

## PAST PERFORMANCE QUESTIONNAIRE

FOR RFQ# VA248-16-Q-1147

Name of offeror: \_\_\_\_\_

### Contract Information:

Name of Contractor: \_\_\_\_\_ Contract Number: \_\_\_\_\_

Contract Title: \_\_\_\_\_

Type of Contract: \_\_\_\_\_ Period of Performance: \_\_\_\_\_

The ratings indicated below are to be supplied by the reference and **not** the offeror)

Performance Elements	Satisfactory	Unsatisfactory
1. <b>Technical (Quality of Product or Service)</b> (evaluation of the contractor's technical performance or progress toward meeting requirements)		
2. <b>Schedule</b> (evaluation of the timeliness of the contractor against milestones, delivery schedules)		
3. <b>Cost Control</b> (evaluation of the contractor's effectiveness in forecasting, managing, controlling cost and submitting accurate invoices)		
4. <b>Business Relations</b> (assess the integration and coordination of all activity needed to execute the work, specifically the timeliness, completeness and quality of problem identification, corrective action, the contractor's history of reasonable and cooperative behavior, customer satisfaction)		
5. <b>Management of Key Personnel</b> (assess the contractor's personnel performing the work)		
6. <b>Overall Rating</b>		

Remarks on unsatisfactory performance (Provide data supporting this observation. You may continue on separate sheet if needed.)

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Would you do business with the offeror again? (Yes / No) \_\_\_\_\_

Information provided by:

Name of Source: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date: \_\_\_\_\_

Questionnaire completed by:

Name of VA Employee: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_