

EVALUATION FACTORS FOR AWARD
UPGRADE CARDIAC CATHETERIZATION LAB

1. EVALUATION - BASIS FOR AWARD

a) This acquisition will utilize the “Lowest Priced Technically Acceptable” (LPTA) process to make a best value award. A decision on the technical acceptability of each offeror’s proposal will be made. For those offerors which are determined to be technically acceptable, award will be made to that contractor with the lowest overall price. While the Government will strive for maximum objectivity, the technical go/no go process, by its nature, is subjective; therefore, professional judgment is implicit throughout the evaluation process. The Government intends to make an award based on the initial offers. Award will be made to the responsible offeror whose proposal conforms to all solicitation requirements, such as terms and conditions, representations and certifications, technical requirements, and also provides the best value to the Government based on the results of the evaluation described in paragraph (b) below. The LPTA source selection process to evaluate offers is in accordance with FAR Part 15.101-2. A selection committee will be utilized to evaluate proposals and “best value” is expected to result from selection of the technically acceptable proposal with the lowest evaluated price.

b) The LPTA evaluation process will be accomplished as follows:

- 1) **Technical Acceptability:** Each offeror’s technical information will be evaluated to determine if the offeror provides a sound, compliant approach that meets and demonstrates a thorough knowledge and understanding of the requirements.

The Non-Cost, technical evaluation factors are all of equal importance. The failure of a proposal to meet any of the factors will preclude award to the offeror submitting the proposal. An evaluation rating of “Technically Acceptable” or “Not Acceptable” will be assigned to each technical factor. If an Offeror receives a technical rating of “Not Acceptable,” they will NOT be considered for award. Each of the four evaluation factors establishes the requirements for technical acceptability:

Factor 1 - Technical Approach and Work Plan

Factor 2 - Project Team Structure and Qualifications

Factor 3 - Past Performance

Factor 4 - Proposed Project Schedule

- 2) **Price Quotations:** The offeror's price will be evaluated by CLIN level and the offerors with the lowest overall price will be ranked accordingly. Pricing shall be evaluated, for award purposes, based upon the total price proposed for the basic requirements (Base Price) and all CLIN Options. In evaluating price, the Government shall use the "Total Offered Price" (TOP) which is calculated by summing the Base Price and the three CLIN Options, (one through three). Evaluation of CLIN Options will not obligate the Government to award the CLIN Options.

INSTRUCTIONS TO OFFERORS

Offerors must demonstrate a clear understanding of the project scope, schedule and the phasing of the project, as well as the challenges involved with site preparation for a new single-plane x-ray unit for the Cardiac Catheterization Lab.

Factor 1 - Technical Approach and Work Plan

(Technically Acceptable or Not Acceptable)

- a. Contractor shall submit a narrative description of how they intend to approach the project. The narrative shall not exceed **ten** pages in length and may be in bulleted format.
- b. Along with a general work plan, the contractor must address the following specific issues in the work plan:
 - 1) Modifications to the existing structural strut system that will support the new x-ray equipment. The strut system will need to be raised and leveled to accommodate new x-ray equipment height.
 - 2) Raceways and power required for the installation of the new x-ray equipment and associated medical support equipment.
 - 3) Installation and upgrade of new and existing electrical isolation panel and distribution systems.
 - 4) Materials and installation of a card access system and supporting control boards and other miscellaneous electrical components.
 - 5) Material and installation of a ceiling mounted boom that includes power, data and medical gases.
- c. The acceptability of the technical approach will be judged based on sound construction practices, a thorough description of the major elements of work, and the amount of detail provided to describe the flow of work.

Factor 2 - Project Team Structure and Qualifications

(Technically Acceptable or Not Acceptable)

- a. Offeror shall submit a detailed listing or flow chart showing key members of their construction team. In addition, the Contractor shall provide a resume for each team member on the list. At a minimum, the list of key members shall include: project manager, project superintendent, and project safety competent person (if separate from superintendent).
- b. Offeror shall submit a detailed listing of the subcontractors they have partnered with for this project. As a minimum, include the project manager and superintendent for each subcontractor. Provide resumes and/or past experience information for key subcontractor personnel. In addition, Offeror shall identify door/hardware, security low voltage and low voltage IT cabling subcontractors.
- c. Project team documents submitted as part of the Contractor's proposal shall become part of the contract following award. The Contractor shall maintain the integrity of the proposed team to the maximum extent possible. Team member substitutions shall be requested in writing and require approval by the Contracting Officer.

Factor 3 - Past Performance

(Technically Acceptable or Not Acceptable)

- Past Performance information will be considered from the Past Performance Information Retrieval System (PPIRS). Additionally, the contractor may submit relevant past performance from past or current contracts which incorporated efforts similar to this Government requirement, (including private industry and Federal, State and Local Government awards). Contractors should select their projects carefully because the quality of the contractor's relevant performance is more important than the quantity of projects submitted. Projects may be on-going, if completed up to 70% and cannot have been completed any earlier than 5 years prior to the issue date of this solicitation. Include the following information:
 - Offeror (Your Name) (Company/Division)
 - Project/Contract Title
 - Contract Specifics
 - Description of Effort
 - Indicate whether Prime Contractor or Subcontractor

- Contract Number
 - Original Award Amount
 - Final Contract Amount after Modifications
 - Date Originally Established as Completion Date
 - Actual Completion Date
 - Primary Cause for Contract Modifications
- In accordance with FAR 15.305(2) (iv), in the case of an offeror without a record of relevant past performance or for whom information on past performance is not available, the offeror may not be evaluated favorably or unfavorably on past performance. Such offerors will receive a rating of “Neutral” for Past Performance.

Factor 4 – Proposed Project Schedule

(Technically Acceptable or Not Acceptable)

- a. Offeror shall submit a detailed Gantt chart or similar schedule that shows specific tasks with start and finish dates. At a minimum, the detailed schedule shall include the following tasks:
 - 1) Notice to Proceed
 - 2) Submittals
 - 3) Procurement of equipment including lead times
 - 4) Mobilization
 - 5) Installations
 - 6) Demolition
 - 7) Architectural Installations
 - 8) Finishes
 - 9) Structural
 - 10) Plumbing
 - 11) HVAC
 - 12) Electrical
 - 13) Commissioning
 - 14) Testing and final inspection.
- b. The Offeror will provide a written commitment as to the period (number of days after receipt of the notice to proceed) within which the Offeror will guarantee completion.

The Offeror's period will document the contract completion date and assessment of liquidated damages, as detailed in specification section 010000.1.33.

Factor 5 - Price

For those offerors which are determined to be technically acceptable, award will be made to that contractor with the lowest overall price.