

ATTACHMENT D

DEPARTMENT OF VETERANS AFFAIRS MEDICAL CENTER  
4801 Linwood Boulevard  
Kansas City, Missouri 64128  
July 18, 2005

POLICY MEMORANDUM FAC 138-9

INTERIM LIFE SAFETY MEASURES

1. PURPOSE: To identify the need for and to institute Interim Life Safety Measures (ILSM) to temporarily compensate for the hazard posed by life safety deficiencies due to construction.

2. POLICY: To provide adequate life safety measures during construction and maintenance activities.

3. RESPONSIBILITIES:

a. A construction project designer (A/E or a project technician) is responsible for ensuring that a project is designed to meet safety requirements contained in Life Safety Code 101.

b. The person responsible for overseeing the project activities (in-house or contracted) together with the Safety Office is responsible for:

(1) Reviewing the working drawings and specifications during various stages of design to ensure that the design meets the requirements of the Life Safety Code. Attachment A will be used as a checklist to document their findings.

(2) Bringing all safety deficiencies found during daily inspections to the attention of the responsible party (supervisor, Contracting Officer, etc.) for correction.

c. All employees are responsible for complying with any interim life safety measures which affect them and responding appropriately.

4. PROCEDURES:

a. When requirements of the Life Safety Code are affected by construction, the project designer shall evaluate and document interim life safety measures to temporarily compensate for the hazard posed by existing life safety code deficiencies. If a project is being designed by an A/E, the person assigned to that project will assure the A/E provides for the interim measures. Attachment A will be completed during the design phase to ensure ILSMs are appropriately identified and addressed in the construction documents.

b. During construction of the project, the person responsible for overseeing the project shall make at least daily walk-through inspections of the construction area to verify that interim life safety measures are in place. As a minimum the person overseeing the project shall verify that applicable interim life safety construction measures delineated in Attachment B are in place and are documented.

c. The Safety Office shall make unannounced site inspections of the construction area to ensure that no life safety measures are overlooked and to conduct additional fire drills if needed.

d. The Safety Office will assist in providing training on implemented interim life safety measures.

5. REFERENCES: NFPA 101; JCAHO Manual.
6. RESCISSIONS: Medical Center Policy Memorandum FAC 138-9 dated March 25, 2001.
7. FOLLOW-UP RESPONSIBILITY: Chief, Facilities Management Service.
8. REVISION DATE: July 18, 2008.

KENT D. HILL  
Director