricate all devices requiring lubrication prior to initial operation. Field-check all devices for proper lubrication.
- B. Equip all devices with required lubrication fittings or devices. Provide a minimum of one liter (one quart) of oil and 0.5 kg (one pound) of grease of manufacturer's recommended grade and type for each different application. Deliver all materials to Resident Engineer in unopened containers that are properly identified as to application.
- C. Provide a separate grease gun with attachments for applicable fittings for each type of grease applied.
- D. All lubrication points shall be accessible without disassembling equipment, except to remove access plates.

3.10 COMMISSIONING

- A. Provide commissioning documentation in accordance with the requirements of Section 23 08 00 - COMMISSIONING OF HVAC SYSTEMS for all inspection, start up, and contractor testing required above and required by the System Readiness Checklist provided by the Commissioning Agent.
- B. Components provided under this section of the specifications will be tested as part of a larger system. Refer to Section 23 08 00 - COMMISSIONING OF HVAC SYSTEMS and related sections for contractor responsibilities for system commissioning.

3.11 STARTUP AND TEMPORARY OPERATION

Startup equipment as described in equipment specifications. Verify that vibration is within specified tolerance prior to extended operation.

Temporary use of equipment is specified in Section 01 00 00, GENERAL REQUIREMENTS, Article, TEMPORARY USE OF MECHANICAL AND ELECTRICAL EQUIPMENT.

3.12 OPERATING AND PERFORMANCE TESTS

- A. Prior to the final inspection, perform required tests as specified in Section 01 00 00, GENERAL REQUIREMENTS and submit the test reports and records to the Resident Engineer.
- B. Should evidence of malfunction in any tested system, or piece of equipment or component part thereof, occur during or as a result of tests, make proper corrections, repairs or replacements, and repeat tests at no additional cost to the Government.
- C. When completion of certain work or system occurs at a time when final control settings and adjustments cannot be properly made to make performance tests, then make performance tests for heating systems and for cooling systems respectively during first actual seasonal use of respective systems following completion of work.

3.13 INSTRUCTIONS TO VA PERSONNEL

Provide in accordance with Article, INSTRUCTIONS, of Section 01 00 00,
GENERAL REQUIREMENTS.

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SECTION 23 05 12
GENERAL MOTOR REQUIREMENTS FOR HVAC AND STEAM GENERATION EQUIPMENT

PART 1 - GENERAL

1.1 DESCRIPTION:

- A. This section specifies the furnishing, installation and connection of motors for HVAC and steam generation equipment.

1.2 RELATED WORK:

- A. Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA and SAMPLES.
B. Section 23 05 11, COMMON WORK RESULTS FOR HVAC.
C. Section 23 08 00, COMMISSIONING OF HVAC SYSTEMS.
D. Section 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS.

1.3 SUBMITTALS:

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA and SAMPLES, and Section 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS.
- B. Shop Drawings:
1. Provide documentation to demonstrate compliance with drawings and specifications.
 2. Include electrical ratings, efficiency, bearing data, power factor, frame size, dimensions, mounting details, materials, horsepower, voltage, phase, speed (RPM), enclosure, starting characteristics, torque characteristics, code letter, full load and locked rotor current, service factor, and lubrication method.
- C. Manuals:
1. Submit simultaneously with the shop drawings, companion copies of complete installation, maintenance and operating manuals, including technical data sheets and application data.
- D. Certification: Two weeks prior to final inspection, unless otherwise noted, submit four copies of the following certification to the Resident Engineer:
1. Certification that the motors have been applied, installed, adjusted, lubricated, and tested according to manufacturer published recommendations.
- E. Completed System Readiness Checklists provided by the Commissioning Agent and completed by the contractor, signed by a qualified technician and dated on the date of completion, in accordance with the requirements of Section 23 08 00 COMMISSIONING OF HVAC SYSTEMS.

1.4 APPLICABLE PUBLICATIONS:

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referenced in the text by the basic designation only.
- B. National Electrical Manufacturers Association (NEMA):
 - MG 1-2006 Rev. 1 2009 ..Motors and Generators
 - MG 2-2001 Rev. 1 2007...Safety Standard for Construction and Guide for Selection, Installation and Use of Electric Motors and Generators
- C. National Fire Protection Association (NFPA):
 - 70-2008.....National Electrical Code (NEC)
- D. Institute of Electrical and Electronics Engineers (IEEE):
 - 112-04.....Standard Test Procedure for Polyphase Induction Motors and Generators
- E. American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE):
 - 90.1-2007.....Energy Standard for Buildings Except Low-Rise Residential Buildings

PART 2 - PRODUCTS

2.1 MOTORS:

- A. For alternating current, fractional and integral horsepower motors, NEMA Publications MG 1 and MG 2 shall apply.
- B. All material and equipment furnished and installation methods shall conform to the requirements of Section 26 05 21, LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES (600 VOLTS AND BELOW). Provide all electrical wiring, conduit, and devices necessary for the proper connection, protection and operation of the systems. Unless otherwise specified for a particular application, use electric motors with the following requirements.
- C. Single-phase Motors: Motors for centrifugal fans may be split phase or permanent split capacitor (PSC) type. Provide capacitor-start type for hard starting applications.
 - 1. Electrically Commutated motor (EC Type): Motor shall be brushless DC type specifically designed for applications with heavy duty ball bearings and electronic commutation. The motor shall be speed controllable down to 20% of full speed and 85% efficient at all speeds.
- D. Voltage ratings shall be as follows:
 - 1. Single phase:

- a. Motors connected to 120-volt systems: 115 volts.
- E. Number of phases shall be as follows:
1. Motors, less than 373 W (1/2 HP): Single phase.
- F. Motors shall be designed for operating the connected loads continuously in a 40°C (104°F) environment, where the motors are installed, without exceeding the NEMA standard temperature rises for the motor insulation. If the motors exceed 40°C (104°F), the motors shall be rated for the actual ambient temperatures.
- G. Motor designs, as indicated by the NEMA code letters, shall be coordinated with the connected loads to assure adequate starting and running torque.
- H. Motor Enclosures:
1. Shall be the NEMA types as specified and/or shown on the drawings.
 2. Where the types of motor enclosures are not shown on the drawings, they shall be the NEMA types, which are most suitable for the environmental conditions where the motors are being installed. Enclosure requirements for certain conditions are as follows:
 - a. Motors located indoors in wet or high humidity locations, or in unfiltered airstreams shall be totally enclosed type.
 3. Enclosures shall be primed and finish coated at the factory with manufacturer's prime coat and standard finish.
- I. Special Requirements:
1. Where motor power requirements of equipment furnished deviate from power shown on plans, provide electrical service designed under the requirements of NFPA 70 without additional time or cost to the Government.
 2. Assemblies of motors, starters, controls, and interlocks on factory assembled and wired devices shall be in accordance with the requirements of this specification.
 3. Select motor sizes so that the motors do not operate into the service factor at maximum required loads on the driven equipment.
- J. Minimum Power Factor at Full Load and Rated Voltage: 90 percent at 1200 RPM, 1800 RPM and 3600 RPM.

PART 3 - EXECUTION**3.1 INSTALLATION:**

- A. Install motors in accordance with manufacturer's recommendations, the NEC, NEMA, as shown on the drawings and/or as required by other sections of these specifications.

3.2 FIELD TESTS

- A. Perform an electric insulation resistance Test using a megohmmeter on all motors after installation, before start-up. All shall test free from grounds.
- B. Perform Load test in accordance with ANSI/IEEE 112, Test Method B, to determine freedom from electrical or mechanical defects and compliance with performance data.
- C. Insulation Resistance: Not less than one-half meg-ohm between stator conductors and frame, to be determined at the time of final inspection.
- D. All test data shall be compiled into a report form for each motor and provided to the contracting officer or their representative.

3.3 STARTUP AND TESTING

- A. The Commissioning Agent will observe startup and contractor testing of all equipment. Coordinate the startup and contractor testing schedules with Resident Engineer and Commissioning Agent. Provide a minimum of 7 days prior notice.

3.4 COMMISSIONING

- A. Provide commissioning documentation in accordance with the requirements of Section 23 08 00 - COMMISSIONING OF HVAC SYSTEMS for all inspection, start up, and contractor testing required above and required by the System Readiness Checklist provided by the Commissioning Agent.
- B. Components provided under this section of the specification will be tested as part of a larger system. Refer to Section 23 08 00 - COMMISSIONING OF HVAC SYSTEMS and related sections for contractor responsibilities for system commissioning.

3.5 DEMONSTRATION AND TRAINING

- A. Provide services of manufacturer's technical representative to instruct VA personnel in operation and maintenance of units.
- B. Submit training plans and instructor qualifications in accordance with the requirements of Section 23 08 00 - COMMISSIONING OF HVAC SYSTEMS.

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SECTION 23 05 93
TESTING, ADJUSTING, AND BALANCING FOR HVAC

PART 1 - GENERAL

1.1 DESCRIPTION

- A. Testing, adjusting, and balancing (TAB) of heating, ventilating and air conditioning (HVAC) systems. TAB includes the following:
 - 1. Planning systematic TAB procedures.
 - 2. Design Review Report.
 - 3. Systems Inspection report.
 - 4. Systems Readiness Report.
 - 5. Balancing air systems; adjustment of total system to provide design performance; and testing performance of equipment and automatic controls.
 - 6. Recording and reporting results.
- B. Definitions:
 - 1. Basic TAB used in this Section: Chapter 38, "Testing, Adjusting and Balancing" of 2011 ASHRAE Handbook, "HVAC Applications".
 - 2. TAB: Testing, Adjusting and Balancing; the process of checking and adjusting HVAC systems to meet design objectives.
 - 3. AABC: Associated Air Balance Council.
 - 4. NEBB: National Environmental Balancing Bureau.
 - 5. Air Systems: Includes all exhaust air systems.
 - 6. Flow rate tolerance: The allowable percentage variation, minus to plus, of actual flow rate from values (design) in the contract documents.

1.2 RELATED WORK

- A. Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES.
- B. Section 23 05 11, COMMON WORK RESULTS FOR HVAC.
- C. Section 23 07 11, HVAC, AND BOILER PLANT INSULATION:
- D. Section 23 08 00, COMMISSIONING OF HVAC SYSTEMS.
- E. Section 23 09 23, DIRECT-DIGITAL CONTROL SYSTEM FOR HVAC

1.3 QUALITY ASSURANCE

- A. Refer to Articles, Quality Assurance and Submittals, in Section 23 05 11, COMMON WORK RESULTS FOR HVAC, and Section 23 08 00, COMMISSIONING OF HVAC SYSTEMS.
- B. Qualifications:

1. TAB Agency: The TAB agency shall be a subcontractor of the General Contractor and shall report to and be paid by the General Contractor.
2. The TAB agency shall be either a certified member of AABC or certified by the NEBB to perform TAB service for HVAC, water balancing, air balancing, and testing of equipment. The certification shall be maintained for the entire duration of duties specified herein. If, for any reason, the agency loses subject certification during this period, the General Contractor shall immediately notify the Resident Engineer and submit another TAB firm for approval. Any agency that has been the subject of disciplinary action by either the AABC or the NEBB within the five years preceding Contract Award shall not be eligible to perform any work related to the TAB. All work performed in this Section and in other related Sections by the TAB agency shall be considered invalid if the TAB agency loses its certification prior to Contract completion, and the successor agency's review shows unsatisfactory work performed by the predecessor agency.
3. TAB Specialist: The TAB specialist shall be either a member of AABC or an experienced technician of the Agency certified by NEBB. The certification shall be maintained for the entire duration of duties specified herein. If, for any reason, the Specialist loses subject certification during this period, the General Contractor shall immediately notify the Resident Engineer and submit another TAB Specialist for approval. Any individual that has been the subject of disciplinary action by either the AABC or the NEBB within the five years preceding Contract Award shall not be eligible to perform any duties related to the HVAC systems, including TAB. All work specified in this Section and in other related Sections performed by the TAB specialist shall be considered invalid if the TAB Specialist loses its certification prior to Contract completion and must be performed by an approved successor.
4. TAB Specialist shall be identified by the General Contractor within 60 days after the notice to proceed. The TAB specialist will be coordinating, scheduling and reporting all TAB work and related activities and will provide necessary information as required by the Resident Engineer. The responsibilities would specifically include:
 - a. Shall directly supervise all TAB work.

- b. Shall sign the TAB reports that bear the seal of the TAB standard. The reports shall be accompanied by report forms and schematic drawings required by the TAB standard, AABC or NEBB.
 - c. Would follow all TAB work through its satisfactory completion.
 - d. Shall provide final markings of settings of all HVAC adjustment devices.
 - e. Permanently mark location of duct test ports.
5. All TAB technicians performing actual TAB work shall be experienced and must have done satisfactory work on a minimum of 3 projects comparable in size and complexity to this project. Qualifications must be certified by the TAB agency in writing. The lead technician shall be certified by AABC or NEBB
- C. Test Equipment Criteria: The instrumentation shall meet the accuracy/calibration requirements established by AABC National Standards or by NEBB Procedural Standards for Testing, Adjusting and Balancing of Environmental Systems and instrument manufacturer. Provide calibration history of the instruments to be used for test and balance purpose.
- D. Tab Criteria:
1. One or more of the applicable AABC, NEBB or SMACNA publications, supplemented by ASHRAE Handbook "HVAC Applications" Chapter 38, and requirements stated herein shall be the basis for planning, procedures, and reports.
 2. Flow rate tolerance: Following tolerances are allowed. For tolerances not mentioned herein follow 2011 ASHRAE Handbook "HVAC Applications", Chapter 38, as a guideline.
 - a. Fans, cubic meters/min (cubic feet per minute): Minus 0 percent to plus 10 percent.
 3. Systems shall be adjusted for energy efficient operation as described in PART 3.
 4. Typical TAB procedures and results shall be demonstrated to the Resident Engineer for one air distribution system (including all fans randomly selected by the Resident Engineer) as follows:
 - a. When field TAB work begins.
 - b. During each partial final inspection and the final inspection for the project if requested by VA.

1.4 SUBMITTALS

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES.
- B. Submit names and qualifications of TAB agency and TAB specialists within 60 days after the notice to proceed. Submit information on three recently completed projects and a list of proposed test equipment.
- C. For use by the Resident Engineer staff, submit one complete set of applicable AABC or NEBB publications that will be the basis of TAB work.
- D. Submit Following for Review and Approval:
 - 1. Design Review Report within 90 days after the system layout on air side is completed by the Contractor.
 - 2. Systems inspection report on equipment and installation for conformance with design.
 - 3. Systems Readiness Report.
 - 4. Final TAB reports covering flow balance and adjustments and performance tests.
 - 5. Include in final reports uncorrected installation deficiencies noted during TAB and applicable explanatory comments on test results that differ from design requirements.
- E. Prior to request for Final or Partial Final inspection, submit completed Test and Balance report for the area.

1.5 APPLICABLE PUBLICATIONS

- A. The following publications form a part of this specification to the extent indicated by the reference thereto. In text the publications are referenced to by the acronym of the organization.
- B. American Society of Heating, Refrigerating and Air Conditioning Engineers, Inc. (ASHRAE):
 - 2011HVAC Applications ASHRAE Handbook, Chapter 38, Testing, Adjusting, and Balancing and Chapter 48, Sound and Vibration Control
- C. Associated Air Balance Council (AABC):
 - 2002.....AABC National Standards for Total System Balance
- D. National Environmental Balancing Bureau (NEBB):
 - 7th Edition 2005Procedural Standards for Testing, Adjusting, Balancing of Environmental Systems

E. Sheet Metal and Air Conditioning Contractors National Association
(SMACNA):

3rd Edition 2002HVAC SYSTEMS Testing, Adjusting and Balancing

PART 2 - PRODUCTS

2.1 PLUGS

A. Provide plastic plugs to seal holes drilled in ductwork for test purposes.

PART 3 - EXECUTION

3.1 GENERAL

- A. Refer to TAB Criteria in Article, Quality Assurance.
- B. Obtain applicable contract documents and copies of approved submittals for HVAC equipment and automatic control systems.

3.2 DESIGN REVIEW REPORT

A. The TAB Specialist shall review the Contract Plans and specifications and advise the Resident Engineer of any design deficiencies that would prevent the HVAC systems from effectively operating in accordance with the sequence of operation specified or prevent the effective and accurate TAB of the system. The TAB Specialist shall provide a report individually listing each deficiency and the corresponding proposed corrective action necessary for proper system operation.

3.3 SYSTEMS INSPECTION REPORT

- A. Inspect equipment and installation for conformance with design.
- B. The inspection and report is to be done after air distribution equipment is on site and duct installation has begun, but well in advance of performance testing and balancing work. The purpose of the inspection is to identify and report deviations from design and ensure that systems will be ready for TAB at the appropriate time.
- C. Reports: Follow check list format developed by AABC, NEBB or SMACNA, supplemented by narrative comments, with emphasis on fans. Check for conformance with submittals.

3.4 SYSTEM READINESS REPORT

- A. Inspect each System to ensure that it is complete including installation and operation of controls. Submit report to RE in standard format and forms prepared and or approved by the Commissioning Agent.
- B. Verify that all items such as ductwork, piping, ports, connectors, etc., that is required for TAB are installed. Provide a report to the Resident Engineer.

3.5 TAB REPORTS

- A. The TAB contractor shall provide raw data immediately in writing to the Resident Engineer if there is a problem in achieving intended results before submitting a formal report.
- B. If over 20 percent of readings in the intermediate report fall outside the acceptable range, the TAB report shall be considered invalid and all contract TAB work shall be repeated and re-submitted for approval at no additional cost to the owner.

3.6 TAB PROCEDURES

- A. Tab shall be performed in accordance with the requirement of the Standard under which TAB agency is certified by either AABC or NEBB.
- B. General: During TAB all related system components shall be in full operation. Fan rotation, motor loads and equipment vibration shall be checked and corrected as necessary before proceeding with TAB.
- C. Allow time in construction schedule for TAB and submission of all reports for an organized and timely correction of deficiencies.
- D. Air Balance and Equipment Test: Include fans.
 - 1. Adjust fan speeds to provide design air flow.
 - 2. Record final measurements for air handling equipment performance data sheets.

37 IDENTIFICATION OF TEST PORTS

- A. The TAB Specialist shall permanently and legibly identify the location points of duct test ports. All penetrations through ductwork shall be sealed to prevent air leaks.

3.8 COMMISSIONING

- A. Provide commissioning documentation in accordance with the requirements of Section 23 08 00 - COMMISSIONING OF HVAC SYSTEMS for all inspection, start up, and contractor testing required above and required by the System Readiness Checklist provided by the Commissioning Agent.
- B. Components provided under this section of the specification will be tested as part of a larger system. Refer to Section 23 08 00 - COMMISSIONING OF HVAC SYSTEMS and related sections for contractor responsibilities for system commissioning.

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SECTION 23 07 11
HVAC AND BOILER PLANT INSULATION

PART 1 - GENERAL

1.1 DESCRIPTION

- A. Field applied insulation for thermal efficiency and condensation control for
1. HVAC piping and equipment.
- B. Definitions
1. ASJ: All service jacket, white finish facing or jacket.
 2. Air conditioned space: Space having air temperature and/or humidity controlled by mechanical equipment.
 3. Cold: Equipment or piping handling media at design temperature of 16 degrees C (60 degrees F) or below.
 4. Exposed: Piping and equipment exposed to view in finished areas including mechanical rooms or exposed to outdoor weather.
 5. Density: kg/m³ - kilograms per cubic meter (Pcf - pounds per cubic foot).
 6. Thermal conductance: Heat flow rate through materials.
 - a. Flat surface: Watt per square meter (BTU per hour per square foot).
 - b. Pipe or Cylinder: Watt per square meter (BTU per hour per linear foot).
 7. Thermal Conductivity (k): Watt per meter, per degree C (BTU per inch thickness, per hour, per square foot, per degree F temperature difference).
 8. Vapor Retarder (Vapor Barrier): A material which retards the transmission (migration) of water vapor. Performance of the vapor retarder is rated in terms of permeance (perms). For the purpose of this specification, vapor retarders shall have a maximum published permeance of 0.1 perms and vapor barriers shall have a maximum published permeance of 0.001 perms.
 9. HPS: High pressure steam (415 kPa, 60 psig and above).
 10. HPR: High pressure steam condensate return.
 11. MPS: Medium pressure steam (110 kPa, 16 psig thru 414 kPa, 59 psig).
 12. MPR: Medium pressure steam condensate return.
 13. LPS: Low pressure steam (103 kPa, 15 psig and below).
 14. LPR: Low pressure steam condensate gravity return.

15. PC: Pumped condensate.

1.2 RELATED WORK

- A. Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES.
- B. Section 23 05 11, COMMON WORK RESULTS FOR HVAC.
- C. Section 22 35 00, DOMESTIC WATER HEAT EXCHANGERS
- D. Section 23 08 00, COMMISSIONING OF HVAC SYSTEMS.
- E. Section 23 22 13, STEAM and CONDENSATE HEATING PIPING

1.3 QUALITY ASSURANCE

- A. Refer to article QUALITY ASSURANCE, in Section 23 05 11, COMMON WORK RESULTS FOR HVAC.
- B. Criteria:
 1. Comply with NFPA 90A, particularly paragraphs 4.3.3.1 through 4.3.3.6, 4.3.10.2.6, and 5.4.6.4, parts of which are quoted as follows:

4.3.3.1 Pipe insulation and coverings, duct coverings, duct linings, vapor retarder facings, adhesives, fasteners, tapes, and supplementary materials added to air ducts, plenums, panels, and duct silencers used in duct systems, unless otherwise provided for in 4.3.3.1.1 or 4.3.3.1.2., shall have, in the form in which they are used, a maximum flame spread index of 25 without evidence of continued progressive combustion and a maximum smoke developed index of 50 when tested in accordance with NFPA 255, *Standard Method of Test of Surface Burning Characteristics of Building Materials*.

4.3.3.1.1 Where these products are to be applied with adhesives, they shall be tested with such adhesives applied, or the adhesives used shall have a maximum flame spread index of 25 and a maximum smoke developed index of 50 when in the final dry state. (See 4.2.4.2.)

4.3.3.1.2 The flame spread and smoke developed index requirements of 4.3.3.1.1 shall not apply to air duct weatherproof coverings where they are located entirely outside of a building, do not penetrate a wall or roof, and do not create an exposure hazard.

4.3.3.2 Closure systems for use with rigid and flexible air ducts tested in accordance with UL 181, Standard for Safety Factory-Made Air Ducts and Air Connectors, shall have been tested, listed, and used in accordance with the conditions of their listings, in accordance with one of the following:

(1) UL 181A, Standard for Safety Closure Systems for Use with Rigid Air Ducts and Air Connectors

(2) UL 181B, Standard for Safety Closure Systems for Use with Flexible Air Ducts and Air Connectors

4.3.3.3 Air duct, panel, and plenum coverings and linings, and pipe insulation and coverings shall not flame, glow, smolder, or smoke when tested in accordance with a similar test for pipe covering, ASTM C 411, Standard Test Method for Hot-Surface Performance of High-Temperature Thermal Insulation, at the temperature to which they are exposed in service.

4.3.3.3.1 In no case shall the test temperature be below 121°C (250°F).

4.3.3.4 Air duct coverings shall not extend through walls or floors that are required to be fire stopped or required to have a fire resistance rating, unless such coverings meet the requirements of 5.4.6.4.

4.3.3.5* Air duct linings shall be interrupted at fire dampers to prevent interference with the operation of devices.

4.3.3.6 Air duct coverings shall not be installed so as to conceal or prevent the use of any service opening.

4.3.10.2.6 Materials exposed to the airflow shall be noncombustible or limited combustible and have a maximum smoke developed index of 50 or comply with the following.

4.3.10.2.6.1 Electrical wires and cables and optical fiber cables shall be listed as noncombustible or limited combustible and have a maximum smoke developed index of 50 or shall be listed as having a maximum peak optical density of 0.5 or less, an average optical density of 0.15 or less, and a maximum flame spread distance of 1.5 m (5 ft) or less when tested in accordance with NFPA 262, Standard Method of Test for Flame Travel and Smoke of Wires and Cables for Use in Air-Handling Spaces.

4.3.10.2.6.4 Optical-fiber and communication raceways shall be listed as having a maximum peak optical density of 0.5 or less, an average optical density of 0.15 or less, and a maximum flame spread distance of 1.5 m (5 ft) or less when tested in accordance with UL 2024, Standard for Safety Optical-Fiber Cable Raceway.

4.3.10.2.6.6 Supplementary materials for air distribution systems shall be permitted when complying with the provisions of 4.3.3.

5.4.6.4 Where air ducts pass through walls, floors, or partitions that are required to have a fire resistance rating and where fire dampers are not required, the opening in the construction around the air duct shall be as follows:

(1) Not exceeding a 25.4 mm (1 in.) average clearance on all sides

(2) Filled solid with an approved material capable of preventing the passage of flame and hot gases sufficient to ignite cotton waste when subjected to the time-temperature fire conditions required for fire barrier penetration as specified in NFPA 251, *Standard Methods of Tests of Fire Endurance of Building Construction and Materials*

2. Test methods: ASTM E84, UL 723, or NFPA 255.
 3. Specified k factors are at 24 degrees C (75 degrees F) mean temperature unless stated otherwise. Where optional thermal insulation material is used, select thickness to provide thermal conductance no greater than that for the specified material. For pipe, use insulation manufacturer's published heat flow tables.
 4. All materials shall be compatible and suitable for service temperature, and shall not contribute to corrosion or otherwise attack surface to which applied in either the wet or dry state.
- C. Every package or standard container of insulation or accessories delivered to the job site for use must have a manufacturer's stamp or label giving the name of the manufacturer and description of the material.

1.4 SUBMITTALS

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES.
- B. Shop Drawings:
 1. All information, clearly presented, shall be included to determine compliance with drawings and specifications and ASTM, federal and military specifications.
 - a. Insulation materials: Specify each type used and state surface burning characteristics.
 - b. Insulation facings and jackets: Each type used. Make it clear that white finish will be furnished for equipment.
 - c. Insulation accessory materials: Each type used.

- d. Manufacturer's installation and fitting fabrication instructions for flexible unicellular insulation.
- e. Make reference to applicable specification paragraph numbers for coordination.

1.5 STORAGE AND HANDLING OF MATERIAL

- A. Store materials in clean and dry environment, pipe covering jackets shall be clean and unmarred. Place adhesives in original containers. Maintain ambient temperatures and conditions as required by printed instructions of manufacturers of adhesives, mastics and finishing cements.

1.6 APPLICABLE PUBLICATIONS

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referenced in the text by basic designation only.
- B. Federal Specifications (Fed. Spec.):
 - L-P-535E (2)- 99.....Plastic Sheet (Sheeting): Plastic Strip; Poly (Vinyl Chloride) and Poly (Vinyl Chloride - Vinyl Acetate), Rigid.
- C. Military Specifications (Mil. Spec.):
 - MIL-A-3316C (2)-90.....Adhesives, Fire-Resistant, Thermal Insulation
 - MIL-A-24179A (1)-87.....Adhesive, Flexible Unicellular-Plastic Thermal Insulation
 - MIL-C-19565C (1)-88.....Coating Compounds, Thermal Insulation, Fire-and Water-Resistant, Vapor-Barrier
 - MIL-C-20079H-87.....Cloth, Glass; Tape, Textile Glass; and Thread, Glass and Wire-Reinforced Glass
- D. American Society for Testing and Materials (ASTM):
 - A167-99(2004).....Standard Specification for Stainless and Heat-Resisting Chromium-Nickel Steel Plate, Sheet, and Strip
 - B209-07.....Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate
 - C411-05.....Standard test method for Hot-Surface Performance of High-Temperature Thermal Insulation
 - C449-07.....Standard Specification for Mineral Fiber Hydraulic-Setting Thermal Insulating and Finishing Cement

- C533-09.....Standard Specification for Calcium Silicate
Block and Pipe Thermal Insulation
- C534-08.....Standard Specification for Preformed Flexible
Elastomeric Cellular Thermal Insulation in
Sheet and Tubular Form
- C547-07.....Standard Specification for Mineral Fiber pipe
Insulation
- C552-07.....Standard Specification for Cellular Glass
Thermal Insulation
- C553-08.....Standard Specification for Mineral Fiber
Blanket Thermal Insulation for Commercial and
Industrial Applications
- C585-09.....Standard Practice for Inner and Outer Diameters
of Rigid Thermal Insulation for Nominal Sizes
of Pipe and Tubing (NPS System) R (1998)
- C612-10.....Standard Specification for Mineral Fiber Block
and Board Thermal Insulation
- C1126-04.....Standard Specification for Faced or Unfaced
Rigid Cellular Phenolic Thermal Insulation
- C1136-10.....Standard Specification for Flexible, Low
Permeance Vapor Retarders for Thermal
Insulation
- D1668-97a (2006).....Standard Specification for Glass Fabrics (Woven
and Treated) for Roofing and Waterproofing
- E84-10.....Standard Test Method for Surface Burning
Characteristics of Building
Materials
- E119-09c.....Standard Test Method for Fire Tests of Building
Construction and Materials
- E136-09b.....Standard Test Methods for Behavior of Materials
in a Vertical Tube Furnace at 750 degrees C
(1380 F)
- E. National Fire Protection Association (NFPA):
- 90A-09.....Standard for the Installation of Air
Conditioning and Ventilating Systems
- 101-09.....Life Safety Code
- 251-06.....Standard methods of Tests of Fire Endurance of
Building Construction Materials

255-06.....Standard Method of tests of Surface Burning
Characteristics of Building Materials

F. Underwriters Laboratories, Inc (UL):

723.....UL Standard for Safety Test for Surface Burning
Characteristics of Building Materials with
Revision of 09/08

G. Manufacturer’s Standardization Society of the Valve and Fitting
Industry (MSS):

SP58-2009.....Pipe Hangers and Supports Materials, Design,
and Manufacture

PART 2 - PRODUCTS

2.1 MINERAL FIBER OR FIBER GLASS

- A. ASTM C612 (Board, Block), Class 1 or 2, density 48 kg/m³ (3 pcf), k = 0.037 (0.26) at 24 degrees C (75 degrees F), external insulation for temperatures up to 204 degrees C (400 degrees F) with foil scrim (FSK) facing.
- B. ASTM C547 (Pipe Fitting Insulation and Preformed Pipe Insulation), Class 1, k = 0.037 (0.26) at 24 degrees C (75 degrees F), for use at temperatures up to 230 degrees C (450 degrees F) with an all service vapor retarder jacket with polyvinyl chloride premolded fitting covering.

2.2 CALCIUM SILICATE

- A. Preformed pipe Insulation: ASTM C533, Type I and Type II with indicator denoting asbestos-free material.
- B. Premolded Pipe Fitting Insulation: ASTM C533, Type I and Type II with indicator denoting asbestos-free material.
- C. Equipment Insulation: ASTM C533, Type I and Type II
- D. Characteristics:

Insulation Characteristics		
ITEMS	TYPE I	TYPE II
Temperature, maximum degrees C (degrees F)	649 (1200)	927 (1700)
Density (dry), Kg/m ³ (lb/ ft ³)	232 (14.5)	288 (18)
Thermal conductivity: Min W/ m K (Btu in/h ft ² degrees F)@ mean temperature of 93 degrees C	0.059 (0.41)	0.078 (0.540)

(200 degrees F)		
Surface burning characteristics:		
Flame spread Index, Maximum	0	0
Smoke Density index, Maximum	0	0

2.3 INSULATION FACINGS AND JACKETS

- A. Vapor Retarder, higher strength with low water permeance ≤ 0.02 or less perm rating, Beach puncture 50 units for insulation facing on exposed ductwork, casings and equipment, and for pipe insulation jackets. Facings and jackets shall be all service type (ASJ) or PVDC Vapor Retarder jacketing.
- B. ASJ jacket shall be white kraft bonded to 0.025 mm (1 mil) thick aluminum foil, fiberglass reinforced, with pressure sensitive adhesive closure. Comply with ASTM C1136. Beach puncture 50 units, Suitable for painting without sizing. Jackets shall have minimum 40 mm (1-1/2 inch) lap on longitudinal joints and minimum 75 mm (3 inch) butt strip on end joints. Butt strip material shall be same as the jacket. Lap and butt strips shall be self-sealing type with factory-applied pressure sensitive adhesive.
- C. Field applied vapor barrier jackets shall be provided, in addition to the specified facings and jackets, on interior piping exposed to outdoor air (i.e.; in ventilated attics, piping in ventilated (not air conditioned) spaces, etc.) in high humidity areas conveying fluids below ambient temperature. The vapor barrier jacket shall consist of a multi-layer laminated cladding with a maximum water vapor permeance of 0.001 perms. The minimum puncture resistance shall be 35 cm-kg (30 inch-pounds) for interior locations and 92 cm-kg (80 inch-pounds) for exterior or exposed locations or where the insulation is subject to damage.
- D. Glass Cloth Jackets: Presized, minimum 0.18 kg per square meter (7.8 ounces per square yard), 2000 kPa (300 psig) bursting strength with integral vapor retarder where required or specified.
- E. Factory composite materials may be used provided that they have been tested and certified by the manufacturer.
- F. Pipe fitting insulation covering (jackets): Fitting covering shall be premolded to match shape of fitting and shall be polyvinyl chloride (PVC) conforming to Fed Spec L-P-335, composition A, Type II Grade GU,

and Type III, minimum thickness 0.7 mm (0.03 inches). Provide color matching vapor retarder pressure sensitive tape.

- G. Aluminum Jacket-Piping systems: ASTM B209, 3003 alloy, H-14 temper, 0.6 mm (0.023 inch) minimum thickness with locking longitudinal joints. Jackets for elbows, tees and other fittings shall be factory-fabricated to match shape of fitting and of 0.6 mm (0.024) inch minimum thickness aluminum. Fittings shall be of same construction as straight run jackets but need not be of the same alloy. Factory-fabricated stainless steel bands shall be installed on all circumferential joints. Bands shall be 13 mm (0.5 inch) wide on 450 mm (18 inch) centers. System shall be weatherproof if utilized for outside service.

2.4 REMOVABLE INSULATION JACKETS

A. Insulation and Jacket:

1. Non-Asbestos Glass mat, type E needled fiber.
2. Temperature maximum of 450°F, Maximum water vapor transmission of 0.00 perm, and maximum moisture absorption of 0.2 percent by volume.
3. Jacket Material: Silicon/fiberglass and LFP 2109 pure PTFE.
4. Construction: One piece jacket body with three-ply braided pure Teflon or Kevlar thread and insulation sewn as part of jacket. Belt fastened.

2.5 PIPE COVERING PROTECTION SADDLES

- A. Cold pipe support: Premolded pipe insulation 180 degrees (half-shells) on bottom half of pipe at supports. Material shall be cellular glass or high density Polyisocyanurate insulation of the same thickness as adjacent insulation. Density of Polyisocyanurate insulation shall be a minimum of 48 kg/m³ (3.0 pcf).

Nominal Pipe Size and Accessories Material (Insert Blocks)	
Nominal Pipe Size mm (inches)	Insert Blocks mm (inches)
Up through 125 (5)	150 (6) long
150 (6)	150 (6) long
200 (8), 250 (10), 300 (12)	225 (9) long
350 (14), 400 (16)	300 (12) long
450 through 600 (18 through 24)	350 (14) long

- B. Warm or hot pipe supports: Premolded pipe insulation (180 degree half-shells) on bottom half of pipe at supports. Material shall be high density Polyisocyanurate (for temperatures up to 149 degrees C 300

degrees F), cellular glass or calcium silicate. Insulation at supports shall have same thickness as adjacent insulation. Density of Polyisocyanurate insulation shall be a minimum of 48 kg/m³ (3.0 pcf).

- C. High Pressure Steam Pipe supports: MSS SP58, Type 39. Apply at all pipe support points, except where MSS SP58, Type 3 pipe clamps provided as part of the support system.

2.6 ADHESIVE, MASTIC, CEMENT

- A. Mil. Spec. MIL-A-3316, Class 1: Jacket and lap adhesive and protective finish coating for insulation.
- B. Mil. Spec. MIL-A-3316, Class 2: Adhesive for laps and for adhering insulation to metal surfaces.
- C. Mil. Spec. MIL-A-24179, Type II Class 1: Adhesive for installing flexible unicellular insulation and for laps and general use.
- D. Mil. Spec. MIL-C-19565, Type I: Protective finish for outdoor use.
- E. Mil. Spec. MIL-C-19565, Type I or Type II: Vapor barrier compound for indoor use.
- F. ASTM C449: Mineral fiber hydraulic-setting thermal insulating and finishing cement.
- G. Other: Insulation manufacturers' published recommendations.

2.7 MECHANICAL FASTENERS

- A. Pins, anchors: Welded pins, or metal or nylon anchors with galvanized steel-coated or fiber washer, or clips. Pin diameter shall be as recommended by the insulation manufacturer.
- B. Staples: Outward clinching monel or galvanized steel.
- C. Wire: 1.3 mm thick (18 gage) soft annealed galvanized or 1.9 mm (14 gauge) copper clad steel or nickel copper alloy.
- D. Bands: 13 mm (0.5 inch) nominal width, brass, galvanized steel, aluminum or stainless steel.

2.8 REINFORCEMENT AND FINISHES

- A. Glass fabric, open weave: ASTM D1668, Type III (resin treated) and Type I (asphalt treated).
- B. Glass fiber fitting tape: Mil. Spec MIL-C-20079, Type II, Class 1.
- C. Hexagonal wire netting: 25 mm (one inch) mesh, 0.85 mm thick (22 gage) galvanized steel.
- D. Corner beads: 50 mm (2 inch) by 50 mm (2 inch), 0.55 mm thick (26 gage) galvanized steel; or, 25 mm (1 inch) by 25 mm (1 inch), 0.47 mm thick (28 gage) aluminum angle adhered to 50 mm (2 inch) by 50 mm (2 inch) Kraft paper.

- E. PVC fitting cover: Fed. Spec L-P-535, Composition A, 11-86 Type II, Grade GU, with Form B Mineral Fiber insert, for media temperature 4 degrees C (40 degrees F) to 121 degrees C (250 degrees F). Below 4 degrees C (40 degrees F) and above 121 degrees C (250 degrees F). Provide double layer insert. Provide color matching vapor barrier pressure sensitive tape.

2.9 FLAME AND SMOKE

- A. Unless shown otherwise all assembled systems shall meet flame spread 25 and smoke developed 50 rating as developed under ASTM, NFPA and UL standards and specifications. See paragraph 1.3 "Quality Assurance".

PART 3 - EXECUTION

3.1 GENERAL REQUIREMENTS

- A. Required pressure tests of piping joints and connections shall be completed and the work approved by the Resident Engineer for application of insulation. Surface shall be clean and dry with all foreign materials, such as dirt, oil, loose scale and rust removed.
- B. Except for specific exceptions, insulate entire specified equipment and piping, piping (pipe, fittings, valves, accessories). Insulate each pipe individually. Do not use scrap pieces of insulation where a full length section will fit.
- C. Insulation materials shall be installed in a first class manner with smooth and even surfaces, with jackets and facings drawn tight and smoothly cemented down at all laps. Insulation shall be continuous through all sleeves and openings. Vapor retarders shall be continuous and uninterrupted throughout systems with operating temperature 16 degrees C (60 degrees F) and below. Lap and seal vapor retarder over ends and exposed edges of insulation. Anchors, supports and other metal projections through insulation on cold surfaces shall be insulated and vapor sealed for a minimum length of 150 mm (6 inches).
- D. Install vapor stops at all insulation terminations on either side of valves and equipment and particularly in straight lengths of pipe insulation.
- E. Construct insulation on parts of equipment such as heat exchangers that must be opened periodically for maintenance or repair, so insulation can be removed and replaced without damage. Install insulation with bolted 1 mm thick (20 gage) galvanized steel or aluminum covers as complete units, or in sections, with all necessary supports, and split to coincide with flange/split of the equipment.

- F. Insulation on hot piping and equipment shall be terminated square at items not to be insulated, access openings and nameplates. Cover all exposed raw insulation with white sealer or jacket material.
- G. HVAC work not to be insulated:
 - 1. Exhaust air ducts and plenums.
 - 2. In hot piping: Unions, safety valves and discharge vent piping, vacuum breakers, thermostatic vent valves, steam traps 20 mm (3/4 inch) and smaller. Insulate piping to within approximately 75 mm (3 inches) of uninsulated items.
- H. Apply insulation materials subject to the manufacturer's recommended temperature limits. Apply adhesives, mastic and coatings at the manufacturer's recommended minimum coverage.
- I. Elbows, flanges and other fittings shall be insulated with the same material as is used on the pipe straights. The elbow/fitting insulation shall be field-fabricated, mitered or factory prefabricated to the necessary size and shape to fit on the elbow/fitting. Use of polyurethane spray-foam to fill a PVC elbow jacket is prohibited on cold applications.
- J. Provide vapor barrier jackets over insulation as follows:
 - 1. All interior piping conveying fluids exposed to outdoor air (i.e. ventilated (not air conditioned) spaces, etc.) below ambient air temperature in high humidity areas.

3.2 INSULATION INSTALLATION

- A. Mineral Fiber Board:
 - 1. Faced board: Apply board on pins spaced not more than 300 mm (12 inches) on center each way, and not less than 75 mm (3 inches) from each edge of board. In addition to pins, apply insulation bonding adhesive to entire underside of horizontal metal surfaces. Butt insulation edges tightly and seal all joints with laps and butt strips. After applying speed clips cut pins off flush and apply vapor seal patches over clips.
 - 2. Plain board:
 - a. Insulation shall be scored, beveled or mitered to provide tight joints and be secured to equipment with bands spaced 225 mm (9 inches) on center for irregular surfaces or with pins and clips on flat surfaces. Use corner beads to protect edges of insulation.

- b. For hot equipment: Stretch 25 mm (1 inch) mesh wire, with edges wire laced together, over insulation and finish with insulating and finishing cement applied in one coat, 6 mm (1/4 inch) thick, trowel led to a smooth finish.
 - 3. Hot equipment: 40 mm (1-1/2 inch) thick insulation faced with ASJ.
 - a. Steam condensate pump receivers and pressure powered pumps.
 - b. Domestic water heaters.
- C. Molded Mineral Fiber Pipe and Tubing Covering:
 - 1. Fit insulation to pipe aligning longitudinal joints. Seal longitudinal joint laps and circumferential butt strips by rubbing hard with a nylon sealing tool to assure a positive seal. Staples may be used to assist in securing insulation. Provide inserts and install with metal insulation shields at outside pipe supports.
 - 2. Contractor's options for fitting, flange and valve insulation:
 - a. Insulating and finishing cement for sizes less than 100 mm (4 inches) operating at surface temperature of 16 degrees C (61 degrees F) or more.
 - b. Factory premolded, one piece PVC covers with mineral fiber, (Form B), inserts. Provide two insert layers for pipe temperatures above 121 degrees C (250 degrees F). Secure first layer of insulation with twine. Seal seam edges with vapor barrier mastic and secure with fitting tape.
 - c. Factory molded, ASTM C547 or field mitered sections, joined with adhesive or wired in place. For hot piping finish with a smoothing coat of finishing cement.
 - d. Fitting tape shall extend over the adjacent pipe insulation and overlap on itself at least 50 mm (2 inches).
 - 3. Nominal thickness in millimeters and inches specified in the schedule at the end of this section.
- D. Calcium Silicate:
 - 1. Minimum thickness in millimeter (inches) specified in the schedule at the end of this section.

3.3 COMMISSIONING

- A. Provide commissioning documentation in accordance with the requirements of section 23 08 00 - COMMISSIONING OF HVAC SYSTEMS for all inspection, start up, and contractor testing required above and required by the System Readiness Checklist provided by the Commissioning Agent.

B. Components provided under this section of the specification will be tested as part of a larger system. Refer to section 23 08 00 - COMMISSIONING OF HVAC SYSTEMS and related sections for contractor responsibilities for system commissioning.

3.4 PIPE INSULATION SCHEDULE

Provide insulation for piping systems as scheduled below:

Insulation Thickness Millimeters (Inches)					
		Nominal Pipe Size Millimeters (Inches)			
Operating Temperature Range/Service	Insulation Material	Less than 25 (1)	25 - 32 (1 - 1¼)	38 - 75 (1½ - 3)	100 (4) and Above
122-177 degrees C (251-350 degrees F) (HPS, MPS)	Mineral Fiber (Above ground piping only)	75 (3)	100 (4)	113 (4.5)	113 (4.5)
93-260 degrees C (200-500 degrees F) (HPS, HPR)	Calcium Silicate	100 (4)	125 (5)	150 (6)	150 (6)
100-121 degrees C (212-250 degrees F) (HPR, MPR, LPS, and Condensate receivers)	Mineral Fiber (Above ground piping only)	62 (2.5)	62 (2.5)	75 (3.0)	75 (3.0)
38-94 degrees C (100-200 degrees F) (LPR, PC)	Mineral Fiber (Above ground piping only)	38 (1.5)	38 (1.5)	50 (2.0)	50 (2.0)

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SECTION 23 09 23

DIRECT-DIGITAL CONTROL SYSTEM FOR HVAC

PART 1 - GENERAL

1.1 DESCRIPTION

- A. Provide (a) direct-digital control system(s) as indicated on the project documents, point list, drawings and as described in these specifications. Include a complete and working direct-digital control system. Include all engineering, programming, controls and installation materials, installation labor, commissioning and start-up, training, final project documentation and warranty.
1. The direct-digital control system(s) shall consist of high-speed, peer-to-peer network of DDC controllers, connected to existing network, control system server, and Engineering Control Center.
 2. The work administered by this Section of the technical specifications shall include all labor, materials, special tools, equipment, enclosures, power supplies, software, software licenses, Project specific software configurations and database entries, interfaces, wiring, installation, labeling, engineering, calibration, documentation, submittals, testing, verification, training services, permits and licenses, transportation, shipping, handling, administration, supervision, management, insurance, Warranty, specified services and items required for complete and fully functional Controls Systems.
 3. The control systems shall be designed such that each mechanical system shall operate under stand-alone mode. The contractor administered by this Section of the technical specifications shall provide controllers for each mechanical system. In the event of a network communication failure, or the loss of any other controller, the control system shall continue to operate independently. Failure of the ECC shall have no effect on the field controllers, including those involved with global strategies.
- B. Some products are not provided by, but are nevertheless integrated with the work executed by, the contractor administered by this Section of the technical specifications. The contractor administered by this Section of the technical specifications shall formally coordinate in writing and receive from other contractors formal acknowledgements in writing prior to submission the particulars of the products. These products include the following:

1. Copper-Silver Ionization Controls

C. Responsibility Table:

Work/Item/System	Furnish	Install	Low Voltage Wiring	Line Power
Control system low voltage and communication wiring	23 09 23	23 09 23	23 09 23	N/A
LAN conduits and raceway	23 09 23	23 09 23	N/A	N/A
Automatic dampers (not furnished with equipment)	23 09 23	23	N/A	N/A
Automatic damper actuators	23 09 23	23 09 23	23 09 23	23 09 23
Manual valves	23	23	N/A	N/A
Automatic valves	23 09 23	23	23 09 23	23 09 23
Pipe insertion devices and taps, flow and pressure stations.	23	23	N/A	N/A
Current Switches	23 09 23	23 09 23	23 09 23	N/A
Control Relays	23 09 23	23 09 23	23 09 23	N/A
All control system nodes, equipment, housings, enclosures and panels.	23 09 23	23 09 23	23 09 23	26
Starters, HOA switches	23	23	N/A	26

D. This facility's existing direct-digital control system is manufactured by Siemens, and its ECC is located at Building 13. The existing system's top-end communications is via Ethernet. The contractor administered by this Section of the technical specifications shall observe the capabilities, communication network, services, spare capacity of the existing control system and its ECC prior to beginning work.

1. The combined system shall operate and function as one complete system including one database of control point objects and global control logic capabilities. Facility operators shall have complete operations and control capability over all systems, new and existing including; monitoring, trending, graphing, scheduling, alarm management, global point sharing, global strategy deployment, graphical operations interface and custom reporting as specified.

- E. The direct-digital control system shall start and stop equipment and move (position) damper actuators to execute the mission of the control system. Use electricity as the motive force for all damper actuators.

1.2 RELATED WORK

- A. Section 26 05 11, Requirements for Electrical Installations.
- B. Section 26 05 21, Low-Voltage Electrical Power Conductors and Cables (600 Volts and Below).
- C. Section 26 05 26, Grounding and Bonding for Electrical Systems.
- D. Section 26 05 33, Raceway and Boxes for Electrical Systems.
- E. Section 26 27 26, Wiring Devices.
- F. Section 26 29 11, Motor Starters.

1.2 DEFINITION

- A. Algorithm: A logical procedure for solving a recurrent mathematical problem; A prescribed set of well-defined rules or processes for the solution of a problem in a finite number of steps.
- B. Analog: A continuously varying signal value (e.g., temperature, current, velocity etc).
- C. Baud: It is a signal change in a communication link. One signal change can represent one or more bits of information depending on type of transmission scheme. Simple peripheral communication is normally one bit per Baud. (e.g., Baud rate = 78,000 Baud/sec is 78,000 bits/sec, if one signal change = 1 bit).
- D. Binary: A two-state system where a high signal level represents an "ON" condition and an "OFF" condition is represented by a low signal level.
- E. BMP or bmp: Suffix, computerized image file, used after the period in a DOS-based computer file to show that the file is an image stored as a series of pixels.
- F. Bus Topology: A network topology that physically interconnects workstations and network devices in parallel on a network segment.
- G. Control Unit (CU): Generic term for any controlling unit, stand-alone, microprocessor based, digital controller residing on secondary LAN or Primary LAN, used for local controls or global controls
- H. Deadband: A temperature range over which no heating or cooling is supplied, i.e., 22-25 degrees C (72-78 degrees F), as opposed to a single point change over or overlap).
- I. Device: a control system component that contains a BACnet Device Object and uses BACnet to communicate with other devices.

- J. Device Object: Every BACnet device requires one Device Object, whose properties represent the network visible properties of that device. Every Device Object requires a unique Object Identifier number on the BACnet internetwork. This number is often referred to as the device instance.
- K. Device Profile: A specific group of services describing BACnet capabilities of a device, as defined in ASHRAE Standard 135-2008, Annex L. Standard device profiles include BACnet Operator Workstations (B-OWS), BACnet Building Controllers (B-BC), BACnet Advanced Application Controllers (B-AAC), BACnet Application Specific Controllers (B-ASC), BACnet Smart Actuator (B-SA), and BACnet Smart Sensor (B-SS). Each device used in new construction is required to have a PICS statement listing which service and BIBBs are supported by the device.
- L. Diagnostic Program: A software test program, which is used to detect and report system or peripheral malfunctions and failures. Generally, this system is performed at the initial startup of the system.
- M. Direct Digital Control (DDC): Microprocessor based control including Analog/Digital conversion and program logic. A control loop or subsystem in which digital and analog information is received and processed by a microprocessor, and digital control signals are generated based on control algorithms and transmitted to field devices in order to achieve a set of predefined conditions.
- N. Distributed Control System: A system in which the processing of system data is decentralized and control decisions can and are made at the subsystem level. System operational programs and information are provided to the remote subsystems and status is reported back to the Engineering Control Center. Upon the loss of communication with the Engineering Control center, the subsystems shall be capable of operating in a stand-alone mode using the last best available data.
- O. Download: The electronic transfer of programs and data files from a central computer or operation workstation with secondary memory devices to remote computers in a network (distributed) system.
- P. DXF: An AutoCAD 2-D graphics file format. Many CAD systems import and export the DXF format for graphics interchange.
- Q. Electrical Control: A control circuit that operates on line or low voltage and uses a mechanical means, such as a temperature sensitive bimetal or bellows, to perform control functions, such as actuating a switch or positioning a potentiometer.

- R. Electronic Control: A control circuit that operates on low voltage and uses a solid-state components to amplify input signals and perform control functions, such as operating a relay or providing an output signal to position an actuator.
- S. Engineering Control Center (ECC): The centralized control point for the intelligent control network. The ECC comprises of personal computer and connected devices to form a single workstation.
- T. Ethernet: A trademark for a system for exchanging messages between computers on a local area network using coaxial, fiber optic, or twisted-pair cables.
- U. Firmware: Firmware is software programmed into read only memory (ROM) chips. Software may not be changed without physically altering the chip.
- V. Gateway: Communication hardware connecting two or more different protocols. It translates one protocol into equivalent concepts for the other protocol. In BACnet applications, a gateway has BACnet on one side and non-BACnet (usually proprietary) protocols on the other side.
- W. GIF: Abbreviation of Graphic interchange format.
- X. Graphic Program (GP): Program used to produce images of air handler systems, fans, chillers, pumps, and building spaces. These images can be animated and/or color-coded to indicate operation of the equipment.
- Y. Graphic Sequence of Operation: It is a graphical representation of the sequence of operation, showing all inputs and output logical blocks.
- Z. I/O Unit: The section of a digital control system through which information is received and transmitted. I/O refers to analog input (AI, digital input (DI), analog output (AO) and digital output (DO). Analog signals are continuous and represent temperature, pressure, flow rate etc, whereas digital signals convert electronic signals to digital pulses (values), represent motor status, filter status, on-off equipment etc.
- AA. I/P: a method for conveying and routing packets of information over LAN paths. User Datagram Protocol (UDP) conveys information to "sockets" without confirmation of receipt. Transmission Control Protocol (TCP) establishes "sessions", which have end-to-end confirmation and guaranteed sequence of delivery.
- BB. JPEG: A standardized image compression mechanism stands for Joint Photographic Experts Group, the original name of the committee that wrote the standard.

- CC. Local Area Network (LAN): A communication bus that interconnects operator workstation and digital controllers for peer-to-peer communications, sharing resources and exchanging information.
- DD. Network Repeater: A device that receives data packet from one network and rebroadcasts to another network. No routing information is added to the protocol.
- EE. MS/TP: Master-slave/token-passing (ISO/IEC 8802, Part 3). It is not an acceptable LAN option for VA health-care facilities. It uses twisted-pair wiring for relatively low speed and low cost communication.
- FF. Network Number: A site-specific number assigned to each network segment to identify for routing. This network number must be unique throughout the BACnet internetwork.
- GG. Object Identifier: An object property used to identify the object, including object type and instance. Object Identifiers must be unique within a device.
- HH. Object Properties: Attributes of an object. Examples include present value and high limit properties of an analog input object. Properties are defined in ASHRAE 135; some are optional and some are required. Objects are controlled by reading from and writing to object properties.
- II. Operating system (OS): Software, which controls the execution of computer application programs.
- JJ. PCX: File type for an image file. When photographs are scanned onto a personal computer they can be saved as PCX files and viewed or changed by a special application program as Photo Shop.
- KK. Peripheral: Different components that make the control system function as one unit. Peripherals include monitor, printer, and I/O unit.
- LL. Peer-to-Peer: A networking architecture that treats all network stations as equal partners- any device can initiate and respond to communication with other devices.
- MM. PICS: Protocol Implementation Conformance Statement, describing the BACnet capabilities of a device. All BACnet devices have published PICS.
- NN. PID: Proportional, integral, and derivative control, used to control modulating equipment to maintain a setpoint.
- OO. Repeater: A network component that connects two or more physical segments at the physical layer.

- PP. Router: a component that joins together two or more networks using different LAN technologies. Examples include joining a BACnet Ethernet LAN to a BACnet MS/TP LAN.
- QQ. Sensors: devices measuring state points or flows, which are then transmitted back to the DDC system.
- RR. Thermostats: devices measuring temperatures, which are used in control of standalone or unitary systems and equipment not attached to the DDC system.

1.4 QUALITY ASSURANCE

A. Criteria:

1. Single Source Responsibility of subcontractor: The Contractor shall obtain hardware and software supplied under this Section and delegate the responsibility to a single source controls installation subcontractor. The controls subcontractor shall be responsible for the complete design, installation, and commissioning of the system. The controls subcontractor shall be in the business of design, installation and service of such building automation control systems similar in size and complexity.
2. Equipment and Materials: Equipment and materials shall be cataloged products of manufacturers regularly engaged in production and installation of HVAC control systems. Products shall be manufacturer's latest standard design and have been tested and proven in actual use.
3. The controls subcontractor shall provide a list of no less than five similar projects which have building control systems as specified in this Section. These projects must be on-line and functional such that the Department of Veterans Affairs (VA) representative would observe the control systems in full operation.
4. The controls subcontractor shall have in-place facility within 50 miles with technical staff, spare parts inventory for the next five (5) years, and necessary test and diagnostic equipment to support the control systems.
5. The controls subcontractor shall have minimum of three years experience in design and installation of building automation systems similar in performance to those specified in this Section. Provide evidence of experience by submitting resumes of the project manager, the local branch manager, project engineer, the application engineering staff, and the electronic technicians who would be

- involved with the supervision, the engineering, and the installation of the control systems. Training and experience of these personnel shall not be less than three years. Failure to disclose this information will be a ground for disqualification of the supplier.
6. Provide a competent and experienced Project Manager employed by the Controls Contractor. The Project Manager shall be supported as necessary by other Contractor employees in order to provide professional engineering, technical and management service for the work. The Project Manager shall attend scheduled Project Meetings as required and shall be empowered to make technical, scheduling and related decisions on behalf of the Controls Contractor.

B. Codes and Standards:

1. All work shall conform to the applicable Codes and Standards.
2. Electronic equipment shall conform to the requirements of FCC Regulation, Part 15, Governing Radio Frequency Electromagnetic Interference, and be so labeled.

1.5 PERFORMANCE

A. The system shall conform to the following:

1. Graphic Refresh: The system shall update all dynamic points with current data within eight (8) seconds. Data refresh shall be automatic, without operator intervention.
2. Object Command: The maximum time between the command of a binary object by the operator and the reaction by the device shall be two(2) seconds. Analog objects shall start to adjust within two (2) seconds.
3. Object Scan: All changes of state and change of analog values shall be transmitted over the high-speed network such that any data used or displayed at a controller or work-station will be current, within the prior six (6) seconds.
4. Alarm Response Time: The maximum time from when an object goes into alarm to when it is annunciated at the workstation shall not exceed (10) seconds.
5. Program Execution Frequency: Custom and standard applications shall be capable of running as often as once every (5) seconds. The Contractor shall be responsible for selecting execution times consistent with the mechanical process under control.
6. Performance: Programmable Controllers shall be able to execute DDC PID control loops at a selectable frequency from at least once every

one (1) second. The controller shall scan and update the process value and output generated by this calculation at this same frequency.

7. Reporting Accuracy: Listed below are minimum acceptable reporting end-to-end accuracies for all values reported by the specified system:

Measured Variable	Reported Accuracy
Space temperature	$\pm 0.5^{\circ}\text{C}$ ($\pm 1^{\circ}\text{F}$)
Electrical Power	$\pm 0.5\%$ of reading

Note 1: for both absolute and differential pressure

8. Control stability and accuracy: Control sequences shall maintain measured variable at setpoint within the following tolerances:

Controlled Variable	Control Accuracy
Space Temperature	$\pm 1.0^{\circ}\text{C}$ ($\pm 2.0^{\circ}\text{F}$)

9. Extent of direct digital control: control design shall allow for at least the points indicated on the points lists on the drawings.

1.6 WARRANTY

- A. Labor and materials for control systems shall be warranted for a period as specified under Warranty in FAR clause 52.246-21.
- B. Control system failures during the warranty period shall be adjusted, repaired, or replaced at no cost or reduction in service to the owner. The system includes all computer equipment, transmission equipment, and all sensors and control devices.
- C. Controls and Instrumentation subcontractor shall be responsible for temporary operations and maintenance of the control systems during the construction period until final commissioning, training of facility operators and acceptance of the project by VA.

1.7 SUBMITTALS

- A. Submit shop drawings in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Manufacturer's literature and data for all components including the following:
1. A wiring diagram for each type of input device and output device including DDC controllers, etc. Diagram shall show how the device is wired and powered, showing typical connections at the digital controllers and each power supply, as well as the device itself. Show for all field connected devices, including but not limited to,

- control relays, motor starters, electric or electronic actuators, and temperature, pressure and flow sensors and transmitters.
2. A diagram of each terminal strip, including digital controller terminal strips, terminal strip location, termination numbers and the associated point names.
 3. Control dampers and control valves schedule, including the size and pressure drop.
 4. Catalog cut sheets of all equipment used. This includes, but is not limited to software (by manufacturer and by third parties), DDC controllers, panels, peripherals, associated components, and auxiliary control devices such as sensors, actuators, and control dampers. When manufacturer's cut sheets apply to a product series rather than a specific product, the data specifically applicable to the project shall be highlighted. Each submitted piece of literature and drawings should clearly reference the specification and/or drawings that it supposed to represent.
 5. Sequence of operations for each HVAC system and the associated control diagrams. Equipment and control labels shall correspond to those shown on the drawings.
 6. Color prints of proposed graphics with a list of points for display.
 7. Schematic wiring diagrams for all control, communication and power wiring. Provide a schematic drawing of the central system installation. Show all interface wiring to the control system.
 8. An instrumentation list for each controlled system. Each element of the controlled system shall be listed in table format. The table shall show element name, type of device, manufacturer, model number, and product data sheet number.
 9. Riser diagrams of wiring between central control unit and all control panels.
 10. Scaled plan drawings showing routing of LAN and locations of control panels, controllers, and controlled devices.
 11. Construction details for all installed conduit, cabling, raceway, cabinets, and similar. Construction details of all penetrations and their protection.
 12. Quantities of submitted items may be reviewed but are the responsibility of the contractor administered by this Section of the technical specifications.
- C. Product Certificates: Compliance with Article, QUALITY ASSURANCE.

- D. Licenses: Provide licenses for all software residing on and used by the Controls Systems and transfer these licenses to the Owner prior to completion.
- E. As Built Control Drawings:
1. Furnish three (3) copies of as-built drawings for each control system. The documents shall be submitted for approval prior to final completion.
 2. Furnish one (1) stick set of applicable control system prints for each mechanical system for wall mounting. The documents shall be submitted for approval prior to final completion.
 3. Furnish one (1) CD-ROM in CAD DWG and/or .DXF format for the drawings noted in subparagraphs above.
- F. Operation and Maintenance (O/M) Manuals):
1. Submit in accordance with Article, INSTRUCTIONS, in Specification Section 01 00 00, GENERAL REQUIREMENTS.
 2. Include the following documentation:
 - a. General description and specifications for all components, including logging on/off, alarm handling, producing trend reports, and changing set points and other variables.
 - b. Detailed illustrations of all the control systems specified for ease of maintenance and repair/replacement procedures, and complete calibration procedures.
 - c. One copy of the final version of all software provided including operating systems, programming language, operator workstation software, and graphics software.
 - d. Complete troubleshooting procedures and guidelines for all systems.
 - e. Complete operating instructions for all systems.
 - f. Recommended preventive maintenance procedures for all system components including a schedule of tasks for inspection, cleaning and calibration. Provide a list of recommended spare parts needed to minimize downtime.
 - g. Training Manuals: Submit the course outline and training material to the Owner for approval three (3) weeks prior to the training to VA facility personnel. These persons will be responsible for maintaining and the operation of the control systems, including programming. The Owner reserves the right to modify any or all of the course outline and training material.

- h. Licenses, guaranty, and other pertaining documents for all equipment and systems.
- G. Submit Performance Report to Resident Engineer prior to final inspection.

1.8 INSTRUCTIONS

- A. Instructions to VA operations personnel: Perform in accordance with Article, INSTRUCTIONS, in Specification Section 01 00 00, GENERAL REQUIREMENTS, and as noted below. Contractor shall also video tape instruction sessions noted below.
 1. First Phase: Formal instructions to the VA facilities personnel for a total of 16 hours, given in multiple training sessions (each no longer than four hours in length), conducted sometime between the completed installation and prior to the performance test period of the control system, at a time mutually agreeable to the Contractor and the VA.
 2. Second Phase: This phase of training shall comprise of on the job training during start-up, checkout period, and performance test period. VA facilities personnel will work with the Contractor's installation and test personnel on a daily basis during start-up and checkout period. During the performance test period, controls subcontractor will provide 8 hours of instructions, given in multiple training sessions (each no longer than four hours in length), to the VA facilities personnel.
 3. The O/M Manuals shall contain approved submittals as outlined in Article 1.7, SUBMITTALS. The Controls subcontractor will review the manual contents with VA facilities personnel during second phase of training.
 4. Training shall be given by direct employees of the controls system subcontractor.

1.9 PROJECT CONDITIONS (ENVIRONMENTAL CONDITIONS OF OPERATION)

- A. All electronic equipment shall operate properly with power fluctuations of plus 10 percent to minus 15 percent of nominal supply voltage.
- B. Sensors and controlling devices shall be designed to operate in the environment, which they are sensing or controlling.

1.10 APPLICABLE PUBLICATIONS

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referenced in the text by the basic designation only.

- B. Federal Communication Commission (FCC):
 Rules and Regulations Title 47 Chapter 1-2001 Part 15: Radio Frequency
 Devices.
- C. Institute of Electrical and Electronic Engineers (IEEE):
 802.3-11.....Information Technology-Telecommunications and
 Information Exchange between Systems-Local and
 Metropolitan Area Networks- Specific
 Requirements-Part 3: Carrier Sense Multiple
 Access with Collision Detection (CSMA/CD)
 Access method and Physical Layer Specifications
- D. National Fire Protection Association (NFPA):
 70-11.....National Electric Code
 90A-09.....Standard for Installation of Air-Conditioning
 and Ventilation Systems
- E. Underwriter Laboratories Inc (UL):
 294-10.....Access Control System Units
 486A/486B-10.....Wire Connectors

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Use new products that the manufacturer is currently manufacturing and that have been installed in a minimum of 25 installations. Spare parts shall be available for at least five years after completion of this contract.

2.2 CONTROLS SYSTEM ARCHITECTURE

- A. General
1. The Controls Systems shall consist of multiple Nodes and associated equipment connected by industry standard digital and communication network arrangements.
 2. The networks shall, at minimum, comprise, as necessary, the following:
 - a. Addressable elements, sensors, transducers and end devices.
 - b. Third-party equipment interfaces and gateways as described and required by the Contract Documents.
 - c. Other components required for a complete and working Control Systems as specified.
- B. The Specifications for the individual elements and component subsystems shall be minimum requirements and shall be augmented as necessary by

the Contractor to achieve both compliance with all applicable codes, standards and to meet all requirements of the Contract Documents.

C. Network Architecture

1. The Controls communication network shall operate over a standard Ethernet LAN and operate at a minimum speed of 100 Mb/sec.
2. The networks shall utilize only copper and optical fiber communication media as appropriate and shall comply with applicable codes, ordinances and regulations. They may also utilize digital wireless technologies as appropriate to the application and if approved by the VA.

D. Third Party Interfaces:

1. Other manufacturers and contractors supplying other associated systems and equipment shall provide their necessary hardware, software and start-up at their cost and shall cooperate fully with the contractor administered by this Section of the technical specifications in a timely manner and at their cost to ensure complete functional integration.

2.3 COMMUNICATION

- A. Control products, communication media, connectors, repeaters, hubs, and routers shall connect to the existing BAS network.
- B. Each controller shall have a communication port for connection to an operator interface.
- C. Internetwork operator interface and value passing shall be transparent to internetwork architecture.
 1. An operator interface connected to a controller shall allow the operator to interface with each internetwork controller as if directly connected. Controller information such as data, status, reports, system software, and custom programs shall be viewable and editable from each internetwork controller.
 2. Inputs, outputs, and control variables used to integrate control strategies across multiple controllers shall be readable by each controller on the internetwork. Program and test all cross-controller links required to execute specified control system operation. An authorized operator shall be able to edit cross-controller links by typing a standard object address.
- E. The system shall automatically synchronize system clocks daily from an operator-designated device via the internetwork. The system shall

automatically adjust for daylight savings and standard time as applicable.

2.4 CONTROLLERS

- A. General. Provide an adequate number of BTL-Listed B-BC building controllers and an adequate number of BTL-Listed B-AAC advanced application controllers to achieve the performance specified in the Part 1 Article on "System Performance." Each of these controllers shall meet the following requirements.
1. The controller shall have sufficient memory to support its operating system, database, and programming requirements.
 2. The building controller shall share data with the ECC and the other networked building controllers. The advanced application controller shall share data with its building controller and the other networked advanced application controllers.
 3. The operating system of the controller shall manage the input and output communication signals to allow distributed controllers to share real and virtual object information and allow for central monitoring and alarms.
 4. Controllers that perform scheduling shall have a real-time clock.
 5. The controller shall continually check the status of its processor and memory circuits. If an abnormal operation is detected, the controller shall:
 - a. assume a predetermined failure mode, and
 - b. generate an alarm notification.
 6. Communication.
 - a. Each controller shall reside on a network using the ISO 8802-3 (Ethernet) Data Link/Physical layer protocol for its communications. Each building controller also shall perform routing if connected to a network of custom application and application specific controllers.
 - b. The controller shall provide a service communication port for connection to a portable operator's terminal.
 7. Serviceability. Provide diagnostic LEDs for power, communication, and processor. All wiring connections shall be made to field-removable, modular terminal strips or to a termination card connected by a ribbon cable.
 8. Memory. The controller shall maintain all BIOS and programming information in the event of a power loss for at least 72 hours.

9. The controller shall be able to operate at 90% to 110% of nominal voltage rating and shall perform an orderly shutdown below 80% nominal voltage. Controller operation shall be protected against electrical noise of 5 to 120 Hz and from keyed radios up to 5 W at 1 m (3 ft).
- B. Provide BTL-Listed B-ASC application specific controllers for each piece of equipment for which they are constructed. Application specific controllers shall communicate with other devices on the internetwork.
1. Each B-ASC shall be capable of stand-alone operation and shall continue to provide control functions without being connected to the network.
 2. Each B-ASC will contain sufficient I/O capacity to control the target system.
 3. Communication.
 - a. Each controller shall reside on a network using the ISO 8802-3 (Ethernet) Data Link/Physical layer protocol for its communications. Each building controller also shall perform routing if connected to a network of custom application and application specific controllers.
 - b. Each controller shall have a Data Link/Physical layer compatible connection for a laptop computer or a portable operator's tool. This connection shall be extended to a space temperature sensor port.
 4. Serviceability. Provide diagnostic LEDs for power, communication, and processor. All wiring connections shall be made to field-removable, modular terminal strips or to a termination card connected by a ribbon cable.
 5. Memory. The application specific controller shall use nonvolatile memory and maintain all BIOS and programming information in the event of a power loss.
 6. Immunity to power and noise. Controllers shall be able to operate at 90% to 110% of nominal voltage rating and shall perform an orderly shutdown below 80%. Operation shall be protected against electrical noise of 5-120 Hz and from keyed radios up to 5 W at 1 m (3 ft).
 7. Transformer. Power supply for the ASC must be rated at a minimum of 125% of ASC power consumption and shall be of the fused or current limiting type.

C. Direct Digital Controller Software

1. The software programs specified in this section shall be commercially available, concurrent, multi-tasking operating system and support the use of software application that operates under DOS or Microsoft Windows.
2. All points shall be identified by up to 30-character point name and 16-character point descriptor. The same names shall be used at the ECC.
3. All control functions shall execute within the stand-alone control units via DDC algorithms. The VA shall be able to customize control strategies and sequences of operations defining the appropriate control loop algorithms and choosing the optimum loop parameters.
4. All controllers shall be capable of being programmed to utilize stored default values for assured fail-safe operation of critical processes. Default values shall be invoked upon sensor failure or, if the primary value is normally provided by the central or another CU, or by loss of bus communication. Individual application software packages shall be structured to assume a fail-safe condition upon loss of input sensors. Loss of an input sensor shall result in output of a sensor-failed message at the ECC. Each ACU and RCU shall have capability for local readouts of all functions. The UCUs shall be read remotely.
5. All DDC control loops shall be able to utilize any of the following control modes:
 - a. Two position (on-off, slow-fast) control.
 - b. Proportional control.
 - c. Proportional plus integral (PI) control.
 - d. Proportional plus integral plus derivative (PID) control. All PID programs shall automatically invoke integral wind up prevention routines whenever the controlled unit is off, under manual control of an automation system or time initiated program.
 - e. Automatic tuning of control loops.
6. System Security: Operator access shall be secured using individual password and operator's name. Passwords shall restrict the operator to the level of object, applications, and system functions assigned to him. A minimum of six (6) levels of security for operator access shall be provided.

7. Application Software: The controllers shall provide the following programs as a minimum for the purpose of optimizing energy consumption while maintaining comfortable environment for occupants. All application software shall reside and run in the system digital controllers. Editing of the application shall occur at the ECC or via a portable operator's terminal, when it is necessary, to access directly the programmable unit.
- a. Event Scheduling: Provide a comprehensive menu driven program to automatically start and stop designated points or a group of points according to a stored time. This program shall provide the capability to individually command a point or group of points. When points are assigned to one common load group it shall be possible to assign variable time advances/delays between each successive start or stop within that group. Scheduling shall be calendar based and advance schedules may be defined up to one year in advance. Advance schedule shall override the day-to-day schedule. The operator shall be able to define the following information:
- 1) Time, day.
 - 2) Commands such as on, off, auto.
 - 3) Time delays between successive commands.
 - 4) Manual overriding of each schedule.
 - 5) Allow operator intervention.
- b. Alarm Reporting: The operator shall be able to determine the action to be taken in the event of an alarm. Alarms shall be routed to the ECC based on time and events. An alarm shall be able to start programs, login the event, print and display the messages. The system shall allow the operator to prioritize the alarms to minimize nuisance reporting and to speed operator's response to critical alarms. A minimum of six (6) priority levels of alarms shall be provided for each point.
- c. Maintenance Management (PM): The program shall monitor equipment status and generate maintenance messages based upon the operators defined equipment run time, starts, and/or calendar date limits. A preventative maintenance alarm shall be printed indicating maintenance requirements based on pre-defined run time. Each preventive message shall include point description, limit criteria and preventative maintenance instruction assigned to

that limit. A minimum of 480-character PM shall be provided for each component of units such as air handling units.

2.5 CONTROL PANELS

- A. Cabinet: Each DDC Controller shall be enclosed in a field panel. The field panel cabinet shall be constructed of 16 US gauge sheet steel. Provide sufficient access for wire and conduit to enter the cabinet. Each of the field control panel locks for the project shall be keyed to match existing control panels. The control wiring and system communications shall be electrically terminated inside the field panel. Each panel shall include the following:
1. Receptacles: Provide a 20 ampere duplex receptacle inside field control panel.
 2. Master Disconnect Switch: Provide a master electrical power disconnect switch inside the field control panel to disconnect the external power to the cabinet for maintenance and repair. The disconnect switch shall not affect the duplex receptacle hereinbefore specified.
 3. Terminal Strips: Provide screw type terminal strips in the field control panel for the termination of field wiring. Lay out terminal strips in a neat and orderly fashion and label each termination. Wiring entering the panel shall be routed through the panel wireways in a neat and workmanlike manner, properly tied or laced and terminated.

2.6 SENSORS (AIR AND WATER)

- A. Sensors' measurements shall be read back to the DDC system, and shall be visible by the ECC.
- B. Temperature Sensors shall be electronic, vibration and corrosion resistant for wall mounting. Provide all sensors as required for the systems.
1. Temperature Sensors: Resistance Temperature Device (RTD) with an integral transmitter.
 - a. Space sensors shall be equipped with numerical temperature display on sensor cover, and communication port. Provide a tooled-access cover.
 - b. Wire: Twisted, shielded-pair cable.
 - c. Output Signal: 4-20 ma.
- D. Current Switches: Current operated switches shall be self powered, solid state with adjustable trip current as well as status, power, and

relay command status LED indication. The switches shall be selected to match the current of the application and output requirements of the DDC systems.

2.6 CONTROL CABLES

A. General:

1. Ground cable shields, drain conductors, and equipment to eliminate shock hazard and to minimize ground loops, common-mode returns, noise pickup, cross talk, and other impairments. Comply with Sections 27 05 26 and 26 05 26.
2. Cable conductors to provide protection against induction in circuits. Crosstalk attenuation within the System shall be in excess of -80 dB throughout the frequency ranges specified.
3. Minimize the radiation of RF noise generated by the System equipment so as not to interfere with any audio, video, data, computer main distribution frame (MDF), telephone customer service unit (CSU), and electronic private branch exchange (EPBX) equipment the System may service.
4. The as-installed drawings shall identify each cable as labeled, used cable, and bad cable pairs.
5. Label system's cables on each end. Test and certify cables in writing to the VA before conducting proof-of-performance testing. Minimum cable test requirements are for impedance compliance, inductance, capacitance, signal level compliance, opens, shorts, cross talk, noise, and distortion, and split pairs on all cables in the frequency ranges used. Make available all cable installation and test records at demonstration to the VA. All changes (used pair, failed pair, etc.) shall be posted in these records as the change occurs.
6. Power wiring shall not be run in conduit with communications trunk wiring or signal or control wiring operating at 100 volts or less.

B. Analogue control cabling shall be not less than No. 18 AWG solid, with thermoplastic insulated conductors as specified in Section 26 05 21.

C. Copper digital communication cable between the ECC and the B-BC and B-AAC controllers shall be 100BASE-TX Ethernet, Category 5e or 6, not less than minimum 24 American Wire Gauge (AWG) solid, Shielded Twisted Pair (STP) or Unshielded Twisted Pair (UTP), with thermoplastic insulated conductors, enclosed in a thermoplastic outer jacket, as specified in Section 27 15 00.

1. Other types of media commonly used within IEEE Std 802.3 LANs (e.g., 10Base-T and 10Base-2) shall be used only in cases to interconnect with existing media.
- D. Optical digital communication fiber, if used, shall be Multimode or Singlemode fiber, 62.5/125 micron for multimode or 10/125 micron for singlemode micron with SC or ST connectors as specified in TIA-568-C.1. Terminations, patch panels, and other hardware shall be compatible with the specified fiber and shall be as specified in Section 27 15 00. Fiber-optic cable shall be suitable for use with the 100Base-FX or the 100Base-SX standard (as applicable) as defined in IEEE Std 802.3.

2.7 FINAL CONTROL ELEMENTS AND OPERATORS

- A. Fail Safe Operation: Control dampers shall provide "fail safe" operation in either the normally open or normally closed position as required for freeze or equipment protection.
- B. Power Operated Control Dampers: Factory fabricated, balanced type dampers. Blades for two-position, duct-mounted dampers shall be parallel, airfoil (streamlined) type for minimum noise generation and pressure drop.
1. Leakage: Except as specified in subparagraph 2 below, maximum leakage in closed position shall not exceed 7 L/S (15 CFMs) differential pressure for outside air and exhaust dampers and 200 L/S square meter (40 CFM/sq. ft.) at 50 mm (2 inches) differential pressure for other dampers.
 2. Frame shall be galvanized steel channel with seals as required to meet leakage criteria.
 3. Blades shall be galvanized steel or aluminum, 200 mm (8 inch) maximum width, with edges sealed as required.
 4. Bearing shall be nylon, bronze sleeve or ball type.
 5. Hardware shall be zinc-plated steel. Connected rods and linkage shall be non-slip. Working parts of joints shall be brass, bronze, nylon or stainless steel.
 6. Maximum air velocity and pressure drop through free area the dampers:
 - a. Duct mounted damper: 600 meter per minute (2000 fpm).
 - b. Maximum static pressure loss: 50 Pascal (0.20 inches water gage).
- D. Damper Operators and Relays:
1. Electric operator shall provide full modulating control of dampers. A linkage and pushrod shall be furnished for mounting the actuator

on the damper frame externally on the duct wall, or shall be furnished with a direct-coupled design. Metal parts shall be aluminum, mill finish galvanized steel, or zinc plated steel or stainless steel. Provide actuator heads which allow for electrical conduit attachment. The motors shall have sufficient closure torque to allow for complete closure of valve or damper under pressure.

PART 3 - EXECUTION

3.1 INSTALLATION

A. General:

1. Examine project plans for control devices and equipment locations; and report any discrepancies, conflicts, or omissions to Resident Engineer for resolution before proceeding for installation.
2. Install equipment and wiring /conduit parallel to or at right angles to building lines.
3. Install all equipment and piping in readily accessible locations. Do not run tubing and conduit concealed under insulation or inside ducts.
4. Mount control devices, and conduit located on ducts and apparatus with external insulation on standoff support to avoid interference with insulation.
5. Provide sufficient slack and flexible connections to allow for vibration of equipment.
6. Run wire connecting devices on or in control cabinets parallel with the sides of the cabinet neatly racked to permit tracing.
7. Install equipment level and plum.

B. Electrical Wiring Installation:

1. All wiring cabling shall be installed in conduits. Install conduits and wiring in accordance with Specification Section 26 05 33, RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS. Conduits carrying control wiring and cabling shall be dedicated to the control wiring and cabling: these conduits shall not carry power wiring. Provide plastic end sleeves at all conduit terminations to protect wiring from burrs.
2. Install analog signal and communication cables in conduit and in accordance with Specification Section 26 05 21. Install digital communication cables in conduit and in accordance with Specification Section 27 15 00, Communications Horizontal Cabling.

3. Install conduit and wiring between digital controllers, electrical panels, indicating devices, instrumentation, miscellaneous alarm points, and relays as shown on the drawings or as required under this section.
4. Install all electrical work required for a fully functional system and not shown on electrical plans or required by electrical specifications. Where low voltage (less than 50 volt) power is required, provide suitable Class B transformers.
5. Install all system components in accordance with local Building Code and National Electric Code.
 - a. Splices: Splices in shielded and coaxial cables shall consist of terminations and the use of shielded cable couplers. Terminations shall be in accessible locations. Cables shall be harnessed with cable ties.
 - b. Equipment: Fit all equipment contained in cabinets or panels with service loops, each loop being at least 300 mm (12 inches) long. Equipment for fiber optics system shall be rack mounted, as applicable, in ventilated, self-supporting, code gauge steel enclosure. Cables shall be supported for minimum sag.
 - c. Cable Runs: Keep cable runs as short as possible. Allow extra length for connecting to the terminal board. Do not bend flexible coaxial cables in a radius less than ten times the cable outside diameter.
 - d. Use vinyl tape, sleeves, or grommets to protect cables from vibration at points where they pass around sharp corners, through walls, panel cabinets, etc.
6. Conceal cables, except in mechanical rooms and areas where other conduits and piping are exposed.
7. Permanently label or code each point of all field terminal strips to show the instrument or item served. Color-coded cable with cable diagrams may be used to accomplish cable identification.
8. Grounding: ground electrical systems per manufacturer's written requirements for proper and safe operation.

C. Install Sensors and Controls:

1. Temperature Sensors:

- a. Install all sensors and instrumentation according to manufacturer's written instructions. Temperature sensor locations shall be readily accessible, permitting quick replacement and servicing of them without special skills and tools.
- b. Calibrate sensors to accuracy specified, if not factory calibrated.
- c. Use of sensors shall be limited to its duty.
- d. Install room sensors permanently supported on wall frame. They shall be mounted at 1.5 meter (5.0 feet) above the finished floor.
- e. Mount sensors rigidly and adequately for the environment within which the sensor operates.
- f. All wires attached to sensors shall be air sealed in their conduits or in the wall to stop air transmitted from other areas affecting sensor reading.
- g. Permanently mark terminal blocks for identification. Protect all circuits to avoid interruption of service due to short-circuiting or other conditions. Line-protect all wiring that comes from external sources to the site from lightning and static electricity.

2. Actuators:

- a. Mount and link damper actuators according to manufacturer's written instructions.
- b. Check operation of damper/actuator combination to confirm that actuator modulates damper smoothly throughout stroke to both open and closed position.

D. Installation of network:

1. Ethernet:

- a. The network shall employ Ethernet LAN architecture, as defined by IEEE 802.3. The Network Interface shall be fully Internet Protocol (IP) compliant allowing connection to currently installed IEEE 802.3, Compliant Ethernet Networks.
- b. The network shall directly support connectivity to a variety of cabling types. As a minimum provide the following connectivity: 100 Base TX (Category 5e cabling) for the communications between the ECC and the B-BC and the B-AAC controllers.

2. Third party interfaces: Contractor shall integrate real-time data from building systems by other trades and databases originating from other manufacturers as specified and required to make the system work as one system.
- E. Installation of digital controllers and programming:
1. Provide a separate digital control panel for each major piece of equipment.
 2. Provide sufficient internal memory for the specified control sequences and trend logging. There shall be a minimum of 25 percent of available memory free for future use.
 3. System point names shall be modular in design, permitting easy operator interface without the use of a written point index.
 4. Provide software programming for the applications intended for the systems specified, and adhere to the strategy algorithms provided.
 5. Provide graphics for each piece of equipment and floor plan in the building. These graphics shall show all points dynamically as specified in the point list.

3.2 SYSTEM VALIDATION AND DEMONSTRATION

- A. As part of final system acceptance, a system demonstration is required (see below). Prior to start of this demonstration, the contractor is to perform a complete validation of all aspects of the controls and instrumentation system.
- B. Validation
1. Prepare and submit for approval a validation test plan including test procedures for the performance verification tests. Test Plan shall address all specified functions of the ECC and all specified sequences of operation. Explain in detail actions and expected results used to demonstrate compliance with the requirements of this specification. Explain the method for simulating the necessary conditions of operation used to demonstrate performance of the system. Test plan shall include a test check list to be used by the Installer's agent to check and initial that each test has been successfully completed. Deliver test plan documentation for the performance verification tests to the owner's representative 30 days prior to start of performance verification tests. Provide draft copy of operation and maintenance manual with performance verification test.

2. After approval of the validation test plan, installer shall carry out all tests and procedures therein. Installer shall completely check out, calibrate, and test all connected hardware and software to insure that system performs in accordance with approved specifications and sequences of operation submitted. Installer shall complete and submit Test Check List.

C. Demonstration

1. System operation and calibration to be demonstrated by the installer in the presence of the Architect or VA's representative on random samples of equipment as dictated by the Architect or VA's representative. Should random sampling indicate improper commissioning, the owner reserves the right to subsequently witness complete calibration of the system at no addition cost to the VA.
2. Demonstrate to authorities that all required safeties are fully functional and complete.
3. Make accessible, personnel to provide necessary adjustments and corrections to systems as directed by balancing agency.
4. The following witnessed demonstrations of field control equipment shall be included:
 - a. Observe HVAC systems in shut down condition. Check dampers and for normal position.
 - b. Test application software for its ability to communicate with digital controllers, operator workstation, and uploading and downloading of control programs.
 - c. Demonstrate the software ability to edit the control program off-line.
 - d. Demonstrate reporting of alarm conditions for each alarm and ensure that these alarms are received at the assigned location, including operator workstations.
 - e. Demonstrate ability of software program to function for the intended applications-trend reports, change in status etc.
 - f. Demonstrate via graphed trends to show the sequence of operation is executed in correct manner, and that the HVAC systems operate properly through the complete sequence of operation.
 - g. Demonstrate hardware interlocks and safeties functions, and that the control systems perform the correct sequence of operation after power loss and resumption of power loss.

- h. Prepare and deliver to the VA graphed trends of all control loops to demonstrate that each control loop is stable and the set points are maintained.
 - i. Demonstrate that each control loop responds to set point adjustment and stabilizes within one (1) minute. Control loop trend data shall be instantaneous and the time between data points shall not be greater than one (1) minute.
5. Witnessed demonstration of ECC function shall consist of:
- a. Running each specified report.
 - b. Display and demonstrate each data entry to show site specific customizing capability. Demonstrate parameter changes.
 - c. Step through penetration tree, display all graphics, demonstrate dynamic update, and direct access to graphics.
 - d. Execute digital and analog commands in graphic mode.
 - e. Demonstrate DDC loop precision and stability via trend logs of inputs and outputs (6 loops minimum).
 - f. Demonstrate EMS performance via trend logs and command trace logs.
 - g. Demonstrate scan, update, and alarm responsiveness.
 - h. Demonstrate spreadsheet/curve plot software, and its integration with database.
 - i. Demonstrate digital system configuration graphics with interactive upline and downline load, and demonstrate specified diagnostics.
 - j. Demonstrate multitasking by showing dynamic curve plot, and graphic construction operating simultaneously via split screen.
 - k. Demonstrate class programming with point options of beep duration, beep rate, alarm archiving, and color banding.

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