

June 2016 Special Consolidation

The June 2016 Special Consolidation will be posted to FedBizOpps (FBO).

1. June 2016 Special Consolidation Schedule:

Dates*	Milestone – All Modalities
6/24/2016	Pre-Solicitation Notice Posted to FBO
6/30/2016	Post requirements (RFQ) to FBO
Week of July 1 st	Vendor On-site Walkthrough**
7/14/2016	Deadline for Vendors to submit questions to NAC
7/19/2016	Deadline for NAC to respond to Vendor Questions
7/28/2016	Deadline for Vendor to submit quotes to NAC
7/29/2016	Deadline for Customers to receive vendor quotes via the shared drive
Week of August 1 st	Evaluation Face-to-Face Meeting***
8/11/2016	Deadline for Customer to submit Best Value Selections
8/18/2016	Deadline for NAC to complete review of Selection Justifications
8/25/2016	Goal to award all Delivery Orders

* All dates are estimated and subject to change at any time.

** Additional information for Vendor On-site Walkthrough is provided below

*** Additional information on Evaluation Face-to-Face Meeting is provided below

2. Vendor RFQ Instructions:

- a) In order to maintain the vendor email group, all HTME ID/IQ contractors are required to submit the following information to Reagan Criddle at reagan.criddle@va.gov and Francine LaGrone at francine.lagrone@va.gov.
 - 1) Contract Administrator: Provide the name, address and email of the current contract administrator.
 - 2) Provide the current contact information (name and email address) to be included on e-mail notifications regarding HTME updates and Consolidations.
- b) During the solicitation phase following the **June 30, 2016** FBO posting and prior to the **July 28, 2016** submission of vendor quotes, all communication regarding the June 2016 Special Consolidation shall be coordinated through the NAC consolidation coordinators, Reagan Criddle at reagan.criddle@va.gov and Francine LaGrone at francine.lagrone@va.gov. This includes all requests for clarification or additional information from vendors.
- c) The NAC Contracting Officers will review the station's recommended source selection justifications and determine whether or not the justification is adequate to award the order or if additional information from the station is required before an award can be executed. Communication during this time will be through NAC Contracting Officers only. We have advised our customers that when the selection process begins there is to be no further contact with vendors regarding their requirements. Information such as members of the evaluation panel is considered confidential source selection information and may not be disclosed.

- d) We ask that vendors forward the above information to their respective sales team so that all are aware of the process and timelines.
- e) We also ask that you do not contact the NAC regarding the status of selections as this will only delay the process. After the NAC has reviewed and finalized all vendor selections for a VISN, an update providing the selections for that VISN will be issued.

3. Additional Information:

a) List of items to include:

1. 561-B20013 - PET/CT – East Orange, NJ
2. 483-B20112 - PET/CT – Charlotte, NC
3. 657-B20012 - SPECT/CT – St. Louis, MO
4. 629-B30189 - Multipurpose RF room – New Orleans, LA
5. 629-B30188 - Multipurpose RF room – New Orleans, LA
6. 523-B22012 - Multipurpose RF room – Providence, RI
7. 523-B22011 - Multipurpose RF room – West Haven, CT
8. 613-B11013 - Multipurpose RF room – Martinsburg, WV

b) Schedule for Vendor On-site Walkthrough:

Date	Time	Site
July 13 th	1-3pm (eastern)	East Orange, NJ
July 12 th	9-noon (eastern)	Charlotte, NC
July 13 th	10-1pm (central)	St. Louis, MO
N/A	N/A	New Orleans, LA
N/A	N/A	New Orleans, LA
N/A	N/A	Providence, RI
N/A	N/A	West Haven, CT
N/A	N/A	Martinsburg, WV

- c) **Evaluation Face-to-Face Meeting:** Vendors that submit quotes for the items listed above are to be available for a 1 hour presentation. Presentations will be limited to what was submitted in the quote. Presentations will be held the week of August 1st, 2016. Exact dates will be provided by **July 19th, 2016** (as part of answer to vendor questions) and exact times will be determined by **July 29th, 2016** once it has been identified which vendors have submitted quotes.

Date	Time	Site
Week of Aug. 1 st	TBD	East Orange, NJ
Week of Aug. 1 st	TBD	Charlotte, NC
Week of Aug. 1 st	TBD	St. Louis, MO
N/A	N/A	New Orleans, LA
N/A	N/A	New Orleans, LA
N/A	N/A	Providence, RI
N/A	N/A	West Haven, CT
N/A	N/A	Martinsburg, WV