

	<b>CONSTRUCTION REQUEST FOR INFORMATION</b>  <b>RFI No: 1</b>	<b>CONTRACTOR COMPANY:</b> G&C Fab-Con, LLC.	
		<b>RFI REQUESTER:</b> Cole Vettraino	<b>RFI DATE:</b> 7/21/16
<b>PROJECT NAME:</b> Willamette National Cemetery		<b>DESIGN FIRM:</b> The LA Group, PC.	
<b>PROJECT NUMBER:</b> 907-036	<b>CONST. PROJECT MANAGER:</b> Charles "Chuck" Bolen	<b>RFI RESPONDER:</b> Chuck Bolen	<b>RFI DATE RESPONDED:</b> July 22, 2016

### Requested Information/Clarification:

1. As per p13 of 89, 7th para of RFP, it states that "The Contractor shall secure the services of an independent commissioning agent as part of their contract, ...". Does that independent commissioning agent need to be independent of the Design Team firms, or can that commissioning agent be on staff at one of the design team firms?
2. As per p16 of 89 (#D.5d) of RFP, would you consider allowing a smaller than requested 12-font for the resumes? Is 10 ok?
3. As per p16 of 89 (#D.5e) of RFP, is it acceptable for proposals to be "comb-bound" (instead of spiral bound)? Most AE firms have comb-binding machines (not spiral bound machines, this requires extra time to go to Kinkos).
4. As per p16 of 89 (#D.5f) of RFP notes a 60-page limit. However the breakdown of section page count limits on p. 17 of 89 add up to 50-pages. Where could the other 10-pages be used? Can a letter be included at the beginning of the proposal and if so does this count toward the page limit?
5. As per p21 of 89 (f.1.1.) of RFP, for the projects on the "master project list". As not more than (2) projects can fit on one-page and there is a five-page limit for this section, presumably there would likely be (10) projects in this section. For projects to include in this section that are NOT >\$20M, would the priority be to list (next) highest \$ value projects or D/B projects (that may be of a much smaller construction value)?
6. As per p21 of 89 (f.1.1.) of RFP, please confirm that the most important/required criteria for projects here are: A) construction value \$20M+ and b) completion within last 5 years, and that a firm should fill this section with those types of projects first (whether or not they are D/B)?
7. As per p21 of 89 (f.1.2.) of RFP, presuming not more than (10) projects will fit on the (5) pages of "master project list", the (10) selected projects for the "relevant project summaries" would therefore be the same projects, correct? (as noted they must come from the master project list)
8. As per p21 of 89 (f.1.2.) of RFP, for the bullet list describing what is "relevant" (D/B projects, Cemetery projects, etc.), are these (4) things listed in order of importance/weight? In other words, does a D/B non-cemetery project trump a non-D/B cemetery project (regardless of \$ amount)? Or is consideration of the 4 bullets meant to be taken as a whole?
9. Re: Attachment 3 (Project Master List), on #9 of Attachment 2 (Project Master List Instructions) it notes RFP paragraph "3.8.1.2". However, no such number exists in the RFP. Is the correct reference "F.1.1."?
10. Re: Attachment 3 (Project Master List), at top of Attachment 2 (Project Master List Instructions) it notes RFP paragraph "3.9.1.1". However, no such number exists in the RFP. Is the correct reference "F.1.1."?
11. In Attachment 4 (Past Performance Questionnaire), if submitted by AE (not GC) firm, should AE firm's name be used in block 1a (even though it says "contractor name")?

## Responses:

1. As per p13 of 89, 7th para of RFP, it states that “The Contractor shall secure the services of an independent commissioning agent as part of their contract”. Does that independent commissioning agent need to be independent of the Design Team firms, or can that commissioning agent be on staff at one of the design team firms?

**RESPONSE: Must be independent. Cx agent cannot be a designer of record**

2. As per p16 of 89 (#D.5d) of RFP, would you consider allowing a smaller than requested 12-font for the resumes? Is 10 ok?

**RESPONSE: Keep 12 pt font. Page limit is increased per questions 25 and 29 below**

3. As per p16 of 89 (#D.5e) of RFP, is it acceptable for proposals to be “comb-bound” (instead of spiral bound)? Most AE firms have comb-binding machines (not spiral bound machines, this requires extra time to go to Kinkos).

**RESPONSE: Comb bound is acceptable**

4. As per p16 of 89 (#D.5f) of RFP notes a 60-page limit. However the breakdown of section page count limits on p. 17 of 89 add up to 50-pages. Where could the other 10-pages be used? Can a letter be included at the beginning of the proposal and if so does this count toward the page limit?

**RESPONSE: Page limits answered in questions #25 and #29 below. 1 page cover letter does not count toward page limits.**

5. As per p21 of 89 (f.1.1.) of RFP, for the projects on the “master project list”. As not more than (2) projects can fit on one-page and there is a five-page limit for this section, presumably there would likely be (10) projects in this section. For projects to include in this section that are NOT >\$20M, would the priority be to list (next) highest \$ value projects or D/B projects (that may be of a much smaller construction value)?

**RESPONSE: Do not list projects with a value less than \$20M on the Project Master List. Up to ten (10) projects from the Project Master List may be proposed as “relevant” in accordance with the criteria listed in F.1.12 on page 21 of 89 of the RFP.**

6. As per p21 of 89 (f.1.1.) of RFP, please confirm that the most important/required criteria for projects here are: a) construction value \$20M+ and b) completion within last 5 years, and that a firm should fill this section with those types of projects first (whether or not they are D/B)?

**RESPONSE: The Project Master List is intended to list projects  $\geq$  \$20M, completed in the last 5 years and completed by the same company division/business segment that is proposed to perform the work contained in this RFP whether or not the listed projects were D-B.**

7. As per p21 of 89 (f.1.2.) of RFP, presuming not more than (10) projects will fit on the (5) pages of “master project list”, the (10) selected projects for the “relevant project summaries” would therefore be the same projects, correct? (as noted they must come from the master project list)

**RESPONSE: See questions #17 and #18 above, and #20 below.**

8. As per p21 of 89 (f.1.2.) of RFP, for the bullet list describing what is “relevant” (D/B projects, Cemetery projects, etc.), are these (4) things listed in order of importance/weight? In other words, does a D/B non-cemetery project trump a non-D/B cemetery project (regardless of \$ amount)? Or is consideration of the 4 bullets meant to be taken as a whole?

**RESPONSE: The four bullets are in descending order. Relevant Project Summaries must be taken from the Project Master List which requires value  $\geq$  \$20M, completed in the last 5 years and completed by the same company division/business segment that is proposed to perform the work contained in this RFP.**

9. Re: Attachment 3 (Project Master List), on #9 of Attachment 2 (Project Master List Instructions) it notes RFP paragraph “3.8.1.2”. However, no such number exists in the RFP. Is the correct reference “F.1.1.”?

**RESPONSE: The correct reference is F.1.2 on page 21 of 89 of the RFP. Offerors are to indicate in the Project Master List whether the listed project is also listed under Relevant Project Summaries.**

10. Re: Attachment 3 (Project Master List), at top of Attachment 2 (Project Master List Instructions) it notes RFP paragraph “3.9.1.1”. However, no such number exists in the RFP. Is the correct reference “F.1.1.”?

**RESPONSE: YES**

11. In Attachment 4 (Past Performance Questionnaire), if submitted by AE (not GC) firm, should AE firm’s name be used in block 1a (even though it says “contractor name”)?

**RESPONSE: YES**