

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. PURCHASE REQUEST OR REQUISITION NUMBER:

618-16-4-6954-0146

**1A. PROJECT/TASK
NO: 618-CSI-145**

1B. ESTIMATED AMOUNT:

\$8,000

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

The Sole Source procurement of an electrical distribution panelboard with the **brand name of, PG Life Link**. The project will include the installation of one (1) PG Life Link Isolation electrical distribution panelboard.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

Our intent is to match the existing electrical isolation distribution panelboard that is currently in the cardiac catheterization lab. The additional electrical isolation panel must match the existing panel so, that the repair process is the same thereby, minimizing confusion from staff in the event of a malfunction of the panels. Adding a different manufacturer could result in unnecessary confusion during a delicate catheterization procedure, which could potentially jeopardize patient safety. The medical center currently has approximately 100 isolation electrical distribution panels. The medical center electrical staff stocks parts for the PG Life Link, brand name. The intent of this sole source is to provide a new electrical panelboard that matches our building standard and avoid stocking parts for multiple brand-names of electrical distribution panels. Stocking a single manufacturer's breakers offers a cost savings due to not having to stock multiple brands of electrical breakers in inventory. In addition, the PG Life Link brand of electrical distribution equipment allows the electrical staff to respond to electrical panel outages in an emergency without having to decide which brand of panel needs to be repaired. In an emergency, the electricians can respond without having to locate multiple brands of parts. During an emergency outage, loss of time could result in a patient safety issue, if the correct repair parts were not readily accessible for installation.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

The addition of another brand, needing to be stocked will result in additional costs associated with stocking multiple brands in inventory and require additional manpower to order, stock, and inventory the additional repair parts. Unacceptable response time could result in an impact to patient safety during an emergency.

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Market research was conducted prior to making the decision to purchase the PG Life Link, brand name. No further market research was conducted because no other panelboards will meet the needs of our facility. The VA electrical shop currently maintains the existing PG Life Link distribution panels. Adding a new brand of distribution panel would require additional training and maintenance time for VA staff and added cost to stock the parts. Slower response time could result in a potential safety issue for patients.

6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Signature: _____

Date: _____

Name: _____

Title: _____

Facility: _____