

PAST PERFORMANCE QUESTIONNAIRE

RFQ NUMBER: VA240-16-R-0023

TITLE: JAMES J. PETERS VAMC Ambulance Services

OFFER / QUESTIONNAIRE DUE DATE: August 22, 2016, no later than 16:00 Eastern

SECTION I: OFFERORS: COMPLETE requested information (Section I) and **PROVIDE** the questionnaire to the appropriate Respondent for each source of Past Performance Information mentioned in your Offer. The Respondent must have significant familiarity with the selected contract or subcontract in order to provide informed answers and comments about various aspects of the past performance.

NAME OF OFFEROR _____
NAME OF PAST PERFORMANCE SOURCE _____
CONTRACT NUMBER and DATES OF SERVICE _____
DESCRIPTION OF SERVICE _____
TOTAL AWARDED PRICE _____

SECTION II: RESPONDENT(S): COMPLETE the requested information (Section II) concerning the past performance of the above named Offeror relative to the referenced contract effort.

NAME OF RESPONDENT _____
TITLE/POSITION _____
SIGNATURE _____

(A) QUALITY OF SERVICE

1. Did the contractor comply with all contract requirements? ___Yes___No

Comments: _____

2. With regard to timeliness of performance, were turnaround times of the contract met (i.e. completion of administrative requirements, task orders, milestones, production and delivery requirements?) ___Yes___No

Comments: _____

3. Was the contractor's work found to be accurate and technically/clinically sound?

Yes No

Comments: _____

4. How would you rate the quality of the contractor's end products / services furnished under this contract?

Outstanding Good Acceptable Unacceptable

Comments: _____

5. How would you rate the quality of the contractor's customer service furnished under this contract?

Outstanding Good Acceptable Unacceptable

Comments: _____

(B) BUSINESS RELATIONS

6. Was contract Management efficient and responsive?

Always Most of the time Sometimes Never

7. Did the contractor exhibit effective communication(s)?

Always Most of the time Sometimes Never

8. Did the contractor exhibit reasonable and cooperative behavior?

Always Most of the time Sometimes Never

9. Was the contractor flexible?

Always Most of the time Sometimes Never

10. Did the contractor recommend effective solutions to problems?

Always Most of the time Sometimes Never

11. Did the contractor exhibit a business-like concern for the interests of your Agency or Business:

Always Most of the time Sometimes Never

12. How would you rate the contractor in the area of business relations generally?

Outstanding Good Acceptable Unacceptable

Comments on questions 6 through 11 above: _____

(C) CUSTOMER SATISFACTION

13. How would you rate the contractor on the basis of customer (end-user) satisfaction?

____ *Outstanding* ____ *Good* ____ *Acceptable* ____ *Unacceptable*

14. Would you select this firm again?

____ *Yes* ____ *No*

Comments: _____

End of Section II

SECTION III: COMPLETED FORM MUST BE RETURNED TO THE VA CONTRACTING OFFICE PRIOR TO THE DUE DATE FOR RECEIPT OF PROPOSALS. THE OFFEROR MAY SUBMIT THE COMPLETED QUESTIONNAIRE ALONG WITH HIS/HER PROPOSAL; OR, THE RESPONDENT PROVIDING THE PERFORMANCE INFORMATION HEREIN MAY FORWARD THE COMPLETED FORM DIRECTLY TO THE CONTRACTING OFFICE, IF PREFERRED.

IN ALL CASES, THE COMPLETED PAST PERFORMANCE REFERENCES MUST REACH THE CONTRACTING OFFICE BY THE DATE AND TIME OFFERS ARE DUE. THE GOVERNMENT BEARS NO RESPONSIBILITY TO ASSURE QUESTIONNAIRES ARE PROPERLY RECEIVED.

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