

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
 (OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. PURCHASE REQUEST OR REQUISITION NUMBER: 618-16-4-6954-0146	1A. PROJECT/TASK NO: 618-CSI-145	1B. ESTIMATED AMOUNT: \$7,500
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2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

The Sole Source procurement of an operating room boom with the **brand name of, Skytron**. The project will include the installation of one (1) VA Skytron equipment boom. Components of the boom include medical gases, data jacks and electrical power which are required to support the invasive procedures in the cardiac catheterization procedure room.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

The VA Medical Center currently has over 40 Skytron equipment booms in operating rooms and evasive procedure rooms. The Minneapolis VA Bio-med Department stocks parts for these pieces of equipment including the medical outlets, IT jacks and the surgical lighting attached to these booms. Bio-medical personnel are familiar with these pieces of equipment. The introduction of multiple brand names of equipment could affect patient safety.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

Market Research was conducted on other types of booms. Findings concluded that the function varied widely. The introduction of multiple brand names would require additional training for the medical/clinical staff but, also for maintenance staff that would be required to maintain multiple brands of booms. The Skytron brand boom with its special components are best for our facility. Staying with the Skytron brand eliminates the need to stock multiple brand named parts. This results in decreased costs due to a time savings on maintenance. The Bio-medical staff continues to stay current and will conduct thorough market research whenever an upgrade to a better product becomes necessary.

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Market research was conducted prior to the decision to purchase the Skytron boom. Other brands of booms were considered but they did not meet our quality requirements and were not compatible with the current stock of repair parts for the existing Skytron booms.

6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Signature: _____

Date: _____

Name: _____

Title: _____

Facility: _____