

# West Virginia Department of Environmental Protection

## Division of Air Quality

*Submittal Instructions—Notification of Abatement, Demolition or Renovation*

After completion of the Notification of Abatement, Demolition or Renovation Form, either the owner of the Facility or operator of the project must sign the original form in [blue](#) ink.

***Contact For Asbestos Questions & Emergency Notifications:***

Jeff Hedgecock, Asbestos Program Coordinator—304-926-0499 ext. 1252

E-mail: [jeffrey.w.hedgecock@wv.gov](mailto:jeffrey.w.hedgecock@wv.gov)

Fax: 304-926-0479

***Contact For Asbestos Notification Forms & General Questions:***

Meg Porter, Secretary, 304-926-0499, ext 1698

E-mail: [margaret.a.porter@wv.gov](mailto:margaret.a.porter@wv.gov)

Fax: 304-926-0479

This notice must be received at least **10 working days (Monday through Friday) prior to project startup**. Failure to do so may result in your Notification being rejected or placed on hold until the deficiencies are corrected. **Faxes or e-mails are not accepted as originals at this time.**

Copies of the completed Notification Form and any attachments if necessary are to be submitted to the following 4 agencies, with the original form being sent to the DAQ:

Jeff Hedgecock  
Meg Porter  
WVDEP-DAQ  
601 57<sup>th</sup> Street, S.E.  
Charleston, WV 25304  
304 926 0475  
Fax: 304-926-0479

Dawn Jones  
WVDEP-DWWM  
601 57<sup>th</sup> Street, SE  
Charleston, WV 25304  
Telephone: 304-926-0499, ext. 1356  
304-926-0477  
E-mail: [dawn.y.jones@wv.gov](mailto:dawn.y.jones@wv.gov)

Kathy Malone  
Asbestos Compliance Program  
WVDHHR-BPH-OEHS-RTIA  
350 Capitol Street, Room 313  
Charleston, WV 25301  
Telephone: 304-356-4276  
Fax: 304-558-0524  
E-mail: [katherine.a.malone2@wv.gov](mailto:katherine.a.malone2@wv.gov)

Rich Ponak  
Asbestos Program Coordinator  
Pesticides/Asbestos Program & Enforcement Branch 3LC62  
US EPA Region 3  
1650 Arch St  
Philadelphia, PA 19103-2029  
Telephone: 215-814-2044  
Fax: 215-814-3114  
E-mail: [ponack.rich@epa.gov](mailto:ponack.rich@epa.gov)

If you have any questions about the Notification Form or the regulations associated with the Asbestos NESHAP, please do not hesitate to contact the Division of Air Quality.