

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NO. 550-17-1-232-0004		PAGE 1 Of 105	
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NO.		5. SOLICITATION NUMBER VA251-16-Q-0328	
						6. SOLICITATION ISSUE DATE 08/03/2016	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME Kevin Adkins				b. TELEPHONE NO. (No Collect Calls) 217-554-4544	
						8. OFFER DUE DATE/LOCAL TIME 08-25-2016 4PM	
9. ISSUED BY Department of Veterans Affairs Network Contracting Office 12 Illiana Health Care System 1900 E. Main St. Danville IL 61832-5100				10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: 100 % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS: 561720 <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> EDWOSB <input checked="" type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A) SIZE STANDARD: \$18 Million			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING N/A	
						14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO Department of Veterans Affairs Illiana Health Care System 1900 E. Main St. Danville IL 61832-5198				16. ADMINISTERED BY Department of Veterans Affairs Network Contracting Office 12 Illiana Health Care System 1900 E. Main St. Danville IL 61832-5100			
17a. CONTRACTOR/OFFEROR		FACILITY CODE		18a. PAYMENT WILL BE MADE BY Department of Veterans Affairs Financial Service Center PO Box 149971 Austin TX 78714-9971 PHONE: 512-242-7300 FAX: N/A			
TELEPHONE NO.		DUNS:		DUNS+4:			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				<input type="checkbox"/> 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.		20. See CONTINUATION Page SCHEDULE OF SUPPLIES/SERVICES		21. QUANTITY		22. UNIT	
				23. UNIT PRICE		24. AMOUNT	
		Contractor shall provide all labor, supervision, management/ support, transportation, supplies, equipment and materials, except Government-furnished space and utilities, necessary for accomplishment of a Fully-Managed Total Environmental Sanitation Maintenance Program for the Decatur Community Based Clinic, in accordance with the Statement of Work (SOW). A site Visit will be held on Friday August 12th at 10:30AM CDT The address is as follows DECATUR COMMUNITY BASED CLINIC 3035 E. Mound Road, Decatur, IL 62526-9650 Contact for day of the visit: Charlene Hoskins 217-554-5946 Please meet in Conference Room #16. All RFIs will be due by 12PM Tuesday August 16,2016 Answers will be posted by 4PM Thursday August 18,2016 (Use Reverse and/or Attach Additional Sheets as Necessary)					
25. ACCOUNTING AND APPROPRIATION DATA 550--3670162-232-856400-2542 010054000				26. TOTAL AWARD AMOUNT (For Govt. Use Only)			
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA				<input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.			
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA				<input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED				<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) Kevin Adkins Contracting Officer		31c. DATE SIGNED	

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SECTION B - CONTINUATION OF SF 1449 BLOCKS

B.1 CONTRACT ADMINISTRATION DATA

(continuation from Standard Form 1449, block 18A.)

1. Contract Administration: All contract administration matters will be handled by the following individuals:

a. CONTRACTOR: Name: _____

Address: _____

City, State, Zip: _____

Telephone Number: _____

Fax Number: _____

Point Of Contact (POC): _____

E-mail address: _____

DUNS: _____

b. GOVERNMENT: Contracting Officer 36C550 Kevin Adkins

Department of Veterans Affairs

Network Contracting Office 12

Illiana Health Care System

1900 E. Main St.

Danville IL 61832-5100

2. CONTRACTOR REMITTANCE ADDRESS: All payments by the Government to the contractor will be made in accordance with:

[X] 52.232-34, Payment by Electronic Funds Transfer—Other Than System For Award Management, or

☐ 52.232-36, Payment by Third Party

3. INVOICES: Invoices shall be submitted in arrears:

- a. Quarterly ☐
- b. Semi-Annually ☐
- c. Other ☒ Monthly in arrears

4. GOVERNMENT INVOICE ADDRESS: All Invoices from the contractor shall be submitted electronically in accordance with VAAR Clause 852.232-72 Electronic Submission of Payment Requests.

Department of Veterans Affairs

Financial Service Center

PO Box 149971

Austin TX 78714-9971

5. SUBMISSION OF OFFER:

a. **Offerors shall complete and return all information designated in:**

- 1.) Blocks 17(a) and 30(a-c) of SF 1449
- 2.) Contract Administration Data
- 3.) The Price/Cost Schedule
- 4.) 52.212-1, Instructions to Offerors--Commercial Items
- 5.) 52.212-3, Representations and Certifications, or valid completion in SAM is acceptable

Information shall be received prior to the date and time specified in Block 8 of SF 1449 in order to be considered for award.

Sealed offers will be received at the address specified in Block 9 of SF 1449 or, if hand-carried, to Kevin Adkins, VA Illiana Healthcare System, 1900 East Main Street, Building 102, Room 124C, Danville, IL 61832.

b. By submission of an offer, the offeror acknowledges the requirement that the prospective awardee shall be registered in the System for Award Management (SAM) database prior to award. Offerors who are not registered in SAM should consider applying for registration immediately. Registration in SAM is a requirement to conduct business with the Federal Government. If the prospective awardee is not registered in SAM within the timeframe specified by the Contracting Officer, the successful offeror may be removed from further consideration for award. Offerors can register in SAM at <https://www.sam.gov>.

c. Offeror must have the identified NAICS listed in the SAM registration. This is a requirement for award.

ACKNOWLEDGMENT OF AMENDMENTS: The offeror acknowledges receipt of amendments to the Solicitation numbered and dated as follows:

AMENDMENT NO	DATE

B.2 LIMITATIONS ON SUBCONTRACTING-- MONITORING AND COMPLIANCE (JUN 2011)

This solicitation includes VAAR 852.219-10 VA Notice of Total Service- Disabled Veteran-Owned Small Business Set-Aside. Accordingly, any contract resulting from this solicitation will include this clause. The contractor is advised in performing contract administration functions, the CO may use the services of a support contractor(s) retained by VA to assist in assessing the contractor's compliance with the limitations on subcontracting or percentage of work performance requirements specified in the clause. To that end, the support contractor(s) may require access to contractor's offices where the contractor's business records or other proprietary data are retained and to review such business records regarding the contractor's compliance with this requirement. All support contractors conducting this review on behalf of VA will be required to sign an "Information Protection and Non-Disclosure and Disclosure of Conflicts of Interest Agreement" to ensure the contractor's business records or other proprietary data reviewed or obtained in the course of assisting the CO in assessing the contractor for compliance are protected to ensure information or data is not improperly disclosed or other impropriety occurs. Furthermore, if VA determines any services the support contractor(s) will perform in assessing compliance are advisory and assistance services as defined in FAR 2.101, Definitions, the support contractor(s) must also enter into an agreement with the contractor to protect proprietary information as required by FAR 9.505-4, obtaining access to proprietary information, paragraph (b). The contractor is required to cooperate fully and make available any records as may be required to enable the CO to assess the contractor's compliance with the limitations on subcontracting or percentage of work performance requirement.

B.3 REVIEW REQUIRED REGISTRATION WITH CONTRACTOR PERFORMANCE ASSESSMENT SYSTEM (CPARS)

(a) as prescribed in Federal Acquisition Regulation (FAR) Part 42.15, the Department of Veterans Affairs (VA) evaluates contractor past performance on all contracts that exceed \$150,000, and shares those evaluations with other Federal Government contract specialists and procurement officials. The FAR requires that the contractor be provided an opportunity to comment on past performance evaluations prior to each report closing. To fulfill this requirement VA uses an online database, CPARS, which is maintained by the Naval Seal Logistics Center in Portsmouth, Virginia. CPARS has connectivity with the Past Performance Information Retrieval System (PPIRS) database, which is available to all Federal agencies. PPIRS is the system used to collect and retrieve performance assessment reports used in source selection determinations and completed CPARS report cards transferred to PPIRS. CPARS also includes access to the federal awardee performance and integrity information system (FAPIIS). FAPIIS is a web-enabled application accessed via CPARS for contractor responsibility determination information.

(b) Each contractor whose contract award is estimated to exceed \$150,000 is required to register with CPARS database at the following web address: www.cpars.csd.disa.mil. Help in registering can be obtained by contacting Customer Support Desk @ DSN: 684-1690 or COMM: 207-438-1690. Registration should occur no later than thirty days after contract award, and must be kept current should there be any change to the contractor's registered representative.

(c) For contracts with a period of one year or less, the contracting officer will perform a single evaluation when the contract is complete. For contracts exceeding one year, the contracting officer will evaluate the contractor's performance annually. Interim reports will be filed each year until the last year of the contract, when the final report will be completed. The report shall be assigned in CPARS to the contractor's designated representative for comment. The contractor representative will have sixty days to submit any comments and re-assign the report to the VA contracting officer.

(d) Failure to have a current registration in the CPARS database, or to re-assign the report to the VA contracting officer within those sixty days, will result in the Government's evaluation being placed on file in the database with a statement that the contractor failed to respond.

B.4 DESCRIPTION/SPECIFICATIONS/WORK STATEMENT:

A. GENERAL REQUIREMENTS

1. **SCOPE OF WORK:** These technical provisions require work to be accomplished at the Decatur Outpatient Clinic, in Decatur, Illinois under the jurisdiction of the Director of the Veterans Affairs Illiana Health Care System (VAIHCS), Danville, Illinois.

The work specified within this contract involves one single story building, consisting of approximately 10,070 square feet. Operating hours are Monday, Wednesday, Thursday and Friday (7:45 a.m. to 4:15 p.m.) and Tuesday (7:45 a.m. to 6:00 p.m.), excluding Federal Holidays.

- a. The Contractor shall furnish all labor, supervision, management/support, transportation, supplies, equipment and materials, except Government-furnished space and utilities as identified in these specifications, necessary for accomplishment of a Fully-Managed Total Environmental Sanitation Maintenance Program as described herein, and as defined within this document and in accordance with all Federal, State, and local Department of Health regulations to include, the Joint Commission on the Accreditation of Healthcare Organizations (JCAHO) and the Office of Safety & Health (OSHA).
 - b. The Task-Frequency chart reflects a quantification of the cleaning requirements; however, they are not necessarily a reflection of the total sanitation requirements, nor a management program. The Contractor shall furnish the management expertise to accomplish not only the specific tasks specified within, but also an acceptable environmental appearance, which reflects accomplishment of a total program. In addition to these services, incidental tasks, not specifically tested but normally included as general practice with this industry, will be provided.
 - c. The publications listed in Section V Applicable Regulations, Manuals, Specifications are incorporated by reference into this contract and are supplemental to the specification. The Contractor shall be responsible, at his/her own expense, as needed to maintain access to these materials.
2. All references to location of rooms, buildings, or functions in **Exhibit 2** (Task-Frequency Chart) and on any drawings or prints provided by the Government, are for informational purposes only. Such references do not necessarily indicate that these locations or functional designations will remain stable; they may be changed by the Director. Changes of functional designations or locations which may affect this contract, and which require permanent adjustments in frequency or type of performance, will be coordinated with the Contractor by the Contracting Officer Representative (COR) prior to initiation of such a change to assure adequate contractual coverage. All changes are contingent upon the concurrence of the COR and the Contracting Officer.
3. The Task and Frequency Charts indicate the minimum acceptable cleaning frequencies; however, it shall be the responsibility of the Contractor to re-clean in such a manner to correct the identified deficiency in areas where deficiencies have been identified, recorded and reported to the Contractor/Contractor's representative by the COR.
4. Prior to contract performance, the contractor shall provide a proposed work schedule to the COR showing how services shall be accomplished. All work shall be coordinated with the

COR when accomplished during normal business hours to avoid conflicts between the government functions and the provision of services under this contract.

5. The specification is intended to produce at least a “minimal acceptable” level of performance. The Government recognizes the possibility of the Contractor achieving the same or improved results through innovative approaches, advances in the state-of-the-art equipment, materials and supplies and other reasons. All alterations are contingent upon the concurrence of the COR and Contracting Officer (CO).
6. Non-scheduled project cleaning will be required of the contractor; such cleaning will be defined and authorized by the COR with a minimum of three (3) days’ notice given to the contractor.

B. SUPERVISION BY CONTRACTOR:

The Contractor shall identify the person who shall have responsibility for performance of this contract. This person is herein referred to as the Project Manager. The Project Manager shall be competent to supervise all aspects of this activity and shall be available on site within 24 hours after notification during performance of contract work. The COR shall be notified in writing of the name of the Project Manager and of changes in personnel appointed to fulfill this function or of substitution of personnel due to absence. The Project Manager shall, in the absence of the Contractor, act for the Contractor as Contractor’s representative.

C. PERSONNEL QUALIFICATIONS AND REQUIREMENTS:

1. TRAINING:

- a. No Contractor personnel shall be assigned to work under provision of the Contract until initial orientation and training, as specified in Contractor’s Procedures Manual and special instruction from COR is completed. Documentation verifying the content of such training and orientation and those personnel attending shall be transmitted to the COR within 15 days from the notice to proceed. General training or refresher training shall be accomplished prior to the start of work under this contract and shall have occurred no earlier than 6 months prior. Contractor is required to submit to the COR documentation verifying that refresher training has been accomplished no later than 30 days after the last month of each contract period.
- b. Initial training shall commence no earlier than seven (7) days prior to starting to work and must be completed within thirty (30) days of starting work. The initial training plan, including topics with a brief statement of content and method of training, shall be available for review by the Pre-Award Survey Team. Initial training shall include but not be limited to the following topics:
 - i. A general orientation of basic bacteriological concepts, including the basics of how disease is caused and transmitted, and how it can be prevented, reduced, or contained through proper environmental sanitation methods.
 - ii. Infection control orientation, relating duty functions to the technical provisions of
 - iii. Proper use and handling of germicidal detergents, supplies and equipment.
 - iv. Care and maintenance of Contractor and government furnished property.
 - v. Familiarization with local fire prevention and safety procedures.

- vi. Familiarization with applicable Facility policies/regulations and their effect on sanitation services.
- vii. Familiarization with the Contractor's Procedures Manual.
- viii. Individual duties and responsibilities.
- ix. Procedures for replenishing cleaning supplies and obtaining equipment repair.
- x. Role of Contractor's personnel in the Facility and their impact on patient care.
- xi. Techniques or methods for measuring the quality of work performance.
- xii. Basic orientation to the Facility, function, mission and goals.
- xiii. Facility emergency fire and disaster program.
- xiv. Hazardous Communication Standard
- xv. Utility Operation
- xvi. Universal Precautions
- xvii. Emergency Preparedness
- xviii. Body Mechanics/Lifting
- xix. Accident Reporting
- xx. Sexual Harassment
- xxi. Ethics
- xxii. TB-Precautions
- xxiii. Mercury/Spills
- xxiv. Antineoplastic Spills
- xxv. Radiation Training
- c. The Contractor's Project Manager shall plan for developmental employee training sessions for all employees at a frequency of no less than monthly. Developmental training shall include but not be limited to the following areas:
 - i. Updating in the areas referred to in the subparagraphs in Section a. above.
 - ii. Presentations on the contents of the subjects contained in the references listed in Section C.
 - iii. Development topics, i.e., communication, individual behavior, group behavior, and motivation.
- d. Upon adequate notification, to allow proper scheduling, the COR may arrange for training space on the facility premises.
- e. Records of all employee training shall be maintained by the Project Manager and submitted to the COR within 30 days of such training in order to provide evidence that employees are competent to carry out their duties and responsibilities in a quality manner.

2. UNIFORMS AND EMPLOYEE IDENTIFICATION:

- a. All of the Contractor's personnel (except Project Manager) assigned to the performance of this contract shall wear a Contractor-provided, standard, distinctive, COR approved uniform that is clearly distinguishable from those worn by Government staff on site. All uniforms shall be worn as designed by the manufacturer.
- b. Uniforms shall be clean and maintained in good repair.
- c. All persons assigned to the performance of the contract shall display on the left breast pocket of their uniform (or in that area if no pocket), a clearly readable name identification device consisting of the person's name, company name and a picture of the person. The name device shall be Contractor furnished.

3. PERSONAL HYGIENE:

The Contractor's personnel shall be clean and neat in appearance. Fingernails shall be clean and free of dirt at the beginning of the workday, and hair shall be kept clean and neat.

4. EXPOSURE TO HAZARDOUS WORKING CONDITIONS:

Contractor's personnel may be required to perform work under potentially hazardous conditions. Contractor's personnel shall be informed of potentially hazardous situations by Contractor, trained by Contractor in techniques required to recognize and deal with potentially hazardous situations in a manner which will minimize personal risk, and required to adhere to standard techniques for personal protection. Hazardous conditions may include handling of potentially hazardous waste, bodily fluids such as blood and urine, and exposure to standard cleaning chemicals used in the process of job performance.

5. PHYSICAL REQUIREMENTS:

Contractor employees shall be in good physical health. Employees shall not perform work under this contract if they have a communicable illness and shall be free of illness prior to returning to work.

6. MISCELLANEOUS:

- a. Personnel rosters: Current written rosters of all regular and alternate employees shall be provided to the COR. Employees not listed shall not be allowed to work in the facility.
- b. Eating/drinking or smoking by environmental sanitation personnel are permitted in designated areas only.
- c. The contractor shall be responsible for compliance with all appropriate Joint Commission for Accreditation of Health Care Organizations (JCAHO) record keeping requirements.
- d. The contractor shall also be responsible for adhering to all requirements under the Privacy Act 1974, U.S.C. 552a.
- e. The contractor shall provide an employee assistance program.
- f. If emergency medical treatment is required of a contractor employee, treatment will be provided to the extent possible at the facility.

D. QUALITY CONTROL/QUALITY ASSURANCE:

1. Quality Control: The Contractor shall have a quality control program to assure the requirements of this contract are provided as specified. In addition to this basic Quality Control program, an updated copy, shall be provided to the COR by the start date and as changes occur. The program shall include, but shall not be limited to the following:
 - a. An inspection system covering the services listed in **Exhibit 1**-Performance Requirements Summary. It shall specify areas or work to be inspected on either a scheduled or unscheduled basis.
 - b. A method of identifying deficiencies in the quality of services performed before the level of performance becomes unacceptable.
 - c. AMIS Report Data: Submitted to COR on the first working day of each month.
 - d. A system to record all inspections conducted by the Contractor and corrective action taken. These documents shall be made available to the Government during the term of the contract.
2. Quality Assurance: The Government will monitor the Contractor's performance under this contract using the quality assurance procedures in the surveillance plan.
3. Procedures Manual: This manual shall be a comprehensive description of Contractor's procedures and designed for Contractor's personnel for general reference purposes. It shall contain all procedures necessary to perform complete services required by the contract. The approved basic manual shall be adapted to the facility prior to start of contract performance, and updated as changes occur. This document shall be provided to the COR prior to the start of work, and updates shall be provided as they occur during the term of the contract.

E. PERFORMANCE EVALUATION MEETINGS:

1. The Project Manager shall meet with the COR as needed to facilitate start-up and address issues of concern.
2. The issuance of a Contract Discrepancy Report may be cause for a meeting among the Project Manager, CO and the COR. A mutual effort will be made to resolve all problems identified. The Government will prepare written minutes of this meeting, which will be signed by the Project Manager, CO and COR.
3. Should the Project Manager not concur with the minutes, he/she shall state in writing to the CO any areas wherein he does not concur and explain the reason(s) for non-concurrence. The CO will review and consider the reason(s) for the Project Manager's non-concurrence, and make a decision. The Project Manager will be notified of the decision in writing.

F. CORRESPONDENCE:

All correspondence relative to this contract shall bear the Veterans Affairs contract number and title.

G. BUILDING SECURITY:

1. Keys: The Government will provide the Contractor with keys to allow access to rooms required in the provisions of this contract except to restricted areas. Access to restricted areas shall be provided to the Contractor by prior arrangements with the COR. With the exception of keys issued to the Project Manager, keys provided to other contractor personnel

- shall not be removed from the premises. Keys shall not be duplicated or issued to any individual nor shall keys be retained in any contractor's personal possession (other than the Project Manager) when not physically performing duties under this contract. All keys not issued for the performance of work being accomplished at the present time shall be secured or returned. The Contractor and COR will perform an inventory of all keys assigned to the Contractor at the end of the contract period or annually. Any keys lost by Contractor personnel shall be replaced by the Government at a cost to the Contractor or \$10.00 per key. The Contractor shall notify the COR of any lost or suspected lost key within 24 hours.
2. Contractor's personnel shall not lend keys or open locked rooms or areas to permit entrance per persons other than Contractor's personnel performing assigned duties. All rooms found locked are not to be left unattended while performing duties under this contract and shall be re-locked by Contractor's personnel upon completion of duties. There may be certain areas identified by the COR in which Contractor personnel must immediately notify the COR or Security Personnel if a door is found unlocked.
 3. The Contractor's personnel when leaving a space shall turn off all lights in unoccupied areas, unless otherwise directed by the COR. Contractor's personnel shall close, lock, and secure all windows before leaving the area. If any difficulty is encountered in keeping areas locked, the COR shall be notified.
 4. The Contractor shall comply with the security clearances or access controls, see **Section VI**.
 5. It is the responsibility of the Contractor to ensure that all lost articles found in the areas under the jurisdiction of the Government by the Contractor's personnel are turned in as specified by the COR.

H. SAFETY AND FIRE PREVENTION:

1. In the performance of this contract, the Contractor shall take such safety precautions as necessary to protect the lives and health of occupants of the building.
2. Fire and safety deficiencies, which exists and are part of the responsibility of the Contractor, shall be immediately corrected. If the Contractor fails or refuses to correct deficiencies promptly, the CO may issue an order stopping all or any part of the work, and hold the Contractor in default of the contract.
3. The Contractor shall comply with applicable Federal, State, and local safety and fire regulations and codes, which are in effect at the beginning of the contract period. The Contractor shall keep abreast of and comply with changes in these regulations and codes applicable to the contract.
4. The Contractor's personnel shall follow applicable facility policies concerning fire/disaster programs (See Section VI).
5. The Contractor shall display approved warning devices in all areas where operations may cause traffic obstruction or personnel hazard.
6. Contractor's personnel shall interrupt their work to allow passage of patients, personnel, equipment, or carts.

7. The cleaning of lobbies and corridors, resulting in a temporary wet or slippery floor surface, shall be accomplished so that it will not be necessary for personnel or patients to cross the wet surface to gain access to other areas.

I. DAMAGE AND EQUIPMENT LOSS:

1. All tasks accomplished by Contractor personnel shall be performed to preclude damage or disfigurement of government owned furnishings, fixtures, equipment, and architectural or building structures. The Contractor shall report any damage or disfigurement to these items when caused by the Contractor's Personnel. This report will be given to the COR. All damage to facilities and fixtures caused by the Contractor during work performance shall be reported to the COR. The Government is not held responsible for Contractor's equipment or belongings that are lost, stolen or damaged. Prior to the effective date of this contract, the COR will show and/or tell the Contractor those government items not to be moved or otherwise handled by Contractor's personnel. The COR shall provide a complete listing of items not to be handled/moved to the Contractor and to the CO.
2. The Contractor shall perform repairs or replace government-owned equipment, fixtures, furnishings, grounds and architectural or building structures to their previously existing condition at his own expense when the Government determines damage to be Contractor-caused.
3. The Contractor shall use reasonable care to avoid damaging existing buildings, equipment, and vegetation on the Government installation. If the Contractor's failure to use reasonable care causes damage to any of this property, the Contractor shall replace or repair the damage at no expense to the Government as the Contracting Officer directs. When the Contractor has caused damage or loss to this property, the contractor shall be issued a Contract Discrepancy Report. If the Contractor fails or refuses to make such repair or replacement, the Contractor shall be liable for the cost, which may be deducted from the contract price. This is in accordance with Section I, FAR Clause 52.237-2, Protection of Government Buildings, Equipment, and Vegetation.

J. CONSERVATION OF UTILITIES:

1. The Contractor shall instruct his personnel in utilities conservation practices. The Contractor shall be responsible for operating under conditions, which preclude the waste of utilities, which shall include but not necessarily be limited to:
 - a. Lights shall be used only in areas where and at the time when work is actually being performed, unless otherwise directed by the COR.
 - b. Mechanical equipment controls for heating, ventilation and air conditioning systems shall not be adjusted by Contractor's personnel, unless otherwise directed by the COR.
 - c. Water faucets or valves shall be turned off after use.
 - d. Government telephones shall not be used for personal reasons.

K. INTERFERENCE TO NORMAL FUNCTION:

1. Contractor's personnel shall be required to interrupt their work at any time to avoid interference with patient care procedures and the normal function of the facility, including

utility services, fire protection systems, and passage of facility patients, personnel, equipment, and carts.

L. REPORTING OF NEEDED REPAIRS AND MAINTENANCE:

1. The Contractor's employee shall visually inspect a room before leaving it, noting any needed repairs/maintenance, and reporting needed repairs/maintenance of contractor-owned items to his/her supervisor. The VA must also depend on the contractor's employee to report any repairs and maintenance required of government-owned items. He/she shall notify his/her supervisor. The supervisor shall notify the COR of any required repairs/maintenance of government-owned items observed during work performance. Supervisor shall notify the COR immediately if repairs/maintenance required on government-owned items shall be maintained by the contractor.
2. The contractor's employee shall also enter in the VA-supplied logbook any items reported to the supervisor in need of repairs/maintenance and time of arrival and departure. The contractor's employee shall review VA-supplied log book prior to that day's contract performance to identify any comments by COR that might include but are not limited to items in need of cleaning, correction, etc. Contractor's employee shall contact the COR to identify location of VA-supplied logbook.

Section II - Government-Furnished Property and Services

A. PREMISES AND UTILITIES:

1. The Government shall furnish, without cost to the Contractor, designated spaces in buildings to include a reasonable amount of utilities from existing sources, and local telephone service as specified. These utilities shall be used only in connection with the performance of this contract. Isolated interruption of utilities shall in no way relieve the Contractor from the performance required by the contract.
2. The Contractor shall maintain furnished building space to the same standards as similar areas occupied by the Government. The Contractor shall not make any alterations to the space except with the written permission of the CO and at the expense of the Contractor.
3. The Contractor shall vacate furnished building space and restore the premises to the condition in which received, at his/her own expense, fair wear and tear expected, by the time stated for contract completion.
4. Materials, supplies, and/or equipment shall not be stored in areas other than as assigned.

B. MATERIALS:

1. The Government shall furnish, for use in special sanitation situations, protective clothing of the type issued to Government personnel in similar situations.
2. Keys will be provided as specified by the COR.
3. Ash receptacles, waste containers and dispensers are furnished by the Government and others.

C. SERVICES:

1. Emergency medical treatment will be provided to the extent possible at the facility.
Government or others responsibilities:
 - a. Drapes-during re-painting cycle every 3 years Docks
 - b. Exterior windows landscaping
 - c. Pest Control Roofs Walks
 - d. Trash removal from trash collection areas

Section III - Contractor-Furnished Property and Services

A. MATERIALS:

The Contractor shall furnish all materials necessary to perform the tasks specified in the contract. Technical literature and descriptive brochures of all materials proposed for use by the Contractor shall be submitted to the COR and CO (2 copies) for approval prior to contract start and whenever a change is requested. The Contractor shall secure all materials. The Government assumes no liability for loss of or damage to Contractor-owned property held upon Government premises.

B. EQUIPMENT AND TOOLS:

1. The Contractor shall furnish all equipment and tools necessary to properly perform the work defined in this contract. Technical literature and descriptive brochures for all items proposed for use by the Contractor shall be submitted to the COR and CO (2 copies) for approval prior to contract start. The Contractor shall secure all equipment. The Government assumes no liability for loss of or damage to contractor owned equipment held upon Government premises. Contractor's equipment shall be compatible with existing sources of Government-furnished electrical power. All equipment must comply with all safety standards. All equipment shall be cleaned and sanitized prior to introduction or re-entry into the facility. All electrically operated equipment shall be third-wire grounded and an appropriate length of UL approved cord.
2. All containers of cleaning chemicals and similar products shall be conspicuously marked (preferably with a factory label) to identify contents and hazardous information and all other labels shall be removed or defaced. Flammable materials shall not be used. A copy of each Material Safety Data Sheet (MSDS) for each product shall be provided to the COR. An inventory list and MSDS for each hazardous chemical shall be easily accessible to Contractor's staff.
3. The Contractor shall provide appropriate equipment and supplies for use of facility staff when Contractor's personnel are not on duty.

C. SPECIFICATIONS

All Contractor-furnished materials, equipment and tools used shall be standard products of manufacturers regularly engaged in the production of such items. All items shall be approved by the

COR prior to being used. New supplies and equipment or changes in previously approved supplies or equipment shall require literature and may require other information.

D. INFORMATION ON MATERIALS:

The Contractor shall provide a periodic report, as identified in **Exhibit 4**, to the Government on the materials used during the course of the contract. This requirement is for information only.

1. **Germicidal/Detergent:** The germicidal/detergent shall be currently Environmental Protection Agency (EPA) registered as a pseudomonicidal, fungicidal and veridical at the recommended use dilution even in hard water of 400 PPM (CaCO₃). The detergent shall be a quaternary ammonia compound or an iodophor or phenolic based disinfectant containing O-phenylphenol, o-benzyl-p-chlorophenol, p-tertiary amylphenol. Use dilution shall be that recommended by the Association of Official Analytical Chemists (AOAC) use dilution confirmation tests. The disinfectant used shall be compatible in use with the local area water, pH of the soil and the specific types of microorganisms, which shall be prevalent in the local area.
2. **Floor Finish Liquid:** The liquid shall be synthetic co-polymer plastic (not a wax), water emulsion with a solids content of at least 16%, removable by detergent scrubbing and safe for use on all synthetic floors such as rubber, asphalt, vinyl, and linoleum. It shall dry to a high gloss shine, be slip resistant, resist scuffing and water penetration.
3. **Stripping Compound:** This product shall be purely synthetic, non-ionic, biodegradable, and contain no animal or vegetable soaps, abrasives, bleach, alcohol, ammonia, or other ingredients which would produce any harsh, harmful, or noxious odors or fumes, either in use or in storage. It shall be capable of completely removing all soap buildup and floor finish film. It shall not change the conductivity of conductive flooring when tested according to current requirements of National Fire Prevention Association (NFPA), pamphlet No. 56. It shall contain 12% or more active ingredients, exclusive of water, in this concentrated form. When mixed in a 10% use-dilution, it shall have a pH of not less than 7 or more than 11.0. It is permissible to use a special detergent stripper specially designed for use in automatic scrubber equipment, so long as none of the adverse conditions above result.
4. **Carpet Shampoo:** Shampoo shall incorporate an EPA registered sanitizer and a soil retardant. The pH of the wet shampoo shall be between 9 and 10.5 for use on synthetic fibers and shall be no higher than 9 for use on natural fibers. Phenolic based disinfectants shall not be used as a carpet shampoo.
5. **Dust Mop Treatment:** The chemical treatment shall not have a "flashpoint" of less than 330 degrees Fahrenheit, shall be free of saponifiable matter, and shall be clear or neutral in color.

The compound shall be heat spontaneously under service conditions. Total treatment residue in mop heads shall not exceed 22% by weight and shall contain no carbon residue.

6. Cloths, Impregnated, Dusting, and Sweeping: These cloths shall have 18% to 22% non-oil impregnation by weight, and the impregnation compound shall be registered with the EPA.
7. Bowl Cleaner: This product shall clean, deodorize, disinfect, not be noxious or cause irritating fumes in use, have a minimum phenol coefficient of 6 (Food and Drug Administration) on *S. Typhosa*. It shall be used exclusively in toilet bowls and urinals only. It shall be fully inhibited to protect pipes and metal against corrosion.
 - a. Vacuum Cleaners: All vacuum equipment shall have a microstatic impaction type filtration system, which shall filter out dust and bacteria particles.
 - b. Exhaust Systems: All exhaust systems shall be at least 15x above the horizontal.
8. Housekeepers' Carts: Housekeepers' carts shall be appropriate for the purpose designed. They shall be kept in a clean orderly condition. Carts shall fit in storage closet. Carts shall have automatic locking doors.
9. Trash Collection Containers: Shall be kept in a clean sanitary condition and meet Facility fire regulations.
10. Mop Buckets: Mop buckets shall be double compartment and must be constructed of non-porous, acid and alkali resistant material.
11. Signs: They shall be standard approved signs.
12. Other Items: The Contractor shall also furnish the following consumable items. (See provided Supply usage estimate)
 - a. Paper toilet tissue (dispensers in place)
 - b. Paper towels (dispensers in place)
 - c. Soap, hand, liquid, antiseptic (dispensers in place)
 - d. Waste receptacle liners (dispensers in place)
 - e. Deodorizers (dispensers in place)
 - f. Secure Key Control System

E. MISCELLANEOUS

The Contractor shall furnish other items as identified within this contract, such as uniforms, identification devices, orientation and training, medical exams, procedures manual, quality control program. The Contractor shall also furnish the following reports as specified within this contract **Exhibit 4**:

1. AMIS Report Data: Submitted to COR on the first working day of each month (See Facilities defects report: Submit to COR on a daily basis.
2. Damage to Government property.
3. Training and initial orientation.
4. Physician's report.
5. Personnel Rosters.
6. Inspection.
7. Schedules and changes.

Section IV - Specific Tasks

A. GENERAL: The Contractor shall provide all labor, materials, and supervision to perform all tasks of this contract in a quality manner. All work shall be performed in accordance with the Contractor's accepted procedures and quality control manuals.

B. SCHEDULING:

Task and Frequency Charts (T&F Charts): The Government-furnished T-F Charts shall be the basis for performance of work in those areas identified on the charts.

Cleaning schedules: The cleaning schedules adapted to the individual Medical Facility shall be submitted to the COR by contract start date. Current schedules shall be conspicuously displayed within each functional area for general review by contractor employees and Medical Center Staff. Schedules shall show the times work shall begin and end and show the phasing of work by area/room throughout the work period. Miscellaneous schedules shall show on which shift the work shall be performed.

C. STANDARDS: All cleaning tasks shall be accomplished to meet the standards of **Exhibit 1**.

D. COVERAGE: The Contractor shall provide service in the buildings/areas indicated in **Exhibit 6**.

E. TASKS: Refer to exhibit 1, 2

1. Provide Data
2. Reporting of Facilities Defects
3. Clean Interior Windows and Glass
4. Clean Walls and Partitions
5. Clean Light Fixtures
6. Clean Lamp Fixtures
7. Clean Blinds-Shades and Internal Awnings
8. Remove and Re-Hang Window Drapes, Shower and Cubical Curtains
9. Floor Stripping and Re-Finishing
10. Carpet Maintenance, to include total shampooing of all carpeted areas at minimum once a year.

11. Interim Floor Maintenance
12. Policing
13. Cleaning of Entrances and Corridors
14. Dusting
15. Waste Removal
16. Bath/Toilet Cleaning
17. Spot Clean Drapes, Curtains; Clean Shower and Cubical Curtains
18. Artificial Plant Cleaning
19. Cleaning of Contractor's Equipment and Assigned Space
20. Cleaning of Duct, Louvers, Door Grills, Radiators and Fans
21. Clean Ceilings
22. Clean Floors
23. Employee Initial and Developmental Training
24. Key Control
25. Provide Required Supplies
26. Provide Equipment
27. Emergency Response
28. Clean Chalkboards and Other Public Writing Surfaces
29. Metal Surface Cleaning
30. Furniture Cleaning (including cleaning of upholstered surfaces, fabric, vinyl, etc.)
31. Clean Waste Receptacles
32. Utility Fixtures Cleaning
33. Lavatory/Toilet Cleaning
34. Clean and Fill Dispensers
35. Clean Facility Equipment
36. Response to Facility Emergency Situations and Drills
37. Provisions for Interim Cleaning by Facility Staff
38. Cleaning Walk-off Mats
39. Compliance With All Appropriate JCAHO Requirements
40. Proper Arrangement of Facility Furnishings and Furniture
41. Snow and Ice Removal from Entrances, Lobby, Corridors
42. Discharge Cleaning
43. Set-up for Special and Routine Functions
44. Replacement of Light Bulbs, Tubes, etc.
45. Proper Arrangement of Facility Furniture
46. Removal of Soiled Linen
47. Furniture Moving
48. Replacement of Easily Accessible HVAC Filters

Section V - Applicable Regulations, Manuals, Specifications

Documents applicable to this statement of work are listed below. These documents are mandatory. At the start of this contract the Government will provide one copy of all mandatory regulations, manuals and specifications listed below to the Contractor. Supplements and amendments will be updated and shall be considered to be in full force and effective immediately upon receipt by the Contractor. The policies and procedures of mandatory directives shall be adhered to at all times. It is the Contractor's responsibility to insure that all mandatory publications are posted and up to date.

- a. Security Clearances or Access Controls
- b. Facility Policies Concerning Fire/Disaster Programs
- c. Parking
- d. Infection Control Manual

Section VI- Supporting Information

A. Security

All contractor employees are subject to the same level of investigation as VA employees who have routine physical access VA facilities. The level of background investigation commensurate with the level of access needed to perform the statement of work is: National Agreement Check with Written Inquiries (NACI). This requirement is applicable to all subcontractor personnel requiring the same access. All costs for NACI checks are borne by the contractor. The VA may at its discretion make deductions against the contract in order to recoup the investigation costs. Current cost for a NACI check is \$182.00 per employee (subject to change at any time).

B. Place of Performance:

DECATUR COMMUNITY BASED CLINIC

3035 E. Mound Road, Decatur, IL 62526-9650

C. Period of Performance:

Period of performance is from October 1, 2016 through September 30, 2017, to include Four (4) additional one (1) Year Option to be exercised at the discretion of the Government.

D. Hours of Work:

Operating hours are Monday, Wednesday, Thursday and Friday (7:45 a.m. to 4:15 p.m.) and Tuesday (7:45 a.m. to 6:00 p.m.), excluding Federal Holidays.

Some contract duties may require work to be performed at other than normal operating hours. All floor care, such as stripping and refinishing and carpet shampooing, shall be done after 4:15p.m. when all staff and patients have exited the building

Federal holidays are New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Christmas, and any other day specifically declared by the President of the United States to be a national holiday.

DESCRIPTION/SPECIFICATIONS/WORK STATEMENT:

Section VII - SIMPLIFIED ACQUISITION PROCEDURES (SAP) SURVEILLANCE PLAN

A. INTRODUCTION:

1. The Simplified Acquisition Procedures (SAP) Surveillance Plan provides a systematic method to monitor Contractor performance.
2. Performance Standards define acceptable performance for specific tasks. The Government performs surveillance to determine if the Contractor meets or does not meet these standards.
3. The Performance Standards are outlined in the Statement of Work Exhibit 1. The principal method of surveillance will be the random sampling of the individual rooms/areas in the various sections of the Facility at specified periods of time during the month. The surveillance plan contains sampling guides, which are used when random sampling is the method of surveillance.
4. Areas/tasks not surveyed by random sampling will be covered by daily observation in some cases or by use of periodic checklist inspections. Appropriate checklists are provided for recording observations in this type surveillance.
5. A copy of the Surveillance Plan shall be provided to the contractor at the time of award.

DESCRIPTION/SPECIFICATIONS/WORK STATEMENT:

LIST OF ATTACHMENTS (EXHIBITS)

PERFORMANCE REQUIREMENTS SUMMARY	EXHIBIT 1
TASK & FREQUENCY CHART	EXHIBIT 2
COMMONLY USED ACRONYMS	EXHIBIT 3
CONTRACTOR FURNISHED REPORTS	EXHIBIT 4
MATERIALS USED	EXHIBIT 5
CLINIC FLOOR PLAN	EXHIBIT 6

EXHIBIT 1**PERFORMANCE REQUIREMENTS SUMMARY**

REQUIRED SERVICE	STANDARD
Maintain soil-free floor surfaces for normal operating hours using established procedures and	Floor surfaces, including edges and baseboards, to be free of dirt, dust, debris, and all other
Protect and restore gloss to resilient floor surfaces on a prescribed periodic basis.	Floor surfaces, including edges and baseboards, to be free of dirt, dust, accumulated finish and other foreign substances. Floors coated with approved sealer/floor finish and presenting a
Maintain soil-free carpet on a prescribed periodic basis.	Carpets are free of accumulated dust, dirt, and other foreign substances and present a uniform appearance free of spots and stains.
Protect carpets with application of special treatments as prescribed.	Carpets are soil-repellant and/or static free.
Remove spots from walls on a daily basis.	Walls are free of all foreign substances and present a clean appearance.
Clean walls, ceilings, lights, and vents on a periodic basis.	Walls, ceilings, lights, and vents are free of dust, dirt, lint, insects, smudges, nicotine, streaks, marks, and other foreign matter and present a clean, uniform appearance.
Clean fixtures according to established procedures.	Fixtures are free of dust, dirt, soap, urine, feces, streaks, fingerprints, scale, odor, and other foreign substances and present a clean appearance.
Clean and protect furniture and accessories according to established procedures.	Furniture and accessories are free of dust, dirt, stains, lint, streaks, and other foreign substances and present a clean appearance.
Maintain safe and functional equipment.	Equipment operates effectively and safely.

PERFORMANCE REQUIREMENTS SUMMARY (CONTINUED)

REQUIRED SERVICE	STANDARD
Clean housekeeping	Housekeeping equipment is free of dust, dirt, smudges, strings, rust, and all other foreign substances and presents a clean appearance.
Maintain equipment on a daily basis, to include changing filters,	Equipment operates efficiently and effectively.
Clean glass/glass substitute surfaces.	Surfaces are free of dust, dirt, lint, smudges, fingerprints, streaks, and other foreign substances and present a clean appearance.
Place properly labeled and/or color-coded containers in prescribed	Appropriate waste containers are properly placed and identified in accordance with established guidelines.
Transport hazardous/non-hazardous waste to	Hazardous/non-hazardous waste is transported in the appropriate containers in a safe and timely manner and in accordance with established standards and procedures.
Deposit hazardous/non-hazardous waste in the appropriate containers and/or storage areas.	Hazardous/non-hazardous waste is deposited in the appropriate containers and/or storage areas in a timely manner and in accordance with established standards and procedures.
Remove cubicle curtain and hang replacement curtains.	Curtains are to be removed for cleaning when visibly soiled and replacement properly hung.
Replenish supplies.	All housekeeping aid closets and carts are properly stocked and dispensers are filled.
Maintain acceptable level of sanitation in all public areas.	All public areas are free of litter, spills, unsightly clutter, and present a clean, pleasing appearance.

PERFORMANCE REQUIREMENTS SUMMARY (CONTINUED)

REQUIRED SERVICE	STANDARD
Placement of furnishings and equipment	Return furnishings and/or equipment to original location
Removal of material and equipment	Materials and equipment stored at the end of each workday only in designated areas. All empty containers, boxes, etc. removed to a designated receptacle.

Safe preparation and use of materials and equipment	Materials stored and prepared according to manufacturer's recommendations. Equipment used for the purpose it was primarily designed for.
Warning signs and protective barriers	Signs placed in all directions to warn others in the area of performing work when work could cause possible harm to those who are unaware of such work. Barriers placed to protect persons, property,
Damage by Contractor to Government property, equipment, facilities, etc.	Work to be performed to preclude damage to or disfigurement of Government owned furnishings, fixtures, equipment and architectural or building structures.
Repaired damage	All damages caused by Contractor's personnel repaired to previously existing condition.
Adherence to policies, procedures and mandatory Directives, safety and fire regulations	Contractor follows policies, procedures, mandatory directives and safety and fire regulations.
Contractor's personnel wear required uniform and identification devices and observe good personal hygiene.	All employees to wear approved uniforms, and proper shoes, clean and free from body odor and in good repair with an identification device on left breast pocket area. Employees are neat and clean

REQUIRED SERVICE	STANDARD
Quality control program	Contractor has written program to assure that the requirements of this contract are provided as specified.
Approved materials, equipment and tools	Equipment, tools and materials to be approved prior to their use under this contract and properly marked.
Key control	All keys shall be controlled as specified in this contract.
Space, premises and utilities are conserved and protected	Contractor to maintain the space assigned and use only the space assigned. Contractor to operate under conditions which preclude the waste of utilities.
Normal facility functions not interfered with	Work of the Contractor to be coordinated to prevent conflict with the treatment of the patient and the functioning of the facility. No medical apparatus moved without approval.
Safe equipment use	Proper use of belts, ropes, hoists, saddles, hardhats, goggles, masks, proper protective clothing when needed, rigging, etc.
Initial training and orientation of employees	Documented training and initial orientation completed prior to employee performing work
Project Manager	Assigned competent person to manage all aspects of the work and given appropriate authority.

TASK AND FREQUENCY CHART**A. TOILETS:****DAILY:**

1. Floor shall be swept and wet-mopped or scrubbed.
2. Commodes and urinals shall be washed and sanitized. No rust or encrustation shall remain. Traps shall be maintained and free from odor at all times.
3. Wash basins shall be cleaned and mirrors, shelving, dispenser, and chrome fixtures shall be damp-wiped and polished.
4. All other surfaces shall be spot-cleaned and horizontal surfaces dusted.
5. All vents shall be cleaned.
6. Paper towel waste receptacles shall be emptied and towel, soap and toilet paper dispensers serviced prior to occupant's official starting time. In addition, during the occupant's working hours, waste receptacles shall be emptied, dispensers serviced, wash basins cleaned and the rooms policed to remove paper, trash or spillage on a schedule based on traffic demand. Sanitary napkin receptacles shall be emptied, cleaned, disinfected and provided a new liner daily.

WEEKLY: All interior window surfaces shall be cleaned.

MONTHLY:

Waste paper receptacles shall be damp-wiped inside and out. The full surface area of partitions, doors, window frames, and sills shall be damp-wiped. Resilient floors shall be **damp-mopped and spray-buffed twice monthly.**

B. ROOM CLEANING:**Daily:**

Office areas, conference rooms, warehouse and the corridor space adjacent to these areas shall receive the following daily cleaning:

1. Wastebaskets shall be emptied and the waste paper and trash removed to maintain disposal.
2. Carpeted areas are to be vacuumed twice weekly to remove all dirt, dust and litter. On the three remaining days of each week, the carpet shall be spot-vacuumed to remove all obvious surface dirt from traffic areas and from under furniture. Spots shall be removed with appropriate cleaner.
3. Non-carpeted areas shall be completely swept twice weekly with a treated dust mop to remove all dirt, dust, and litter. On the three remaining days of each week, the area shall be spot swept to remove all obvious surface dirt from traffic areas and from under furniture. VA-251-1-RP-0401
4. Wash basins shall be cleaned and mirrors damp-wiped and dried, as necessary, to keep them in a clean condition. Paper towels shall be supplied where towel boxes are provided.
5. Horizontal surfaces of desk shall be dusted with a treated dust cloth and glass desktops shall be cleaned with an untreated cloth when cleared by user. Weekly dust horizontal surfaces of files, chairs, tables, bookcases, window sills and other furniture with a treated dust cloth.

WEEKLY: All interior window surfaces shall be cleaned.

MONTHLY:

Clean vertical surfaces, and under surfaces (knee walls, chair rungs, table legs, etc.). Glass in doors, partitions, pictures, and bookcases shall be damp-wiped. **Floors shall be damp-mopped and spray-buffed twice monthly.**

1. **Waiting Areas, Vending Areas, and Lobbies:** Shall be serviced twice a day using procedures described in room cleaning plus: Vinyl chairs shall be wiped clean and upholstered chairs shall be spot cleaned. Upholstered chairs shall be steamed cleaned yearly or when visibly soiled. Hard floors shall be wet-mopped or scrubbed. Resilient floors shall be **damp-mopped and spray-buffed twice monthly**. Tables, lamps, pictures shall be cleaned. Drinking fountains shall be cleaned and paper cups replenished. Main corridors and other heavy traffic areas having resilient flooring shall be **damp-mopped and spray-buffed twice monthly**; and, stripped and re-finished twice a year. Non-slip floor finish shall be used. Contractor shall obtain time and day approval from the COR for stripping and refinishing services.
2. **Corridors:** Floors shall be swept or if carpeted, vacuumed. Hard floors shall be wet-mopped or scrubbed and resilient floors damp-mopped and buffed. Drinking fountains shall be cleaned and paper cups replenished. All corridors and other heavy traffic areas having resilient flooring shall be damp-mopped and spray-buffed twice monthly; and, stripped and refinished twice a year. Non-slip floor finish shall be used. Contractor shall obtain time and day approval from the COR for stripping and refinishing services.
3. **Entrances:** Floors shall be swept or if carpeted, vacuumed. Hard floors shall be wet-mopped or scrubbed. Resilient floor shall be **damp-mopped and spray-buffed twice monthly; and, stripped and refinished twice a year. Non-slip floor finish shall be used. Contractor shall obtain time and day approval from the COR for stripping and refinishing services.** Both sides of entrance glass shall be cleaned. Kick plates and push bars shall be cleaned and polished. Ash receptacles shall be emptied.
4. **Exterior Windows:** The inside of all exterior windows, glass located over and in exterior and vestibule doors and all exterior plate glass around entrances, lobbies, and vestibules shall be washed weekly.
5. **Waste Collection and Removal:** All refuse, trash and garbage, including that from vending and snack areas, shall be collected and removed daily to a central collection site.
6. **Overhead Lights:** Overhead lights shall be cleaned monthly or when visibly soiled.
7. **Telephones:** Telephones shall be cleaned weekly or when visibly soiled. Telephone booths shall be cleaned weekly.
8. **Wall surfaces:** Entire surface shall be cleaned monthly or spot cleaned weekly or when visibly soiled.
9. **Resilient Flooring:** Resilient flooring in normal traffic areas in public space and in rooms shall be spray-buffed twice monthly; and, stripped and re-finished once a year. Non-slip floor finish shall be used. Contractor shall obtain time and day approval from the COR for stripping and refinishing services. During buffing or refinishing, in areas with rugs, the rug shall be turned back to permit buffing or finishing underneath the rug for at least one foot. Metal door thresholds shall be cleaned and polished. Marble wall surfaces and stone wainscoting shall be damp-wiped and polished.
10. **Surfaces:** Every 120 calendar days all surfaces in the building approximately 70 inches or more from the floor shall be cleaned by dusting or vacuuming. This includes venetian blinds and light fixtures, and ceiling. All drapes in the building shall be vacuumed in place. Visible soil on the drapes shall be reported to the contracting officer.

11. Window Treatments: Annually-All venetian blinds shall be washed. When removed for cleaning, the blinds shall be replaced within two days. All light fixtures shall be washed.
12. Entrance and Elevator Rugs: Entrance and elevator rugs shall be cleaned and shampooed as needed to provide a good appearance. During inclement weather, entrance lobby floors shall be damp-mopped to keep clean and dry.

LIST OF ATTACHMENTS (EXHIBITS) - **EXHIBIT 3**

COMMONLY USED ACRONYMS

AMIS	Automated Management Information System
AQL	Acceptable Quality Level
CDR	Contracting Discrepancy Report
CO	Contracting Officer
COR	Contracting Officer's Representative
COR	Contracting Officer's Technical Representative
EPA	Environmental Protection Agency
FESS	Facilities Environmental Sanitation Services
JCAHO	Joint Commission on Accreditation of Healthcare Organizations
MSDS	Material Safety Data Sheet
PWS	Performance Work Statement
QC	Quality Control
T&F	Task and Frequency Charts
VA	Veterans Affairs

CONTRACTOR-FURNISHED REPORTS

1. Damage to Government Property
2. Training and Initial Orientation
3. AMIS Report Data: Gross Square Footage-net square feet maintained (in whole numbers) Administrative Square Feet-actual staff labor
4. Annual Reviews and necessary updates of all previously submitted manuals, procedures, programs, etc.
5. Facilities Defects Reports
6. Physician's Report
7. Personnel Rosters
8. Inspection
9. Schedules and Changes

LIST OF ATTACHMENTS (EXHIBITS) -

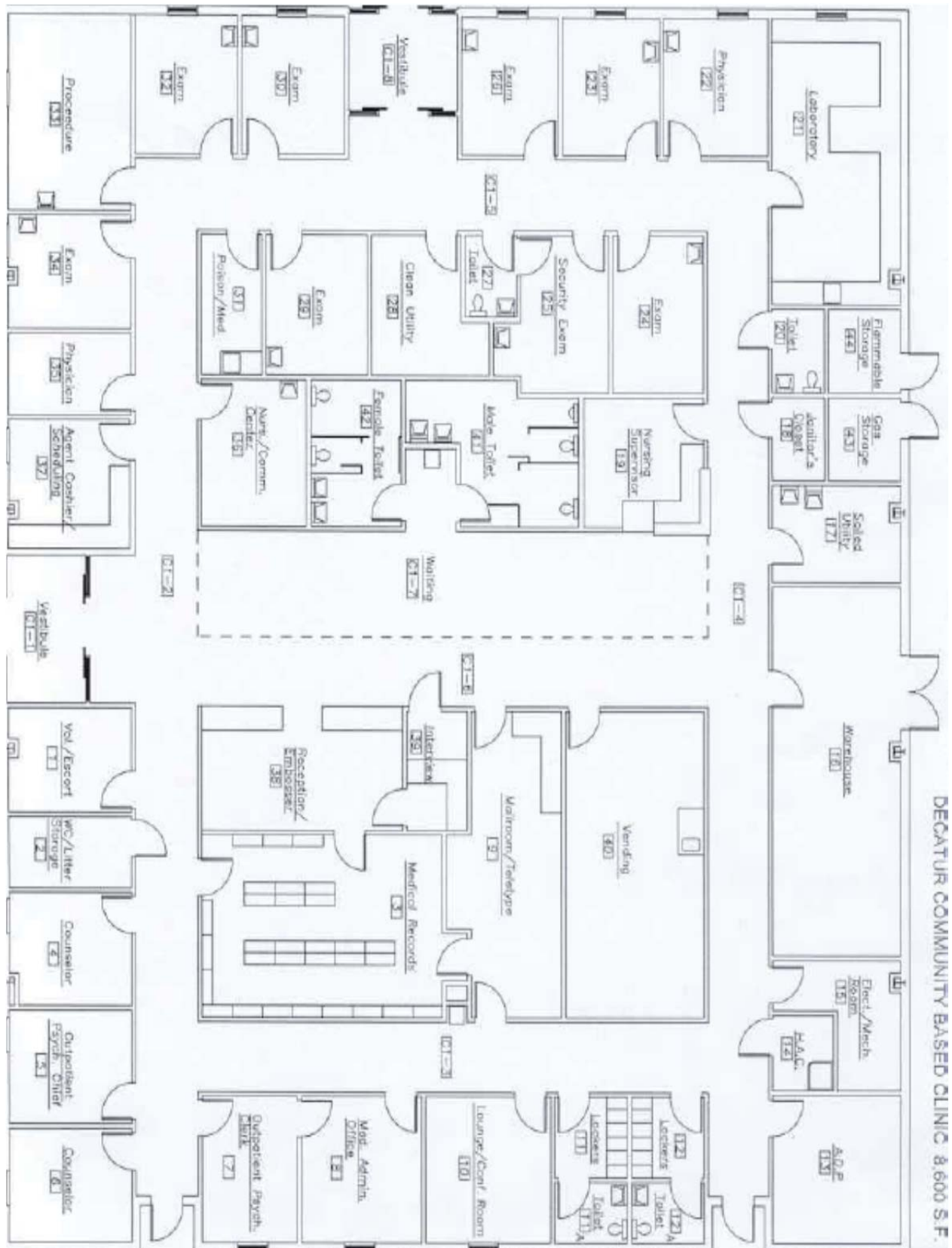
EXHIBIT 5

Contractor-Furnished Materials (For Information and/or Approval as Necessary)

ITEM DESCRIPTION (Please complete with full description)	Mfg. Name; Product Name; Size/Packaging Per Case	QUANTITY Required Per Year	COST PER CASE and TOTAL COST PER YEAR FOR ALL CASES
Toilet tissue			
Paper towels			
Liquid soap, hand, antiseptic			
Small plastic waste receptacle liners			
Large plastic waste receptacle liners			

EXHIBIT 6

Facility (Clinic) Floor Plan



B.5 PRICE/COST SCHEDULE

ITEM INFORMATION

ITEM NUMBER	DESCRIPTION OF SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	The Contractor shall furnish all labor, supervision, management/support, transportation, supplies, equipment and materials, except Government-furnished space and utilities as identified in these specifications, necessary for accomplishment of a Fully-Managed Total Environmental Sanitation Maintenance Program as described herein, as defined within this document and in accordance with all Federal, State, and local Department of Health regulations to include, the Joint Commission on the Accreditation of Healthcare Organizations (JCAHO) and the Office of Safety & Health (OSHA). The work to be accomplished at the Decatur Outpatient Clinic, in Decatur, Illinois under the jurisdiction of the Director of the Veterans Affairs Illiana Health Care System (VAIHCS), Danville, Illinois. Contract Period: Base POP Begin: 10-01-2016 POP End: 09-30-2017	12.00	MO	_____	_____
0002	The Contractor shall furnish all labor, supervision, management/support, transportation, supplies, equipment and materials, except	12.00	MO	_____	_____

Government-furnished space and utilities as identified in these specifications, necessary for accomplishment of a Fully-Managed Total Environmental Sanitation Maintenance Program as described herein, as defined within this document and in accordance with all Federal, State, and local Department of Health regulations to include, the Joint Commission on the Accreditation of Healthcare Organizations (JCAHO) and the Office of Safety & Health (OSHA). The work to be accomplished at the Decatur Outpatient Clinic, in Decatur, Illinois under the jurisdiction of the Director of the Veterans Affairs Illiana Health Care System (VAIHCS), Danville, Illinois.
Contract Period: Option 1
POP Begin: 10-01-2017
POP End: 09-30-2018

0003

The Contractor shall furnish all labor, supervision, management/support, transportation, supplies, equipment and materials, except Government-furnished space and utilities as identified in these specifications, necessary for accomplishment of a Fully-Managed Total Environmental Sanitation Maintenance Program as described herein, as defined within this document and in

12.00

MO

accordance with all
Federal, State, and local
Department of Health
regulations to include,
the Joint Commission on
the Accreditation of
Healthcare
Organizations (JCAHO)
and the Office of Safety
& Health (OSHA). The
work to be accomplished
at the Decatur
Outpatient Clinic, in
Decatur, Illinois under
the jurisdiction of the
Director of the Veterans
Affairs Illiana Health
Care System (VAIHCS),
Danville, Illinois.
Contract Period: Option
2
POP Begin: 10-01-2018
POP End: 09-30-2019

0004

The Contractor shall
furnish all labor,
supervision,
management/support,
transportation, supplies,
equipment and
materials, except
Government-furnished
space and utilities as
identified in these
specifications, necessary
for accomplishment of a
Fully-Managed Total
Environmental
Sanitation Maintenance
Program as described
herein, as defined within
this document and in
accordance with all
Federal, State, and local
Department of Health
regulations to include,
the Joint Commission on
the Accreditation of
Healthcare
Organizations (JCAHO)
and the Office of Safety
& Health (OSHA). The
work to be accomplished

12.00

MO

at the Decatur
Outpatient Clinic, in
Decatur, Illinois under
the jurisdiction of the
Director of the Veterans
Affairs Illiana Health
Care System (VAIHCS),
Danville, Illinois.
Contract Period: Option
3
POP Begin: 10-01-2019
POP End: 09-30-2020

0005

The Contractor shall
furnish all labor,
supervision,
management/support,
transportation, supplies,
equipment and
materials, except
Government-furnished
space and utilities as
identified in these
specifications, necessary
for accomplishment of a
Fully-Managed Total
Environmental
Sanitation Maintenance
Program as described
herein, as defined within
this document and in
accordance with all
Federal, State, and local
Department of Health
regulations to include,
the Joint Commission on
the Accreditation of
Healthcare
Organizations (JCAHO)
and the Office of Safety
& Health (OSHA). The
work to be accomplished
at the Decatur
Outpatient Clinic, in
Decatur, Illinois under
the jurisdiction of the
Director of the Veterans
Affairs Illiana Health
Care System (VAIHCS),
Danville, Illinois.
Contract Period: Option
4
POP Begin: 10-01-2020

12.00

MO

POP End: 09-30-2021

GRAND TOTAL	_____
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SECTION C - CONTRACT CLAUSES

C.1 52.212-4 CONTRACT TERMS AND CONDITIONS—COMMERCIAL ITEMS (MAY 2015)

(a) *Inspection/Acceptance.* The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the Government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights—

- (1) Within a reasonable time after the defect was discovered or should have been discovered; and
- (2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(b) *Assignment.* The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes payment (e.g., use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.

(c) *Changes.* Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(d) *Disputes.* This contract is subject to 41 U.S.C. chapter 71, Contract Disputes. Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

(e) *Definitions.* The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.

(f) *Excusable delays.* The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(g) *Invoice.*

(1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include—

- (i) Name and address of the Contractor;

- (ii) Invoice date and number;
- (iii) Contract number, contract line item number and, if applicable, the order number;
- (iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;
- (v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;
- (vi) Terms of any discount for prompt payment offered;
- (vii) Name and address of official to whom payment is to be sent;
- (viii) Name, title, and phone number of person to notify in event of defective invoice; and
- (ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.
- (x) Electronic funds transfer (EFT) banking information.

(A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.

(B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (e.g., 52.232-33, Payment by Electronic Funds Transfer—System for Award Management, or 52.232-34, Payment by Electronic Funds Transfer—Other Than System for Award Management), or applicable agency procedures.

(C) EFT banking information is not required if the Government waived the requirement to pay by EFT.

(2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR part 1315.

(h) *Patent indemnity.* The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.

(i) *Payment.*—

(1) *Items accepted.* Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.

(2) *Prompt payment.* The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR part 1315.

(3) *Electronic Funds Transfer (EFT).* If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.

(4) *Discount.* In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.

(5) *Overpayments.* If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall—

(i) Remit the overpayment amount to the payment office cited in the contract along with a description of the overpayment including the—

(A) Circumstances of the overpayment (e.g., duplicate payment, erroneous payment, liquidation errors, date(s) of overpayment);

(B) Affected contract number and delivery order number, if applicable;

(C) Affected contract line item or subline item, if applicable; and

(D) Contractor point of contact.

(ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.

(6) *Interest.*

(i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in 41 U.S.C. 7109, which is applicable to the period in which the amount becomes due, as provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period as fixed by the Secretary until the amount is paid.

(ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.

(iii) *Final decisions.* The Contracting Officer will issue a final decision as required by 33.211 if—

(A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;

(B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or

(C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see 32.607-2).

(iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.

(v) Amounts shall be due at the earliest of the following dates:

(A) The date fixed under this contract.

(B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.

(vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on—

(A) The date on which the designated office receives payment from the Contractor;

(B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or

(C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.

(vii) The interest charge made under this clause may be reduced under the procedures prescribed in 32.608-2 of the Federal Acquisition Regulation in effect on the date of this contract.

(j) *Risk of loss.* Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:

(1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or

(2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.

(k) *Taxes.* The contract price includes all applicable Federal, State, and local taxes and duties.

(l) *Termination for the Government's convenience.* The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

(m) *Termination for cause.* The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(n) *Title*. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

(o) *Warranty*. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(p) *Limitation of liability*. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

(q) *Other compliances*. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.

(r) *Compliance with laws unique to Government contracts*. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. chapter 37, Contract Work Hours and Safety Standards; 41 U.S.C. chapter 87, Kickbacks; 41 U.S.C. 4712 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. chapter 21 relating to procurement integrity.

(s) *Order of precedence*. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:

(1) The schedule of supplies/services.

(2) The Assignments, Disputes, Payments, Invoice, Other Compliances, Compliance with Laws Unique to Government Contracts, and Unauthorized Obligations paragraphs of this clause;

(3) The clause at 52.212-5.

(4) Addenda to this solicitation or contract, including any license agreements for computer software.

(5) Solicitation provisions if this is a solicitation.

(6) Other paragraphs of this clause.

(7) The Standard Form 1449.

(8) Other documents, exhibits, and attachments

(9) The specification.

(t) *System for Award Management (SAM)*.

(1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the SAM database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the SAM database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the SAM database to ensure it is current, accurate and complete. Updating information in

the SAM does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(2)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the SAM database; (B) comply with the requirements of subpart 42.12; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the SAM information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

(3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the SAM record to reflect an assignee for the purpose of assignment of claims (see Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the SAM database. Information provided to the Contractor's SAM record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

(4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via SAM accessed through <https://www.acquisition.gov>.

(u) *Unauthorized Obligations.*

(1) Except as stated in paragraph (u)(2) of this clause, when any supply or service acquired under this contract is subject to any End User License Agreement (EULA), Terms of Service (TOS), or similar legal instrument or agreement, that includes any clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:

(i) Any such clause is unenforceable against the Government.

(ii) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the EULA, TOS, or similar legal instrument or agreement. If the EULA, TOS, or similar legal instrument or agreement is invoked through an "I agree" click box or other comparable mechanism (e.g., "click-wrap" or "browse-wrap" agreements), execution does not bind the Government or any Government authorized end user to such clause.

(iii) Any such clause is deemed to be stricken from the EULA, TOS, or similar legal instrument or agreement.

(2) Paragraph (u)(1) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.

(v) *Incorporation by reference.* The Contractor's representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

(End of Clause)

ADDENDUM to FAR 52.212-4 CONTRACT TERMS AND CONDITIONS—COMMERCIAL ITEMS

Clauses that are incorporated by reference (by Citation Number, Title, and Date), have the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

The following clauses are incorporated into 52.212-4 as an addendum to this contract:

C.2 52.203-17 CONTRACTOR EMPLOYEE WHISTLEBLOWER RIGHTS AND REQUIREMENT TO INFORM EMPLOYEES OF WHISTLEBLOWER RIGHTS (APR 2014)

(a) This contract and employees working on this contract will be subject to the whistleblower rights and remedies in the pilot program on Contractor employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112–239) and FAR 3.908.

(b) The Contractor shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712, as described in section 3.908 of the Federal Acquisition Regulation.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in all subcontracts over the simplified acquisition threshold.

(End of Clause)

C.3 52.203-99 PROHIBITION ON CONTRACTING WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS (DEVIATION) (FEB 2015)

(a) The Contractor shall not require employees or contractors seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or subcontractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(b) The contractor shall notify employees that the prohibitions and restrictions of any internal confidentiality agreements covered by this clause are no longer in effect.

(c) The prohibition in paragraph (a) of this clause does not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

(d)(1) In accordance with section 743 of Division E, Title VII, of the Consolidated and Further Continuing Resolution Appropriations Act, 2015 (Pub. L. 113-235), use of funds appropriated (or otherwise made available) under that or any other Act may be prohibited, if the Government determines that the Contractor is not in compliance with the provisions of this clause.

(2) The Government may seek any available remedies in the event the contractor fails to comply with the provisions of this clause.

(End of Clause)

C.4 52.204-4 PRINTED OR COPIED DOUBLE-SIDED ON POSTCONSUMER FIBER CONTENT PAPER (MAY 2011)

(a) *Definitions.* As used in this clause—

"Postconsumer fiber" means— (1) Paper, paperboard, and fibrous materials from retail stores, office buildings, homes, and so forth, after they have passed through their end-usage as a consumer item, including: used corrugated boxes; old newspapers; old magazines; mixed waste paper; tabulating cards; and used cordage; or

(2) All paper, paperboard, and fibrous materials that enter and are collected from municipal solid waste; but not

(3) Fiber derived from printers' over-runs, converters' scrap, and over-issue publications.

(b) The Contractor is required to submit paper documents, such as offers, letters, or reports that are printed or copied double-sided on paper containing at least 30 percent postconsumer fiber, whenever practicable, when not using electronic commerce methods to submit information or data to the Government.

(End of Clause)

C.5 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days of expiration of current performance period.

(End of Clause)

C.6 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days of expiration of current performance period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least Sixty (60) days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five (5) years.

(End of Clause)

C.7 52.223-2 AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS (SEP 2013)

(a) In the performance of this contract, the contractor shall make maximum use of biobased products that are United States Department of Agriculture (USDA)-designated items unless—

(1) The product cannot be acquired—

(i) Competitively within a time frame providing for compliance with the contract performance schedule;

(ii) Meeting contract performance requirements; or

(iii) At a reasonable price.

(2) The product is to be used in an application covered by a USDA categorical exemption (see 7 CFR 3201.3(e)). For example, all USDA-designated items are exempt from the preferred procurement requirement for the following:

(i) Spacecraft system and launch support equipment.

(ii) Military equipment, i.e., a product or system designed or procured for combat or combat-related missions.

(b) Information about this requirement and these products is available at <http://www.biopreferred.gov>.

(c) In the performance of this contract, the Contractor shall—

(1) Report to <http://www.sam.gov>, with a copy to the Contracting Officer, on the product types and dollar value of any USDA-designated biobased products purchased by the Contractor during the previous Government fiscal year, between October 1 and September 30; and

(2) Submit this report no later than—

(i) October 31 of each year during contract performance; and

(ii) At the end of contract performance.

(End of Clause)

C.8 52.228-5 INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall

contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

(End of Clause)

C.9 SUPPLEMENTAL INSURANCE REQUIREMENTS

In accordance with FAR 28.307-2 and FAR 52.228-5, the following minimum coverage shall apply to this contract:

(a) Workers' compensation and employers' liability: Contractors are required to comply with applicable Federal and State workers' compensation and occupational disease statutes. If occupational diseases are not compensable under those statutes, they shall be covered under the employer's liability section of the insurance policy, except when contract operations are so commingled with a Contractor's commercial operations that it would not be practical to require this coverage. Employer's liability coverage of at least \$100,000 is required, except in States with exclusive or monopolistic funds that do not permit workers' compensation to be written by private carriers.

(b) General Liability: \$500,000.00 per occurrences.

(c) Automobile liability: \$200,000.00 per person; \$500,000.00 per occurrence and \$20,000.00 property damage.

(d) The successful bidder must present to the Contracting Officer, prior to award, evidence of general liability insurance without any exclusionary clauses for asbestos that would void the general liability coverage.

(End of Clause)

C.10 VAAR 852.203-70 COMMERCIAL ADVERTISING (JAN 2008)

The bidder or offeror agrees that if a contract is awarded to him/her, as a result of this solicitation, he/she will not advertise the award of the contract in his/her commercial advertising in such a manner as to state or imply that the Department of Veterans Affairs endorses a product, project or commercial line of endeavor.

(End of Clause)

C.11 VAAR 852.219-10 VA NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE (DEC 2009)

(a) Definition. For the Department of Veterans Affairs, "Service-disabled veteran-owned small business concern":

(1) Means a small business concern:

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans (or eligible surviving spouses);

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans (or eligible surviving spouses) or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran;

(iii) The business meets Federal small business size standards for the applicable North American Industry Classification System (NAICS) code identified in the solicitation document; and

(iv) The business has been verified for ownership and control and is so listed in the Vendor Information Pages database, (<http://www.VetBiz.gov>).

(2) "Service-disabled veteran" means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

(b) *General.* (1) Offers are solicited only from service-disabled veteran-owned small business concerns. Offers received from concerns that are not service-disabled veteran-owned small business concerns shall not be considered.

(2) Any award resulting from this solicitation shall be made to a service-disabled veteran-owned small business concern.

(c) Agreement. A service-disabled veteran-owned small business concern agrees that in the performance of the contract, in the case of a contract for:

(1) Services (except construction), at least 50 percent of the cost of personnel for contract performance will be spent for employees of the concern or employees of other eligible service-disabled veteran-owned small business concerns;

(2) Supplies (other than acquisition from a nonmanufacturer of the supplies), at least 50 percent of the cost of manufacturing, excluding the cost of materials, will be performed by the concern or other eligible service-disabled veteran-owned small business concerns;

(3) General construction, at least 15 percent of the cost of the contract performance incurred for personnel will be spent on the concern's employees or the employees of other eligible service-disabled veteran-owned small business concerns; or

(4) Construction by special trade contractors, at least 25 percent of the cost of the contract performance incurred for personnel will be spent on the concern's employees or the employees of other eligible service-disabled veteran-owned small business concerns.

(d) A joint venture may be considered a service-disabled veteran owned small business concern if--

(1) At least one member of the joint venture is a service-disabled veteran-owned small business concern, and makes the following representations: That it is a service-disabled veteran-owned small business concern, and that it is a small business concern under the North American Industry Classification Systems (NAICS) code assigned to the procurement;

(2) Each other concern is small under the size standard corresponding to the NAICS code assigned to the procurement; and

(3) The joint venture meets the requirements of paragraph 7 of the explanation of Affiliates in 19.101 of the Federal Acquisition Regulation.

(4) The joint venture meets the requirements of 13 CFR 125.15(b).

(e) Any service-disabled veteran-owned small business concern (non-manufacturer) must meet the requirements in 19.102(f) of the Federal Acquisition Regulation to receive a benefit under this program.

(End of Clause)

C.12 VAAR 852.232-72 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS (NOV 2012)

(a) *Definitions.* As used in this clause—

(1) *Contract financing payment* has the meaning given in FAR 32.001.

(2) *Designated agency office* has the meaning given in 5 CFR 1315.2(m).

(3) *Electronic form* means an automated system transmitting information electronically according to the

Accepted electronic data transmission methods and formats identified in paragraph (c) of this clause. Facsimile, email, and scanned documents are not acceptable electronic forms for submission of payment requests.

(4) *Invoice payment* has the meaning given in FAR 32.001.

(5) *Payment request* means any request for contract financing payment or invoice payment submitted by the contractor under this contract.

(b) *Electronic payment requests.* Except as provided in paragraph (e) of this clause, the contractor shall submit payment requests in electronic form. Purchases paid with a Government-wide commercial purchase card are considered to be an electronic transaction for purposes of this rule, and therefore no additional electronic invoice submission is required.

(c) *Data transmission.* A contractor must ensure that the data transmission method and format are through one of the following:

(1) VA's Electronic Invoice Presentment and Payment System. (See Web site at <http://www.fsc.va.gov/einvoice.asp>.)

(2) Any system that conforms to the X12 electronic data interchange (EDI) formats established by the Accredited Standards Center (ASC) and chartered by the American National Standards Institute (ANSI).

The X12 EDI Web site (<http://www.x12.org>) includes additional information on EDI 810 and 811 formats.

(d) *Invoice requirements.* Invoices shall comply with FAR 32.905.

(e) *Exceptions.* If, based on one of the circumstances below, the contracting officer directs that payment requests be made by mail, the contractor shall submit payment requests by mail through the United States Postal Service to the designated agency office. Submission of payment requests by mail may be required for:

- (1) Awards made to foreign vendors for work performed outside the United States;
- (2) Classified contracts or purchases when electronic submission and processing of payment requests could compromise the safeguarding of classified or privacy information;
- (3) Contracts awarded by contracting officers in the conduct of emergency operations, such as responses to national emergencies;
- (4) Solicitations or contracts in which the designated agency office is a VA entity other than the VA Financial Services Center in Austin, Texas; or
- (5) Solicitations or contracts in which the VA designated agency office does not have electronic invoicing capability as described above.

(End of Clause)

C.13 VAAR 852.237-70 CONTRACTOR RESPONSIBILITIES (APR 1984)

The contractor shall obtain all necessary licenses and/or permits required to perform this work. He/she shall take all reasonable precautions necessary to protect persons and property from injury or damage during the performance of this contract. He/she shall be responsible for any injury to himself/herself, his/her employees, as well as for any damage to personal or public property that occurs during the performance of this contract that is caused by his/her employees fault or negligence, and shall maintain personal liability and property damage insurance having coverage for a limit as required by the laws of the State of Illinois. Further, it is agreed that any negligence of the Government, its officers, agents, servants and employees, shall not be the responsibility of the contractor hereunder with the regard to any claims, loss, damage, injury, and liability resulting there from.

(End of Clause)

C.14 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://www.acquisition.gov/far/index.html>
<http://www.va.gov/oal/library/vaar/>

(End of Clause)

FAR

Title

Date

<u>Number</u>		
52.204-9	PERSONAL IDENTITY VERIFICATION OF CONTRACTOR PERSONNEL	JAN 2011
52.204-18	COMMERCIAL AND GOVERNMENT ENTITY CODE MAINTENANCE	JUL 2015
52.232-18	AVAILABILITY OF FUNDS	APR 1984
52.232-40	PROVIDING ACCELERATED PAYMENTS TO SMALL BUSINESS SUBCONTRACTORS	DEC 2013
(End of Addendum to 52.212-4)		

C.15 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS—COMMERCIAL ITEMS (JUN 2016)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (NOV 2015).

(2) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (Oct 2004) (Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

☒ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

☐ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (OCT 2015) (41 U.S.C. 3509).

☐ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (JUN 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

☒ (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (OCT 2015) (Pub. L. 109-282) (31 U.S.C. 6101 note).

☐ (5) [Reserved]

☐ (6) 52.204-14, Service Contract Reporting Requirements (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

☐ (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

☒ (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (OCT 2015) (31 U.S.C. 6101 note).

☐ (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Jul 2013) (41 U.S.C. 2313).

☐ (10) [Reserved]

☐ (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (NOV 2011) (15 U.S.C. 657a).

☐ (ii) Alternate I (NOV 2011) of 52.219-3.

☐ (12)(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (OCT 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

☐ (ii) Alternate I (JAN 2011) of 52.219-4.

☐ (13) [Reserved]

☐ (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (NOV 2011) (15 U.S.C. 644).

☐ (ii) Alternate I (NOV 2011).

☐ (iii) Alternate II (NOV 2011).

☐ (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

☐ (ii) Alternate I (Oct 1995) of 52.219-7.

☐ (iii) Alternate II (Mar 2004) of 52.219-7.

☐ (16) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)).

☐ (17)(i) 52.219-9, Small Business Subcontracting Plan (OCT 2015) (15 U.S.C. 637(d)(4)).

☐ (ii) Alternate I (Oct 2001) of 52.219-9.

☐ (iii) Alternate II (Oct 2001) of 52.219-9.

☐ (iv) Alternate III (OCT 2015) of 52.219-9.

☐ (18) 52.219-13, Notice of Set-Aside of Orders (NOV 2011) (15 U.S.C. 644(r)).

☐ (19) 52.219-14, Limitations on Subcontracting (NOV 2011) (15 U.S.C. 637(a)(14)).

☐ (20) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

☐ (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (NOV 2011) (15 U.S.C. 657f).

☒ (22) 52.219-28, Post Award Small Business Program Rerepresentation (Jul 2013) (15 U.S.C. 632(a)(2)).

☐ (23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (DEC 2015) (15 U.S.C. 637(m)).

☐ (24) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (DEC 2015) (15 U.S.C. 637(m)).

☒ (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).

☒ (26) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (FEB 2016) (E.O. 13126).

☒ (27) 52.222-21, Prohibition of Segregated Facilities (APR 2015).

☒ (28) 52.222-26, Equal Opportunity (APR 2015) (E.O. 11246).

☒ (29) 52.222-35, Equal Opportunity for Veterans (OCT 2015) (38 U.S.C. 4212).

☒ (30) 52.222-36, Equal Opportunity for Workers with Disabilities (JUL 2014) (29 U.S.C. 793).

☒ (31) 52.222-37, Employment Reports on Veterans (FEB 2016) (38 U.S.C. 4212).

☒ (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496).

☒ (33)(i) 52.222-50, Combating Trafficking in Persons (MAR 2015) (22 U.S.C. chapter 78 and E.O. 13627).

☐ (ii) Alternate I (MAR 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

☒ (34) 52.222-54, Employment Eligibility Verification (OCT 2015). (E. O. 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

☐ (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C.6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

☐ (36) 52.223-11, Ozone-Depleting Substances and High Global Warming Potential Hydrofluorocarbons (JUN 2016) (E.O. 13693).

☐ (37) 52.223-12, Maintenance, Service, Repair, or Disposal of Refrigeration Equipment and Air Conditioners (JUN 2016) (E.O. 13693).

☐ (ii) Alternate I (MAY 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

☐ (38)(i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (JUN 2014) (E.O.s 13423 and 13514).

☐ (ii) Alternate I (OCT 2015) of 52.223-13.

☐ (39)(i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (JUN 2014) (E.O.s 13423 and 13514).

☐ (ii) Alternate I (JUN 2014) of 52.223-14.

- ☐ (40) 52.223-15, Energy Efficiency in Energy-Consuming Products (DEC 2007)(42 U.S.C. 8259b).
- ☐ (41)(i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (OCT 2015) (E.O.s 13423 and 13514).
- ☐ (ii) Alternate I (JUN 2014) of 52.223-16.
- ☒ (42) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (AUG 2011)
- ☐ (43) 52.223-20, Aerosols (JUN 2016) (E.O. 13693).
- ☐ (44) 52.223-21, Foams (JUN 2016) (E.O. 13693).
- ☐ (45) 52.225-1, Buy American—Supplies (MAY 2014) (41 U.S.C. chapter 83).
- ☒ (46)(i) 52.225-3, Buy American—Free Trade Agreements—Israeli Trade Act (MAY 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43).
- ☐ (ii) Alternate I (MAY 2014) of 52.225-3.
- ☐ (iii) Alternate II (MAY 2014) of 52.225-3.
- ☐ (iv) Alternate III (MAY 2014) of 52.225-3.
- ☐ (47) 52.225-5, Trade Agreements (FEB 2016) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).
- ☒ (48) 52.225-13, Restrictions on Certain Foreign Purchases (JUN 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- ☐ (49) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- ☐ (50) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- ☐ (51) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).
- ☐ (52) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- ☐ (53) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- ☐ (54) 52.232-33, Payment by Electronic Funds Transfer—System for Award Management (Jul 2013) (31 U.S.C. 3332).
- ☒ (55) 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management (Jul 2013) (31 U.S.C. 3332).

☐ (56) 52.232-36, Payment by Third Party (MAY 2014) (31 U.S.C. 3332).

☐ (57) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

☐ (58)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

☐ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

☐ (1) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495).

☒ (2) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).

☒ (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

Employee Class	Monetary Wage-Fringe Benefits
Housekeeping Aide Leader WS-02	25.06
Housekeeping Aide WG-3566-02	17.62

☒ (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards—Price Adjustment (Multiple Year and Option Contracts) (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

☐ (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards—Price Adjustment (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

☐ (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment—Requirements (MAY 2014) (41 U.S.C. chapter 67).

☐ (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services—Requirements (MAY 2014) (41 U.S.C. chapter 67).

☒ (8) 52.222-55, Minimum Wages Under Executive Order 13658 (DEC 2015).

☐ (9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792).

☐ (10) 52.237-11, Accepting and Dispensing of \$1 Coin (SEP 2008) (31 U.S.C. 5112(p)(1)).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records—Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (OCT 2015) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(iv) 52.222-21, Prohibition of Segregated Facilities (APR 2015).

(v) 52.222-26, Equal Opportunity (APR 2015) (E.O. 11246).

(vi) 52.222-35, Equal Opportunity for Veterans (OCT 2015) (38 U.S.C. 4212).

(vii) 52.222-36, Equal Opportunity for Workers with Disabilities (JUL 2014) (29 U.S.C. 793).

(viii) 52.222-37, Employment Reports on Veterans (FEB 2016) (38 U.S.C. 4212).

(ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(x) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).

(xi)(A) 52.222-50, Combating Trafficking in Persons (MAR 2015) (22 U.S.C. chapter 78 and E.O. 13627).

(B) Alternate I (MAR 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

(xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment—Requirements (MAY 2014) (41 U.S.C. chapter 67).

(xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services—Requirements (MAY 2014) (41 U.S.C. chapter 67).

(xiv) 52.222-54, Employment Eligibility Verification (OCT 2015) (E. O. 12989).

(xv) 52.222-55, Minimum Wages Under Executive Order 13658 (DEC 2015).

(xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xviii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of Clause)

SECTION D - CONTRACT DOCUMENTS, EXHIBITS**ATTACHEMENT 1 WAGE DETERMINATION**

WD 05-2169 (Rev.-17) was first posted on www.wdol.gov on 01/05/2016

REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

Daniel W. Simms Division of
Director Wage Determinations

Wage Determination No.: 2005-2169
Revision No.: 17
Date Of Revision: 12/29/2015

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

State: Illinois

Area: Illinois Counties of Christian, Clark, Coles, Crawford, Cumberland, Jasper, Macon, Moultrie, Shelby

****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		13.98
01012 - Accounting Clerk II		15.70
01013 - Accounting Clerk III		19.48
01020 - Administrative Assistant		19.57
01040 - Court Reporter		14.35
01051 - Data Entry Operator I		10.95
01052 - Data Entry Operator II		11.95
01060 - Dispatcher, Motor Vehicle		17.37
01070 - Document Preparation Clerk		12.19
01090 - Duplicating Machine Operator		12.19
01111 - General Clerk I		10.06
01112 - General Clerk II		10.97
01113 - General Clerk III		13.19
01120 - Housing Referral Assistant		16.07
01141 - Messenger Courier		9.94
01191 - Order Clerk I		12.59
01192 - Order Clerk II		13.73
01261 - Personnel Assistant (Employment) I		18.47
01262 - Personnel Assistant (Employment) II		20.66
01263 - Personnel Assistant (Employment) III		23.03
01270 - Production Control Clerk		19.27
01280 - Receptionist		10.59
01290 - Rental Clerk		12.14

01300 - Scheduler, Maintenance	12.83
01311 - Secretary I	12.83
01312 - Secretary II	14.35
01313 - Secretary III	16.07
01320 - Service Order Dispatcher	14.18
01410 - Supply Technician	18.11
01420 - Survey Worker	14.35
01531 - Travel Clerk I	11.70
01532 - Travel Clerk II	12.60
01533 - Travel Clerk III	13.44
01611 - Word Processor I	11.57
01612 - Word Processor II	12.99
01613 - Word Processor III	14.53
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	21.05
05010 - Automotive Electrician	19.76
05040 - Automotive Glass Installer	18.48
05070 - Automotive Worker	18.48
05110 - Mobile Equipment Servicer	16.31
05130 - Motor Equipment Metal Mechanic	19.76
05160 - Motor Equipment Metal Worker	18.48
05190 - Motor Vehicle Mechanic	19.53
05220 - Motor Vehicle Mechanic Helper	15.42
05250 - Motor Vehicle Upholstery Worker	18.48
05280 - Motor Vehicle Wrecker	18.48
05310 - Painter, Automotive	18.02
05340 - Radiator Repair Specialist	18.48
05370 - Tire Repairer	13.55
05400 - Transmission Repair Specialist	18.67
07000 - Food Preparation And Service Occupations	
07010 - Baker	13.38
07041 - Cook I	10.79
07042 - Cook II	12.18
07070 - Dishwasher	8.36
07130 - Food Service Worker	9.33
07210 - Meat Cutter	14.55
07260 - Waiter/Waitress	9.85
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	18.38
09040 - Furniture Handler	14.31
09080 - Furniture Refinisher	19.26
09090 - Furniture Refinisher Helper	15.09
09110 - Furniture Repairer, Minor	17.17
09130 - Upholsterer	19.26
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	10.92
11060 - Elevator Operator	10.89
11090 - Gardener	13.67
11122 - Housekeeping Aide	10.76
11150 - Janitor	10.93
11210 - Laborer, Grounds Maintenance	10.64
11240 - Maid or Houseman	8.90
11260 - Pruner	9.90
11270 - Tractor Operator	12.65
11330 - Trail Maintenance Worker	10.64
11360 - Window Cleaner	11.89
12000 - Health Occupations	
12010 - Ambulance Driver	18.26
12011 - Breath Alcohol Technician	18.26
12012 - Certified Occupational Therapist Assistant	25.30
12015 - Certified Physical Therapist Assistant	25.38
12020 - Dental Assistant	14.32

12025 - Dental Hygienist	36.85
12030 - EKG Technician	27.67
12035 - Electroneurodiagnostic Technologist	27.67
12040 - Emergency Medical Technician	18.26
12071 - Licensed Practical Nurse I	16.33
12072 - Licensed Practical Nurse II	18.26
12073 - Licensed Practical Nurse III	19.46
12100 - Medical Assistant	13.63
12130 - Medical Laboratory Technician	16.84
12160 - Medical Record Clerk	14.48
12190 - Medical Record Technician	16.64
12195 - Medical Transcriptionist	15.36
12210 - Nuclear Medicine Technologist	36.85
12221 - Nursing Assistant I	10.72
12222 - Nursing Assistant II	12.06
12223 - Nursing Assistant III	13.16
12224 - Nursing Assistant IV	14.77
12235 - Optical Dispenser	14.88
12236 - Optical Technician	16.33
12250 - Pharmacy Technician	13.34
12280 - Phlebotomist	14.77
12305 - Radiologic Technologist	25.08
12311 - Registered Nurse I	21.62
12312 - Registered Nurse II	26.43
12313 - Registered Nurse II, Specialist	26.43
12314 - Registered Nurse III	31.99
12315 - Registered Nurse III, Anesthetist	31.99
12316 - Registered Nurse IV	38.34
12317 - Scheduler (Drug and Alcohol Testing)	22.63
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	16.46
13012 - Exhibits Specialist II	20.15
13013 - Exhibits Specialist III	21.12
13041 - Illustrator I	18.38
13042 - Illustrator II	22.49
13043 - Illustrator III	23.56
13047 - Librarian	22.21
13050 - Library Aide/Clerk	12.90
13054 - Library Information Technology Systems Administrator	21.45
13058 - Library Technician	15.64
13061 - Media Specialist I	13.98
13062 - Media Specialist II	15.64
13063 - Media Specialist III	17.43
13071 - Photographer I	15.26
13072 - Photographer II	16.39
13073 - Photographer III	20.06
13074 - Photographer IV	21.01
13075 - Photographer V	21.64
13110 - Video Teleconference Technician	14.11
14000 - Information Technology Occupations	
14041 - Computer Operator I	14.77
14042 - Computer Operator II	17.17
14043 - Computer Operator III	20.90
14044 - Computer Operator IV	22.51
14045 - Computer Operator V	24.92
14071 - Computer Programmer I	(see 1) 23.84
14072 - Computer Programmer II	(see 1)
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1)

14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		14.77
14160 - Personal Computer Support Technician		22.51
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		33.28
15020 - Aircrew Training Devices Instructor (Rated)		40.24
15030 - Air Crew Training Devices Instructor (Pilot)		44.26
15050 - Computer Based Training Specialist / Instructor		33.28
15060 - Educational Technologist		25.83
15070 - Flight Instructor (Pilot)		44.26
15080 - Graphic Artist		21.69
15090 - Technical Instructor		16.53
15095 - Technical Instructor/Course Developer		22.16
15110 - Test Proctor		13.35
15120 - Tutor		13.35
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations		
16010 - Assembler		8.99
16030 - Counter Attendant		8.99
16040 - Dry Cleaner		11.05
16070 - Finisher, Flatwork, Machine		8.99
16090 - Presser, Hand		8.99
16110 - Presser, Machine, Drycleaning		8.99
16130 - Presser, Machine, Shirts		8.99
16160 - Presser, Machine, Wearing Apparel, Laundry		8.99
16190 - Sewing Machine Operator		11.73
16220 - Tailor		12.41
16250 - Washer, Machine		9.70
19000 - Machine Tool Operation And Repair Occupations		
19010 - Machine-Tool Operator (Tool Room)		22.72
19040 - Tool And Die Maker		28.31
21000 - Materials Handling And Packing Occupations		
21020 - Forklift Operator		16.54
21030 - Material Coordinator		20.57
21040 - Material Expediter		20.57
21050 - Material Handling Laborer		14.43
21071 - Order Filler		13.30
21080 - Production Line Worker (Food Processing)		16.54
21110 - Shipping Packer		14.02
21130 - Shipping/Receiving Clerk		14.02
21140 - Store Worker I		12.50
21150 - Stock Clerk		16.12
21210 - Tools And Parts Attendant		16.54
21410 - Warehouse Specialist		16.54
23000 - Mechanics And Maintenance And Repair Occupations		
23010 - Aerospace Structural Welder		24.09
23021 - Aircraft Mechanic I		22.92
23022 - Aircraft Mechanic II		24.09
23023 - Aircraft Mechanic III		25.27
23040 - Aircraft Mechanic Helper		18.94
23050 - Aircraft, Painter		21.48
23060 - Aircraft Servicer		20.76
23080 - Aircraft Worker		21.46
23110 - Appliance Mechanic		21.73
23120 - Bicycle Repairer		14.91
23125 - Cable Splicer		22.92
23130 - Carpenter, Maintenance		20.61
23140 - Carpet Layer		20.56
23160 - Electrician, Maintenance		29.27
23181 - Electronics Technician Maintenance I		20.36
23182 - Electronics Technician Maintenance II		21.49
23183 - Electronics Technician Maintenance III		22.64
23260 - Fabric Worker		19.37

23290 - Fire Alarm System Mechanic	22.92
23310 - Fire Extinguisher Repairer	18.21
23311 - Fuel Distribution System Mechanic	22.92
23312 - Fuel Distribution System Operator	18.21
23370 - General Maintenance Worker	17.38
23380 - Ground Support Equipment Mechanic	22.92
23381 - Ground Support Equipment Servicer	20.76
23382 - Ground Support Equipment Worker	21.46
23391 - Gunsmith I	18.21
23392 - Gunsmith II	20.56
23393 - Gunsmith III	22.92
23410 - Heating, Ventilation And Air-Conditioning Mechanic	20.36
23411 - Heating, Ventilation And Air Conditioning Mechanic (Research Facility)	21.35
23430 - Heavy Equipment Mechanic	22.92
23440 - Heavy Equipment Operator	30.38
23460 - Instrument Mechanic	22.92
23465 - Laboratory/Shelter Mechanic	21.73
23470 - Laborer	13.50
23510 - Locksmith	21.73
23530 - Machinery Maintenance Mechanic	21.69
23550 - Machinist, Maintenance	19.14
23580 - Maintenance Trades Helper	15.42
23591 - Metrology Technician I	22.92
23592 - Metrology Technician II	24.09
23593 - Metrology Technician III	25.26
23640 - Millwright	26.84
23710 - Office Appliance Repairer	21.73
23760 - Painter, Maintenance	21.43
23790 - Pipefitter, Maintenance	31.72
23810 - Plumber, Maintenance	29.06
23820 - Pneudraulic Systems Mechanic	22.92
23850 - Rigger	22.92
23870 - Scale Mechanic	20.56
23890 - Sheet-Metal Worker, Maintenance	22.80
23910 - Small Engine Mechanic	20.56
23931 - Telecommunications Mechanic I	23.86
23932 - Telecommunications Mechanic II	24.83
23950 - Telephone Lineman	22.40
23960 - Welder, Combination, Maintenance	18.67
23965 - Well Driller	22.92
23970 - Woodcraft Worker	22.92
23980 - Woodworker	18.21
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	9.95
24580 - Child Care Center Clerk	14.13
24610 - Chore Aide	11.86
24620 - Family Readiness And Support Services Coordinator	14.96
24630 - Homemaker	16.86
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	22.92
25040 - Sewage Plant Operator	21.73
25070 - Stationary Engineer	22.92
25190 - Ventilation Equipment Tender	17.02
25210 - Water Treatment Plant Operator	21.73
27000 - Protective Service Occupations	
27004 - Alarm Monitor	14.38
27007 - Baggage Inspector	12.86
27008 - Corrections Officer	22.21
27010 - Court Security Officer	22.21

27030 - Detection Dog Handler	14.38
27040 - Detention Officer	22.21
27070 - Firefighter	20.05
27101 - Guard I	12.86
27102 - Guard II	14.38
27131 - Police Officer I	26.11
27132 - Police Officer II	29.02
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	12.10
28042 - Carnival Equipment Repairer	12.65
28043 - Carnival Equipment Worker	10.12
28210 - Gate Attendant/Gate Tender	14.57
28310 - Lifeguard	12.97
28350 - Park Attendant (Aide)	16.29
28510 - Recreation Aide/Health Facility Attendant	11.89
28515 - Recreation Specialist	13.26
28630 - Sports Official	12.97
28690 - Swimming Pool Operator	17.84
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	20.56
29020 - Hatch Tender	20.56
29030 - Line Handler	20.56
29041 - Stevedore I	19.37
29042 - Stevedore II	21.73
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	39.20
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	27.03
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	29.77
30021 - Archeological Technician I	16.74
30022 - Archeological Technician II	19.23
30023 - Archeological Technician III	23.82
30030 - Cartographic Technician	25.49
30040 - Civil Engineering Technician	26.67
30061 - Drafter/CAD Operator I	14.83
30062 - Drafter/CAD Operator II	19.23
30063 - Drafter/CAD Operator III	21.44
30064 - Drafter/CAD Operator IV	26.38
30081 - Engineering Technician I	14.36
30082 - Engineering Technician II	19.88
30083 - Engineering Technician III	22.26
30084 - Engineering Technician IV	27.58
30085 - Engineering Technician V	29.70
30086 - Engineering Technician VI	32.71
30090 - Environmental Technician	25.49
30210 - Laboratory Technician	23.82
30240 - Mathematical Technician	25.49
30361 - Paralegal/Legal Assistant I	18.78
30362 - Paralegal/Legal Assistant II	23.27
30363 - Paralegal/Legal Assistant III	28.46
30364 - Paralegal/Legal Assistant IV	34.43
30390 - Photo-Optics Technician	25.49
30461 - Technical Writer I	23.60
30462 - Technical Writer II	28.06
30463 - Technical Writer III	33.92
30491 - Unexploded Ordnance (UXO) Technician I	24.91
30492 - Unexploded Ordnance (UXO) Technician II	30.14
30493 - Unexploded Ordnance (UXO) Technician III	36.13
30494 - Unexploded (UXO) Safety Escort	24.91
30495 - Unexploded (UXO) Sweep Personnel	24.91
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2) 21.44
30621 - Weather Observer, Senior	(see 2) 23.82

31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	14.12
31030 - Bus Driver	18.66
31043 - Driver Courier	13.69
31260 - Parking and Lot Attendant	12.98
31290 - Shuttle Bus Driver	14.88
31310 - Taxi Driver	15.03
31361 - Truckdriver, Light	14.65
31362 - Truckdriver, Medium	15.58
31363 - Truckdriver, Heavy	19.80
31364 - Truckdriver, Tractor-Trailer	19.80
99000 - Miscellaneous Occupations	
99030 - Cashier	8.78
99050 - Desk Clerk	9.98
99095 - Embalmer	24.42
99251 - Laboratory Animal Caretaker I	14.82
99252 - Laboratory Animal Caretaker II	15.55
99310 - Mortician	24.42
99410 - Pest Controller	19.34
99510 - Photofinishing Worker	13.09
99710 - Recycling Laborer	16.88
99711 - Recycling Specialist	19.61
99730 - Refuse Collector	15.52
99810 - Sales Clerk	11.46
99820 - School Crossing Guard	13.71
99830 - Survey Party Chief	19.36
99831 - Surveying Aide	12.09
99832 - Surveying Technician	17.55
99840 - Vending Machine Attendant	17.32
99841 - Vending Machine Repairer	20.92
99842 - Vending Machine Repairer Helper	17.32

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per

week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract

(either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

ATTACHMENT 2 - PAST PERFORMANCE QUESTIONNAIRE

COMPANY: _____

REFERENCE: _____

TYPE OF WORK: _____

CONTRACT PERIOD: _____

LENGTH OF SERVICES PERFORMED: _____

ESTIMATED CONTRACT AWARD AMOUNT: _____

For the following questions, please choose the number on the scale from 1 to 5, which most accurately describes the Contractor's performance on the contract referenced above.

- 1 - Unacceptable performance
- 2 - Marginally acceptable
- 3 - Fully acceptable or Good
- 4 - Very Good, with very few incidents
- 5 - Superior performance.

1	Evaluate the company's compliance with contractual	1	2	3	4	5	N/A
	terms and conditions and the technical requirements of the						
	contract.						

Comments:

2	Has the company demonstrated reasonable and cooperative behavior in resolving customer requests and or complaints?	1	2	3	4	5	N/A
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Comments:

3	Is the offeror flexible in satisfying the requirements of the customer?	1	2	3	4	5	N/A
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Comments:

4	To what extend did the company meet the response times in the contract?	1	2	3	4	5	N/A
---	---	---	---	---	---	---	-----

Comments:

5	Are invoices easily understood and do they accurately reflect charges?	1	2	3	4	5	N/A
---	--	---	---	---	---	---	-----

Comments:

6	Rate the company's overall performance:	1	2	3	4	5	N/A
---	---	---	---	---	---	---	-----

Comments:

7. Would you award to this company again?	1	2	3	4	5	N/A
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Comments:

Please provide any other comments you wish to let us know:

ATTACHMENT 3 DECATUR CBOC ESTIMATED SUPPLY SCHEDULE

Item Description	Part Number	Mfgr. Name; Product Name; Size/Packaging Per Case	Quantity Required Per Year (estimated usage)
Jumbo toilet tissue	#20027	Kimberly-Clark Professional Kleenex/12	60 Boxes
Jumbo paper towels	#20026	Kimberly-Clark Professional Kleenex/6 per case	120 Boxes
Liquid soap, hand, antiseptic	#23292	Provon foaming Antimicrobial Handwash with PCMX/2 per case	40 Boxes
Small plastic waste receptacle liners	#15419	Skilcraft pro performance can liners/1,000 per case	60 Cases
Large plastic waste receptacle liners	#15420	Skilcraft pro performance can liners/100 per case	120 Cases
Floor care	#10141	3M™ HB Quat Disinfectant Cleaner Concentrate, No. 25H/6	2 Cases
Glass cleaner	#9952	3M™ Glass Cleaner Concentrate, No. 1/6 per case	1 Case
Disinfectant for C-Diff	#23253	ECOLAB Virasept/12 per case	3 Cases
Disinfectant for C-Diff	#23210	Oxivir Tb/12 per case	3 Cases

ATTACHMENT 4 BUSINESS ASSOCIATE AGREEMENT

BUSINESS ASSOCIATE AGREEMENT BETWEEN THE DEPARTMENT OF VETERANS AFFAIRS VETERANS HEALTH ADMINISTRATION, VA Illiana Healthcare System, AND <COMPANY/ORGANIZATION>

Purpose. The purpose of this Business Associate Agreement (Agreement) is to establish requirements for the Department of Veterans Affairs (VA), Veterans Health Administration (VHA), VA Illiana Healthcare System and <Company/Organization> in accordance with the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) Act, and the HIPAA Privacy, Security, Breach Notification, and Enforcement Rules (“HIPAA Rules”), 45 C.F.R. Parts 160 and 164, for the Use and Disclosure of Protected Health Information (PHI) under the terms and conditions specified below.

Scope. Under this Agreement and other applicable contracts or agreements, <Company/Organization> will provide Janitorial services at the Bob Michel Community Based Outpatient Clinic In Peoria Illinois to, for, or on behalf of **VA Illiana Healthcare System**.

In order for <Company/Organization> to provide such services, **VHA** will disclose PHI to <Company/Organization>, and <Company/Organization> will use or disclose PHI in accordance with this Agreement.

Definitions. Unless otherwise provided, the following terms used in this Agreement have the same meaning as defined by the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information (PHI), Required by Law, Secretary, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.

“Business Associate” shall have the same meaning as described at 45 C.F.R. § 160.103. For the purposes of this Agreement, Business Associate shall refer to <Company/Organization>, including its employees, officers, or any other agents that create, receive, maintain, or transmit PHI as described below.

“Covered Entity” shall have the same meaning as the term is defined at 45 C.F.R. § 160.103. For the purposes of this Agreement, Covered Entity shall refer to VHA.

“Protected Health Information” or “PHI” shall have the same meaning as described at 45 C.F.R. § 160.103. “Protected Health Information” and “PHI” as used in this Agreement include “Electronic Protected Health Information” and “EPHI.” For the purposes of this Agreement and unless otherwise provided, the term shall also refer to PHI that Business Associate creates, receives, maintains, or transmits on behalf of Covered Entity or receives from Covered Entity or another Business Associate.

“Subcontractor” shall have the same meaning as the term is defined at 45 C.F.R. § 160.103. For the purposes of this Agreement, Subcontractor shall refer to a contractor of any person or entity, other than Covered Entity, that creates, receives, maintains, or transmits PHI under the terms of this Agreement.

Terms and Conditions. Covered Entity and Business Associate agree as follows:

1. Ownership of PHI. PHI is and remains the property of Covered Entity as long as Business Associate creates, receives, maintains, or transmits PHI, regardless of whether a compliant Business Associate agreement is in place.
2. Use and Disclosure of PHI by Business Associate. Unless otherwise provided, Business Associate:
 - A. May not use or disclose PHI other than as permitted or required by this Agreement, or in a manner that would violate the HIPAA Privacy Rule if done by Covered Entity, except that it may use or disclose PHI:
 - (1) As required by law or to carry out its legal responsibilities;
 - (2) For the proper management and administration of Business Associate; or
 - (3) To provide Data Aggregation services relating to the health care operations of Covered Entity.
 - B. Must use or disclose PHI in a manner that complies with Covered Entity's minimum necessary policies and procedures.
 - C. May de-identify PHI created or received by Business Associate under this Agreement at the request of the Covered Entity, provided that the de-identification conforms to the requirements of the HIPAA Privacy Rule.
3. Obligations of Business Associate. In connection with any Use or Disclosure of PHI, Business Associate must:
 - A. Consult with Covered Entity before using or disclosing PHI whenever Business Associate is uncertain whether the Use or Disclosure is authorized under this Agreement.
 - B. Implement appropriate administrative, physical, and technical safeguards and controls to protect PHI and document applicable policies and procedures to prevent any Use or Disclosure of PHI other than as provided by this Agreement.
 - C. Provide satisfactory assurances that PHI created or received by Business Associate under this Agreement is protected to the greatest extent feasible.
 - D. Notify Covered Entity within twenty-four (24) hours of Business Associate's discovery of any potential access, acquisition, use, disclosure, modification, or destruction of either secured or unsecured PHI in violation of this Agreement, including any Breach of PHI.
 - (1) Any incident as described above will be treated as discovered as of the first day on which such event is known to Business Associate or, by exercising reasonable diligence, would have been known to Business Associate.
 - (2) Notification shall be sent to Julie Wahls at Julie.wahls@va.gov and to the VHA Health Information Access Office, Business Associate Program Manager by email at VHABAAIssues@va.gov.
 - (3) Business Associate shall not notify individuals or the Department of Health and Human Services directly unless Business Associate is not acting as an agent of Covered Entity but in its capacity as a Covered Entity itself.

E. Provide a written report to Covered Entity of any potential access, acquisition, use, disclosure, modification, or destruction of either secured or unsecured PHI in violation of this Agreement, including any Breach of PHI, within ten (10) business days of the initial notification.

(1) The written report of an incident as described above will document the following:

- (a) The identity of each Individual whose PHI has been, or is reasonably believed by Business Associate to have been, accessed, acquired, used, disclosed, modified, or destroyed;
- (b) A description of what occurred, including the date of the incident and the date of the discovery of the incident (if known);
- (c) A description of the types of secured or unsecured PHI that was involved;
- (d) A description of what is being done to investigate the incident, to mitigate further harm to Individuals, and to protect against future incidents; and
- (e) Any other information as required by 45 C.F.R. §§ 164.404(c) and 164.410.

(2) The written report shall be addressed to:

Julie Wahls, VA Illiana Healthcare System 1900 East Main Street Danville Illinois and submitted by email to **Julie.wahls@va.gov** and to the VHA Health Information Access Office, Business Associate Program Manager at VHABAAIssues@va.gov.

F. To the greatest extent feasible, mitigate any harm due to a Use or Disclosure of PHI by Business Associate in violation of this Agreement that is known or, by exercising reasonable diligence, should have been known to Business Associate.

G. Use only contractors and Subcontractors that are physically located within a jurisdiction subject to the laws of the United States, and ensure that no contractor or Subcontractor maintains, processes, uses, or discloses PHI in any way that will remove the information from such jurisdiction. Any modification to this provision must be approved by Covered Entity in advance and in writing.

H. Enter into Business Associate Agreements with contractors and Subcontractors as appropriate under the HIPAA Rules and this Agreement. Business Associate:

- (1) Must ensure that the terms of any Agreement between Business Associate and a contractor or Subcontractor are at least as restrictive as Business Associate Agreement between Business Associate and Covered Entity.
- (2) Must ensure that contractors and Subcontractors agree to the same restrictions and conditions that apply to Business Associate and obtain satisfactory written assurances from them that they agree to those restrictions and conditions.

(3) May not amend any terms of such Agreement without Covered Entity's prior written approval.

I. Within five (5) business days of a written request from Covered Entity:

(1) Make available information for Covered Entity to respond to an Individual's request for access to PHI about him/her.

(2) Make available information for Covered Entity to respond to an Individual's request for amendment of PHI about him/her and, as determined by and under the direction of Covered Entity, incorporate any amendment to the PHI.

(3) Make available PHI for Covered Entity to respond to an Individual's request for an accounting of Disclosures of PHI about him/her.

J. Business Associate may not take any action concerning an individual's request for access, amendment, or accounting other than as instructed by Covered Entity.

K. To the extent Business Associate is required to carry out Covered Entity's obligations under Subpart E of 45 CFR Part 164, comply with the provisions that apply to Covered Entity in the performance of such obligations.

L. Provide to the Secretary of Health and Human Services and to Covered Entity records related to Use or Disclosure of PHI, including its policies, procedures, and practices, for the purpose of determining Covered Entity's, Business Associate's, or a Subcontractor's compliance with the HIPAA Rules.

M. Upon completion or termination of the applicable contract(s) or agreement(s), return or destroy, as determined by and under the direction of Covered Entity, all PHI and other VA data created or received by Business Associate during the performance of the contract(s) or agreement(s). No such information will be retained by Business Associate unless retention is required by law or specifically permitted by Covered Entity. If return or destruction is not feasible, Business Associate shall continue to protect the PHI in accordance with the Agreement and use or disclose the information only for the purpose of making the return or destruction feasible, or as required by law or specifically permitted by Covered Entity. Business Associate shall provide written assurance that either all PHI has been returned or destroyed, or any information retained will be safeguarded and used and disclosed only as permitted under this paragraph.

N. Be liable to Covered Entity for civil or criminal penalties imposed on Covered Entity, in accordance with 45 C.F.R. §§ 164.402 and 164.410, and with the HITECH Act, 42 U.S.C. §§ 17931(b), 17934(c), for any violation of the HIPAA Rules or this Agreement by Business Associate.

4. Obligations of Covered Entity. Covered Entity agrees that it:

A. Will not request Business Associate to make any Use or Disclosure of PHI in a manner that would not be permissible under Subpart E of 45 C.F.R. Part 164 if made by Covered Entity, except as permitted under Section 2 of this Agreement.

B. Will promptly notify Business Associate in writing of any restrictions on Covered Entity's authority to use or disclose PHI that may limit Business Associate's Use or Disclosure of PHI or otherwise affect its ability to fulfill its obligations under this Agreement.

C. Has obtained or will obtain from Individuals any authorization necessary for Business Associate to fulfill its obligations under this Agreement.

D. Will promptly notify Business Associate in writing of any change in Covered Entity's Notice of Privacy Practices, or any modification or revocation of an Individual's authorization to use or disclose PHI, if such change or revocation may limit Business Associate's Use and Disclosure of PHI or otherwise affect its ability to perform its obligations under this Agreement.

5. Amendment. Business Associate and Covered Entity will take such action as is necessary to amend this Agreement for Covered Entity to comply with the requirements of the HIPAA Rules or other applicable law.

6. Termination.

A. Automatic Termination. This Agreement will automatically terminate upon completion of Business Associate's duties under all underlying Agreements or by termination of such underlying Agreements.

B. Termination Upon Review. This Agreement may be terminated by Covered Entity, at its discretion, upon review as provided by Section 9 of this Agreement.

C. Termination for Cause. In the event of a material breach by Business Associate, Covered Entity:

(1) Will provide an opportunity for Business Associate to cure the breach or end the violation within the time specified by Covered Entity, and;

(2) May terminate this Agreement and underlying contract(s) if Business Associate does not cure the breach or end the violation within the time specified by Covered Entity.

D. Effect of Termination. Termination of this Agreement will result in cessation of activities by Business Associate involving PHI under this Agreement.

E. Survival. The obligations of Business Associate under this Section shall survive the termination of this Agreement as long as Business Associate creates, receives, maintains, or transmits PHI, regardless of whether a compliant Business Associate Agreement is in place.

7. No Third Party Beneficiaries. Nothing expressed or implied in this Agreement confers any rights, remedies, obligations, or liabilities whatsoever upon any person or entity other than Covered Entity and Business Associate, including their respective successors or assigns.

8. Other Applicable Law. This Agreement does not abrogate any responsibilities of the parties under any other applicable law.

9. Review Date. The provisions of this Agreement will be reviewed by Covered Entity every two years from Effective Date to determine the applicability and accuracy of the Agreement based on the circumstances that exist at the time of review.

10. Effective Date. This Agreement shall be effective on the last signature date below.

**Department of Veterans Affairs
Veterans Health Administration
VA Illiana Healthcare System**

COMPANY/ORGANIZATION

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

SECTION E - SOLICITATION PROVISIONS

E.1 52.212-1 INSTRUCTIONS TO OFFERORS—COMMERCIAL ITEMS (OCT 2015)

(a) *North American Industry Classification System (NAICS) code and small business size standard.* The NAICS code and small business size standard for this acquisition appear in Block 10 of the solicitation cover sheet (SF 1449). However, the small business size standard for a concern which submits an offer in its own name, but which proposes to furnish an item which it did not itself manufacture, is 500 employees.

(b) *Submission of offers.* Submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation. Offers may be submitted on the SF 1449, letterhead stationery, or as otherwise specified in the solicitation. As a minimum, offers must show—

- (1) The solicitation number;
 - (2) The time specified in the solicitation for receipt of offers;
 - (3) The name, address, and telephone number of the offeror;
 - (4) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary;
 - (5) Terms of any express warranty;
 - (6) Price and any discount terms;
 - (7) "Remit to" address, if different than mailing address;
 - (8) A completed copy of the representations and certifications at FAR 52.212-3 (see FAR 52.212-3(b) for those representations and certifications that the offeror shall complete electronically);
 - (9) Acknowledgment of Solicitation Amendments;
 - (10) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including contract numbers, points of contact with telephone numbers and other relevant information); and
 - (11) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or reject the terms and conditions of the solicitation may be excluded from consideration.
- (c) *Period for acceptance of offers.* The offeror agrees to hold the prices in its offer firm for 30 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

(d) *Product samples.* When required by the solicitation, product samples shall be submitted at or prior to the time specified for receipt of offers. Unless otherwise specified in this solicitation, these samples shall be submitted at no expense to the Government, and returned at the sender's request and expense, unless they are destroyed during preaward testing.

(e) *Multiple offers.* Offerors are encouraged to submit multiple offers presenting alternative terms and conditions or commercial items for satisfying the requirements of this solicitation. Each offer submitted will be evaluated separately.

(f) Late submissions, modifications, revisions, and withdrawals of offers.

(1) Offerors are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that offers or revisions are due.

(2)(i) Any offer, modification, revision, or withdrawal of an offer received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and—

(A) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of offers; or

(B) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or

(C) If this solicitation is a request for proposals, it was the only proposal received.

(ii) However, a late modification of an otherwise successful offer, that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(3) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the offer wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(4) If an emergency or unanticipated event interrupts normal Government processes so that offers cannot be received at the Government office designated for receipt of offers by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation or other notice of an extension of the closing date, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(5) Offers may be withdrawn by written notice received at any time before the exact time set for receipt of offers. Oral offers in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile offers, offers may be withdrawn via facsimile received at any time before the exact

time set for receipt of offers, subject to the conditions specified in the solicitation concerning facsimile offers. An offer may be withdrawn in person by an offeror or its authorized representative if, before the exact time set for receipt of offers, the identity of the person requesting withdrawal is established and the person signs a receipt for the offer.

(g) *Contract award (not applicable to Invitation for Bids)*. The Government intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received.

(h) *Multiple awards*. The Government may accept any item or group of items of an offer, unless the offeror qualifies the offer by specific limitations. Unless otherwise provided in the Schedule, offers may not be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.

(i) Availability of requirements documents cited in the solicitation.

(1)(i) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained for a fee by submitting a request to—

GSA Federal Supply Service Specifications Section

Suite 8100 470 East L'Enfant Plaza, SW

Washington, DC 20407

Telephone (202) 619-8925

Facsimile (202) 619-8978.

(ii) If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (i)(1)(i) of this provision. Additional copies will be issued for a fee.

(2) Most unclassified Defense specifications and standards may be downloaded from the following ASSIST websites:

(i) ASSIST (<https://assist.dla.mil/online/start/>);

(ii) Quick Search (<http://quicksearch.dla.mil/>);

(iii) ASSISTdocs.com (<http://assistdocs.com>).

(3) Documents not available from ASSIST may be ordered from the Department of Defense Single Stock Point (DoDSSP) by?

(i) Using the ASSIST Shopping Wizard (<https://assist.dla.mil/wizard/index.cfm>);

(ii) Phoning the DoDSSP Customer Service Desk (215) 697-2179, Mon-Fri, 0730 to 1600 EST; or

(iii) Ordering from DoDSSP, Building 4, Section D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2667/2179, Facsimile (215) 697-1462.

(4) Nongovernment (voluntary) standards must be obtained from the organization responsible for their preparation, publication, or maintenance.

(j) *Data Universal Numbering System (DUNS) Number.* (Applies to all offers exceeding \$3,500, and offers of \$3,500 or less if the solicitation requires the Contractor to be registered in the System for Award Management (SAM) database. The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS +4" followed by the DUNS or DUNS +4 number that identifies the offeror's name and address. The DUNS +4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the offeror to establish additional SAM records for identifying alternative Electronic Funds Transfer (EFT) accounts (see FAR Subpart 32.11) for the same concern. If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one. An offeror within the United States may contact Dun and Bradstreet by calling 1-866-705-5711 or via the internet at <http://www.fedgov.dnb.com/webform>. An offeror located outside the United States must contact the local Dun and Bradstreet office for a DUNS number. The offeror should indicate that it is an offeror for a Government contract when contacting the local Dun and Bradstreet office.

(k) *System for Award Management.* Unless exempted by an addendum to this solicitation, by submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance and through final payment of any contract resulting from this solicitation. If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror. Offerors may obtain information on registration and annual confirmation requirements via the SAM database accessed through <https://www.acquisition.gov>.

(l) *Debriefing.* If a post-award debriefing is given to requesting offerors, the Government shall disclose the following information, if applicable:

(1) The agency's evaluation of the significant weak or deficient factors in the debriefed offeror's offer.

(2) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and past performance information on the debriefed offeror.

(3) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.

(4) A summary of the rationale for award;

(5) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.

(6) Reasonable responses to relevant questions posed by the debriefed offeror as to whether source-selection procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the agency.

(End of Provision)

ADDENDUM to FAR 52.212-1 INSTRUCTIONS TO OFFERORS—COMMERCIAL ITEMS

Provisions that are incorporated by reference (by Citation Number, Title, and Date), have the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

The following provisions are incorporated into 52.212-1 as an addendum to this solicitation:

E.2 QUOTE SUBMISSION INFORMATION AND EVALUATION CRITERIA

1. Offerors are required to complete Blocks 17, and 30(a-c) of the SF1449, the price list and acknowledgement of all solicitation Amendments issued and the information identified in paragraph 4 below.

2. Quotes shall be evaluated for Technical Capability, Past Performance, and Price following the evaluation criteria of this solicitation. The quote format, which follows, has been included to assist you in preparing a complete quote. In order to provide full consideration of your qualifications and ability for Contract establishment, you are encouraged to ensure that the information furnished in support of your quote is factual, accurate and complete.

You may provide additional information you believe shall enhance your quote; however, overly elaborate presentations are not desired. Failure to provide the information requested may render the offer's quote as unacceptable. The Government reserves the right to verify any information provided.

The required information shall be submitted by the Offeror in order to assure complete and proper understanding of the specifications, however, Offeror may include additional information if necessary to more clearly define the Offeror's capability of performing the services or furnishing the products as defined herein.

Additional Information:

- a. Only those terms and conditions identified in the RFQ shall apply.
- b. Offer's quote shall provide an all-inclusive cost to perform all requirements as outlined herein, as applicable.
- c. Any changes made to this RFQ by any party are invalid unless agreed to in writing by the Contracting Officer (CO). Any exceptions or clarification the Offeror needs to submit shall be included in the Offeror's quote and clearly identified by the exact section, paragraph, subparagraph and page number of the requirement for which the exception or clarification is being submitted. Failure to properly identify the above may result in less than full consideration for award.

- d. Any technical information which is considered to be “proprietary” or confidential must be marked as such.
- e. Offeror confirms that he/she has a regularly established firm in the business called for and who, in the judgment of the Contracting Officer (based upon information provided), is financially responsible. The offeror must show evidence of their firm’s reliability, ability, experience, equipment, facilities, and personnel directly employed or supervised by them to render prompt and satisfactory service.
- f. Each Offeror submitting a quote shall obtain/possess any certifications, licenses and accreditations to furnish the services required for the VA Illiana Healthcare System.
- g. All costs associated with obtaining/ possessing such certifications, licenses and accreditations are included in the Contract price.

3. Quote Submission

- a. Offerors shall submit one (1) electronic copy of the quote. The quote shall be submitted in two sections, the pricing quote and the technical and past performance Quote.

4. Items to be evaluated are:

a. Technical Capability-

- i. Contractor shall demonstrate evidence of experience in the provision of Janitorial Services in a Health Care environment.
- ii. Contractor shall demonstrate relevant experience and qualifications regarding the Statement of Work Requirements.
- iii. Offerors shall provide Information on contracts executed within the past three (3) years with Federal, State, or local Government agencies, along with private sector customers which are relevant to the efforts required by this solicitation.

b. Past Performance- Past performance evaluations shall be conducted using information provided with the offer, information obtained from references, information obtained from the Past Performance Information Retrieval System (PPIRS), the Federal Awardee Performance & Integrity Information System (FAPIS), and information from any other sources deemed appropriate. The Past Performance evaluation shall assess the relative risks associated with an Offeror's likelihood of success in fulfilling the solicitation's requirements as indicated by that Offeror's record of past performance.

When evaluating past performance the government may consider the currency and relevancy of the information, the source of the information, the context of the data provided, and the general trends in the contractor's performance. The government may take into account past performance information regarding predecessor companies and key personnel who have relevant experience that shall perform major or critical aspects of the requirement. Offerors shall provide Information on contracts executed within the past three (3) years with Federal, State, or local Government agencies, along with private sector customers which are relevant to the efforts required by this solicitation. Areas of relevance include experience with janitorial services in a healthcare setting. A minimum of three (3) references shall be submitted with your offer however, in the case of an Offeror without a record of relevant past performance or for whom information on past performance is not available, the Offeror may not be evaluated favorably or unfavorably.

c. Price- The Price shall include all labor, materials, project management, supplies and supervision. Price will be evaluated by the Contracting Officer for the base and all option periods to determine reasonableness and *may* be evaluated to determine whether the price realistically supports the requirements of the solicitation. If more than one offer is received, the prices from the offers will be entered into an abstract or documented in the Contracting Officer's Award Decision.

4. Failure to submit the necessary information may render the offer unacceptable, in which case it will not be considered for award. Proposals will be evaluated in accordance with the criteria set forth above. The Government may, at its discretion and in its best interest, make award without conducting discussions with offerors. Therefore, perspective offerors are encouraged to submit initial proposals that represent the best terms and conditions of the offeror.

5. BASIS FOR ESTABLISHMENT OF AWARD:

Award will be based on Best Value in accordance with Federal Acquisition Regulation (FAR) 13.106-2., under the authority of FAR 13.5. The Government shall select the best overall offer, based upon an integrated assessment of evaluation factors listed in the FAR 52.212-2 Evaluation – Commercial Items. Award shall be made to the offeror whose offer is determined to be the most advantageous to the Government. The Government intends to establish a single award to the offeror whose offer is determined to represent the best value to the Government.

E.3 52.203-98 PROHIBITION ON CONTRACTING WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS—REPRESENTATION (DEVIATION) (FEB 2015)

(a) In accordance with section 743 of Division E, Title VII, of the Consolidated and Further Continuing Resolution Appropriations Act, 2015 (Pub. L. 113-235), Government agencies are not permitted to use funds appropriated (or otherwise made available) under that or any other Act for contracts with an entity that requires employees or subcontractors of such entity seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contactors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(b) The prohibition in paragraph (a) of this provision does not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

(c) *Representation.* By submission of its offer, the Offeror represents that it does not require employees or subcontractors of such entity seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or subcontractors from

lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(End of Provision)

E.4 52.209-5 REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW (DEVIATION)(MAR 2012)

(a) In accordance with Division H, sections 8124 and 8125 of P.L. 112-74 and sections 738 and 739 of P.L. 112-55 none of the funds made available by either Act may be used to enter into a contract with any corporation that—

(1) Has an unpaid federal tax liability, unless the agency has considered suspension or debarment of the corporation and the Suspension and Debarment Official has made a determination that this action is not necessary to protect the interests of the Government.

(2) Has a felony criminal violation under any Federal or State law within the preceding 24 months, unless the agency has considered suspension or debarment of the corporation and Suspension and Debarment Official has made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that—

(1) The offeror does ☐ does not ☐ have any unpaid Federal tax liability that has been assessed and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

(2) The offeror, its officers or agents acting on its behalf have ☐ have not ☐ been convicted of a felony criminal violation under a Federal or State law within the preceding 24 months.

(End of Provision)

E.5 52.223-1 BIOBASED PRODUCT CERTIFICATION (MAY 2012)

As required by the Farm Security and Rural Investment Act of 2002 and the Energy Policy Act of 2005 (7 U.S.C. 8102(c)(3)), the offeror certifies, by signing this offer, that biobased products (within categories of products listed by the United States Department of Agriculture in 7 CFR part 3201, subpart B) to be used or delivered in the performance of the contract, other than biobased products that are not purchased by the offeror as a direct result of this contract, will comply with the applicable specifications or other contractual requirements.

(End of Provision)

E.6 52.223-4 RECOVERED MATERIAL CERTIFICATION (MAY 2008)

As required by the Resource Conservation and Recovery Act of 1976 (42 U.S.C. 6962(c)(3)(A)(i)), the offeror certifies, by signing this offer, that the percentage of recovered materials content for EPA-

designated items to be delivered or used in the performance of the contract will be at least the amount required by the applicable contract specifications or other contractual requirements.

(End of Provision)

E.7 52.233-2 SERVICE OF PROTEST (SEP 2006)

Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from:

Kevin Adkins

Contracting Officer
Hand-Carried Address:

Department of Veterans Affairs

Network Contracting Office 12
Illiana Health Care System
1900 E. Main St.
Danville IL 61832-5100
Mailing Address:

Department of Veterans Affairs

Network Contracting Office 12
Illiana Health Care System
1900 E. Main St.
Danville IL 61832-5100

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of Provision)

E.8 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<http://www.acquisition.gov/far/index.html>
<http://www.va.gov/oal/library/vaar/>

(End of Provision)

<u>FAR Number</u>	<u>Title</u>	<u>Date</u>
52.204-16	COMMERCIAL AND GOVERNMENT ENTITY CODE REPORTING	JUL 2015
52.232-38	SUBMISSION OF ELECTRONIC FUNDS TRANSFER INFORMATION WITH OFFER	JUL 2013

E.9 VAAR 852.233-70 PROTEST CONTENT/ALTERNATIVE DISPUTE RESOLUTION (JAN 2008)

(a) Any protest filed by an interested party shall:

- (1) Include the name, address, fax number, and telephone number of the protester;
- (2) Identify the solicitation and/or contract number;
- (3) Include an original signed by the protester or the protester's representative and at least one copy;
- (4) Set forth a detailed statement of the legal and factual grounds of the protest, including a description of resulting prejudice to the protester, and provide copies of relevant documents;
- (5) Specifically request a ruling of the individual upon whom the protest is served;
- (6) State the form of relief requested; and
- (7) Provide all information establishing the timeliness of the protest.

(b) Failure to comply with the above may result in dismissal of the protest without further consideration.

(c) Bidders/offerors and contracting officers are encouraged to use alternative dispute resolution (ADR) procedures to resolve protests at any stage in the protest process. If ADR is used, the Department of Veterans Affairs will not furnish any documentation in an ADR proceeding beyond what is allowed by the Federal Acquisition Regulation.

(End of Provision)

E.10 VAAR 852.233-71 ALTERNATE PROTEST PROCEDURE (JAN 1998)

As an alternative to filing a protest with the contracting officer, an interested party may file a protest with the Deputy Assistant Secretary for Acquisition and Materiel Management, Acquisition Administration Team, Department of Veterans Affairs, 810 Vermont Avenue, NW., Washington, DC 20420, or for solicitations issued by the Office of Construction and Facilities Management, the Director, Office of Construction and Facilities Management, 810 Vermont Avenue, NW., Washington, DC 20420. The protest will not be considered if the interested party has a protest on the same or similar issues pending with the contracting officer.

(End of Provision)

PLEASE NOTE: The correct mailing information for filing alternate protests is as follows:

Deputy Assistant Secretary for Acquisition and Logistics,
Risk Management Team, Department of Veterans Affairs
810 Vermont Avenue, N.W.
Washington, DC 20420

Or for solicitations issued by the Office of Construction and Facilities Management:

Director, Office of Construction and Facilities Management
811 Vermont Avenue, N.W.
Washington, DC 20420

E.11 VAAR 852.270-1 REPRESENTATIVES OF CONTRACTING OFFICERS (JAN 2008)

The contracting officer reserves the right to designate representatives to act for him/her in furnishing technical guidance and advice or generally monitor the work to be performed under this contract. Such designation will be in writing and will define the scope and limitation of the designee's authority. A copy of the designation shall be furnished to the contractor.

(End of Provision)

(End of Addendum to 52.212-1)

E.12 52.212-2 EVALUATION—COMMERCIAL ITEMS (OCT 2014)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

Price/Cost

Technical Capability

Past Performance

(b) *Options.* The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

Evaluation of Option to Extend Services under 52.217-8. For the purposes of the award of this Contract, the Government intends to evaluate the option to extend services, provided under FAR 52.217-8, as follows: The evaluation will consider the possibility that the option can be exercised at any time, and can be exercised in increments of one to six months, but for no more than a total of six months during the life of the contract. The evaluation will assume that the prices for any option exercised under FAR 52.217-8 will be at the same rates as those in effect under the contract at the time the option is exercised. The evaluation will therefore assume that the addition of the price or prices of any possible extension or

extensions under FAR 52.217-8 to the total price for the basic requirement and the total price for the priced options has the same effect on the total price of all proposals relative to each other, and will not affect the ranking of proposals based on price, unless, after reviewing the proposals, the Government determines that there is a basis for finding otherwise. This evaluation will not obligate the Government to exercise any option under FAR 52.217-8.

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of Provision)

E.13 52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS—COMMERCIAL ITEMS (APR 2016)

The offeror shall complete only paragraph (b) of this provision if the offeror has completed the annual representations and certifications electronically via <http://www.acquisition.gov>. If an offeror has not completed the annual representations and certifications electronically at the System for Award Management (SAM) website, the offeror shall complete only paragraphs (c) through (r) of this provision.

(a) *Definitions.* As used in this provision—

“Economically disadvantaged women-owned small business (EDWOSB) concern” means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business eligible under the WOSB Program.

“Forced or indentured child labor” means all work or service—

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

“Highest-level owner” means the entity that owns or controls an immediate owner of the offeror, or that owns or controls one or more entities that control an immediate owner of the offeror. No entity owns or exercises control of the highest level owner.

“Immediate owner” means an entity, other than the offeror, that has direct control of the offeror. Indicators of control include, but are not limited to, one or more of the following: Ownership or interlocking management, identity of interests among family members, shared facilities and equipment, and the common use of employees.

“Inverted domestic corporation” means a foreign incorporated entity that meets the definition of an inverted domestic corporation under 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

“Manufactured end product” means any end product in product and service codes (PSCs) 1000-9999, except—

- (1) PSC 5510, Lumber and Related Basic Wood Materials;
- (2) Product or Service Group (PSG) 87, Agricultural Supplies;
- (3) PSG 88, Live Animals;
- (4) PSG 89, Subsistence;
- (5) PSC 9410, Crude Grades of Plant Materials;
- (6) PSC 9430, Miscellaneous Crude Animal Products, Inedible;
- (7) PSC 9440, Miscellaneous Crude Agricultural and Forestry Products;
- (8) PSC 9610, Ores;
- (9) PSC 9620, Minerals, Natural and Synthetic; and
- (10) PSC 9630, Additive Metal Materials.

“Place of manufacture” means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

“Predecessor” means an entity that is replaced by a successor and includes any predecessors of the predecessor.

“Restricted business operations” means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate—

- (1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;
- (2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;

- (3) Consist of providing goods or services to marginalized populations of Sudan;
- (4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;
- (5) Consist of providing goods or services that are used only to promote health or education; or
- (6) Have been voluntarily suspended.

“Sensitive technology”—

(1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically—

- (i) To restrict the free flow of unbiased information in Iran; or
 - (ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and
- (2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

“Service-disabled veteran-owned small business concern”—

(1) Means a small business concern—

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

“Small business concern” means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

“Small disadvantaged business concern”, consistent with 13 CFR 124.1002, means a small business concern under the size standard applicable to the acquisition, that—

- (1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by—
 - (i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States; and

(ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13.CFR 124.106) by individuals, who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

“Subsidiary” means an entity in which more than 50 percent of the entity is owned—

- (1) Directly by a parent corporation; or
- (2) Through another subsidiary of a parent corporation.

“Successor” means an entity that has replaced a predecessor by acquiring the assets and carrying out the affairs of the predecessor under a new name (often through acquisition or merger). The term “successor” does not include new offices/divisions of the same company or a company that only changes its name. The extent of the responsibility of the successor for the liabilities of the predecessor may vary, depending on State law and specific circumstances.

“Veteran-owned small business concern” means a small business concern—

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

“Women-owned business concern” means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

“Women-owned small business concern” means a small business concern—

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

“Women-owned small business (WOSB) concern eligible under the WOSB Program” (in accordance with 13 CFR part 127), means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b)(1) *Annual Representations and Certifications.* Any changes provided by the offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications posted on the SAM website.

(2) The offeror has completed the annual representations and certifications electronically via the SAM website access through <http://www.acquisition.gov>. After reviewing the SAM database information, the

offeror verifies by submission of this offer that the representations and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications—Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs .

(c) Offerors must complete the following representations when the resulting contract will be performed in the United States or its outlying areas. Check all that apply.

(1) *Small business concern.* The offeror represents as part of its offer that it ☐ is, ☐ is not a small business concern.

(2) *Veteran-owned small business concern.* [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it ☐ is, ☐ is not a veteran-owned small business concern.

(3) *Service-disabled veteran-owned small business concern.* [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.] The offeror represents as part of its offer that it ☐ is, ☐ is not a service-disabled veteran-owned small business concern.

(4) *Small disadvantaged business concern.* [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it ☐ is, ☐ is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) *Women-owned small business concern.* [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it ☐ is, ☐ is not a women-owned small business concern.

(6) WOSB concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(5) of this provision.] The offeror represents that—

(i) It ☐ is, ☐ is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(6)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: _____.] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(7) Economically disadvantaged women-owned small business (EDWOSB) concern. *[Complete only if the offeror represented itself as a WOSB concern eligible under the WOSB Program in (c)(6) of this provision.]* The offeror represents that—

(i) It ☐ is, ☐ is not an EDWOSB concern, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(7)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. *[The offeror shall enter the name or names of the EDWOSB concern and other small businesses that are participating in the joint venture: _____.]* Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

Note: Complete paragraphs (c)(8) and (c)(9) only if this solicitation is expected to exceed the simplified acquisition threshold.

(8) *Women-owned business concern (other than small business concern).* *[Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.]* The offeror represents that it ☐ is a women-owned business concern.

(9) *Tie bid priority for labor surplus area concerns.* If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:

(10) *HUBZone small business concern.* *[Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.]* The offeror represents, as part of its offer, that—

(i) It ☐ is, ☐ is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR Part 126; and

(ii) It ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. *[The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture:_____.]* Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Representations required to implement provisions of Executive Order 11246—

(1) *Previous contracts and compliance.* The offeror represents that—

(i) It [] has, [] has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and

(ii) It [] has, [] has not filed all required compliance reports.

(2) *Affirmative Action Compliance.* The offeror represents that—

(i) It [] has developed and has on file, [] has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR parts 60-1 and 60-2), or

(ii) It [] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) *Certification Regarding Payments to Influence Federal Transactions* (31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$150,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) *Buy American Certificate.* (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American—Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, i.e., an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of “domestic end product.” The terms “commercially available off-the-shelf (COTS) item,” “component,” “domestic end product,” “end product,” “foreign end product,” and “United States” are defined in the clause of this solicitation entitled “Buy American—Supplies.”

(2) Foreign End Products:

Line Item No	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)(1) *Buy American—Free Trade Agreements—Israeli Trade Act Certificate*. (Applies only if the clause at FAR 52.225-3, Buy American—Free Trade Agreements—Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms “Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end product,” “commercially available off-the-shelf (COTS) item,” “component,” “domestic end product,” “end product,” “foreign end product,” “Free Trade Agreement country,” “Free Trade Agreement country end product,” “Israeli end product,” and “United States” are defined in the clause of this solicitation entitled “Buy American—Free Trade Agreements—Israeli Trade Act.”

(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled “Buy American—Free Trade Agreements—Israeli Trade Act”:

Free Trade Agreement Country End Products (Other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled “Buy American—Free Trade Agreements—Israeli Trade Act.” The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products, i.e., an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of “domestic end product.”

Other Foreign End Products:

Line Item No.	Country of Origin
_____	_____

[List as necessary]

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(2) *Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate I.* If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled “Buy American—Free Trade Agreements—Israeli Trade Act”:

Canadian End Products:

Line Item No.

[List as necessary]

(3) *Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate II.* If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled “Buy American—Free Trade Agreements—Israeli Trade Act”:

Canadian or Israeli End Products:

Line Item No.	Country of Origin
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_____	_____
_____	_____
_____	_____

[List as necessary]

(4) *Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate III.* If Alternate III to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled “Buy American—Free Trade Agreements—Israeli Trade Act”:

Free Trade Agreement Country End Products (Other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(5) *Trade Agreements Certificate.* (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(5)(ii) of this provision, is a U.S.-made or designated country end product, as defined in the clause of this solicitation entitled “Trade Agreements”.

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[List as necessary]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American statute. The Government will consider for award only offers of U.S.-made or designated country end products unless

the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) *Certification Regarding Responsibility Matters* (Executive Order 12689). (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals—

(1) ☐ Are, ☐ are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(2) ☐ Have, ☐ have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property;

(3) ☐ Are, ☐ are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and

(4) ☐ Have, ☐ have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,500 for which the liability remains unsatisfied.

(i) Taxes are considered delinquent if both of the following criteria apply:

(A) *The tax liability is finally determined.* The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(B) *The taxpayer is delinquent in making payment.* A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) *Examples.*

(A) The taxpayer has received a statutory notice of deficiency, under I.R.C. Sec. 6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. Sec. 6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is

not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(C) The taxpayer has entered into an installment agreement pursuant to I.R.C. Sec. 6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. 362 (the Bankruptcy Code).

(i) *Certification Regarding Knowledge of Child Labor for Listed End Products (Executive Order 13126).*

(1) *Listed end products.*

Listed End Product	Listed Countries of Origin
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(2) *Certification. [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]*

[] (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

[] (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—

(1) ☐ In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) ☐ Outside the United States.

(k) *Certificates regarding exemptions from the application of the Service Contract Labor Standards.* (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services.)

[] (1) Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The offeror [] does [] does not certify that—

(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;

(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003- 4(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and

(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

[] (2) Certain services as described in FAR 22.1003- 4(d)(1). The offeror [] does [] does not certify that—

(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));

(iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.

(3) If paragraph (k)(1) or (k)(2) of this clause applies—

(i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Labor Standards wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and

(ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(l) *Taxpayer Identification Number (TIN)* (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to the SAM database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting

requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) *Taxpayer Identification Number (TIN).*

☐ TIN: _____.

☐ TIN has been applied for.

☐ TIN is not required because:

☐ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the Federal Government.

(4) *Type of organization.*

☐ Sole proprietorship;

☐ Partnership;

☐ Corporate entity (not tax-exempt);

☐ Corporate entity (tax-exempt);

☐ Government entity (Federal, State, or local);

☐ Foreign government;

☐ International organization per 26 CFR 1.6049-4;

☐ Other _____.

(5) *Common parent.*

☐ Offeror is not owned or controlled by a common parent;

☐ Name and TIN of common parent:

Name _____.

TIN _____.

(m) *Restricted business operations in Sudan.* By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(n) *Prohibition on Contracting with Inverted Domestic Corporations.*

(1) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-2(b) applies or the requirement is waived in accordance with the procedures at 9.108-4.

(2) *Representation.* The Offeror represents that—

(i) It [] is, [] is not an inverted domestic corporation; and

(ii) It [] is, [] is not a subsidiary of an inverted domestic corporation.

(o) *Prohibition on contracting with entities engaging in certain activities or transactions relating to Iran.*

(1) The offeror shall email questions concerning sensitive technology to the Department of State at CISADA106@state.gov.

(2) *Representation and certifications.* Unless a waiver is granted or an exception applies as provided in paragraph (o)(3) of this provision, by submission of its offer, the offeror—

(i) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;

(ii) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act; and

(iii) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds \$3,500 with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (50 U.S.C. 1701 *et seq.*) (see OFAC's Specially Designated Nationals and Blocked Persons List at <http://www.treasury.gov/ofac/downloads/t11sdn.pdf>).

(3) The representation and certification requirements of paragraph (o)(2) of this provision do not apply if—

(i) This solicitation includes a trade agreements certification (*e.g.*, 52.212–3(g) or a comparable agency provision); and

(ii) The offeror has certified that all the offered products to be supplied are designated country end products.

(p) *Ownership or Control of Offeror.* (Applies in all solicitations when there is a requirement to be registered in SAM or a requirement to have a DUNS Number in the solicitation).

(1) The Offeror represents that it ☐ has or ☐ does not have an immediate owner. If the Offeror has more than one immediate owner (such as a joint venture), then the Offeror shall respond to paragraph (2) and if applicable, paragraph (3) of this provision for each participant in the joint venture.

(2) If the Offeror indicates “has” in paragraph (p)(1) of this provision, enter the following information:

Immediate owner CAGE code: _____.

Immediate owner legal name: _____.

(Do not use a “doing business as” name)

Is the immediate owner owned or controlled by another entity: ☐ Yes or ☐ No.

(3) If the Offeror indicates “yes” in paragraph (p)(2) of this provision, indicating that the immediate owner is owned or controlled by another entity, then enter the following information:

Highest-level owner CAGE code: _____.

Highest-level owner legal name: _____.

(Do not use a “doing business as” name)

(q) Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law.

(1) As required by sections 744 and 745 of Division E of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), and similar provisions, if contained in subsequent appropriations acts, The Government will not enter into a contract with any corporation that—

(i) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(ii) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(2) The Offeror represents that—

(i) It is ☐ is not ☐ a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(ii) It is ☐ is not ☐ a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(r) *Predecessor of Offeror*. (Applies in all solicitations that include the provision at 52.204-16, Commercial and Government Entity Code Reporting.)

(1) The Offeror represents that it ☐ is or ☐ is not a successor to a predecessor that held a Federal contract or grant within the last three years.

(2) If the Offeror has indicated “is” in paragraph (r)(1) of this provision, enter the following information for all predecessors that held a Federal contract or grant within the last three years (if more than one predecessor, list in reverse chronological order):

Predecessor CAGE code: ____ (or mark “Unknown”).

Predecessor legal name: ____.

(Do not use a “doing business as” name).

(End of Provision)