

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
 (OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

<b>1. PURCHASE REQUEST OR REQUISITION NUMBER:</b> 618-16-4-6954-0146	<b>1A. PROJECT/TASK NUMBER: 618-CSI-145</b>	<b>1B. ESTIMATED AMOUNT:</b> \$2,000.00
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**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

The Sole Source procurement of "Card Readers" with the **brand name of, Lenel**. The project will include the utilization of VA Standard Security features to access the cardiac catheterization procedure room. This includes a new card reader with all related components, panic buttons, associated wiring, and a new control panel for the area.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

The Minneapolis medical facility is currently using the Lenel security system, Lenel for HD readers and control boards. The card readers must be compatible with Lenel and FIPS compliant. Other brand names of card readers are not compatible with these requirements. Other brand names have no way of connecting to our power boards or communicating with our system. A functional, communicating security system is a major safety requirement. Lenel zone control boards are also required to connect back to the Lenel system.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

If any other brand name control board were provided, it would require a new, separate head-end as well as new monitoring equipment. The VA Police would not be able to monitor multiple systems and safety would be compromised.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

Market research was conducted prior to the initial decision to purchase the Lenel brand security system. Multiple vendors were researched and given the opportunity to bid. No further market research was conducted because other brand named card readers will not meet the needs of our facility. Inquiries have been made to other vendors as to whether or not their systems were compatible, and they are not.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:** \_\_\_\_\_

**Date:**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Facility:** \_\_\_\_\_