



**MICHAEL E. DEBAKEY VA MEDICAL CENTER**  
**Purchasing and Contracts Division**  
**2002 Holcombe Blvd.**  
**Houston, TX 77030**

December 12, 2011

Prospective Offerors

**Subject:** Solicitation VA-256-12-R-0003, 2<sup>nd</sup> Floor Vertical Expansion with Clinical Build-out and Parking Garage Structure at the MEDVAMC - **Request for Proposal**

Dear Prospective Offerors:

The VA Medical Center invites your firm to submit a proposal to provide all labor, materials, equipment, tools, supplies, and supervision for all work pertaining to the above referenced solicitation. Please note that the performance period for this project is (425) calendar days from Notice to Proceed date.

The Government intends to make an award of a firm-fixed price contract to a responsible offeror whose offer, conforming to the solicitation; will be most advantageous to the Government, utilizing the Lowest Price Technically Acceptable process.

The offeror shall submit a complete technical and price package in accordance with the instructions within the attached solicitation. Please be advised that your technical and price package must be submitted on CD as well.

The magnitude of construction for this project is between \$5,000,000 and \$10,000,000; therefore a Payment and Performance Bond will be required prior to receiving a Notice to Proceed.

The contractor shall inspect all site conditions on this project prior to submission of a proposal.

Your reply to this request for proposal must set forth full, accurate, and complete information as required by this solicitation.

Your proposal shall be signed by an official authorized to bind the firm and be submitted to this office no later than 2:00 p.m. CST on **January 12, 2012** to the following address:

Michael E. DeBakey VA Medical Center (90C)  
Purchasing and Contracting, Room 4B-330A  
2002 Holcombe Blvd.  
Houston, TX 77030-4298  
Attn: Antonio "Tony" Jackson

You may Federal Express, Overnight Mail, certified/registered mail, U.S. Postal mail or hand deliver your offer to the above address.

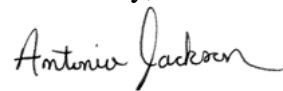
The Contracting Officer's Technical Representative (COTR) for this project will be Stephen Yu. His contact number is (713) 794-7544.

Please be advised that a pre-proposal conference and site visit has been scheduled for **Tuesday, December 20, 2011 at 2:00 P.M.** Please note that only the representatives of the Prime Contractors are invited to the sit down conference. All other individuals representing subcontractors, vendors, suppliers, etc can participate in the actual walkthrough/site visit. **This will be the only site visit conducted. The site visit is Mandatory for this project.**

The last day for Requests for Information/Questions shall be 2:00 PM on January 5, 2012. After that date, no further questions will be answered.

All communications prior to award concerning the solicitation shall be directed to the undersigned at (713) 794-7418, or fax (713) 794-7869, or e-mail at [tony.jackson@va.gov](mailto:tony.jackson@va.gov).

Sincerely,

A handwritten signature in cursive script that reads "Antonio Jackson".

Antonio "Tony" Jackson  
Contracting Officer

Enclosure:  
solicitation documents

Cc: Stephen Yu  
file