

PRE-PROPOSAL CONFERENCE – VA261-16-R-0652
Install Modular for MRI Building 5 – PROJECT 640-CSI-008
June 2nd, 2016, 10:00AM

VA PALO ALTO CALIFORNIA HEALTH CARE SYSTEM, PALO ALTO DIVISION

1. WELCOME AND INTRODUCTIONS
 - VA Representatives
 - Point of contact for all correspondence – robert.parke2@va.gov and/or denise.groves@va.gov
2. SIGN IN SHEET – Fill out an individual Sign In sheet, one per contractor. Sign In sheets will be uploaded to the FBO website.
3. CONFERENCE AGENDA
 - Review solicitation requirements
 - Review of project scope – COR/Engineering representatives will give an overview.
 - Project site walk
4. QUESTIONS (Request for Information)
 - Offer questions – Will address basic questions about solicitation requirements during the conference. Please submit any technical questions via RFI. Any changes will be issued by Amendment and posted on www.fbo.gov.
 - Questions (RFIs) not addressed in this meeting, can be sent in writing to Robert Parke and/or Denise Groves via email using the form provided in solicitation. **All questions (RFIs) shall be submitted no later than June 8, 2016 at 3:00 pm PDT.**
 - No questions will be answered after this date/time unless determined to be in the Governments best interest.
 - Please Note: Discussions at this conference cannot be interpreted as an amendment to the solicitation, unless it is issued as a formal amendment.
5. SOLICITATION REVIEW
 - Solicitation is 100% set aside for competition among the NCO 21 MATOC Holders.
 - Contractors must be current with System for Award Management (www.sam.gov) and Vendor Information Pages (SDVOSB firm) (<http://vip.vetbiz.gov>)
 - Offers are due **June 17, 2016 at 3:00 pm PDT.**
 - Payment and Performance Bonds are to be delivered are to be delivered to Robert Parke at the address listed in block 8 of the SF 1442.
 - Bid Guarantee due at time of offer submission
 - Magnitude of project range is between \$500,000-\$1,000,000.
 - Period of Performance: 180 Calendar days.
 - Work to begin within 10 Calendar Days after Notice to Proceed
6. QUESTIONS
 - Please send solicitation questions to robert.parke2@va.gov.