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REGISTER OF WAGE DETERMINATIONS UNDER		U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT		EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor		WAGE AND HOUR DIVISION
		WASHINGTON D.C. 20210

Daniel W. Simms	Division of	Wage Determination No.: 2015-4647
Director	Wage Determinations	Revision No.: 2
		Date Of Revision: 12/29/2015

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

State: Tennessee

Area: Tennessee Counties of Cannon, Cheatham, Davidson, Dickson, Hickman, Macon, Robertson, Rutherford, Smith, Sumner, Trousdale, Williamson, Wilson

**Fringe Benefits Required Follow the Occupational Listing**		
OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		13.94
01012 - Accounting Clerk II		15.65
01013 - Accounting Clerk III		17.51
01020 - Administrative Assistant		20.39
01035 - Court Reporter		19.75
01041 - Customer Service Representative I		12.13
01042 - Customer Service Representative II		13.64
01043 - Customer Service Representative III		14.89
01051 - Data Entry Operator I		13.05
01052 - Data Entry Operator II		14.24
01060 - Dispatcher, Motor Vehicle		17.74
01070 - Document Preparation Clerk		13.31
01090 - Duplicating Machine Operator		13.31
01111 - General Clerk I		12.54
01112 - General Clerk II		13.38
01113 - General Clerk III		15.02
01120 - Housing Referral Assistant		18.72
01141 - Messenger Courier		13.38
01191 - Order Clerk I		13.99
01192 - Order Clerk II		15.27
01261 - Personnel Assistant (Employment) I		15.11
01262 - Personnel Assistant (Employment) II		16.90
01263 - Personnel Assistant (Employment) III		18.85
01270 - Production Control Clerk		21.13
01290 - Rental Clerk		11.44
01300 - Scheduler, Maintenance		15.00
01311 - Secretary I		15.00
01312 - Secretary II		17.06

01313 - Secretary III	18.72
01320 - Service Order Dispatcher	15.40
01410 - Supply Technician	20.39
01420 - Survey Worker	14.27
01460 - Switchboard Operator/Receptionist	13.45
01531 - Travel Clerk I	11.31
01532 - Travel Clerk II	11.96
01533 - Travel Clerk III	12.76
01611 - Word Processor I	12.77
01612 - Word Processor II	15.95
01613 - Word Processor III	16.29
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	21.51
05010 - Automotive Electrician	19.84
05040 - Automotive Glass Installer	18.19
05070 - Automotive Worker	18.79
05110 - Mobile Equipment Servicer	16.48
05130 - Motor Equipment Metal Mechanic	18.89
05160 - Motor Equipment Metal Worker	19.33
05190 - Motor Vehicle Mechanic	18.89
05220 - Motor Vehicle Mechanic Helper	15.33
05250 - Motor Vehicle Upholstery Worker	17.18
05280 - Motor Vehicle Wrecker	18.17
05310 - Painter, Automotive	18.42
05340 - Radiator Repair Specialist	18.17
05370 - Tire Repairer	13.18
05400 - Transmission Repair Specialist	18.89
07000 - Food Preparation And Service Occupations	
07010 - Baker	12.40
07041 - Cook I	10.65
07042 - Cook II	11.91
07070 - Dishwasher	9.25
07130 - Food Service Worker	9.15
07210 - Meat Cutter	14.73
07260 - Waiter/Waitress	8.56
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	15.86
09040 - Furniture Handler	12.18
09080 - Furniture Refinisher	17.51
09090 - Furniture Refinisher Helper	13.99
09110 - Furniture Repairer, Minor	15.63
09130 - Upholsterer	16.89
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	10.12
11060 - Elevator Operator	10.12
11090 - Gardener	14.89
11122 - Housekeeping Aide	10.75
11150 - Janitor	11.30
11210 - Laborer, Grounds Maintenance	11.81
11240 - Maid or Houseman	9.67
11260 - Pruner	10.70
11270 - Tractor Operator	13.97
11330 - Trail Maintenance Worker	11.81
11360 - Window Cleaner	12.54
12000 - Health Occupations	
12010 - Ambulance Driver	16.73
12011 - Breath Alcohol Technician	16.39
12012 - Certified Occupational Therapist Assistant	26.50
12015 - Certified Physical Therapist Assistant	26.30
12020 - Dental Assistant	16.56
12025 - Dental Hygienist	27.96

12030 - EKG Technician	24.71
12035 - Electroneurodiagnostic Technologist	24.71
12040 - Emergency Medical Technician	16.73
12071 - Licensed Practical Nurse I	14.65
12072 - Licensed Practical Nurse II	16.39
12073 - Licensed Practical Nurse III	18.28
12100 - Medical Assistant	14.77
12130 - Medical Laboratory Technician	16.91
12160 - Medical Record Clerk	15.14
12190 - Medical Record Technician	16.93
12195 - Medical Transcriptionist	16.66
12210 - Nuclear Medicine Technologist	31.53
12221 - Nursing Assistant I	10.76
12222 - Nursing Assistant II	12.11
12223 - Nursing Assistant III	13.21
12224 - Nursing Assistant IV	14.82
12235 - Optical Dispenser	18.18
12236 - Optical Technician	13.30
12250 - Pharmacy Technician	14.31
12280 - Phlebotomist	13.97
12305 - Radiologic Technologist	24.80
12311 - Registered Nurse I	24.32
12312 - Registered Nurse II	29.75
12313 - Registered Nurse II, Specialist	29.75
12314 - Registered Nurse III	35.99
12315 - Registered Nurse III, Anesthetist	35.99
12316 - Registered Nurse IV	43.13
12317 - Scheduler (Drug and Alcohol Testing)	20.31
12320 - Substance Abuse Treatment Counselor	18.07
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	17.42
13012 - Exhibits Specialist II	21.58
13013 - Exhibits Specialist III	26.39
13041 - Illustrator I	20.73
13042 - Illustrator II	25.68
13043 - Illustrator III	31.42
13047 - Librarian	25.63
13050 - Library Aide/Clerk	13.05
13054 - Library Information Technology Systems Administrator	23.16
13058 - Library Technician	16.21
13061 - Media Specialist I	16.70
13062 - Media Specialist II	18.68
13063 - Media Specialist III	20.83
13071 - Photographer I	15.25
13072 - Photographer II	17.06
13073 - Photographer III	21.14
13074 - Photographer IV	25.86
13075 - Photographer V	31.28
13090 - Technical Order Library Clerk	16.39
13110 - Video Teleconference Technician	19.03
14000 - Information Technology Occupations	
14041 - Computer Operator I	14.54
14042 - Computer Operator II	16.27
14043 - Computer Operator III	18.13
14044 - Computer Operator IV	20.15
14045 - Computer Operator V	22.35
14071 - Computer Programmer I	(see 1) 20.90
14072 - Computer Programmer II	(see 1) 24.85
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)

14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		14.54
14160 - Personal Computer Support Technician		21.34
14170 - System Support Specialist		26.93
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		30.75
15020 - Aircrew Training Devices Instructor (Rated)		35.78
15030 - Air Crew Training Devices Instructor (Pilot)		42.00
15050 - Computer Based Training Specialist / Instructor		30.75
15060 - Educational Technologist		27.76
15070 - Flight Instructor (Pilot)		42.00
15080 - Graphic Artist		20.56
15085 - Maintenance Test Pilot, Fixed, Jet/Prop		35.06
15086 - Maintenance Test Pilot, Rotary Wing		35.06
15088 - Non-Maintenance Test/Co-Pilot		35.06
15090 - Technical Instructor		20.65
15095 - Technical Instructor/Course Developer		25.26
15110 - Test Proctor		16.67
15120 - Tutor		16.67
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations		
16010 - Assembler		8.56
16030 - Counter Attendant		8.56
16040 - Dry Cleaner		10.75
16070 - Finisher, Flatwork, Machine		8.56
16090 - Presser, Hand		8.56
16110 - Presser, Machine, Drycleaning		8.56
16130 - Presser, Machine, Shirts		8.56
16160 - Presser, Machine, Wearing Apparel, Laundry		8.56
16190 - Sewing Machine Operator		11.42
16220 - Tailor		12.07
16250 - Washer, Machine		9.28
19000 - Machine Tool Operation And Repair Occupations		
19010 - Machine-Tool Operator (Tool Room)		19.60
19040 - Tool And Die Maker		23.57
21000 - Materials Handling And Packing Occupations		
21020 - Forklift Operator		15.25
21030 - Material Coordinator		21.13
21040 - Material Expediter		21.13
21050 - Material Handling Laborer		12.87
21071 - Order Filler		11.72
21080 - Production Line Worker (Food Processing)		15.25
21110 - Shipping Packer		14.16
21130 - Shipping/Receiving Clerk		14.16
21140 - Store Worker I		12.09
21150 - Stock Clerk		16.36
21210 - Tools And Parts Attendant		15.25
21410 - Warehouse Specialist		15.25
23000 - Mechanics And Maintenance And Repair Occupations		
23010 - Aerospace Structural Welder		24.56
23019 - Aircraft Logs and Records Technician		21.64
23021 - Aircraft Mechanic I		23.43
23022 - Aircraft Mechanic II		24.56
23023 - Aircraft Mechanic III		25.61
23040 - Aircraft Mechanic Helper		19.23
23050 - Aircraft, Painter		27.35
23060 - Aircraft Servicer		21.64
23070 - Aircraft Survival Flight Equipment Technician		27.35
23080 - Aircraft Worker		22.84
23091 - Aircrew Life Support Equipment (ALSE) Mechanic		22.84

I		
23092	- Aircrew Life Support Equipment (ALSE) Mechanic	23.43
II		
23110	- Appliance Mechanic	17.08
23120	- Bicycle Repairer	12.93
23125	- Cable Splicer	33.00
23130	- Carpenter, Maintenance	16.18
23140	- Carpet Layer	19.97
23160	- Electrician, Maintenance	20.20
23181	- Electronics Technician Maintenance I	22.45
23182	- Electronics Technician Maintenance II	23.61
23183	- Electronics Technician Maintenance III	24.86
23260	- Fabric Worker	18.37
23290	- Fire Alarm System Mechanic	20.30
23310	- Fire Extinguisher Repairer	17.30
23311	- Fuel Distribution System Mechanic	26.15
23312	- Fuel Distribution System Operator	20.88
23370	- General Maintenance Worker	17.71
23380	- Ground Support Equipment Mechanic	23.43
23381	- Ground Support Equipment Servicer	21.64
23382	- Ground Support Equipment Worker	22.84
23391	- Gunsmith I	17.30
23392	- Gunsmith II	19.57
23393	- Gunsmith III	21.67
23410	- Heating, Ventilation And Air-Conditioning Mechanic	20.55
23411	- Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	21.54
23430	- Heavy Equipment Mechanic	20.03
23440	- Heavy Equipment Operator	17.89
23460	- Instrument Mechanic	21.58
23465	- Laboratory/Shelter Mechanic	18.28
23470	- Laborer	11.33
23510	- Locksmith	18.47
23530	- Machinery Maintenance Mechanic	22.20
23550	- Machinist, Maintenance	19.54
23580	- Maintenance Trades Helper	14.10
23591	- Metrology Technician I	21.58
23592	- Metrology Technician II	22.62
23593	- Metrology Technician III	23.58
23640	- Millwright	25.95
23710	- Office Appliance Repairer	18.89
23760	- Painter, Maintenance	15.86
23790	- Pipefitter, Maintenance	20.65
23810	- Plumber, Maintenance	20.25
23820	- Pneudraulic Systems Mechanic	21.67
23850	- Rigger	20.10
23870	- Scale Mechanic	19.57
23890	- Sheet-Metal Worker, Maintenance	20.10
23910	- Small Engine Mechanic	18.15
23931	- Telecommunications Mechanic I	25.78
23932	- Telecommunications Mechanic II	27.03
23950	- Telephone Lineman	21.91
23960	- Welder, Combination, Maintenance	18.61
23965	- Well Driller	20.71
23970	- Woodcraft Worker	21.67
23980	- Woodworker	16.92
24000	- Personal Needs Occupations	
24550	- Case Manager	14.22
24570	- Child Care Attendant	9.31
24580	- Child Care Center Clerk	12.23

24610 - Chore Aide	9.32
24620 - Family Readiness And Support Services Coordinator	14.22
24630 - Homemaker	14.22
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	26.60
25040 - Sewage Plant Operator	19.22
25070 - Stationary Engineer	26.60
25190 - Ventilation Equipment Tender	18.96
25210 - Water Treatment Plant Operator	19.22
27000 - Protective Service Occupations	
27004 - Alarm Monitor	15.70
27007 - Baggage Inspector	11.81
27008 - Corrections Officer	19.20
27010 - Court Security Officer	21.41
27030 - Detection Dog Handler	15.10
27040 - Detention Officer	19.20
27070 - Firefighter	22.20
27101 - Guard I	11.81
27102 - Guard II	15.10
27131 - Police Officer I	19.83
27132 - Police Officer II	21.26
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	12.75
28042 - Carnival Equipment Repairer	13.49
28043 - Carnival Worker	10.06
28210 - Gate Attendant/Gate Tender	14.61
28310 - Lifeguard	11.01
28350 - Park Attendant (Aide)	16.34
28510 - Recreation Aide/Health Facility Attendant	11.93
28515 - Recreation Specialist	15.15
28630 - Sports Official	13.02
28690 - Swimming Pool Operator	17.27
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	18.51
29020 - Hatch Tender	18.51
29030 - Line Handler	18.51
29041 - Stevedore I	17.13
29042 - Stevedore II	20.06
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	36.49
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	25.17
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	27.71
30021 - Archeological Technician I	17.35
30022 - Archeological Technician II	19.70
30023 - Archeological Technician III	23.94
30030 - Cartographic Technician	24.40
30040 - Civil Engineering Technician	24.58
30051 - Cryogenic Technician I	23.20
30052 - Cryogenic Technician II	25.61
30061 - Drafter/CAD Operator I	17.35
30062 - Drafter/CAD Operator II	19.70
30063 - Drafter/CAD Operator III	21.97
30064 - Drafter/CAD Operator IV	26.34
30081 - Engineering Technician I	15.25
30082 - Engineering Technician II	16.67
30083 - Engineering Technician III	21.48
30084 - Engineering Technician IV	25.20
30085 - Engineering Technician V	30.90
30086 - Engineering Technician VI	37.37
30090 - Environmental Technician	20.30

30095 - Evidence Control Specialist	20.95
30210 - Laboratory Technician	20.99
30221 - Latent Fingerprint Technician I	24.38
30222 - Latent Fingerprint Technician II	26.92
30240 - Mathematical Technician	24.40
30361 - Paralegal/Legal Assistant I	18.66
30362 - Paralegal/Legal Assistant II	23.11
30363 - Paralegal/Legal Assistant III	25.75
30364 - Paralegal/Legal Assistant IV	31.16
30375 - Petroleum Supply Specialist	25.62
30390 - Photo-Optics Technician	24.40
30395 - Radiation Control Technician	25.62
30461 - Technical Writer I	21.18
30462 - Technical Writer II	25.91
30463 - Technical Writer III	31.35
30491 - Unexploded Ordnance (UXO) Technician I	23.19
30492 - Unexploded Ordnance (UXO) Technician II	28.06
30493 - Unexploded Ordnance (UXO) Technician III	33.63
30494 - Unexploded (UXO) Safety Escort	23.19
30495 - Unexploded (UXO) Sweep Personnel	23.19
30501 - Weather Forecaster I	23.20
30502 - Weather Forecaster II	28.21
30620 - Weather Observer, Combined Upper Air Or	(see 2) 21.97
Surface Programs	
30621 - Weather Observer, Senior	(see 2) 23.57
31000 - Transportation/Mobile Equipment Operation Occupations	
31010 - Airplane Pilot	28.06
31020 - Bus Aide	12.14
31030 - Bus Driver	16.43
31043 - Driver Courier	13.81
31260 - Parking and Lot Attendant	9.33
31290 - Shuttle Bus Driver	14.73
31310 - Taxi Driver	10.45
31361 - Truckdriver, Light	14.73
31362 - Truckdriver, Medium	19.71
31363 - Truckdriver, Heavy	18.90
31364 - Truckdriver, Tractor-Trailer	18.90
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	13.68
99030 - Cashier	8.99
99050 - Desk Clerk	9.48
99095 - Embalmer	23.98
99130 - Flight Follower	23.19
99251 - Laboratory Animal Caretaker I	11.14
99252 - Laboratory Animal Caretaker II	11.88
99260 - Marketing Analyst	24.33
99310 - Mortician	23.98
99410 - Pest Controller	15.60
99510 - Photofinishing Worker	13.36
99710 - Recycling Laborer	13.54
99711 - Recycling Specialist	16.01
99730 - Refuse Collector	12.39
99810 - Sales Clerk	11.53
99820 - School Crossing Guard	11.62
99830 - Survey Party Chief	20.65
99831 - Surveying Aide	13.94
99832 - Surveying Technician	18.52
99840 - Vending Machine Attendant	13.86
99841 - Vending Machine Repairer	16.71
99842 - Vending Machine Repairer Helper	13.86

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 10 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.



If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**\*\* HAZARDOUS PAY DIFFERENTIAL \*\***

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder.

All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\***

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) \*\*

#### Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that

determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).