

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST OR REQUISITION NUMBER:**  
**509-16-3-4141-0044**

**1A. PROJECT/TASK  
NUMBER**

**1B. ESTIMATED AMOUNT:**  
**\$143,000.00**

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

This is a continuation of the current contract to support the medical center in supporting the Directors strategic initiative to implement Relationship-Based Care Councils. The previous contract resulted in establishment of 12 Relationship-Based Care councils. This continuation is intended to implement an additional 30+ Relationship-Based Care councils over the next three years. Continuity of this training, consulting, and oversight is imperative to the success of this vital initiative.

Background: an August 2014 VISN and VHACO visit to the Charlie Norwood VA Medical Center (CNVAMC) identified an urgent need for critical and rapid action to be taken to address culture change at the Charlie Norwood VA Medical Center. Specifically, leadership sought highly specialized consultants to provide foundational education and consultation in the Relationship Based Care model. The RBC model accelerates nurse-physician collaboration, breaks silos between services, and provides a framework for doctors and nurses to collaborate to provide quality care through strong professional relationships. Also, it addresses the need for shared decision-making, staff engagement, and empowerment. CNVAMC seeks continued consultation on the RBC model that builds upon the consultation and education provided by vendor through April 2016.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

Highly specialized consultation and education Services to provide continuing education and consultation in the Relationship-Based Care model. Creative Health Care Management (CHCM) is a copyrighted program of instruction whose structure is not available from another source.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

CHCM is the only vendor who is able to provide highly specialized consultation and education in Relationship-Based Care model to nurses and physicians. The model was developed by Mary Koloroutis, MSN, RN, who is the vice president and consultant for CHCM and a published author of *Relationship-Based Care: A Model for Transforming Practice*. Additionally, the company has worked with CNVAMC

from December 2014 through April 2016 as well as other VA Medical Centers.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

No other vendor is able to provide the highly specialized consultation and education services required by CNVAMC. Market research showed general management consultants but no other specialized consultants in the healthcare environment focused Relationship Based Care model. CHCM is a copyrighted program of instruction whose structure is not available from another source.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:** \_\_\_\_\_

**Date:** 6/14/2016

**Name:** Laurinda Millage

**Title:** Branch Chief, Services/Commodities

**Facility:** 509