

LIMITED SOURCES JUSTIFICATION

ORDER >\$150,000

FAR PART 8.405-6

Acquisition Plan Action ID: VA260-16-AP-2556

This acquisition is conducted under the authority of the Multiple Award Schedule Program. The material or service listed in par. 3 below is sole source, therefore, consideration of the number of contractors required by FAR Subpart 8.4 – Federal Supply Schedules, is precluded for the reasons indicated below.

Restricted to the following source: Provide original manufacturer's name for material or contractor's name for service. (If a sole source manufacturer distributes via dealers, ALSO provide dealer information.) N/A.

Manufacturer/Contractor: Ricoh USA, Inc.

Manufacturer/Contractor POC & phone number: Doug Gifford (360) 269-5057

Mfgr/Contractor Address: 70 Valley Stream Parkway, Malvern, PA 19355-1407

☐ The requested material or service represents the minimum requirements of the Government.

(1) AGENCY AND CONTRACTING ACTIVITY:

Department of Veterans Affairs

8524 N Wall

Spokane WA, 99208

VISN:

20

(2) NATURE AND/OR DESCRIPTION OF ACTION BEING APPROVED:

This requirement will be funded by purchase request 663-16-2-458-0032.

The request is for other than full and open competition to maintain, service, and provide toner and staples on 428 copiers located at VA Puget Sound Health Care System. Another requirement is for 163 NSI license/services on recently purchased equipment. The requirement is to establish a bridge contract while pending follow on of a new contract for a base and 4 option year periods.

(3) (a) A DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET THE AGENCY'S NEED:

The VA Puget Sound requested to establish a bridge contract for six months to accommodate services pending a follow on requirement for a base and 4 option years period on 428 copiers. One of the contracts, VA663-C11702, is expiring on May 31, 2016 under the GS-03F-0085U contract. Another contract, VA260-P-0907, which ended, will be added in the bridge contract as the Government requires services maintenance. Both will be maintained, serviced, and supplied toner and staples, excluding paper. The requirement also includes the NSI license and services for 2 months of 163 equipment. Currently, those have an existing contract VA260-16-F-0247 that will be expiring on September 30, 2016.

(b) ESTIMATED DOLLAR VALUE: \$215,223.46

(c) REQUIRED DELIVERY DATE: 6/1/2016 – 11/30/2016

(4) IDENTIFICATION OF THE JUSTIFICATION RATIONALE (SEE FAR 8.405-6), AND IF APPLICABLE, A DEMONSTRATION OF THE PROPOSED CONTRACTOR'S UNIQUE QUALIFICATIONS TO PROVIDE THE REQUIRED SUPPLY OR SERVICE. (CHECK ALL THAT APPLY AND COMPLETE)

☐ Specific characteristics of the material or service that limit the availability to a sole source (unique features, function of the item, etc.). Describe in detail why only this suggested source can furnish the requirements to the exclusion of other sources.

☒ A patent, copyright or proprietary data limits competition. The proprietary data is: The NSI license and services are proprietary to Ricoh as the company has no distributor. Ricoh will not cover a warranty if damage is caused by another contractor. Ricoh is the only company capable of providing the license and services without undergoing substantial duplication of cost that could not be recovered through competition.

☐ These are "direct replacements" parts/components for existing equipment.

☐ The material/service must be compatible in all aspects (form, fit and function) with existing systems presently installed/performing. Describe the equipment/function you have now and how the new item/service must coordinate, connect, or interface with the existing system.

☒ The new work is a logical follow-on to an original Federal Supply Schedule order provided that the original order was placed in accordance with the applicable Federal Supply Schedule ordering procedures. The original order must not have been previously issued under sole source or limited source procedures.

VA663-C11702 and VA260-P-0907 were previously competed. The 6-month bridge contract is required in order to provide adequate time to establish a new contract with base and option year periods.

☐ An urgent and compelling need exists, and following the ordering procedures would result in unacceptable delays.

(5) DESCRIBE WHY YOU BELIEVE THE ORDER REPRESENTS THE BEST VALUE CONSISTENT WITH FAR 8.4 TO AID THE CONTRACTING OFFICER IN MAKING THIS BEST VALUE DETERMINATION:

The price is determined to be fair and reasonable based on comparison of pricing history found in FPDS on the contract number VA663-C11702 with period of performance from December 1, 2010 thru November 30, 2015. The same with VA260-P-0907, pricing has been compared found in FPDS with

Chapter VI: Other Than Full and Open Competition (OFOC) SOP
Attachment 2: Request for Limited Sources Justification Format >\$150K

period of performance from December 1, 2010 thru November 30, 2015. Pricing is also compared based on the GSA price schedule.

(6) DESCRIBE THE MARKET RESEARCH CONDUCTED AMONG SCHEDULE HOLDERS AND THE RESULTS OR A STATEMENT OF THE REASON MARKET RESEARCH WAS NOT CONDUCTED:

Contracting office is establishing a new contract. Due to time limitation, market Research was not conducted at this time.

(7) ANY OTHER FACTS SUPPORTING THE JUSTIFICATION:

Other contractors were given a fair opportunity to submit an offer. However, the maintenance requirement is necessarily and can't be modified as the equipment was previously purchased.

(8) A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS THAT LED TO THE RESTRICTED CONSIDERATION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES IS MADE:

On the new requirement, contracting office will publicize the requirement to capture other companies that can provide the service maintenance and license.

(9) REQUIREMENTS CERTIFICATION: I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge. I understand that processing of this limited sources justification restricts consideration of Federal Supply Schedule contractors to fewer than the number required by FAR Subpart 8.4. *(This signature is the requestor's supervisor, fund control point official, chief of service or someone with responsibility and accountability.)*

		6- 6-16	
SIGNATURE		DATE	
Linda Hamilton	Equipment Mgr		Logistics
NAME	TITLE	SERVICE LINE/SECTION	
Puget Sound Healthcare System			
FACILITY			

(10) APPROVALS IN ACCORDANCE WITH THE [VHAPM, Volume 6, Chapter VI: OFOC SOP](#): *This part if filled out by Contracting Staff as part of the Justification*

a. CONTRACTING OFFICER'S CERTIFICATION (required): I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

CONTRACTING OFFICER SIGNATURE

Thomas M. Ebenhoh	1 June 2016
NAME AND TITLE	FACILITY

Chapter VI: Other Than Full and Open Competition (OFOC) SOP
Attachment 2: Request for Limited Sources Justification Format >\$150K

b. **Director of Contracting/DESIGNEE:** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

SIGNATURE

Thomas R. Guyer

NAME

Chief, Division 1 Contracting

16 Jun 16

DATE