

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements *explaining the absence of competition* (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. ACQUISITION PLAN ACTION ID:**  
VA241-16-AP-2417 / 518-16-2-7061-0016

**1A. PROJECT/TASK  
No.**

**1B. ESTIMATED AMOUNT:**  
\$74,800.00

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**  
Emergency contract for special mode (Ambulance) Transportation Services.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**  
VA Boston HCS has a continuing need for special mode (ambulance) transportation. Due to changing requirements and coordination with other activities, the Scope of Work is being refined. This has caused a delay in processing and additional time is needed to complete the solicitation. This request is for an Indefinite Delivery, Indefinite Quantity contract for 6 months; a 3 month base period with a 3 month option period.

Period of Performance: March 27, 2016 through September 30, 2016.

Contractor: Alert Ambulance Services (vendor of currently expiring contract).

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**  
Continuation of the special mode transportation is needed at once to preclude impairment of healthcare delivery capabilities and mission performance. Without this continued service Veterans will not receive needed transportation to their healthcare appointments and will not receive the care they require and to which they are entitled.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**  
There is currently an action to procure this vitally needed service. The solicitation will be posted on FedBizOps to allow for maximum participation by interested vendors. A Sources Sought Notice (VA241-16-AP-0566) was posted in December, 2016, and 7 vendors responded; 3 large businesses and 4 small businesses). A competitive action is currently ongoing, however, it will not be awarded in time to preclude a loss of service to our Veterans.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*