

Pre-Bid Conference / Site Visit  
April 18, 2016 – 1:30 PM  
Charles George VAMC, Asheville, NC

ADMINISTERING CONTRACT SPECIALIST: Antonio Jackson  
POC: Antonio Jackson ([antonio.jackson@va.gov](mailto:antonio.jackson@va.gov) / 910.488.2120 x5725)

**ATTENDANCE**

NAME	TITLE	ORGANIZATION	PHONE	EMAIL
Jim Wheeler	Proj. EXEC.	VALIANT CONSTRUCTION	919-812-5928	James Z. Wheeler@ Gmail.Com
Tyler Anderson	Estimating ASST.	MSK CONSTRUCTION	843-789-3116	Estimating@ MSKCONSTRUCTIONINC. COM
Allen Newman	V.P. Estm.	HVAC INC.	423-989-5000	anewman@HVAC-INC. COM
Matt Price	Acct. Exec	HVAC Inc	423-361-9530	mprice@Hvac-inc.com
JAMES ELLISON	PRE-CONSTRUCT	HICAPS	336-665-1234	James@Hicaps.com

NAME \_\_\_\_\_

**TITLE**

## ORGANIZATION

**PHONE**

EMAIL

NAME	TITLE	ORGANIZATION	PHONE	EMAIL
Brad Chapman	VP Pre-Con	Davie Construction	(336) 940-6600	bchapman@davieconstruction.com
RENEE SHUTT	VP OPERATIONS	DAVIE CONST.	336 656-8200	rshutt@davieconstruction.com
Carl Connery		DAVIE CONST. Co.	336-940-6600	cconnery@davieconstruction.com
ANTHONY TURNER		NEO Corp.	828-550-9548	aturner@neocorporation.com
Doug Edward	com. sales	Dave Steel Co., Inc.	828-252-2771	dedward@davesteel.com
TONY ELKINS	PM.	HAYNES Electric	828-225-5331	telkins@mbhaynes.com
SEAN HARMON		ESA SOUTH	850/937-8520	sharmon@esasouth.net
RICHARD LAY	PM	FDC	703 980 5313	rlay@FDC6610541.com

NAME	TITLE	ORGANIZATION	PHONE	EMAIL
Mark Reece	Site Project Manager	FDC	828 777-6772	mreece@fdcglobal.com
CHUCK SMITH	President	Asbestos Removal Demolition	843 340-0028	CSMITH@RHINODEMOLITION.COM
Jim Ammons	P.M.	HAYNES HEATING	828-776-2291	jammons@mbhaynes.com
Joe Amos	PM	ATRIAX	202 351-9992	Joe.Amos@atriaxgroup.com
Wayne Ouellet	PM	Emery Electric	828-775-0881	WAYNEO@EmeryElectric.com
Kurt Weinhagen	PM	WIL TECH	822-772-8241	Kurt@Wil.Tech
Jeremy Stansell	GM	Davko Services	706 453 1849	jeremy@davkoservices.com
ED HENSON	PRINCIPAL	ATRIAX	828-315-9962	ed.henson@atriaxgroup.com
Lecann Murdock	Healthcare Consultant	ATRIAX	828-315-9962	lecann.murdock@atriaxgroup.com
William (Bill) Bevins	AIA Arch-PM	ATRIAX	8704-650-5621	william.bevins@atriaxgroup.com

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**AGENDA**  
**PRE-BID CONFERENCE**  
**Rehabilitate Building 9 for Mental Health Center**  
**Charles George VAMC, Asheville, NC**  
**SOLICITATION: VA246-16-B-0011**  
**PROJECT NO. 637-14-102**  
**April 19, 2016**

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**I. Introduction: The agenda for this conference is established as follows:**

- A. Contracting Specialist's general remarks
- B. Facility Management Service's general remarks
- C. Questions/discussion from the attendees
- D. Walk-through of Construction Area

**II. Names of Key Individuals for This Procurement:**

- A. The Contracting Officers are:

**Antonio Jackson, POC Contract Specialist (UNTIL AWARD)**

Department of Veterans Affairs  
NCO (Network Contracting Office) 6  
Facilities Team  
201 Hay Street, Suite 305  
Fayetteville, NC 28301-3899  
(PH) (910) 488-2120 x5250  
[Antonio.Jackson@va.gov](mailto:Antonio.Jackson@va.gov)

**Allen G. Johnson, Administering Contract Officer (AFTER AWARD)**

Department of Veterans Affairs  
NCO (Network Contracting Office) 6  
Facilities Team  
1100 Tunnel Road  
Asheville, NC 28805  
Phone: (828) 298-7911 x4004

**David Bullerwell, Contracting Officer**

Department of Veterans Affairs  
NCO (Network Contracting Office) 6  
Facilities Team Branch Chief  
300 W. Morgan Street, Ste. 1400  
Durham, NC 27701

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B. The Contracting Officer's Representative (COR):

Charles Peterson  
Facility Management Service (FMS)  
VHA Staff Engineer

**III. Milestone Dates for This Procurement:**

- A. Date of Issue: April 11, 2016
- B. Pre-bid Conference: April 19, 2016 at 1:30PM (*local time*)
- C. Cutoff for Questions: April 29, 2016 at 3:00PM (*local time*)
- D. Bid Opening: May 12, 2016 at 10:00 AM (*local time*)

**IV. General Comments/Instructions to Bidders:**

A. The IFB Package consists of:

- 1. SF 1442
- 2. List of Attachments (*to include specifications and drawings: Mechanical, Electrical, Architectural, and Structural*).
- 3. Scope of Work.
- 4. Information Regarding Bid Material, Bid Guarantee and Bonds.
- 5. Representations & Certifications.
- 6. Contract Clauses and Provisions.

B. When Submitting a Bid:

- 1. Bidder must complete and submit one (1) copy of the Standard Form (SF) 1442 with original signature and one (1) copy of the completed Representations/Certifications prior to the closing date and time.
- 2. Bid must be submitted in one hard copy (paper) format prior to the closing date and time.
- 3. Ensure DUNS number is entered into Block 14, Name and Address of Offeror, of the SF 1442. If the bidder does not have a DUNS number, they are to contact Dun and Bradstreet at 1-800-333-0505 or [www.dnb.com](http://www.dnb.com) and obtain a DUNS number.
- 4. Bidder is to affix a price in block 17 on page 2 of the SF 1442. **Failure to do so will render the bid as nonresponsive.**
- 5. Bidders must acknowledge **ALL** amendments issued by the VA in block 19 on the SF1442 within the bid package.

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6. Bidder must submit Safety (OSHA) and Environmental (EPA) Violation information in accordance with page 7 of the solicitation (*Section titled: OSHA AND EPA VIOLATIONS*). This is a self-certification regarding OSHA and EPA violations for the past three (3) years.
  7. Review Page 6 of the IFB, regarding bonding requirements and submission of a Bid Guarantee, as applicable.
  8. Bidder shall clearly mark in the lower left-hand corner, on the outside of the bid envelope, that it is a sealed bid. Bidder should include the solicitation number, bid opening date and time, and the title.
  9. This requirement has been set-aside for Service-Disabled Veteran-Owned Small Businesses (**SDVOSB**). In order to be eligible to participate, the offeror must be registered and certified as an SDVOSB firm in the Center for Veteran Enterprise database (VetBiz) which can be found at [www.vetbiz.gov](http://www.vetbiz.gov).

#### **V. Procedure for Requesting Clarifications/Information:**

- A. Any and all questions must be emailed to the **POC Contract Specialist**, Antonio Jackson at [ANTONIO.JACKSON@VA.GOV](mailto:ANTONIO.JACKSON@VA.GOV) . **NO TELEPHONIC QUESTIONS**. The **cutoff date for questions is April 29, 2016 at 3:00 PM (local)**. Facility Management Service should not be contacted directly. Failure to submit questions by the due date/time may result in the questions going unanswered.
- B. The Contracting Officer, via an amendment, will answer any and all technical questions. Any and all amendments will be posted at the Federal Business Opportunities System (FBO) website at <https://www.fbo.gov/>. Bidders are responsible for obtaining any amendments from the website.
- C. An amendment may also be used to communicate other information (*for example, updated wage decision, revised clauses, new bid opening date*). Bidders are encouraged to check the FBO System routinely to determine if amendments have been issued.

#### **VI. Additional Visits to the Construction Area:**

NO ADDITIONAL SITE VISITS WILL SCHEDULED.

#### **VII. Availability of Bid Sets:**

- A. The solicitation is available for download at the Federal Business Opportunities System website.

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## VIII. Prior to Award:

- A. Contractor must submit their VETS 100 reporting information annually. The report must be current in order for award to be made. (*See Instructions, Conditions, and Other Statements to Bidders*)
- B. Contractor must be registered in the System for Award Management (SAM) database. No award can be made unless the contractor is registered. (*See Instructions, Conditions, and Other Statements to Bidders*)
- C. Contractor must ensure that their reps and certs are current and have the correct NAICS Code (236220) listed under the socio-economic grouping set aside within the solicitation.

## IX. After Award

- A. Contractor shall submit a payment bond and performance bond, each 100% of the award amount, within ten calendar days of award.
- B. Contractor shall submit documentation of completion of OSHA certified construction safety course by employees (*both prime contractor and subcontractor*) who will work on the job site.
- C. Contractor shall submit documentation of “competent person’s” completion of the 30-hour OSHA certified construction safety course.
- D. Contractor shall submit original Certificate of Liability Insurance prior to any work commencing.
- E. The Department of Veterans Affairs (VA) evaluates contractor past performance on all contracts that exceed \$650,000, and shares those evaluations with other Federal Government contract specialists and procurement officials. Each contractor whose contract award is estimated to exceed \$650,000 is required to register with the Contractor Performance Assessment Reporting System (CPARS)/Construction Contractor Appraisal Support System (CCASS).

## X. Reminder:

This procurement is 100% set-aside for certified Service-Disabled, Veteran-Owned Small Business (SDVOSB).

**XI. ONLY questions general in nature will be addressed during the Pre-bid Conference / Site Visit. ALL technical questions require e-mail submittals to [Antonio.Jackson@va.gov](mailto:Antonio.Jackson@va.gov) in order to ensure that everyone has the same information for bidding purposes.**