



## Northeast Consolidated Mail Outpatient Pharmacy **Statement of Work**

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Request to provide physical security upgrade requirement to the Chelmsford CMOP  
02/28/2016

Presented by:  
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## Statement of work

### Scope of work:

Request that we upgrade the physical security to the Chelmsford CMOP as required to meet VA policy. Past and present inspections have identified deficiencies that must be resolved. The 2016 vulnerability assessment by the Bedford VAMC police identified the deficiencies again and these must be completed prior the the next assessment.

### Justification factors:

Northeast CMOP requires the physical security upgrade due to repeated deficiencies identified by National and local authorities. The latest assessment completed identified the deficient items again and required resolution. The physical security of the Chelmsford CMOP is of most importance due to having over \$7 million in pharmaceutical inventory at any given time.

### Minimum Requirements:

1. At (5) locations on exterior glass doors, remove glass door with roton hinges and replace with new hollow metal doors. Install similar type hinge system on new door that will accommodate the existing alluminum frame system. This also includes installing the double locking system as described on C2 of Appendix B in the VA Handbook 0730/2. This includes electrical power needed for the power supply and low voltage wiring for the required locks.
2. At (1) location where hollow metal doors do exist at exterior wall, install the double locking system as described on C2 of Appendix B in VA Handbook 0730/2.
3. At room 055, at window in room next to dumpster access door install new security mesh screening as required in paragraph A of Appendix B in VA Handbook 0730/2.
4. At room 063, compressor room, install expanded steel metal over the ventilation grills as required in paragraph D of Appendix B in VA Handbook 0730/2.
5. At room 023 and 027, computer server room and phone switch room, extend from top of wall to underside of structure a barricade using materials required according to paragraph D of Appendix B in VA Handbook 0730/2. The expanded steel will be attached to metal stud framing from top of existing wall to underside of structured above.
6. Contractor must supply all necessary materials, labor, and equipment to complete the above requirements.
7. All work will be done after production hours (After 1500 Monday-Friday and/or completed on Saturday-Sunday)

8. All work must not interfere with production area. Ex. All dust and debris must be captured to prevent any infection control issues. The production area must remain aseptically clean throughout project. Contractor is responsible for removal of all waste products.

9. All locks must be keyed to present key system (Grand master key) to ensure only authorized personnel can unlock when needed.

10. All cosmetics, must be completed to original setting after work is completed. Ex. Painting door / door frames.

11. Contractor must have all permits to complete the work and then have inspected as required.

12. Contractor will need to show all insurances, certificates, and safety program to complete work