

PRE-PROPOSAL CONFERENCE – VA261-16-R-0652
Install Modular for MRI Building 5 – PROJECT 640-CSI-008
June 2nd, 2016, 10:00AM
VA PALO ALTO CALIFORNIA HEALTH CARE SYSTEM, PALO ALTO DIVISION

1. WELCOME AND INTRODUCTIONS

- VA Representatives
- Point of contact for all correspondence – robert.parke2@va.gov and/or denise.groves@va.gov

2. SIGN IN SHEET – Fill out an individual Sign In sheet, one per contractor. Sign In sheets will be uploaded to the FBO website.

3. CONFERENCE AGENDA

- Review solicitation requirements
- Review of project scope – COR/Engineering representatives will give an overview.
- Project site walk

4. QUESTIONS (Request for Information)

- Offer questions – Will address basic questions about solicitation requirements during the conference. Please submit any technical questions via RFI. Any changes will be issued by Amendment and posted on www.fbo.gov.
- Questions (RFIs) not addressed in this meeting, can be sent in writing to Robert Parke and/or Denise Groves via email using the form provided in solicitation. **All questions (RFIs) shall be submitted no later than June 8, 2016 at 3:00 pm PDT.**
- No questions will be answered after this date/time unless determined to be in the Government's best interest.
- Please Note: Discussions at this conference cannot be interpreted as an amendment to the solicitation, unless it is issued as a formal amendment.

5. SOLICITATION REVIEW

- Solicitation is 100% set aside for competition among the NCO 21 MATOC Holders.
- Contractors must be current with System for Award Management (www.sam.gov) and Vendor Information Pages (SDVOSB firm) (<http://vip.vetbiz.gov>)
- Offers are due **June 17, 2016 at 3:00 pm PDT.**
- Payment and Performance Bonds are to be delivered to Robert Parke at the address listed in block 8 of the SF 1442.
- Bid Guarantee due at time of offer submission
- Magnitude of project range is between \$500,000-\$1,000,000.
- Period of Performance: 180 Calendar days.
- Work to begin within 10 Calendar Days after Notice to Proceed

6. QUESTIONS

- Please send solicitation questions to robert.parke2@va.gov.