

## **REPORT OF PRE-BID MEETING AND WALK-THROUGH**

### **PROJECT 657-13-300JC, RENOVATE OR, ED AND TRIAGE, PHASES 2B AND 3**

**May 17, 2016**

At 9am this morning a pre-bid meeting convened for the subject project in Building 16 at the VA St. Louis JC Division. The sign-in sheets for the attendees is attached. 14 people signed the sheets. Jessica Edwards and I Halliburton provided introductory comments and some ground rules for the walk-through.

I guided the contractors in attendance to Building 1. The walk-through took place of the following areas in the order listed below.

4<sup>th</sup> floor: The hallways to be renovated were reviewed. I then walked the contractors single file through the SICU. I then brought a ladder to the hallway outside SICU and removed one tile and told the contractors this is the only hallway that he could remove a ceiling tile in because of the strict Infection Control guidelines in the SICU and Surgery areas. Around half the contractors got on the ladder and looked above the ceiling. One contractor said he was interested in the height of the deck. We then walked into the area the will become the future PACU. No one was interested in looking in any of these rooms. Next I walked the contractors into the outer hallway of surgery. We walked single file through the hallway that they will be working in. We did not put on the white suits and walk into the OR area / sterile area that will be renovated, but I did point out to them where it was. We then walked into the current PACU area. We stayed on the left or east side and looked through the doors in the rooms on the west side. They were able to view the large PACU area and I told them this is part of the renovation.

5<sup>th</sup> floor: The first room looked at on the 5<sup>th</sup> floor was the AHU room in the interstitial space. The contractors walked around the AHUs in the first third of this room. I showed them the stairs to the mezzanine and walked up the stairs and around 5 contractors followed and took a look around. I then walked them out of this room, down the hall and into the larger interstitial space. The contractors walked around the area around the entrance and then I escorted them along the south side to just north of Stair 8. I said that the contractors will need to check the drawings as to what work gets done in this area.

6<sup>th</sup> floor roof: I walked the contractors up Stair 8 and onto the roof above the interstitial space. I showed them the location of the air handlers for this project. I showed them the 7<sup>th</sup> floor roof above the AHU room they had looked at earlier and told them there is work that will be done on that roof. One contractor asked if the roof is under warranty. I said this information is on the drawings. One of the contractors climbed the vertical outdoor stair to look at the 7<sup>th</sup> floor roof. He told the others it was a gravel look like the lower one.

5<sup>th</sup> floor: I walked the contractors back to the 5<sup>th</sup> floor and opened the door to the PCU so the contractors could look inside. I said there is work above the ceiling in here.

6<sup>th</sup> floor: I walked the contractors to the entrance of the MICU and told them there is work in here above the ceiling. I said above this is the roof and that is where we went after MICU

7<sup>th</sup> floor roof above MICU: I walked the contractors up Stair 7 to the roof above MICU. I pointed out the area of work by the shaft.

3<sup>rd</sup> floor Interstitial: I walked the contractors into this area and over the section that is under the Phase 2B and 3 areas on the 4<sup>th</sup> floor. We also walked into an air handler room.

1<sup>st</sup> Outdoors – Ambulance Entrance: I walked the contractors outside to this area and said that this would be of interest to the GCs and plumbers. I pointed upward and showed the contractors the area of the semi-circular SICU area that extends beyond the 3<sup>rd</sup> floor interstitial space. I said that pipes will get replaced behind the ceiling that is visible.

I then said that they have seen the major locations of work and the only other location would be the basement electric room. I asked if anyone wanted to see this room and no one said yes. The walk-through ended.

I did realize afterward that one area that I forgot was the 5 North area that gets the ceiling speakers for the emergency call system. This is not a large portion of work on this project and really only involves the electrical subcontractor.

Mike Halliburton  
COR

Attachments: Sign-In Sheets, Questions from Meeting