

PROJECT MANUAL

Upgrade Nurse Call System

Contract No. 640-14-117

Electrical

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Department of Veterans Affairs

**Palo Alto Health Care System
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Palo Alto, California**

**DEPARTMENT OF VETERANS AFFAIRS
SPECIFICATIONS
TABLE OF CONTENTS
Section 00 01 10**

VOLUME ONE

	DIVISION 00 - SPECIAL SECTIONS
00 01 10	Table Of Contents
00 01 15	List of Drawings
	DIVISION 01 - GENERAL REQUIREMENTS
01 00 00	General Requirements
01 32 16.15	Project Schedules
01 33 23	Shop Drawings, Product Data, and Samples
01 35 26	Safety Requirements
01 40 50	Contractor Coordination Drawings
01 42 19	Reference Standards
01 45 29	Testing Laboratory Services
01 57 19	Temporary Environmental Controls
01 74 19	Construction Waste Management
01 91 00	General Commissioning Requirements
	DIVISION 02 - EXISTING CONDITIONS
02 41 00	Demolition
	DIVISION 03 - CONCRETE
	Not Used
	DIVISION 04 - MASONRY
	Not Used
	DIVISION 05 - METALS
	Not Used
	DIVISION 06 - WOOD, PLASTICS AND COMPOSITES
	Not Used
	DIVISION 07 - THERMAL AND MOISTURE PROTECTION
07 84 00	Firestopping
07 92 00	Joint Sealants
	DIVISION 08 - OPENINGS
	Not Used
	DIVISION 09 - FINISHES

	Not Used
	DIVISION 10 - SPECIALTIES
	Not Used
	DIVISION 12 -
	Not Used
	DIVISION 13 - SPECIAL CONSTRUCTION
	Not Used
	DIVISION 14 - CONVEYING EQUIPMENT
	Not Used
	DIVISION 21- FIRE SUPPRESSION
	Not Used
	DIVISION 22 - PLUMBING
	Not Used
	DIVISION 23 - HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)
	DIVISION 25 - INTEGRATED AUTOMATION
	Not Used
	DIVISION 26 - ELECTRICAL
	Not Used
	DIVISION 27 - COMMUNICATIONS
27 05 11	Requirements for Communication Installations
27 05 26	Grounding and Bonding for Communication Systems
27 08 00	Commissioning of Communication Systems
27 10 00	Network Cabling
27 15 00	Telecommunications Horizontal Cabling
27 52 23	Nurse Call and Code Blue Systems
	DIVISION 31 - EARTHWORK
	Not Used
	DIVISION 32 - EXTERIOR IMPROVEMENTS
	Not Used
	DIVISION 33 - UTILITIES
	Not Used

SECTION 00 01 15

LIST OF DRAWINGS

The drawings listed below accompanying this specification form a part of the contract.

NEW OFFICE AND LABS

SHEET NO.	SHEET TITLE
T-000	Technology Cover Sheet
TD-101	Technology First Overall Demo Plan
TD-101A	Technology First Partial Demo Plan - Area A
TD-101B	Technology First Partial Demo Plan - Area B
TD-101C	Technology First Partial Demo Plan - Area C
TD-101D	Technology First Partial Demo Plan - Area D
TD-101E	Technology First Partial Demo Plan - Area E
TD-101F	Technology First Partial Demo Plan - Area F
TD-102	Technology Second Overall Demo Plan
TD-102A	Technology Second Partial Demo Plan - Area A
TD-102B	Technology Second Partial Demo Plan - Area B
TD-102C	Technology Second Partial Demo Plan - Area C
TD-102D	Technology Second Partial Demo Plan - Area D
TD-102E	Technology Second Partial Demo Plan - Area E
TD-102F	Technology Second Partial Demo Plan - Area F
TD-103	Technology Third Overall Demo Plan
TD-103A	Technology Third Partial Demo Plan - Area A
TD-103B	Technology Third Partial Demo Plan - Area B
TD-103C	Technology Third Partial Demo Plan - Area C
TD-103D	Technology Third Partial Demo Plan - Area D
TD-103E	Technology Third Partial Demo Plan - Area E
TD-103F	Technology Third Partial Demo Plan - Area F
TD-104	Technology Fourth Overall Demo Plan
TD-104A	Technology Fourth Partial Demo Plan - Area A
TD-104B	Technology Fourth Partial Demo Plan - Area B
TD-104C	Technology Fourth Partial Demo Plan - Area C
TD-104D	Technology Fourth Partial Demo Plan - Area D
TD-104E	Technology Fourth Partial Demo Plan - Area E
TD-104F	Technology Fourth Partial Demo Plan - Area F
T-100	Technology Basement Floor Overall Plan

T-100A	Technology Basement Floor Partial Plan - A
T-100B	Technology Basement Floor Partial Plan - B
T-100C	Technology Basement Floor Partial Plan - C
T-101	Technology First Floor Overall Plan
T-101A	Technology First Floor Partial Plan - Area A
T-101B	Technology First Floor Partial Plan - Area B
T-101C	Technology First Floor Partial Plan - Area C
T-101D	Technology First Floor Partial Plan - Area D
T-101E	Technology First Floor Partial Plan - Area E
T-101F	Technology First Floor Partial Plan - Area F
T-102	Technology Second Floor Overall Plan
T-102A	Technology Second Floor Partial Plan - Area A
T-102B	Technology Second Floor Partial Plan - Area B
T-102C	Technology Second Floor Partial Plan - Area C
T-102D	Technology Second Floor Partial Plan - Area D
T-102E	Technology Second Floor Partial Plan - Area E
T-102F	Technology Second Floor Partial Plan - Area F
T-103	Technology Third Floor Overall Plan
T-103A	Technology Third Floor Partial Plan - Area A
T-103B	Technology Third Floor Partial Plan - Area B
T-103C	Technology Third Floor Partial Plan - Area C
T-103D	Technology Third Floor Partial Plan - Area D
T-103E	Technology Third Floor Partial Plan - Area E
T-103F	Technology Third Floor Partial Plan - Area F
T-104	Technology Fourth Floor Overall Plan
T-104A	Technology Fourth Floor Partial Plan - Area A
T-104B	Technology Fourth Floor Partial Plan - Area B
T-104C	Technology Fourth Floor Partial Plan - Area C
T-104D	Technology Fourth Floor Partial Plan - Area D
T-104E	Technology Fourth Floor Partial Plan - Area E
T-104F	Technology Fourth Floor Partial Plan - Area F
T-205	1ST FLR - Typical Room Layouts
T-206	2ND FLR - Typical Room Layouts
T-207	2ND FLR - Typical Room Layouts
T-208	3RD FLR - Typical Room Layouts
T-209	3RD FLR - Typical Room Layouts
T-210	4TH FLR - Typical Room Layouts
T-211	4TH FLR - Typical Room Layouts

T-401	Enlarged Signal Closet Plans
T-501	Technology Details
T-801	Technology Nurse Call Single Line Diagram
T-802	Technology Nurse Call Single Line Diagram
T-803	Technology Nurse Call Single Line Diagram
T-804	Technology Nurse Call Single Line Diagram

SECTION 01 00 00
GENERAL REQUIREMENTS

TABLE OF CONTENTS

1.1 GENERAL INTENTION.....	1
1.2 STATEMENT OF BID ITEM(S).....	2
1.3 SPECIFICATIONS AND DRAWINGS.....	2
1.4 ACCIDENT PREVENTION.....	2
1.5 CONSTRUCTION SECURITY REQUIREMENTS.....	4
1.6 FIRE SAFETY.....	7
1.7 OPERATIONS AND STORAGE AREAS.....	10
1.8 ALTERATIONS.....	14
1.9 INFECTION PREVENTION MEASURES.....	16
1.10 DISPOSAL AND RETENTION.....	19
1.11 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS.....	20
1.12 RESTORATION.....	20
1.13 PHYSICAL DATA.....	22
1.14 LAYOUT OF WORK.....	22
1.15 AS-BUILT DRAWINGS.....	22
1.16 USE OF ROADWAYS.....	23
1.17 TEMPORARY USE OF MECHANICAL AND ELECTRICAL EQUIPMENT.....	23
1.18 EXCLUSIVE TEMPORARY USE OF EXISTING ELEVATORS.....	24
1.19 TEMPORARY TOILETS.....	25
1.20 AVAILABILITY AND USE OF UTILITY SERVICES.....	25
1.21 NEW TELEPHONE EQUIPMENT.....	27
1.22 TESTS.....	27
1.23 INSTRUCTIONS.....	28
1.24 GOVERNMENT-FURNISHED PROPERTY.....	29
1.25 RELOCATED EQUIPMENT ITEMS.....	30
1.26 CONSTRUCTION SIGN.....	30

1.27 SAFETY SIGN.....	31
1.28 PHOTOGRAPHIC DOCUMENTATION	31
1.29 FINAL ELEVATION DIGITAL IMAGES - NOT USED.....	31
1.30 HISTORIC PRESERVATION.....	31

SECTION 01 00 00
GENERAL REQUIREMENTS

1.1 GENERAL INTENTION

- A. Contractor shall completely prepare site for construction operations, and furnish all labor, equipment and materials and perform work for the expansion and modification of the Upgrade Nurse Call System, Palo Alto, CA as required by the drawings and specifications.
- B. Visits to the VA Campus site by Bidders may be made only by appointment with the Contracting Officer's Representative.
- C. Offices of The KPA Group, One Kaiser Plaza, Oakland, CA will render certain technical services during construction. Such services shall be considered as advisory to the Government and shall not be construed as expressing or implying a contractual act of the Government without affirmations by Contracting Officer.
- D. Before placement and installation of work subject to tests by a testing laboratory approved by the COR and retained by the contractor, the Contractor shall notify the Contracting Officer's Representative and the testing laboratory in sufficient time to enable the COR and the testing laboratory personnel to be present at the site in time for proper taking and testing of specimens and field inspection. Such prior notice shall be not less than three work days unless otherwise designated by the Contracting Officer's Representative.
- E. All employees of the Contractor and subcontractors shall comply with the VA security management program and obtain permission for site entry from the VA police, be identified by project and employer, and be restricted from unauthorized access.
- F. The Contracting Officer's Representative will assign specific routes and times for pathways, corridors and elevators for transportation of personnel, materials and equipment. The Contractor will continually clean-up any dust, dirt or debris caused by their jobsite Ingress/egress.
- G. Dust and fume control will be exercised during all construction operations. Workers will be careful not to operate any vehicles, gas or diesel engines, or to perform any fume or dust generating process near a

building air intake system. Noise will be held to a minimum at all times. Jack-hammering, core drilling and other noisy or disturbing operations may have to be rescheduled or accomplished after hours to avoid interfering with surgery or patient care services.

1.2 STATEMENT OF BID ITEM(S)

- A. ITEM I, GENERAL CONSTRUCTION: Work includes Upgrade of Nurse Call System.
- B. SCOPE OF WORK: Upgrade Nurse Call System Building 100 at the VA Palo Alto Health Care System (project located in Palo Alto, CA.) The intent of the project will provide a complete and functional Nurse Call System as shown on the Contract Documents.

1.3 SPECIFICATIONS AND DRAWINGS

- A. After award of contract, specifications and drawings will be available for download from a link provided by the Contracting Officer's Representative
- B. The Contractor shall maintain on the job site one (1) printed set of specifications, one (1) printed set of drawings, one (1) printed copy of all RFI's and any documents that modify the original specifications and drawings.

1.4 ACCIDENT PREVENTION

- A. The Contractor shall provide and maintain work environments and procedures which will:
 - 1. Safeguard the public and Government personnel, property, materials, supplies, and equipment exposed to Contractor operations and activities;
 - 2. Avoid interruptions of Government operations and delays in project completion dates;
 - 3. Control costs in the performance of this contract; and
 - 4. Maintain a safe and healthy worksite to prevent adverse impacts to Contractor and subcontractor employees.
- B. The Contractor shall:
 - 1. Before commencing the work, submit a written Safety Plan for implementing actions to prevent accidents. The plan shall include an

- analysis of significant hazards to life, limb and property inherent in contract work performance and measures for controlling these hazards and avoiding personnel exposure. Meet with the Contracting Officer's Representative to discuss and develop a mutual understanding relative to administration of the overall safety program and obtain approval for the Contractor's Safety Plan from the Contracting Officer's Representative before work start.
2. Comply with the standards issued by the Secretary of Labor at 29 CFR Part 1926 and 29 CFR Part 1910 (OSHA); and Title 8, California Administrative Code - Construction Standards (CAL OSHA)
 3. Prior to commencing work, provide proof that an OSHA designated competent person (CP) per 29 CFR 1926.20(b) / 1926.32(f) (2) will maintain a presence at the work site whenever the Contractor or subcontractors are present.
 4. Provide appropriate safety barricades, signs, signal lights and personal protective equipment (hard hats, goggles, protective shoes, gloves, masks or breathing apparatus, etc.).
 5. Ensure all Contractor and subcontractor employees have the 10-hour or 30-hour OSHA Construction Safety course and other relevant competency training, as determined by Contracting Officer's Representative. General Contractor shall maintain at least one person on site at all times who has completed the 30 hours OSHA Construction Safety Course (submittal of 30 hour training certificate required prior to start of work). Submit training records of all such employees for approval before the start of work.
 6. Ensure that any additional measures the Contracting Officer determines to be reasonably necessary for accident protection and safety of personnel are taken.
- C. Whenever the Contracting Officer becomes aware of any noncompliance with safety requirements or any condition which poses a serious or imminent danger to the health or safety of personnel, the Contracting Officer shall notify the Contractor orally, with written confirmation, and request immediate initiation of corrective action. After receiving the notice, the Contractor shall immediately take corrective action. If the Contractor fails or refuses to promptly take corrective action, the Contracting Officer may issue an order stopping all or part of the work

until satisfactory corrective action has been taken. The Contractor shall not be entitled to any equitable adjustment of the contract price or extension of the performance schedule on any stop work order issued under this clause.

- D. The Contractor shall insert the above clause with appropriate changes in the designation of the parties in subcontracts.

1.5 CONSTRUCTION SECURITY REQUIREMENTS

- A. Security Plan (Submittal of Security Plan is required prior to mobilization):

1. The Security Plan defines both physical and administrative security procedures that will remain effective for the entire duration of the project.
2. The Contractor is responsible for assuring that all sub-Contractors working on the project and their employees also comply with these regulations.

- B. Security Procedures:

1. Contractor and subcontractor employees shall not enter the project site without an appropriate badge. They will be subject to inspection of their personal effects when entering or leaving the project site.
2. The Contractor shall create an Employee Daily Log of all personnel working on the site. The Employee Daily Log shall contain the employee's (a) Full Name, (b) Employer/Company Name and (c) Occupation/Trade. The Employee Daily Log shall be submitted with the Contractor's Daily Work Report.
3. Contractor's normal working hours shall be 7am to 4pm Monday through Friday excluding federally observed holidays.

Contractor must observe Federal Holidays with no work allowed on such days. Refer to the OPM website www.opm.gov for the observed Federal Holidays and their dates for the applicable year.

- a. Contractor must obtain written prior approval by the COR to work outside of normal working hours and weekends. This notice is separate from any notices required for utility shutdown described later in this specification.

4. No photography of VA premises is allowed without written permission of the VA Public Affairs Officer.
5. The VA Police are Federal Police Officers with full authority to make arrests, investigate crimes and issue traffic citations. Citations issued require an appearance in the Federal District Court and/or payment of a fine. Speed limits and other driving and parking codes are strictly enforced. Any vehicle left unattended for more than a few minutes may be cited by the VA Police.
6. Sexual harassment is strictly prohibited. This includes deliberate or unsolicited verbal comments or gestures of a sexual nature, unwelcome sexual advances, requests for sexual favors and/or other unwelcome verbal or physical conduct of a sexual nature.
7. Possession or use of non-prescription drugs or alcohol, including beer and wine, on the Health Care System grounds is strictly prohibited. Possession of firearms, knives with blades over 4", ammunition, explosive devices and any item that may be considered an offensive weapon is strictly prohibited. This includes carrying such items in vehicles.
8. The Health Care System does not have the equipment, facilities, or personnel trained to handle serious injuries. Call 911 for emergency medical assistance and notify the Contracting Officer's Representative and the VA Police.
9. Vehicle authorization requests shall be required for any contractor vehicle entering the site and such requests shall be submitted 24 hours before the date and time of access. Access shall be restricted to picking up and dropping off materials and supplies.
10. VA reserves the right to shut down the project site and order Contractor's employees and subcontractors off the premises in the event of a national emergency or local disaster. The Contractor may return to the site only with the written approval of the Contracting Officer's Representative.

C. Guards: NOT USED

D. Key Control:

1. The Contractor shall provide duplicate keys and lock combinations to the Contracting Officer's Representative for the purpose of security inspections and emergency actions for every area of the project site including tool boxes and parked machines.
2. The Contractor shall turn over all permanent lock cylinders to the VA locksmith for permanent installation.

E. Document Control:

1. Before mobilization, the Contractor shall submit to and receive acceptance by the COR, an electronic security memorandum describing the approach to following goals and maintaining confidentiality of "Sensitive Information".
2. The Contractor is responsible for safekeeping of all drawings, project manuals and other project information. This information shall be shared only with those with a specific need to accomplish the project.
3. Certain documents, sketches, videos or photographs and drawings may be marked "Law Enforcement Sensitive" or "Sensitive Unclassified". Secure such information in separate containers and limit access to only those who will need it for the project. Return the information to the Contracting Officer's Representative upon request.
4. These security documents shall not be removed or transmitted from the project site without the written approval of Contracting Officer's Representative.
5. All paper waste or electronic media shall be shredded, destroyed or erased in a manner acceptable to the VA.
6. Notify Contracting Officer's Representative and Site Security Officer immediately when there is a loss or compromise of "Sensitive Information".
7. All electronic information shall be stored in specified location following VA standards and procedures using an Engineering Document Management Software (EDMS).

- a. Security, access and maintenance of all project drawings, both scanned and electronic shall be performed and tracked through the EDMS system.
- b. "Sensitive Information" including drawings and other documents may be attached to e-mails provided all VA encryption procedures are followed.

1.6 FIRE SAFETY

A. Applicable Publications: Publications listed below form part of this Article.

1. American Society for Testing and Materials (ASTM):

E84-13a.....Surface Burning Characteristics of Building
Materials

2. National Fire Protection Association (NFPA):

NFPA 10.....Standard for Portable Fire Extinguishers

NFPA 30.....Flammable and Combustible Liquids Code

NFPA 51.....Standard for Fire Prevention During Welding,
Cutting and Other Hot Work

NFPA 70/NEC.....National Electrical Code

NFPA 241.....Standard for Safeguarding Construction,
Alteration, and Demolition Operations

3. Occupational Safety and Health Administration (OSHA):

29 CFR 1910/1926.....Safety and Health Regulations for Construction

B. Fire Safety Plan (Submittal acceptance by COR of Fire Safety Plan is required prior to mobilization):

Establish and maintain a fire protection program in accordance with 29 CFR 1926. Prior to start of work, prepare a plan detailing project-specific fire safety measures, including periodic status reports, and submit to Contracting Officer's Representative for review for compliance with contract requirements. Prior to any worker for the Contractor or subcontractors beginning work, they shall undergo a safety briefing provided by the Contractor's competent person per OSHA requirements.

This briefing shall include information on the construction limits, VA safety guidelines, means of egress, break areas, work hours, locations of restrooms, use of VA equipment, etc. Documentation shall be provided to the Contracting Officer's Representative that individuals have undergone Contractor's safety briefings.

- C. Site and Building Access: Maintain free and unobstructed access to facility emergency services and fire, police and other emergency response forces in accordance with NFPA 241. In the event of a fire or during a fire drill, the Contractor must vacate the construction site if within the zone affected.
- D. Separate temporary facilities such as trailers, storage sheds and dumpsters from existing buildings and new construction by distances in accordance with NFPA 241. For small facilities with less than 20 feet exposed overall length, separate by 10 feet.
- E. Temporary Heating and Electrical: Install, use and maintain installations in accordance with 29 CFR 1926, NFPA 241 and NFPA 70.
- F. Means of Egress: Do not block exiting for occupied buildings including paths from exits to roads. Minimize disruptions and coordinate with Contracting Officer's Representative.
- G. Egress Routes for Construction Workers: Maintain free and unobstructed egress. Inspect daily and report findings and corrective actions weekly to Contracting Officer's Representative.
- H. Fire Extinguishers: Provide, maintain and show proof of extinguisher maintenance in construction areas and temporary storage areas in accordance with 29 CFR 1926, NFPA 241 and NFPA 10. Provide minimum of (2) 10 pound fire extinguishers at all times.
- I. Flammable and Combustible Liquids: Store, dispense and use liquids in accordance with 29 CFR 1926, NFPA 241 and NFPA 30.
- J. Standpipes: Maintain standpipes at each floor in accordance with 29 CFR 1926 and NFPA 241. Do not charge wet standpipes subject to freezing until weather protected.
- K. Sprinklers: Install, test and activate new automatic sprinklers prior to removing existing sprinklers.

- L. Existing Fire Protection: Do not impair automatic sprinklers, smoke and heat detection and fire alarm systems except for portions immediately under construction or temporarily for connections. Provide fire watch for impairments more than 4 hours in a 24-hour period. If a Fire Alarm system or sprinkler system is out of service for more than 4 hours, then the Contractor shall implement Interim Life Safety Measures in accordance with VA Palo Alto Health Care System Memorandum SAFE 13-23. Request interruptions in accordance with Article, OPERATIONS AND STORAGE AREAS, and coordinate with Contracting Officer's Representative. All existing or temporary fire protection systems (fire alarms, sprinklers) located in construction areas shall be tested as coordinated with the Contracting Officer's Representative.
- M. Smoke Detectors: Prevent accidental operation. Remove temporary covers at end of work operations each day. Coordinate with Contracting Officer's Representative.
- N. Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51. Any welding, cutting metal or other burning or spark producing operations require a hot work permit. Welding and/or burning operations are allowed only during normal working hours. Coordinate with Contracting Officer's Representative to obtain permits from the Facility Safety Officer at least 24 hours in advance. Evidence of training of all personnel assigned to be a fire watch shall be provided before Hot Work Permits will be issued. A fire watch is required for all hot work unless specified differently on the permit. The fire watch shall have fire extinguishing equipment readily available and be trained in its use and be familiar with facilities for sounding an alarm in the event of a fire. They shall watch for fires in all exposed areas, try to extinguish then otherwise sound the alarm. A fire watch shall be maintained for at least 30 minutes after completion of hot work.
- O. Fire Hazard Prevention and Safety Inspections: Inspect entire construction areas weekly. Coordinate with and report findings and corrective actions weekly to Contracting Officer's Representative.
- P. Smoking: Smoking is prohibited in all buildings and adjacent construction areas. Smoking is prohibited except in designated smoking areas.

- Q. Dispose of waste and debris in accordance with NFPA 241. Remove from buildings daily. Waste and debris will not be disposed of on station or in VA trash containers or dumpsters. The Contractor shall provide their own bin or dumpster; however, the use and location of such must be approved in writing by the Contracting Officer's Representative. Construction waste and debris will not be accumulated in corridors or other building areas where it might cause a fire or safety hazard. Contractor shall provide a monthly summary of construction and demolition debris diversion and disposal, quantifying all materials generated at the work site and disposed of or diverted from disposal through recycling per SECTION 01 74 19 CONSTRUCTION WASTE MANAGEMENT.
- R. Smoke/fire Barrier Penetrations: Any penetrations to smoke or fire barrier walls, ceilings or floor slabs shall be properly sealed immediately with Hilti Fire Stop 601 or 635 for walls and ceilings and Hilti Fire Stop 657 for floor penetrations or approved equal.
- S. Install one-hour temporary construction partitions as shown on drawings or as required to separate the work site from the occupied portion of the building and maintain integrity of existing exit stair enclosures, exit passageways, fire-rated enclosures of hazardous areas, horizontal exits, smoke barriers, vertical shafts and openings enclosures. Extend the partitions through suspended ceilings to floor slab deck or roof. Seal joints and penetrations. At door openings, install Class C, $\frac{3}{4}$ hour fire/smoke rated doors with self-closing devices.
- S. If required, submit documentation to the Contracting Officer's Representative that personnel have been trained in the fire safety aspects of working in areas with impaired structural or compartmentalization features.

1.7 OPERATIONS AND STORAGE AREAS

- A. The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the Contracting Officer's Representative. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.
- B. Temporary buildings (e.g., storage sheds, shops, offices) and utilities may be erected by the Contractor only with the approval of the Contracting Officer's Representative and shall be built with labor and materials furnished by the Contractor without expense to the Government.

The temporary buildings and utilities shall remain the property of the Contractor and shall be removed by the Contractor at their expense upon completion of the work. With the written consent of the Contracting Officer's Representative, the buildings and utilities may be abandoned and need not be removed.

- C. The Contractor shall, as prescribed by the Contracting Officer's Representative, use only established roadways, or use temporary roadways constructed by the Contractor when and as authorized by the Contracting Officer's Representative. When materials are transported in prosecuting the work, vehicles shall not be loaded beyond the loading capacity recommended by the manufacturer of the vehicle or prescribed by any Federal, State, or local law, code or regulation. When it is necessary to cross curbs or sidewalks, the Contractor shall protect them from damage. The Contractor shall repair or pay for the repair of any damaged curbs, sidewalks, or roads.
- D. Working space and space available for storing materials shall be as determined by the Contracting Officer's Representative. Staging space immediately adjacent to the main hospital is limited and may not be available. The location of the staging area will be on the medical campus.
- E. Workmen are subject to rules of the VA Campus applicable to their conduct.
- F. Execute work so as to interfere as little as possible with normal functioning of the VA Campus as a whole, including operations of utility services, fire protection systems and any existing equipment, and with work being done by others.
 - 1. Do not store materials and equipment in other than assigned areas.
 - 2. Schedule delivery of materials and equipment to immediate construction working areas within buildings in use by the VA in quantities sufficient for not more than two work days. Provide unobstructed access to VA Campus areas required to remain in operation.
- G. Utilities Services: Provide temporary facilities, labor, materials, equipment, connections, and utilities to assure uninterrupted services. Where necessary to cut existing pipes, electrical wires, conduits, cables, etc., of utility services, or of fire protection systems or

communications systems, they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by Contracting Officer's Representative. All such actions shall be coordinated with any Utility Company involved:

- H. Construction Fence: Before construction operations begin, Contractor shall provide a chain link construction fence, six-foot minimum height, around the construction area, material storage areas and dumpsters/waste locations. Contractor shall provide and maintain visual screening fabric for all fencing. Contractor shall provide gates as required for access with necessary hardware including hasps and locks. All gates shall be locked when no workers are present. Contractor shall coordinate with the COR to assure VA access at any time. Contractor shall remove the fence when directed by Contracting Officer's Representative.

Contractor shall place all applicable safety signs as required by 29 CFR 1926, securely attached to fence or approved surface. Contractor shall also place construction area signs on the exterior of the construction fence alerting campus and contractor personnel that the fence is enclosing a construction area. Sign shall indicate Construction Area, Authorized Personnel Only, Hard Hats and safety shoes required - Spacing of signs shall not exceed 50' on center, with a minimum of one safety sign on each direction of fence.

- I. Work areas will be vacated by Government and turned over to Contractor after date of Notice to Proceed and all pre-construction activities and submittals have been accepted by the COR.
- J. When a building/ area are turned over to Contractor, Contractor shall accept entire responsibility therefore.
1. Contractor shall maintain a minimum temperature of 4 degrees C (40 degrees F) at all times, except as otherwise specified.
 2. Contractor shall maintain in operating condition existing fire protection and alarm equipment. In connection with fire alarm equipment, Contractor shall make arrangements for pre-inspection of site with Fire Department or Company (VA or municipal) whichever will be required to respond to an alarm from Contractor's employee or watchman.

K. Utilities Services: Maintain existing utility services for the VA Campus at all times.

1. No utility service such as water, gas, steam, sewers or electricity, or fire protection systems and communications systems may be interrupted without prior approval of Contracting Officer's Representative. Electrical work shall be accomplished with all affected circuits or equipment de-energized. When an electrical outage cannot be accomplished, work on any energized circuits or equipment shall not commence without the Contracting Officer's Representative prior knowledge and written approval. Refer to specification Sections 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS.
2. Contractor shall submit a request to interrupt any such services to Contracting Officer's Representative, in writing, 3 weeks in advance of proposed interruption. Request shall state reason, date, exact time of, and approximate duration of such interruption.
3. Contractor will be advised (in writing) of approval of request, or of which other date and/or time such interruption will cause least inconvenience to operations of the VA. Interruption time approved by Contracting Officer's Representative may occur at other than Contractor's normal working hours.
4. Major interruptions of any system must be requested, in writing, at least 30 calendar days prior to the desired time and shall be performed as directed by the Contracting Officer's Representative.
5. In case of a contract construction emergency, service will be interrupted on approval of Contracting Officer's Representative. Such approval will be confirmed in writing as soon as practical.
6. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Contractor.

L. Abandoned Lines: All service lines such as wires, cables, conduits, ducts, pipes and the like, and their hangers or supports, which are to be abandoned but are not required to be entirely removed, shall be sealed, capped or plugged. The lines shall not be capped in finished areas, but shall be removed and sealed, capped or plugged in ceilings,

within furred spaces, in unfinished areas, or within walls or partitions; so that they are completely behind the finished surfaces.

M. To minimize interference of construction activities with flow of VA Campus traffic, comply with the following:

1. The Contractor shall not block any road or street, walkway or building egress without requesting in writing for approval from the Contracting Officer's Representative. Written requests shall be made at least (14) days prior to proposed interruption. Keep roads, walks and entrances to grounds, to parking and to occupied areas of buildings clear of construction materials, debris and standing construction equipment and vehicles. Wherever excavation for new work crosses existing roads, at least one lane must be open to traffic at all times.
2. Method and scheduling of required cutting, altering and removal of existing roads, walks and entrances must be approved by the Contracting Officer's Representative.

N. Coordinate this contract with other construction operations as directed by Contracting Officer's Representative. This includes the scheduling of traffic and the use of roadways.

1.8 ALTERATIONS

A. Survey: Before any work is started, the Contractor shall make a thorough survey with the Contracting Officer's Representative, of buildings areas in which alterations occur and areas which are anticipated routes of access, and furnish a signed report, to the Contracting Officer's Representative. This report shall list by rooms and spaces:

1. Existing condition and types of resilient flooring, doors, windows, walls and other surfaces not required to be altered throughout affected areas of the building.
2. Existence and conditions of items such as plumbing fixtures and accessories, electrical fixtures, equipment, venetian blinds, shades, etc., required by drawings to be either reused or relocated, or both.
3. Shall note any discrepancies between drawings and existing conditions at site.

4. Shall designate areas for working space, materials storage and routes of access to areas within buildings where alterations occur and which have been agreed upon by Contracting Officer's Representative.
- B. Any items required by drawings to be either reused or relocated or both, found during this survey to be nonexistent, or in opinion of Contracting Officer's Representative to be in such condition that their use is impossible or impractical, shall be furnished and/or replaced by Contractor with new items in accordance with specifications which will be furnished by Government. Provided the contract work is changed by reason of this subparagraph B, the contract will be modified accordingly, under provisions of clause entitled "DIFFERING SITE CONDITIONS" (FAR 52.236-2) and "CHANGES" (FAR 52.243-4 and VAAR 852.236-88).
- C. Re-Survey: Thirty days before expected partial or final inspection date, the Contractor and Contracting Officer's Representative together shall make a thorough re-survey of the areas of buildings involved. They shall furnish a report on conditions then existing, of resilient flooring, doors, windows, walls and other surfaces as compared with conditions of same as noted in first condition survey report:
 1. Re-survey report shall also list any damage caused by Contractor to such flooring and other surfaces, despite protection measures; and, will form basis for determining extent of repair work required of Contractor to restore damage caused by Contractor's workmen in executing work of this contract.
- D. Protection: Provide the following protective measures:
 1. Wherever existing roof surfaces are disturbed they shall be protected against water infiltration. In case of leaks, they shall be repaired immediately upon discovery.
 2. Temporary protection against damage for portions of existing structures and grounds where work is to be done, materials handled and equipment moved and/or relocated.
 3. Protection of interior of existing structures at all times, from damage, dust and weather. Wherever work is performed, floor surfaces that are to remain in place shall be adequately protected prior to starting work, and this protection shall be maintained intact until all work in the area is completed.

1.9 INFECTION PREVENTION MEASURES

- A. Implement the requirements of VA's Infection Control Risk Assessment (ICRA) team. ICRA Group may monitor dust in the vicinity of the construction work and require the Contractor to take corrective action immediately if safe levels are exceeded.
- B. Establish and maintain a dust control program as part of the Contractor's infection preventive measures in accordance with the guidelines provided by ICRA Group. Prior to start of work, prepare a plan detailing project-specific dust protection measures, including periodic status reports, and submit to Contracting Officer's Representative and Facility ICRA team for review for compliance with contract requirements.
 - 1. All personnel involved in the construction or renovation activity shall be educated and trained in infection prevention measures established by the medical center.
- C. VA Infection Control personnel shall monitor for airborne disease (e.g. aspergillosis) as appropriate during construction. A baseline of conditions may be established by the Contracting Officer's Representative prior to the start of work and periodically during the construction stage to determine impact of construction activities on indoor air quality. In addition in patient-care areas:
 - 1. The Contractor, Contracting Officer's Representative and VA Infection Control personnel shall review pressure differential monitoring documentation to verify that pressure differentials in the construction zone and in patient-care areas are appropriate for their settings. The requirement for negative air pressure in the construction zone shall depend on the location and type of activity. Upon notification, the contractor shall implement corrective measures to restore proper pressure differentials as needed. The contractor shall install negative air machines as directed by the Contracting Officer's Representative and shall be required to add machines as directed.
 - 2. In case of a problem - the VA, with assistance from the contractor, shall conduct an environmental assessment to find and eliminate the source.

D. In general, following preventive measures shall be adopted during construction to keep down dust and prevent mold.

1. Dampen debris to keep down dust and provide temporary construction partitions in existing structures where directed by Contracting Officer's Representative. Blank off ducts and diffusers to prevent circulation of dust into patient-occupied areas during construction.
2. Do not perform dust producing tasks within patient-occupied areas without the approval of the Contracting Officer's Representative. For construction in any areas that will remain jointly occupied by the medical Center and Contractor's workers, the Contractor shall:
 - a. Provide dust proof temporary drywall construction barriers to completely separate construction from the operational areas of the hospital in order to contain dirt debris and dust. Construct the dust proof barrier with a one hour fire rating. Barriers shall be sealed and made presentable on hospital occupied side. Install a self-closing rated door in a metal frame, commensurate with the partition, to allow worker access. Maintain negative air at all times. A fire retardant polystyrene, 6-mil thick or greater plastic barrier meeting local fire codes may be used in certain circumstances where hard walls cannot be constructed and an agreement is reached with the Contracting Officer's Representative and VA Fire Protection Specialist.
 - b. HEPA filtration is required. Contractor shall verify that construction exhaust to exterior is not reintroduced to the medical center through intake vents, or building openings. Install HEPA (High Efficiency Particulate Accumulator) filter vacuum system rated at 95% capture of 0.3 microns including pollen, mold spores and dust particles. Insure continuous negative air pressures occurring within the work area. HEPA filters should have ASHRAE 85 or other prefilter to extend the useful life of the HEPA. Provide both primary and secondary filtrations units. Exhaust hoses shall be heavy duty, flexible steel reinforced and exhausted so that dust is not reintroduced to the medical center.
 - c. The contractor shall install a state of the art air pressure differential monitor. The monitor shall be placed at such a location that anyone entering or leaving the work site shall be able to determine if negative air pressure is being maintained.

- d. Adhesive Walk-off/Carpet Walk-off Mats, minimum 24" x 36", shall be used at all interior transitions from the construction area to occupied medical center area. A shop vacuum with HEPA filtration shall be placed at any exit from the work site. These shop vacuums shall be used to remove dust that has accumulated on workers clothing while working whenever they leave the work site. The mats shall be changed as directed by the Contracting Officer's Representative to maintain clean work areas directly outside construction area at all times.
- e. Vacuum and wet mop all transition areas from construction to the occupied medical center at the end of each workday. Shop vacuums and vacuum cleaners shall utilize HEPA filtration. Maintain surrounding area frequently. Remove debris as they are created. Transport these outside the construction area in containers with tightly fitting lids.
- f. The contractor shall not haul debris through patient-care areas without prior approval of the Contracting Officer's Representative. When, approved, debris shall be hauled in enclosed dust proof containers or wrapped in plastic and sealed with tape. No sharp objects should be allowed to cut through the plastic. Wipe down the wheel treads and the exterior of the containers with a damp rag to remove dust. All equipment, tools, material, etc. transported through occupied areas shall be made free from dust and moisture by vacuuming and wipe down. Wheels and tires shall not track debris on floors outside the work zone.
- g. Using a HEPA vacuum, clean inside the barrier and vacuum ceiling tile prior to replacement. Any ceiling access panels opened for investigation beyond sealed areas shall be sealed immediately when unattended.
- h. There shall be no standing water during construction. This includes water in equipment drip pans and open containers within the construction areas. All accidental spills must be cleaned up and dried within 4 hours. Remove and dispose of porous materials that remain damp for more than 24 hours.
- i. At completion, remove construction barriers and ceiling protection carefully, outside of normal work hours. Vacuum and clean all surfaces free of dust after the removal.

E. Final Cleanup:

1. Upon completion of project, or as work progresses, remove all construction debris from above ceiling, vertical shafts and utility chases that have been part of the construction.
2. Perform HEPA vacuum cleaning of all surfaces in the construction area. This includes walls, ceilings, cabinets, furniture (built-in or free standing), partitions, flooring, etc.
3. All new and existing air ducts shall be cleaned prior to final inspection.

1.10 DISPOSAL AND RETENTION

A. Materials and equipment accruing from work removed from demolition of buildings or structures, or parts thereof, shall be disposed of as follows:

1. Reserved items which are to remain property of the Government are noted on drawings or in specifications as items to be stored. Items that remain property of the Government shall be removed from present locations in such a manner as to prevent damage. Store such items where directed by Contracting Officer's Representative.
2. Items not reserved shall become property of the Contractor and be removed by Contractor.
3. Items of portable equipment and furnishings located in rooms and spaces in which work is to be done under this contract shall remain the property of the Government. When rooms and spaces are vacated by the VA during the alteration period, such items which are NOT required by drawings and specifications to be either relocated or reused will be removed by the Government in advance of work to avoid interfering with Contractor's operation.
4. The Contractor is required to alert the VA immediately in the event any known or suspected hazardous materials are disturbed or will need to be disturbed before proceeding with work. Hazardous materials, such as PCB's, asbestos, lead paint, cleaning solutions and other harmful chemicals shall be disposed of in accordance with federal, state and local laws and regulations. In case of an accidental spill of hazardous materials, the Contractor shall take immediate action to contain the spill and notify the Contracting Officer's

Representative. Washing cement, plaster, paint, oil or grease, solvents, etc. into any drains is strictly prohibited. **REPORT ANY ACCIDENTAL SPILLS THAT MAY RUN INTO STORM DRAINS IMMEDIATELY TO ENGINEERING SERVICE AT 650-493-5000 EXTENSION 62468.**

1.11 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS

- A. The Contractor shall preserve and protect all structures, equipment and vegetation (such as trees, shrubs, and grass) on or adjacent to the work site, which are not to be removed and which do not unreasonably interfere with the work required under this contract. The Contractor shall only remove trees when specifically authorized to do so and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during contract performance, or by the careless operation of equipment, or by workmen, the Contractor shall trim those limbs or branches with a clean cut as directed by the Contracting Officer's Representative.
- B. Contractor shall protect all irrigation equipment designated to remain within the limit of work and ensure the continued irrigation of all existing planting areas to remain in place.
- C. *The project construction may affect irrigation operations beyond the limit of work.* It shall be the responsibility of the Contractor to ensure the irrigation operations beyond the limit of work, affected by the project construction, remain operational during construction.
- D. The Contractor shall protect existing trees to remain by placing temporary fencing at the drip line of the trees. Provide 6' high tree protection fencing completely enclosing the tree(s). Avoid driving major fence posts or stakes into major roots.
 - 1. Treatment of roots exposed during construction. For roots over 1 inch in diameter damaged during construction, make a clean straight cut to remove damaged portion of the root. All exposed roots should be temporary covered with damp burlap and covered with soil or mulch as soon as possible to prevent drying.
 - 2. No equipment or machinery shall be used within the tree protection zone. Work within the protection zone shall be done manually.

3. No stockpiling of materials, vehicular traffic, or storage is allowed within the tree protection zone.
- E. The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property of a third party, the locations of which are made known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the Contracting Officer's Representative may have the necessary work performed and charge the cost to the Contractor.

1.12 RESTORATION

- A. Remove, cut, alter, replace, patch and repair existing work as necessary to install new work. Except as otherwise shown or specified, do not cut, alter or remove any structural work, and do not disturb any ducts, plumbing, steam, gas, or electric work without approval of the Contracting Officer's Representative. Existing work to be altered or extended and that which is found to be defective in any way, shall be reported to the Contracting Officer's Representative before it is disturbed. Materials and workmanship used in restoring work, shall conform in type and quality to that of original existing construction, except as otherwise shown or specified.
- B. Upon completion of contract, deliver work complete and undamaged. Existing work (walls, ceilings, partitions, floors, mechanical and electrical work, lawns, paving, roads, walks, etc.) disturbed or removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.
- C. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workmen to existing piping and conduits, wires, cables, etc., of utility services or of fire protection systems and communications systems (including telephone, computer network, etc.) which are indicated on drawings or reasonably discovered during execution of the work and which are not scheduled for discontinuance or abandonment.

- D. Expense of repairs to such utilities and systems not shown on drawings for which locations are unknown and not reasonably discovered will be considered for adjustment to contract time and price in accordance with clause entitled "CHANGES" (FAR 52.243-4 and VAAR 852.236-88) and "DIFFERING SITE CONDITIONS" (FAR 52.236-2).

1.13 PHYSICAL DATA

- A. Data and information (test borings, hydrographic data, test pits, weather conditions, etc.) furnished or referred to is for the Contractor's information. The Government shall not be responsible for any interpretation of or conclusion drawn from the data or information by the Contractor. (FAR 52.236-4)

1.14 LAYOUT OF WORK

- A. The Contractor shall lay out the work and shall be responsible for all measurements in connection with the layout. The Contractor shall furnish, at Contractor's own expense, all templates, equipment, tools, materials, and labor required to lay out any part of the work. The Contractor shall be responsible for executing the work to the lines that may be established or indicated by the Contracting Officer's Representative. The Contractor shall also be responsible for maintaining and preserving all marks established by the Contracting Officer's Representative until authorized to remove them. If such marks are destroyed by the Contractor or through Contractor's negligence before their removal is authorized, the Contracting Officer's Representative may replace them and deduct the expense of the replacement from any amounts due or to become due to the Contractor. (FAR 52.236-17)

1.15 AS-BUILT DRAWINGS

- A. The Contractor shall maintain one full size set of as-built drawings which will be kept current during construction of the project, to include all contract changes, modifications and clarifications.
- B. All variations shall be shown in the same general detail as used in the contract drawings. To insure compliance, as-built drawings shall be made available for the Contracting Officer's Representative's review, as often as requested.
- C. Contractor shall deliver two approved completed sets of as-built drawings to the Contracting Officer's Representative within 15 calendar

days after each completed phase and after the acceptance of the project by the Contracting Officer's Representative.

Contractor shall provide all final as-built drawings prepared in CAD software. An electronic copy shall be delivered to the COR in both DWG format and PDF along with the two hard copy sets. Drawing size, style, and fonts shall match construction drawings provided to the contractor by the contracting officer. Coordinate with COR for allowable version of DWG files.

1.16 USE OF ROADWAYS

- A. For hauling, use only established public roads and roads on the VA Campus and, when authorized by the Contracting Officer's Representative, such temporary roads which are necessary in the performance of contract work. Temporary roads shall be constructed by the Contractor at Contractor's expense. When necessary to cross curbing, sidewalks, or similar construction, they must be protected by well-constructed transitions.

1.17 TEMPORARY USE OF MECHANICAL AND ELECTRICAL EQUIPMENT

- A. Use of new installed mechanical and electrical equipment to provide heat, ventilation, plumbing, light and power will be permitted subject to compliance with the following provisions:
 - 1. Permission to use each unit or system must be given by Contracting Officer's Representative. If the equipment is not installed and maintained in accordance with the following provisions, the Contracting Officer's Representative will withdraw permission for use of the equipment.
 - 2. Electrical installations used by the equipment shall be completed in accordance with the drawings and specifications to prevent damage to the equipment and the electrical systems, i.e. transformers, relays, circuit breakers, fuses, conductors, motor controllers and their overload elements shall be properly sized, coordinated and adjusted. Voltage supplied to each item of equipment shall be verified to be correct and it shall be determined that motors are not overloaded. The electrical equipment shall be thoroughly cleaned before use and again immediately before final inspection including vacuum cleaning and wiping clean interior and exterior surfaces.

3. Units shall be properly lubricated, balanced, and aligned. Vibrations must be eliminated.
 4. Automatic temperature control systems for preheat coils shall function properly and all safety controls shall function to prevent coil freeze-up damage.
 5. The air filtering system utilized shall be that which is designed for the system when complete, and all filter elements shall be replaced at completion of construction and prior to testing and balancing of system.
 6. All components of heat production and distribution system, metering equipment, condensate returns, and other auxiliary facilities used in temporary service shall be cleaned prior to use; maintained to prevent corrosion internally and externally during use; and cleaned, maintained and inspected prior to acceptance by the Government. Boilers, pumps, feedwater heaters and auxiliary equipment must be operated as a complete system and be fully maintained by operating personnel. Boiler water must be given complete and continuous chemical treatment.
- B. Prior to final inspection, the equipment or parts used which show wear and tear beyond normal, shall be replaced with identical replacements, at no additional cost to the Government.
- C. This paragraph shall not reduce the requirements of the mechanical and electrical specifications sections.

1.18 EXCLUSIVE TEMPORARY USE OF EXISTING ELEVATORS

- A. Exclusive use of existing elevators for handling building materials and Contractor's personnel will be permitted subject to following provisions:
1. Contractor shall coordinate all arrangements with the Contracting Officer's Representative for use of elevators. The Contracting Officer's Representative will ascertain that elevators are in proper condition. Personnel for operating elevators will not be provided by the VA.
 2. Contractor covers and provides maximum protection of following elevator components:

- a. Entrance jambs, heads soffits and threshold plates.
 - b. Entrance columns, canopy, return panels and inside surfaces of car enclosure walls.
 - c. Finish flooring.
- 3. Government will accept hoisting ropes of elevator and rope of each speed governor if they are worn under normal operation. However, if these ropes are damaged by action of foreign matter such as sand, lime, grit, stones, etc., during temporary use, they shall be removed and replaced by new hoisting ropes.
 - 4. If brake lining of elevators are excessively worn or damaged during temporary use, they shall be removed and replaced with new brake lining.
 - 5. All parts of main controller, starter, relay panel, selector, etc., worn or damaged during temporary use shall be removed and replaced with new parts, if recommended by elevator inspector after elevator is released by Contractor.
 - 6. Place elevator in condition equal, less normal wear, to that existing at time it was placed in service of Contractor as approved by Contracting Officer's Representative.

1.19 TEMPORARY TOILETS

- A. Provide where directed, (for use of all Contractor and subcontractor employees) ample temporary sanitary toilet accommodations with suitable sewer and water connections; or, when approved by Contracting Officer's Representative, provide suitable dry closets where directed. Keep such places clean and free from odor or flying insects, and all connections and appliances connected therewith are to be removed prior to completion of contract, and premises left perfectly clean.

1.20 AVAILABILITY AND USE OF UTILITY SERVICES

- A. The Government shall make all reasonably required amounts of utilities available to the Contractor from existing outlets and supplies, as specified in the contract. If applicable, the amount to be paid by the Contractor for chargeable electrical services shall be the prevailing rates charged to the Government. The Contractor shall carefully conserve any utilities furnished without charge.

- B. The Contractor, at Contractor's expense and in a workmanlike manner satisfactory to the Contracting Officer's Representative, shall install and maintain all necessary temporary connections and distribution lines, transformers and electrical panels, and all meters required to measure the amount of electricity used for the purpose of determining charges. Before final acceptance of the work by the Government, the Contractor shall remove all the temporary connections, distribution lines, meters, and associated equipment at contractor's own expense.
- C. Contractor shall install meters at Contractor's expense and furnish the Contracting Officer's Representative a monthly record of the Contractor's usage of electricity as required.
- D. Heat: Furnish temporary heat necessary to prevent injury to work and materials through dampness and cold. Use of open salamanders or any temporary heating devices which may be fire hazards or may smoke and damage finished work, will not be permitted. Maintain minimum temperatures as specified for various materials:
- E. Electricity (for Construction and Testing): Furnish all temporary electric services.
 - 1. Obtain electricity by connecting to the VA Campus electrical distribution system where practical. The Contractor shall meter and pay for electricity required for electric cranes and hoisting devices, electrical welding devices and any electrical heating devices providing temporary heat. Electricity for all other uses is available at no cost to the Contractor.
 - 2. Where Campus power is not practical or available for project power requirements, contractor shall provide portable power generators at contractor's own expense.
- F. Water (for Construction and Testing): Furnish temporary water service.
 - 1. Obtain water by connecting to the VA Campus water distribution system. Provide reduced pressure backflow preventer at each connection. Water is available at no cost to the Contractor.
 - 2. Maintain connections, pipe, fittings and fixtures and conserve water use so none is wasted. Failure to stop leakage or other wastes will be cause for revocation (at Contracting Officer's Representative's discretion) of use of water from VA Campus system at no cost.

3. Provide drinking water for construction personnel at all times.

- G. Fuel: Natural and LP gas and burner fuel oil required for boiler cleaning, normal initial boiler-burner setup and adjusting, and for performing the specified boiler tests will be furnished by the Government. Fuel required for prolonged boiler burner setup, adjustments, or modifications due to improper design or operation of boiler, burner, or control devices shall be furnished or reimbursed by the Contractor at Contractor's expense.

1.21 NEW TELEPHONE EQUIPMENT

- A. The Contractor shall coordinate the work of installation of telephone equipment by others. This work shall be completed before the building is turned over to VA.

1.22 TESTS

- A. Pre-test mechanical and electrical equipment and systems and make corrections required for proper operation of such systems before requesting final tests. Final test will not be conducted unless pre-tested.
- B. Conduct final tests required in various sections of specifications in presence of the Contracting Officer's Representative. Contractor shall furnish all labor, materials, equipment, instruments, and forms, to conduct and record such tests, and re-tests as required.
- C. Mechanical and electrical systems shall be balanced, controlled and coordinated. A system is defined as the entire complex which must be coordinated to work together during normal operation to produce results for which the system is designed. For example, air conditioning supply air is only one part of entire system which provides comfort conditions for a building. Other related components are return air, exhaust air, steam, chilled water, refrigerant, hot water, controls and electricity, etc. Another example of a complex which involves several components of different disciplines is a boiler installation. Efficient and acceptable boiler operation depends upon the coordination and proper operation of fuel, combustion air, controls, steam, feedwater, condensate and other related components.
- D. All related components shall be functioning when any system component is tested. Tests shall be completed within a reasonably short period of

time during which operating and environmental conditions remain reasonably constant.

- E. Individual test result of any component, where required, will only be accepted when submitted with the test results of related components and of the entire system.

1.23 INSTRUCTIONS

- A. Contractor shall furnish Maintenance and Operating Manuals and verbal instructions when required by the various sections of the specifications and as hereinafter specified.
- B. Manuals: Maintenance and Operating Manuals (two copies each plus pdf file) for each separate piece of equipment shall be delivered to the Contracting Officer's Representative coincidental with the delivery of the equipment to the job site. Manuals shall be complete, detailed guides for the maintenance and operation of equipment. They shall include complete information necessary for starting, adjusting, maintaining in continuous operation for long periods of time and dismantling and reassembling of the complete units and sub-assembly components. Manuals shall include an index covering all component parts clearly cross-referenced to diagrams and illustrations. Illustrations shall include exploded views showing and identifying each separate item. Emphasis shall be placed on the use of special tools and instruments. The function of each piece of equipment, component, accessory and control shall be clearly and thoroughly explained. All necessary precautions for the operation of the equipment and the reason for each precaution shall be clearly set forth. Manuals must reference the exact model, style and size of the piece of equipment and system being furnished. Manuals referencing equipment similar to but of a different model, style, and size than that furnished will not be accepted.
- C. Instructions: Contractor shall provide qualified, factory-trained manufacturer representatives to give detailed instructions to assigned VA personnel in the operation and complete maintenance for each piece of equipment. All such training will be at the job site. These requirements are more specifically detailed in the various technical sections. Instructions for different items of equipment that are component parts of a complete system shall be given in an integrated, progressive manner. All instructors for every piece of component equipment in a system shall be available until instructions for all items included in

the system have been completed. This is to assure proper instruction in the operation of inter-related systems. All instruction periods shall be at such times as scheduled by the Contracting Officer's Representative and shall be considered concluded only when the Contracting Officer's Representative is satisfied in regard to complete and thorough coverage. The VA reserves the right to request the removal of, and substitution for, any instructor who, in the opinion of the Contracting Officer's Representative, does not demonstrate sufficient qualifications in accordance with requirements for the above.

1.24 GOVERNMENT-FURNISHED PROPERTY

- A. The Government shall deliver to the Contractor, the Government-furnished property shown on the drawings.
- B. Equipment furnished by Government to be installed by Contractor will be furnished to Contractor at the building.
- C. Storage space for equipment will be provided by the Government and the Contractor shall be prepared to unload and store such equipment therein upon its receipt at the building.
- D. Notify Contracting Officer's Representative in writing, 60 days in advance, of date on which Contractor will be prepared to receive equipment furnished by Government. Arrangements will then be made by the Government for delivery of equipment.
 - 1. Immediately upon delivery of equipment, Contractor shall arrange for a joint inspection thereof with the Contracting Officer's Representative. At such time the Contractor shall acknowledge receipt of equipment described, make notations, and immediately furnish the Contracting Officer's Representative with a written statement as to its condition or shortages.
 - 2. Contractor thereafter is responsible for such equipment until such time as acceptance of contract work is made by the Contracting Officer's Representative.
- E. Equipment furnished by the Government will be delivered in a partially assembled (knock down) condition in accordance with existing standard commercial practices, complete with all fittings, fastenings, and appliances necessary for connections to respective services installed under contract. All fittings and appliances (i.e., couplings, ells,

tees, nipples, piping, conduits, cables, and the like) necessary to make the connection between the Government furnished equipment item and the utility stub-up shall be furnished and installed by the Contractor at no additional cost to the Government.

- F. Completely assemble and install the Government furnished equipment in place ready for proper operation in accordance with specifications and drawings.
- G. Furnish supervision of installation of equipment at construction site by qualified factory trained technicians regularly employed by the equipment manufacturer.

1.25 RELOCATED EQUIPMENT ITEMS

- A. Contractor shall disconnect, dismantle as necessary, remove and reinstall in new location, all existing equipment and items indicated by symbol "R" or otherwise shown to be relocated by the Contractor.
- B. Perform relocation of such equipment or items at such times and in such a manner as directed by the Contracting Officer's Representative.
- C. Provide all mechanical and electrical service connections, fittings, fastenings and any other materials necessary for assembly and installation of relocated equipment; and leave such equipment in proper operating condition.

1.26 CONSTRUCTION SIGN

- A. Provide a Construction Sign where directed by the Contracting Officer's Representative. All wood members shall be of framing lumber. Cover sign frame with 24 gage galvanized sheet steel nailed securely around edges and on all bearings. Provide three 4 inch by 4 inch posts or equivalent round posts set four feet into ground. Set bottom of sign level at three feet above ground and secure to posts with through bolts. Make posts full height of sign. Brace posts with two by four inch material. Minimum sign size shall be 48"x48".
- B. Paint all surfaces of sign and posts two coats of white gloss paint. Border and letters shall be of black gloss paint, except project title which shall be blue gloss paint.
- C. Maintain sign and remove it when directed by the Contracting Officer's Representative.

- D. Provide detailed drawing of proposed construction sign showing required legend and other characteristics of sign for approval by the Contracting Officer's Representative - COR can provide examples of previously approved signs.

1.27 SAFETY SIGN

- A. Provide a Safety Sign where directed by Contracting Officer's Representative. Face of sign shall be 3/4 inch thick exterior grade plywood. Provide two four by four inch posts extending full height of sign and three feet into ground. Set bottom of sign level at four feet above ground. Minimum sign size shall be 48"x48".
- B. Paint all surfaces of Safety Sign and posts with one prime coat and two coats of white gloss paint. Letters and design shall be painted with gloss paint of colors noted and approved by Contracting Officer's Representative.
- C. Maintain sign and remove it when directed by Contracting Officer's Representative.
- D. Provide detailed drawing of proposed sign showing required legend and other characteristics of sign for approval by the Contracting Officer's Representative - COR can provide examples of previously approved signs.
- E. Post the number of accident free days on a daily basis.

1.28 PHOTOGRAPHIC DOCUMENTATION

- A. Contractor to provide digital photographic exhibit of existing site and work performed. Digital color photos shall be taken from a digital camera with a minimum of 7.0 megapixels. Photos shall be transmitted to the COR by DVD in jpeg or tiff, and PDF formats. Each photo's electronic file size shall be a minimum of 300k with a maximum file size of 1.5meg.
- B. Photos shall document all phases of construction and shall be updated weekly until the project has been completed. Photos shall be submitted each month along with the project invoice for monthly payment.

1.29 FINAL ELEVATION DIGITAL IMAGES - NOT USED

1.30 HISTORIC PRESERVATION

- A. Where the Contractor or any of the Contractor's employees, prior to, or during the construction work, are advised of or discover any possible

archeological, historical and/or cultural resources, the Contractor shall immediately notify the Contracting Officer's Representative verbally, and then with a written follow up.

- - - E N D - - -

SECTION 01 32 16.15
PROJECT SCHEDULES

PART 1- GENERAL

1.1 DESCRIPTION:

- A. The Contractor shall develop a Critical Path Method (CPM) plan and schedule demonstrating fulfillment of the contract requirements (Project Schedule), and shall keep the Project Schedule up-to-date in accordance with the requirements of this section and shall utilize the plan for scheduling, coordinating and monitoring work under this contract (including all activities of subcontractors, equipment vendors and suppliers). Conventional Critical Path Method (CPM) technique shall be utilized to satisfy both time and cost applications.

1.2 CONTRACTOR'S REPRESENTATIVE:

- A. The Contractor shall designate an authorized representative responsible for the Project Schedule including preparation, review and progress reporting with and to the Contracting Officer's Representative (COR).
- B. The Contractor's representative shall have direct project control and complete authority to act on behalf of the Contractor in fulfilling the requirements of this specification section.
- C. The Contractor's representative shall have the option of developing the project schedule within their organization or to engage the services of an outside consultant. If an outside scheduling consultant is utilized, Section 1.3 of this specification will apply.

1.3 CONTRACTOR'S CONSULTANT:

- A. The Contractor shall submit a qualification proposal to the COR within 10 days of bid acceptance. The qualification proposal shall include:
1. The name and address of the proposed consultant.
 2. Information to show that the proposed consultant has the qualifications to meet the requirements specified in the preceding paragraph.
 3. A representative sample of prior construction projects, which the proposed consultant has performed complete project scheduling services. These representative samples shall be of similar size and scope.
- B. The COR has the right to approve or disapprove the proposed consultant, and will notify the Contractor of the COR decision within seven calendar days from receipt of the qualification proposal. In case of disapproval, the Contractor shall resubmit another consultant within 10 calendar days

for renewed consideration. The Contractor shall have their scheduling consultant approved prior to submitting any schedule for approval.

1.4 COMPUTER PRODUCED SCHEDULES

- A. The contractor shall provide monthly, to the Department of Veterans Affairs (VA), all computer-produced time/cost schedules and reports generated from monthly project updates. This monthly computer service will include: three copies of up to five different reports (inclusive of all pages) available within the user defined reports of the scheduling software approved by the COR; a hard copy listing of all project schedule changes, and associated data, made at the update and an electronic file of this data; and the resulting monthly updated schedule in PDM format. These must be submitted with and substantively support the contractor's monthly payment request and the signed look ahead report. The COR shall identify the five different report formats that the contractor shall provide.
- B. The contractor shall be responsible for the correctness and timeliness of the computer-produced reports. The Contractor shall also responsible for the accurate and timely submittal of the updated project schedule and all CPM data necessary to produce the computer reports and payment request that is specified.
- C. The COR will report errors in computer-produced reports to the Contractor's representative within ten calendar days from receipt of reports. The Contractor shall reprocess the computer-produced reports and associated diskette(s), when requested by the COR, to correct errors which affect the payment and schedule for the project.

1.5 THE COMPLETE PROJECT SCHEDULE SUBMITTAL

- A. Within 45 calendar days after receipt of Notice to Proceed, the Contractor shall submit for the Contracting Officer's Representative review; three blue linecopies of the interim schedule on sheets of paper 765 x 1070 mm (30 x 42 inches) and an electronic file in the previously approved CPM schedule program. The submittal shall also include three copies of a computer-produced activity/event ID schedule showing project duration; phase completion dates; and other data, including event cost. Each activity/event on the computer-produced schedule shall contain as a minimum, but not limited to, activity/event ID, activity/event description, duration, budget amount, early start date, early finish date, late start date, late finish date and total float. Work activity/event relationships shall be restricted to finish-to-start or start-to-start without lead or lag constraints. Activity/event date constraints, not required by the contract, will not

be accepted unless submitted to and approved by the Contracting Officer's Representative. The contractor shall make a separate written detailed request to the COR identifying these date constraints and secure the COR written approval before incorporating them into the network diagram. The Contracting Officer's Representative's separate approval of the Project Schedule shall not excuse the contractor of this requirement. Logic events (non-work) will be permitted where necessary to reflect proper logic among work events, but must have zero duration. The complete working schedule shall reflect the Contractor's approach to scheduling the complete project. The final Project Schedule in its original form shall contain no contract changes or delays which may have been incurred during the final network diagram development period and shall reflect the entire contract duration as defined in the bid documents. These changes/delays shall be entered at the first update after the final Project Schedule has been approved. The Contractor should provide their requests for time and supporting time extension analysis for contract time as a result of contract changes/delays, after this update, and in accordance with Article, ADJUSTMENT OF CONTRACT COMPLETION.

- B. Within 30 calendar days after receipt of the complete project interim Project Schedule and the complete final Project Schedule, the Contracting Officer's Representative will do one or both of the following:
 - 1. Notify the Contractor concerning his actions, opinions, and objections.
 - 2. A meeting with the Contractor at or near the job site for joint review, correction or adjustment of the proposed plan will be scheduled if required. Within 14 calendar days after the joint review, the Contractor shall revise and shall submit three blue line copies of the revised Project Schedule, three copies of the revised computer-produced activity/event ID schedule and a revised electronic file as specified by the COR. The revised submission will be reviewed by the COR and, if found to be as previously agreed upon, will be approved.
- C. The approved baseline schedule and the computer-produced schedule(s) generated there from shall constitute the approved baseline schedule until subsequently revised in accordance with the requirements of this section.
- D. The Complete Project Schedule shall contain approximately 40 work activities/events.

1.6 WORK ACTIVITY/EVENT COST DATA

- A. The Contractor shall cost load all work activities/events except procurement activities. The cumulative amount of all cost loaded work activities/events (including alternates) shall equal the total contract price. Prorate overhead, profit and general conditions on all work activities/events for the entire project length. The contractor shall generate from this information cash flow curves indicating graphically the total percentage of work activity/event dollar value scheduled to be in place on early finish, late finish. These cash flow curves will be used by the COR to assist him in determining approval or disapproval of the cost loading. Negative work activity/event cost data will not be acceptable, except on VA issued contract changes.
- B. The Contractor shall cost load work activities/events for guarantee period services, test, balance and adjust various systems in accordance with the provisions in Article, FAR 52.232 - 5 (PAYMENT UNDER FIXED-PRICE CONSTRUCTION CONTRACTS) and VAAR 852.236 - 83 (PAYMENT UNDER FIXED-PRICE CONSTRUCTION CONTRACTS).
- C. In accordance with FAR 52.236 - 1 (PERFORMANCE OF WORK BY THE CONTRACTOR) and VAAR 852.236 - 72 (PERFORMANCE OF WORK BY THE CONTRACTOR), the Contractor shall submit, simultaneously with the cost per work activity/event of the construction schedule required by this Section, a responsibility code for all activities/events of the project for which the Contractor's forces will perform the work.
- D. The Contractor shall cost load work activities/events for all BID ITEMS including ASBESTOS ABATEMENT. The sum of each BID ITEM work shall equal the value of the bid item in the Contractors' bid.

1.7 PROJECT SCHEDULE REQUIREMENTS

- A. Show on the project schedule the sequence of work activities/events required for complete performance of all items of work. The Contractor Shall:
 - 1. Show activities/events as:
 - a. Contractor's time required for submittal of shop drawings, templates, fabrication, delivery and similar pre-construction work.
 - b. COR and Architect-Engineer's review and approval of shop drawings, equipment schedules, samples, template, or similar items.
 - c. Interruption of VA Facilities utilities, delivery of Government furnished equipment, and rough-in drawings, project phasing and any other specification requirements.

- d. Test, balance and adjust various systems and pieces of equipment, maintenance and operation manuals, instructions and preventive maintenance tasks.
 - e. VA inspection and acceptance activity/event with a minimum duration of five work days at the end of each phase and immediately preceding any VA move activity/event required by the contract phasing for that phase.
2. Show not only the activities/events for actual construction work for each trade category of the project, but also trade relationships to indicate the movement of trades from one area, floor, or building, to another area, floor, or building, for at least five trades who are performing major work under this contract.
 3. Break up the work into activities/events of a duration no longer than 20 work days each or one reporting period, except as to non-construction activities/events (i.e., procurement of materials, delivery of equipment, concrete and asphalt curing) and any other activities/events for which the COR may approve the showing of a longer duration. The duration for VA approval of any required submittal, shop drawing, or other submittals will not be less than 20 work days.
 4. Describe work activities/events clearly, so the work is readily identifiable for assessment of completion. Activities/events labeled "start," "continue," or "completion," are not specific and will not be allowed. Lead and lag time activities will not be acceptable.
 5. The schedule shall be generally numbered in such a way to reflect either discipline, phase or location of the work.
- B. The Contractor shall submit the following supporting data in addition to the project schedule:
1. The appropriate project calendar including working days and holidays.
 2. The planned number of shifts per day.
 3. The number of hours per shift.
- Failure of the Contractor to include this data shall delay the review of the submittal until the COR is in receipt of the missing data.
- C. To the extent that the Project Schedule or any revised Project Schedule shows anything not jointly agreed upon, it shall not be deemed to have been approved by the COR. Failure to include any element of work required for the performance of this contract shall not excuse the Contractor from completing all work required within any applicable completion date of each phase regardless of the COR's approval of the Project Schedule.

- D. Compact Disk Requirements and CPM Activity/Event Record Specifications:
Submit to the VA an electronic file(s) containing one file of the data required to produce a schedule, reflecting all the activities/events of the complete project schedule being submitted.

1.8 PAYMENT TO THE CONTRACTOR:

- A. Monthly, the contractor shall submit the AIA application and certificate for payment documents G702 & G703 reflecting updated schedule activities and cost data in accordance with the provisions of the following Article, PAYMENT AND PROGRESS REPORTING, as the basis upon which progress payments will be made pursuant to Article, FAR 52.232 - 5 (PAYMENT UNDER FIXED-PRICE CONSTRUCTION CONTRACTS) and VAAR 852.236 - 83 (PAYMENT UNDER FIXED-PRICE CONSTRUCTION CONTRACTS). The Contractor shall be entitled to a monthly progress payment upon approval of estimates as determined from the currently approved updated project schedule. Monthly payment requests shall include: a listing of all agreed upon project schedule changes and associated data; and an electronic file (s) of the resulting monthly updated schedule.
- B. Approval of the Contractor's monthly Application for Payment shall be contingent, among other factors, on the submittal of a satisfactory monthly update of the project schedule.

1.9 PAYMENT AND PROGRESS REPORTING

- A. Monthly schedule update meetings will be held on dates mutually agreed to by the COR and the Contractor. Contractor and their CPM consultant (if applicable) shall attend all monthly schedule update meetings. The Contractor shall accurately update the Project Schedule and all other data required and provide this information to the COR three work days in advance of the schedule update meeting. Job progress will be reviewed to verify:
1. Actual start and/or finish dates for updated/completed activities/events.
 2. Remaining duration for each activity/event started, or scheduled to start, but not completed.
 3. Logic, time and cost data for change orders, and supplemental agreements that are to be incorporated into the Project Schedule.
 4. Changes in activity/event sequence and/or duration which have been made, pursuant to the provisions of following Article, ADJUSTMENT OF CONTRACT COMPLETION.
 5. Completion percentage for all completed and partially completed activities/events.

6. Logic and duration revisions required by this section of the specifications.
 7. Activity/event duration and percent complete shall be updated independently.
- B. After completion of the joint review, the contractor shall generate an updated computer-produced calendar-dated schedule and supply the Contracting Officer's representative with reports in accordance with the Article, COMPUTER PRODUCED SCHEDULES, specified.
- C. After completing the monthly schedule update, the contractor's representative or scheduling consultant shall rerun all current period contract change(s) against the prior approved monthly project schedule. The analysis shall only include original workday durations and schedule logic agreed upon by the contractor and resident engineer for the contract change(s). When there is a disagreement on logic and/or durations, the Contractor shall use the schedule logic and/or durations provided and approved by the COR. After each rerun update, the resulting electronic project schedule data file shall be appropriately identified and submitted to the VA in accordance to the requirements listed in articles 1.4 and 1.7. This electronic submission is separate from the regular monthly project schedule update requirements and shall be submitted to the resident engineer within fourteen (14) calendar days of completing the regular schedule update. Before inserting the contract changes durations, care must be taken to ensure that only the original durations will be used for the analysis, not the reported durations after progress. In addition, once the final network diagram is approved, the contractor must recreate all manual progress payment updates on this approved network diagram and associated reruns for contract changes in each of these update periods as outlined above for regular update periods. This will require detailed record keeping for each of the manual progress payment updates.
- D. Following approval of the CPM schedule, the COR, the General Contractor, its approved CPM Consultant, RE office representatives, and all subcontractors needed, as determined by the SRE, shall meet to discuss the monthly updated schedule. The main emphasis shall be to address work activities to avoid slippage of project schedule and to identify any necessary actions required to maintain project schedule during the reporting period. The COR and the Contractor should conclude the meeting with a clear understanding of those work and administrative actions necessary to maintain project schedule status during the reporting period. This schedule coordination meeting will occur after each monthly

project schedule update meeting utilizing the resulting schedule reports from that schedule update. If the project is behind schedule, discussions should include ways to prevent further slippage as well as ways to improve the project schedule status, when appropriate.

1.10 RESPONSIBILITY FOR COMPLETION

- A. If it becomes apparent from the current revised monthly progress schedule that phasing or contract completion dates will not be met, the Contractor shall execute some or all of the following remedial actions:
 - 1. Increase construction manpower in such quantities and crafts as necessary to eliminate the backlog of work.
 - 2. Increase the number of working hours per shift, shifts per working day, working days per week, the amount of construction equipment, or any combination of the foregoing to eliminate the backlog of work.
 - 3. Reschedule the work in conformance with the specification requirements.
- B. Prior to proceeding with any of the above actions, the Contractor shall notify and obtain approval from the COR for the proposed schedule changes. If such actions are approved, the representative schedule revisions shall be incorporated by the Contractor into the Project Schedule before the next update, at no additional cost to the Government.

1.11 CHANGES TO THE SCHEDULE

- A. Within 30 calendar days after the COR's acceptance and approval of any updated project schedule, the Contractor shall submit a revised electronic file (s) and a list of any activity/event changes including predecessors and successors for any of the following reasons:
 - 1. Delay in completion of any activity/event or group of activities/events, which may be involved with contract changes, strikes, unusual weather, and other delays will not relieve the Contractor from the requirements specified unless the conditions are shown on the CPM as the direct cause for delaying the project beyond the acceptable limits.
 - 2. Delays in submittals, or deliveries, or work stoppage are encountered which make rescheduling of the work necessary.
 - 3. The schedule does not represent the actual prosecution and progress of the project.
 - 4. When there is, or has been, a substantial revision to the activity/event costs regardless of the cause for these revisions.
- B. CPM revisions made under this paragraph which affect the previously approved computer-produced schedules for Government furnished equipment,

vacating of areas by the VA Facility, contract phase(s) and sub phase(s), utilities furnished by the Government to the Contractor, or any other previously contracted item, shall be furnished in writing to the COR for approval.

- C. COR's approval for the revised project schedule and all relevant data is contingent upon compliance with all other paragraphs of this section and any other previous agreements by the COR.
- D. The cost of revisions to the project schedule resulting from contract changes will be included in the proposal for changes in work as specified in FAR 52.243 - 4 (Changes) and VAAR 852.236 - 88 (Changes - Supplemental), and will be based on the complexity of the revision or contract change, man hours expended in analyzing the change, and the total cost of the change.
- E. The cost of revisions to the Project Schedule not resulting from contract changes is the responsibility of the Contractor.

1.12 ADJUSTMENT OF CONTRACT COMPLETION

- A. The contract completion time will be adjusted only for causes specified in this contract. Request for an extension of the contract completion date by the Contractor shall be supported with a justification, CPM data and supporting evidence as the COR may deem necessary for determination as to whether or not the Contractor is entitled to an extension of time under the provisions of the contract. Submission of proof based on revised activity/event logic, durations (in work days) and costs is obligatory to any approvals. The schedule must clearly display that the Contractor has used, in full, all the float time available for the work involved in this request. The COR's determination as to the total number of days of contract extension will be based upon the current computer-produced calendar-dated schedule for the time period in question and all other relevant information.
- B. Actual delays in activities/events which, according to the computer-produced calendar-dated schedule, do not affect the extended and predicted contract completion dates shown by the critical path in the network, will not be the basis for a change to the contract completion date. The COR will within a reasonable time after receipt of such justification and supporting evidence, review the facts and advise the Contractor in writing of the COR's decision.
- C. The Contractor shall submit each request for a change in the contract completion date to the COR in accordance with the provisions specified under FAR 52.243 - 4 (Changes) and VAAR 852.236 - 88 (Changes - Supplemental). The Contractor shall include, as a part of each change

order proposal, a sketch showing all CPM logic revisions, duration (in work days) changes, and cost changes, for work in question and its relationship to other activities on the approved network diagram.

- D. All delays due to non-work activities/events such as RFI's, WEATHER, STRIKES, and similar non-work activities/events shall be analyzed on a month by month basis.

PART 2 - PRODUCTS

Not Used

PART 3 - EXECUTION

Not Used

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SECTION 01 33 23

SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES

PART1 - GENERAL

1.1 RELATED WORK

- A. Refer to Articles titled SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION (FAR 52.236-21) and, SPECIAL NOTES (VAAR 852.236-91), in GENERAL CONDITIONS.

1.2 DEFINITIONS

- B. For the purposes of this contract, samples (including laboratory samples to be tested), test reports, certificates, and manufacturers' literature and data shall also be subject to the referenced requirements. The following text refers to all items collectively as SUBMITTALS.

1.3 SUBMITTAL PROCEDURES

- A. Submit for approval, all of the items specifically mentioned under the separate sections of the specification, with information sufficient to evidence full compliance with contract requirements. Materials, fabricated articles and the like to be installed in permanent work shall equal those of approved submittals. After an item has been approved, no change in brand or make will be permitted unless:
1. Satisfactory written evidence is presented to, and approved by Contracting Officer's Representative, that manufacturer cannot make scheduled delivery of approved item or;
 2. Item delivered has been rejected and substitution of a suitable item is an urgent necessity or;
 3. Other conditions become apparent which indicates approval of such substitute item to be in best interest of the Government.
- B. Forward submittals in sufficient time to permit proper consideration and approval action by Government. Time submission to assure adequate lead time for procurement of contract required items. Delays attributable to untimely and rejected submittals (including any laboratory samples to be tested) will not serve as a basis for extending contract time for completion.
- C. Submittals will be reviewed for compliance with contract requirements by Architect-Engineer, and action thereon will be taken by Contracting Officer's Representative on behalf of the Contracting Officer.
- D. Upon receipt of submittals, Architect-Engineer will assign a file number thereto. Contractor, in any subsequent correspondence, shall refer to this file and identification number to expedite replies relative to previously approved or disapproved submittals.

- E. The Government reserves the right to require additional submittals, whether or not particularly mentioned in this contract. If additional submittals beyond those required by the contract are furnished pursuant to request therefore by Contracting Officer's Representative, adjustment in contract price and time will be made in accordance with Articles titled CHANGES (FAR 52.243-4) and CHANGES - SUPPLEMENT (VAAR 852.236-88) of the GENERAL CONDITIONS.
- F. Schedules called for in specifications and shown on shop drawings shall be submitted for use and information of Department of Veterans Affairs and Architect-Engineer. However, the Contractor shall assume responsibility for coordinating and verifying schedules. The Contracting Officer's Representative and Architect-Engineer assumes no responsibility for checking schedules or layout drawings for exact sizes, exact numbers and detailed positioning of items.
- G. Submittals must be submitted by Contractor only and shipped prepaid. Contracting Officer's Representative assumes no responsibility for checking quantities or exact numbers included in such submittals.
 - 1. Submittals will receive consideration only when covered by a transmittal letter signed by Contractor. Letter shall be sent via first class mail and shall contain the list of items, name of Medical Center, name of Contractor, contract number, applicable specification paragraph numbers, applicable drawing numbers (and other information required for exact identification of location for each item), manufacturer and brand, ASTM or Federal Specification Number (if any) and such additional information as may be required by specifications for particular item being furnished. In addition, catalogs shall be marked to indicate specific items submitted for approval.
 - a. A copy of letter must be enclosed with items, and any items received without identification letter will be considered "unclaimed goods" and held for a limited time only.
 - b. Each sample, certificate, manufacturers' literature and data shall be labeled to indicate the name and location of the Medical Center, name of Contractor, manufacturer, brand, contract number, and ASTM or Federal Specification Number as applicable and location(s) on project.
 - c. Required certificates shall be signed by an authorized representative of manufacturer or supplier of material, and by Contractor.
- H. In addition to complying with the applicable requirements specified in preceding Paragraph G, samples which are required to have Laboratory

Tests (those preceded by symbol "LT" under the separate sections of the specification shall be tested, at the expense of Contractor, in a commercial laboratory approved by Contracting Officer's Representative.

1. Laboratory shall furnish Contracting Officer's Representative with a certificate stating that it is fully equipped and qualified to perform intended work, is fully acquainted with specification requirements and intended use of materials and is an independent establishment in no way connected with organization of Contractor or with manufacturer or supplier of materials to be tested.
2. Certificates shall also set forth a list of comparable projects upon which laboratory has performed similar functions during past five years.
3. Samples and laboratory tests shall be sent directly to an approved commercial testing laboratory.
4. Contractor shall send a copy of transmittal letter to both Contracting Officer's Representative and to Architect-Engineer simultaneously with submission of material to a commercial testing laboratory.
5. Laboratory test reports shall be sent directly to Contracting Officer's Representative for appropriate action.
6. Laboratory reports shall list contract specification test requirements and a comparative list of the laboratory test results. When tests show that the material meets specification requirements, the laboratory shall so certify on test report.
7. Laboratory test reports shall also include a recommendation for approval or disapproval of tested item.
- I. If submittal samples have been disapproved, resubmit new samples as soon as possible after notification of disapproval. Such new samples shall be marked "Resubmitted Sample" in addition to containing other previously specified information required on label and in transmittal letter.
- J. Approved samples will be kept on file by the Contracting Officer's Representative at the site until completion of contract, at which time such samples will be delivered to Contractor as Contractor's property. Where noted in technical sections of specifications, approved samples in good condition may be used in their proper locations in contract work. At completion of contract, samples that are not approved will be returned to Contractor only upon request and at Contractor's expense. Such request should be made prior to completion of the contract. Disapproved samples that are not requested for return by Contractor will be discarded after completion of contract.

K. Submittal drawings (shop, erection or setting drawings) and schedules, required for work of various trades, shall be checked before submission by technically qualified employees of Contractor for accuracy, completeness and compliance with contract requirements. These drawings and schedules shall be stamped and signed by Contractor certifying to such check.

1. For each drawing required, submit one legible photographic paper or vellum reproducible.
2. Reproducible shall be full size.
3. Each drawing shall have marked thereon, proper descriptive title, including Medical Center location, project number, manufacturer's number, reference to contract drawing number, detail Section Number, and Specification Section Number.
4. A space 120 mm by 125 mm (4-3/4 by 5 inches) shall be reserved on each drawing to accommodate approval or disapproval stamp.
5. Submit drawings, ROLLED WITHIN A MAILING TUBE, fully protected for shipment.
6. One reproducible print of approved or disapproved shop drawings will be forwarded to Contractor.
7. When work is directly related and involves more than one trade, shop drawings shall be submitted to Architect-Engineer under one cover.

L. Samples (except laboratory samples), shop drawings, test reports, certificates and manufacturers' literature and data, shall be submitted for approval to:

The KPA Group
1 Kaiser Plaza, Suite 445
Oakland, California 94612

M. At the time of transmittal to the Architect-Engineer, the Contractor shall also send a copy of the complete submittal directly to the Contracting Officer's Representative.

PART 2 - PRODUCTS

Not Used

PART 3 - EXECUTION

Not Used

- - - E N D - - -

SECTION 01 35 26
SAFETY REQUIREMENTS

TABLE OF CONTENTS

1.1	APPLICABLE PUBLICATIONS.....	2
1.2	DEFINITIONS.....	3
1.3	REGULATORY REQUIREMENTS.....	4
1.4	ACCIDENT PREVENTION PLAN (APP).....	4
1.5	ACTIVITY HAZARD ANALYSES (AHAs).....	10
1.6	PRECONSTRUCTION CONFERENCE.....	11
1.7	"SITE SAFETY AND HEALTH OFFICER" (SSHO) and "COMPETENT PERSON" (CP)	12
1.8	TRAINING.....	13
1.9	INSPECTIONS.....	14
1.10	ACCIDENTS, OSHA 300 LOGS, AND MAN-HOURS	15
1.11	PERSONAL PROTECTIVE EQUIPMENT (PPE)	16
1.12	INFECTION CONTROL	17
1.13	TUBERCULOSIS SCREENING	25
1.14	FIRE SAFETY	26
1.15	ELECTRICAL	28
1.16	FALL PROTECTION	30
1.17	SCAFFOLDS AND OTHER WORK PLATFORMS	31
1.18	EXCAVATION AND TRENCHES	31
1.19	CRANES	32
1.20	CONTROL OF HAZARDOUS ENERGY (LOCKOUT/TAGOUT)	33
1.21	CONFINED SPACE ENTRY	33
1.22	WELDING AND CUTTING	33
1.23	LADDERS	33
1.24	FLOOR & WALL OPENINGS	34

SECTION 01 35 26
SAFETY REQUIREMENTS

1.1 APPLICABLE PUBLICATIONS:

- A. Latest publications listed below form part of this Article to extent referenced. Publications are referenced in text by basic designations only.
- B. American Society of Safety Engineers (ASSE):
 - A10.1-2011Pre-Project & Pre-Task Safety and Health Planning
 - A10.34-2012Protection of the Public on or Adjacent to Construction Sites
 - A10.38-2013Basic Elements of an Employer's Program to Provide a Safe and Healthful Work Environment American National Standard Construction and Demolition Operations
- C. American Society for Testing and Materials (ASTM):
 - E84-2013Surface Burning Characteristics of Building Materials
- D. The Facilities Guidelines Institute (FGI):
 - FGI Guidelines-2010Guidelines for Design and Construction of Healthcare Facilities
- E. National Fire Protection Association (NFPA):
 - 10-2013Standard for Portable Fire Extinguishers
 - 30-2012Flammable and Combustible Liquids Code
 - 51B-2014Standard for Fire Prevention During Welding, Cutting and Other Hot Work
 - 70-2014National Electrical Code
 - 70B-2013Recommended Practice for Electrical Equipment Maintenance
 - 70E-2012Standard for Electrical Safety in the Workplace
 - 99-2012Health Care Facilities Code

- 241-2013Standard for Safeguarding Construction,
Alteration, and Demolition Operations
- F. The Joint Commission (TJC)
 - TJC ManualComprehensive Accreditation and
Certification Manual
- G. U.S. Nuclear Regulatory Commission
 - 10 CFR 20Standards for Protection Against Radiation
- H. U.S. Occupational Safety and Health Administration (OSHA):
 - 29 CFR 1904Reporting and Recording Injuries &
Illnesses
 - 29 CFR 1910Safety and Health Regulations for General
Industry
 - 29 CFR 1926Safety and Health Regulations for
Construction Industry
 - CPL 2-0.124Multi-Employer Citation Policy
- I. VHA Directive 2005-007

1.2 DEFINITIONS:

- A. OSHA "Competent Person" (CP). One who is capable of identifying existing and predictable hazards in the surroundings and working conditions which are unsanitary, hazardous or dangerous to employees, and who has the authorization to take prompt corrective measures to eliminate them (see 29 CFR 1926.32(f)).
- B. "Qualified Person" means one who, by possession of a recognized degree, certificate, or professional standing, or who by extensive knowledge, training and experience, has successfully demonstrated his ability to solve or resolve problems relating to the subject matter, the work, or the project.
- C. High Visibility Accident. Any mishap which may generate publicity or high visibility.
- D. Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even though provided by a physician or registered personnel.

E. Recordable Injuries or Illnesses. Any work-related injury or illness that results in:

1. Death, regardless of the time between the injury and death, or the length of the illness;
2. Days away from work (any time lost after day of injury/illness onset);
3. Restricted work;
4. Transfer to another job;
5. Medical treatment beyond first aid;
6. Loss of consciousness; or
7. A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above.

1.3 REGULATORY REQUIREMENTS:

A. In addition to the detailed requirements included in the provisions of this contract, comply with 29 CFR 1926, comply with 29 CFR 1910 as incorporated by reference within 29 CFR 1926, comply with ASSE A10.34, and all applicable [federal, state, and local] laws, ordinances, criteria, rules and regulations. Submit matters of interpretation of standards for resolution before starting work. Where the requirements of this specification, applicable laws, criteria, ordinances, regulations, and referenced documents vary, the most stringent requirements govern except with specific approval and acceptance by the Contracting Officer Representative.

1.4 ACCIDENT PREVENTION PLAN (APP):

A. The APP (aka Construction Safety & Health Plan) shall interface with the Contractor's overall safety and health program. Include any portions of the Contractor's overall safety and health program referenced in the APP in the applicable APP element and ensure it is site-specific. The Government considers the Prime Contractor to be the "controlling authority" for all worksite safety and health of each subcontractor(s). Contractors are

responsible for informing their subcontractors of the safety provisions under the terms of the contract and the penalties for noncompliance, coordinating the work to prevent one craft from interfering with or creating hazardous working conditions for other crafts, and inspecting subcontractor operations to ensure that accident prevention responsibilities are being carried out.

B. The APP shall be prepared as follows:

1. Written in English by a qualified person who is employed by the Prime Contractor articulating the specific work and hazards pertaining to the contract (model language can be found in ASSE A10.33). Specifically articulating the safety requirements found within these VA contract safety specifications.
2. Address both the Prime Contractors and the subcontractors work operations.
3. State measures to be taken to control hazards associated with materials, services, or equipment provided by suppliers.
4. Address all the elements/sub-elements and in order as follows:
 - a. SIGNATURE SHEET. Title, signature, and phone number of the following:
 - 1) Plan preparer (Qualified Person such as corporate safety staff person or contracted Certified Safety Professional with construction safety experience);
 - 2) Plan approver (company/corporate officers authorized to obligate the company);
 - 3) Plan concurrence (e.g., Chief of Operations, Corporate Chief of Safety, Corporate Industrial Hygienist, project manager or superintendent, project safety professional). Provide concurrence of other applicable corporate and project personnel (Contractor).
 - b. BACKGROUND INFORMATION. List the following:
 - 1) Contractor;
 - 2) Contract number;

- 3) Project name;
 - 4) Brief project description, description of work to be performed, and location; phases of work anticipated (these will require an AHA).
- c. STATEMENT OF SAFETY AND HEALTH POLICY. Provide a copy of current corporate/company Safety and Health Policy Statement, detailing commitment to providing a safe and healthful workplace for all employees. The Contractor's written safety program goals, objectives, and accident experience goals for this contract should be provided.
- d. RESPONSIBILITIES AND LINES OF AUTHORITIES. Provide the following:
- 1) A statement of the employer's ultimate responsibility for the implementation of his SOH program;
 - 2) Identification and accountability of personnel responsible for safety at both corporate and project level. Contracts specifically requiring safety or industrial hygiene personnel shall include a copy of their resumes.
 - 3) The names of Competent and/or Qualified Person(s) and proof of competency/qualification to meet specific OSHA Competent/Qualified Person(s) requirements must be attached.
 - 4) Requirements that no work shall be performed unless a designated competent person is present on the job site;
 - 5) Requirements for pre-task Activity Hazard Analysis (AHAs);
 - 6) Lines of authority;
 - 7) Policies and procedures regarding noncompliance with safety requirements (to include disciplinary actions for violation of safety requirements) should be identified;

e. SUBCONTRACTORS AND SUPPLIERS. If applicable, provide procedures for coordinating SOH activities with other employers on the job site:

- 1) Identification of subcontractors and suppliers (if known);
- 2) Safety responsibilities of subcontractors and suppliers.

f. TRAINING.

- 1) Site-specific SOH orientation training at the time of initial hire or assignment to the project for every employee before working on the project site is required.
- 2) Mandatory training and certifications that are applicable to this project (e.g., explosive actuated tools, crane operator, rigger, crane signal person, fall protection, electrical lockout/NFPA 70E, machine/equipment lockout, confined space, etc...) and any requirements for periodic retraining/recertification are required.
- 3) Procedures for ongoing safety and health training for supervisors and employees shall be established to address changes in site hazards/conditions.
- 4) OSHA 10-hour training is required for all workers on site and the OSHA 30-hour training is required for Trade Competent Persons (CPs)

g. SAFETY AND HEALTH INSPECTIONS.

- 1) Specific assignment of responsibilities for a minimum daily job site safety and health inspection during periods of work activity: Who will conduct (e.g., "Site Safety and Health CP"), proof of inspector's training/qualifications, when inspections will be conducted, procedures for documentation, deficiency tracking system, and follow-up procedures.
- 2) Any external inspections/certifications that may be required (e.g., contracted CSP or CSHT)

h. ACCIDENT INVESTIGATION & REPORTING. The Contractor shall conduct mishap investigations of all OSHA Recordable Incidents. The APP shall include accident/incident investigation procedure & identify person(s) responsible to provide the following to the Contracting Officer's Representative:

- 1) Exposure data (man-hours worked);
- 2) Accident investigations, reports, and logs.

i. PLANS (PROGRAMS, PROCEDURES) REQUIRED. Based on a risk assessment of contracted activities and on mandatory OSHA compliance programs, the Contractor shall address all applicable occupational risks in site-specific compliance and accident prevention plans. These Plans shall include but are not be limited to procedures for addressing the risks associates with the following:

- 1) Emergency response;
- 2) Contingency for severe weather;
- 3) Fire Prevention;
- 4) Medical Support;
- 5) Posting of emergency telephone numbers;
- 6) Prevention of alcohol and drug abuse;
- 7) Site sanitation (housekeeping, drinking water, toilets);
- 8) Night operations and lighting;
- 9) Hazard communication program;
- 10) Welding/Cutting "Hot" work;
- 11) Electrical Safe Work Practices (Electrical LOTO/NFPA 70E);
- 12) General Electrical Safety
- 13) Hazardous energy control (Machine LOTO);
- 14) Site-Specific Fall Protection & Prevention;
- 15) Excavation/trenching;
- 16) Asbestos abatement;
- 17) Lead abatement;

- 18) Crane Critical lift;
- 19) Respiratory protection;
- 20) Health hazard control program;
- 21) Radiation Safety Program;
- 22) Abrasive blasting;
- 23) Heat/Cold Stress Monitoring;
- 24) Crystalline Silica Monitoring (Assessment);
- 25) Demolition plan (to include engineering survey);
- 26) Formwork and shoring erection and removal;
- 27) Precast Concrete.

- C. Submit the APP to the Contracting Officer's Representative for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES 15 calendar days prior to the date of the preconstruction conference for acceptance. Work cannot proceed without an accepted APP.
- D. Once accepted by the Contracting Officer's Representative, the APP and attachments will be enforced as part of the contract. Disregarding the provisions of this contract or the accepted APP will be cause for stopping of work, at the discretion of the Contracting Officer's Representative, until the matter has been rectified.
- E. Once work begins, changes to the accepted APP shall be made with the knowledge and concurrence of the Contracting Officer's Representative. Should any severe hazard exposure, i.e. imminent danger, become evident, stop work in the area, secure the area, and develop a plan to remove the exposure and control the hazard. Notify the Contracting Officer's Representative within 24 hours of discovery. Eliminate/remove the hazard. In the interim, take all necessary action to restore and maintain safe working conditions in order to safeguard onsite personnel, visitors, the public (as defined by ASSE/SAFE A10.34) and the environment.

1.5 ACTIVITY HAZARD ANALYSES (AHAS):

- A. AHAs are also known as Job Hazard Analyses, Job Safety Analyses, and Activity Safety Analyses. Before beginning each work activity involving a type of work presenting hazards not experienced in previous project operations or where a new work crew or sub-contractor is to perform the work, the Contractor(s) performing that work activity shall prepare an AHA (Example electronic AHA forms can be found on the US Army Corps of Engineers web site)
- B. AHAs shall define the activities being performed and identify the work sequences, the specific anticipated hazards, site conditions, equipment, materials, and the control measures to be implemented to eliminate or reduce each hazard to an acceptable level of risk.
- C. Work shall not begin until the AHA for the work activity has been accepted by the Contracting Officer's Representative and discussed with all engaged in the activity, including the Contractor, subcontractor(s), and Government on-site representatives at preparatory and initial control phase meetings.
 - 1. The names of the Competent/Qualified Person(s) required for a particular activity (for example, excavations, scaffolding, fall protection, other activities as specified by OSHA and/or other State and Local agencies) shall be identified and included in the AHA. Certification of their competency/qualification shall be submitted to the Government Designated Authority (GDA) for acceptance prior to the start of that work activity.
 - 2. The AHA shall be reviewed and modified as necessary to address changing site conditions, operations, or change of competent/qualified person(s).
 - a. If more than one Competent/Qualified Person is used on the AHA activity, a list of names shall be submitted as an

attachment to the AHA. Those listed must be Competent/Qualified for the type of work involved in the AHA and familiar with current site safety issues.

- b. If a new Competent/Qualified Person (not on the original list) is added, the list shall be updated (an administrative action not requiring an updated AHA). The new person shall acknowledge in writing that he or she has reviewed the AHA and is familiar with current site safety issues.
3. Submit AHAs to the Contracting Officer's Representative for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES for review at least 15 calendar days prior to the start of each phase. Subsequent AHAs as shall be formatted as amendments to the APP. The analysis should be used during daily inspections to ensure the implementation and effectiveness of the activity's safety and health controls.
4. The AHA list will be reviewed periodically (at least monthly) at the Contractor supervisory safety meeting and updated as necessary when procedures, scheduling, or hazards change.
5. Develop the activity hazard analyses using the project schedule as the basis for the activities performed. All activities listed on the project schedule will require an AHA. The AHAs will be developed by the contractor, supplier, or subcontractor and provided to the prime contractor for review and approval and then submitted to the Contracting Officer Representative.

1.6 PRECONSTRUCTION CONFERENCE:

- A. Contractor representatives who have a responsibility or significant role in implementation of the accident prevention program, as required by 29 CFR 1926.20(b)(1), on the project shall attend the preconstruction conference to gain a mutual understanding of its implementation. This includes the project

superintendent, subcontractor superintendents, and any other assigned safety and health professionals.

- B. Discuss the details of the submitted APP to include incorporated plans, programs, procedures and a listing of anticipated AHAs that will be developed and implemented during the performance of the contract. This list of proposed AHAs will be reviewed at the conference and an agreement will be reached between the Contractor and the Contracting Officer's Representative as to which phases will require an analysis. In addition, establish a schedule for the preparation, submittal, review, and acceptance of AHAs to preclude project delays.
- C. Deficiencies in the submitted APP will be brought to the attention of the Contractor within 14 days of submittal, and the Contractor shall revise the plan to correct deficiencies and re-submit it for acceptance. Do not begin work until there is an accepted APP.

1.7 "SITE SAFETY AND HEALTH OFFICER" (SSHO) AND "COMPETENT PERSON" (CP):

- A. The Prime Contractor shall designate a minimum of one SSHO at each project site that will be identified as the SSHO to administer the Contractor's safety program and government-accepted Accident Prevention Plan. Each subcontractor shall designate a minimum of one CP in compliance with 29 CFR 1926.20 (b) (2) that will be identified as a CP to administer their individual safety programs.
- B. Further, all specialized Competent Persons for the work crews will be supplied by the respective contractor as required by 29 CFR 1926 (i.e. Asbestos, Electrical, Cranes, & Derricks, Demolition, Fall Protection, Fire Safety/Life Safety, Ladder, Rigging, Scaffolds, and Trenches/Excavations).
- C. These Competent Persons can have collateral duties as the subcontractor's superintendent and/or work crew lead persons as well as fill more than one specialized CP role (i.e. Asbestos,

Electrical, Cranes, & Derricks, Demolition, Fall Protection, Fire Safety/Life Safety, Ladder, Rigging, Scaffolds, and Trenches/Excavations).

- D. The SSHO or an equally-qualified Designated Representative/alternate will maintain a presence on the site during construction operations in accordance with FAR Clause 52.236-6: *Superintendence by the Contractor*. CPs will maintain presence during their construction activities in accordance with above mentioned clause. A listing of the designated SSHO and all known CPs shall be submitted prior to the start of work as part of the APP with the training documentation and/or AHA as listed in Section 1.8 below.
- E. The repeated presence of uncontrolled hazards during a contractor's work operations will result in the designated CP as being deemed incompetent and result in the required removal of the employee in accordance with FAR Clause 52.236-5: Material and Workmanship, Paragraph (c).

1.8 TRAINING:

- A. The designated Prime Contractor SSHO must meet the requirements of all applicable OSHA standards and be capable (through training, experience, and qualifications) of ensuring that the requirements of 29 CFR 1926.16 and other appropriate Federal, State and local requirements are met for the project. As a minimum the SSHO must have completed the OSHA 30-hour Construction Safety class and have five (5) years of construction industry safety experience or three (3) years if he/she possesses a Certified Safety Professional (CSP) or certified Construction Safety and Health Technician (CSHT) certification or have a safety and health degree from an accredited university or college.
- B. All designated CPs shall have completed the OSHA 30-hour Construction Safety course within the past 5 years.

- C. In addition to the OSHA 30 Hour Construction Safety Course, all CPs with high hazard work operations such as operations involving asbestos, electrical, cranes, demolition, work at heights/fall protection, fire safety/life safety, ladder, rigging, scaffolds, and trenches/excavations shall have a specialized formal course in the hazard recognition & control associated with those high hazard work operations. Documented "repeat" deficiencies in the execution of safety requirements will require retaking the requisite formal course.
- D. All other construction workers shall have the OSHA 10-hour Construction Safety Outreach course and any necessary safety training to be able to identify hazards within their work environment.
- E. Submit training records associated with the above training requirements to the Contracting Officer Representative for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES 15 calendar days prior to the date of the preconstruction conference for acceptance.
- F. Prior to any worker for the contractor or subcontractors beginning work, they shall undergo a safety briefing provided by the SSHO or his/her designated representative. As a minimum, this briefing shall include information on the site-specific hazards, construction limits, VAMC safety guidelines, means of egress, break areas, work hours, locations of restrooms, use of VAMC equipment, emergency procedures, accident reporting etc... Documentation shall be provided to the Resident Engineer that individuals have undergone contractor's safety briefing.
- G. Ongoing safety training will be accomplished in the form of weekly documented safety meeting.

1.9 INSPECTIONS:

- A. The SSHO shall conduct frequent and regular safety inspections (daily) of the site and each of the subcontractors CPs shall

conduct frequent and regular safety inspections (daily) of the their work operations as required by 29 CFR 1926.20(b)(2). Each week, the SSHO shall conduct a formal documented inspection of the entire construction areas with the subcontractors' "Trade Safety and Health CPs" present in their work areas. Coordinate with, and report findings and corrective actions weekly to Contracting Officer Representative.

B. A Certified Safety Professional (CSP) with specialized knowledge in construction safety or a certified Construction Safety and Health Technician (CSHT) shall randomly conduct a monthly site safety inspection. The CSP or CSHT can be a corporate safety professional or independently contracted. The CSP or CSHT will provide their certificate number on the required report for verification as necessary.

1. Results of the inspection will be documented with tracking of the identified hazards to abatement.
2. The Contracting Officer Representative will be notified immediately prior to start of the inspection and invited to accompany the inspection.
3. Identified hazard and controls will be discussed to come to a mutual understanding to ensure abatement and prevent future reoccurrence.
4. A report of the inspection findings with status of abatement will be provided to the Contracting Officer Representative within one week of the onsite inspection.

1.10 ACCIDENTS, OSHA 300 LOGS, AND MAN-HOURS:

A. Notify the Contracting Officer Representative as soon as practical, but no more than four hours after any accident meeting the definition of OSHA Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$5,000, or any weight handling equipment accident. Within notification include contractor name; contract title; type of contract; name of activity, installation or location where

accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of construction equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Contracting Officer Representative will determine whether a government investigation will be conducted.

- B. Conduct an accident investigation for recordable injuries and illnesses, for Medical Treatment defined in paragraph DEFINITIONS, and property damage accidents resulting in at least \$20,000 in damages, to establish the root cause(s) of the accident. Complete the VA Form 2162, and provide the report to the Contracting Officer Representative within 5 calendar days of the accident. The Contracting Officer Representative will provide copies of any required or special forms.
- C. A summation of all man-hours worked by the contractor and associated sub-contractors for each month will be reported to the Contracting Officer Representative monthly.
- D. A summation of all OSHA recordable accidents experienced on site by the contractor and associated sub-contractors for each month will be provided to the Contracting Officer Representative monthly. The contractor and associated sub-contractors' OSHA 300 logs will be made available to the Contracting Officer Representative as requested.

1.11 PERSONAL PROTECTIVE EQUIPMENT (PPE) :

- A. PPE is governed in all areas by the nature of the work the employee is performing. For example, specific PPE required for performing work on electrical equipment is identified in NFPA 70E, Standard for Electrical Safety in the Workplace.
- B. Mandatory PPE includes:
 - 1. Hard Hats - unless written authorization is given by the Contracting Officer Representative in circumstances of work operations that have limited potential for falling object

hazards such as during finishing work or minor remodeling.

With authorization to relax the requirement of hard hats, if a worker becomes exposed to an overhead falling object hazard, then hard hats would be required in accordance with the OSHA regulations.

2. Safety glasses - unless written authorization is given by the Contracting Officer Representative appropriate safety glasses meeting the ANSI Z.87.1 standard must be worn by each person on site.
3. Appropriate Safety Shoes - based on the hazards present, safety shoes meeting the requirements of ASTM F2413-11 shall be worn by each person on site unless written authorization is given by the Contracting Officer Representative.
4. Hearing protection - Use personal hearing protection at all times in designated noise hazardous areas or when performing noise hazardous tasks.

1.12 INFECTION CONTROL

- A. Infection Control is critical in all medical center facilities. Interior construction activities causing disturbance of existing dust, or creating new dust, must be conducted within ventilation-controlled areas that minimize the flow of airborne particles into patient areas. Exterior construction activities causing disturbance of soil or creates dust in some other manner must be controlled.
- B. An AHA associated with infection control will be performed by VA personnel in accordance with FGI Guidelines (i.e. Infection Control Risk Assessment (ICRA)). The ICRA procedure found on the American Society for Healthcare Engineering (ASHE) website will be utilized. Risk classifications of Class II or lower will require approval by the Contracting Officer Representative before beginning any construction work. Risk classifications of Class III or higher will require a permit before beginning any construction work. Infection Control permits will be issued by

the Contracting Officers Representative. The Infection Control Permits will be posted outside the appropriate construction area. More than one permit may be issued for a construction project if the work is located in separate areas requiring separate classes. The primary project scope area for this project is: Class III, however, work outside the primary project scope area may vary. The required infection control precautions with each class are as follows:

1. Class I requirements:

a. During Construction Work:

- 1) Notify the Contracting Officer Representative
- 2) Execute work by methods to minimize raising dust from construction operations.
- 3) Ceiling tiles: Immediately replace a ceiling tiles displaced for visual inspection.

b. Upon Completion:

- 1) Clean work area upon completion of task
- 2) Notify the Contracting Officer Representative

2. Class II requirements:

a. During Construction Work:

- 1) Notify the Contracting Officer Representative
- 2) Provide active means to prevent airborne dust from dispersing into atmosphere such as wet methods or tool mounted dust collectors where possible.
- 3) Water mist work surfaces to control dust while cutting.
- 4) Seal unused doors with duct tape.
- 5) Block off and seal air vents.
- 6) Remove or isolate HVAC system in areas where work is being performed.

b. Upon Completion:

- 1) Wipe work surfaces with cleaner/disinfectant.
- 2) Contain construction waste before transport in tightly covered containers.

- 3) Wet mop and/or vacuum with HEPA filtered vacuum before leaving work area.
 - 4) Upon completion, restore HVAC system where work was performed
 - 5) Notify the Contracting Officer Representative
3. Class III requirements:
- a. During Construction Work:
 - 1) Obtain permit from the Contracting Officer Representative
 - 2) Remove or Isolate HVAC system in area where work is being done to prevent contamination of duct system.
 - 3) Complete all critical barriers i.e. sheetrock, plywood, plastic, to seal area from non-work area or implement control cube method (cart with plastic covering and sealed connection to work site with HEPA vacuum for vacuuming prior to exit) before construction begins. Install construction barriers and ceiling protection carefully, outside of normal work hours.
 - 4) Maintain negative air pressure, 0.01 inches of water gauge, within work site utilizing HEPA equipped air filtration units and continuously monitored with a digital display, recording and alarm instrument, which must be calibrated on installation, maintained with periodic calibration and monitored by the contractor.
 - 5) Contain construction waste before transport in tightly covered containers.
 - 6) Cover transport receptacles or carts. Tape covering unless solid lid.
 - b. Upon Completion:
 - 1) Do not remove barriers from work area until completed project is inspected by the Contracting Officer Representative and thoroughly cleaned by the VA Environmental Services Department.

- 2) Remove construction barriers and ceiling protection carefully to minimize spreading of dirt and debris associated with construction, outside of normal work hours.
 - 3) Vacuum work area with HEPA filtered vacuums.
 - 4) Wet mop area with cleaner/disinfectant.
 - 5) Upon completion, restore HVAC system where work was performed.
 - 6) Return permit to the Contracting Officer Representative.
4. Class IV requirements:
- a. During Construction Work:
 - 1) Obtain permit from the Contracting Officer Representative.
 - 2) Isolate HVAC system in area where work is being done to prevent contamination of duct system.
 - 3) Complete all critical barriers i.e. sheetrock, plywood, plastic, to seal area from non-work area or implement control cube method (cart with plastic covering and sealed connection to work site with HEPA vacuum for vacuuming prior to exit) before construction begins. Install construction barriers and ceiling protection carefully, outside of normal work hours.
 - 4) Maintain negative air pressure within work site utilizing HEPA equipped air filtration units.
 - 5) Seal holes, pipes, conduits, and punctures.
 - 6) Construct anteroom and require all personnel to pass through this room so they can be vacuumed using a HEPA vacuum cleaner before leaving work site or they can wear cloth or paper coveralls that are removed each time they leave work site.
 - 7) All personnel entering work site are required to wear shoe covers. Shoe covers must be changed each time the worker exits the work area.

b. Upon Completion:

- 1) Do not remove barriers from work area until completed project is inspected by the Contracting Officer Representative with thorough cleaning by the VA Environmental Services Dept.
- 2) Remove construction barriers and ceiling protection carefully to minimize spreading of dirt and debris associated with construction, outside of normal work hours.
- 3) Contain construction waste before transport in tightly covered containers.
- 4) Cover transport receptacles or carts. Tape covering unless solid lid.
- 5) Vacuum work area with HEPA filtered vacuums.
- 6) Wet mop area with cleaner/disinfectant.
- 7) Upon completion, restore HVAC system where work was performed.

- 8) Return permit to the Contracting Officer Representative

C. Barriers shall be erected as required based upon classification (Class III & IV requires barriers) and shall be constructed as follows:

1. Class III and IV - closed door with masking tape applied over the frame and door is acceptable for projects that can be contained in a single room.
2. Construction, demolition or reconstruction not capable of containment within a single room must have the following barriers erected and made presentable on hospital occupied side:
 - a. Class III & IV (where dust control is the only hazard, and an agreement is reached with the Resident Engineer and Medical Center) - Airtight plastic barrier that extends from the floor to ceiling. Seams must be sealed with duct tape to prevent dust and debris from escaping

- b. Class III & IV - Drywall barrier erected with joints covered or sealed to prevent dust and debris from escaping.
 - c. Class III & IV - Seal all penetrations in existing barrier airtight
 - d. Class III & IV - Barriers at penetration of ceiling envelopes, chases and ceiling spaces to stop movement air and debris
 - e. Class IV only - Anteroom or double entrance openings that allow workers to remove protective clothing or vacuum off existing clothing
 - f. Class III & IV - At elevators shafts or stairways within the field of construction, overlapping flap minimum of two feet wide of polyethylene enclosures for personnel access.
- D. Products and Materials:
- 1. Sheet Plastic: Fire retardant polystyrene, 6-mil thickness meeting local fire codes
 - 2. Barrier Doors: Self-closing fire-rated solid core wood in steel frame, painted
 - 3. Dust proof, fire-rated drywall
 - 4. High Efficiency Particulate Air-Equipped filtration machine rated at 95% capture of 0.3 microns including pollen, mold spores and dust particles. HEPA filters should have ASHRAE 85 or other pre-filter to extend the useful life of the HEPA. Provide both primary and secondary filtrations units. Maintenance of equipment and replacement of the HEPA filters and other filters will be in accordance with manufacturer's instructions.
 - 5. Exhaust Hoses: Heavy duty, flexible steel reinforced; Ventilation Blower Hose
 - 6. Adhesive Walk-off Mats: Provide minimum size mats of 24 inches x 36 inches
 - 7. Disinfectant: Hospital-approved disinfectant or equivalent product

8. Portable Ceiling Access Module

- E. Before any construction on site begins, all contractor personnel involved in the construction or renovation activity shall be educated and trained in infection prevention measures established by the medical center.
- F. A dust control program will be establish and maintained as part of the contractor's infection preventive measures in accordance with the FGI Guidelines for Design and Construction of Healthcare Facilities. Prior to start of work, prepare a plan detailing project-specific dust protection measures with associated product data, including periodic status reports, and submit to Contracting Officers Representative for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES.
- G. Medical center Infection Control personnel will monitor for airborne disease (e.g. aspergillosis) during construction. A baseline of conditions will be established by the medical center prior to the start of work and periodically during the construction stage to determine impact of construction activities on indoor air quality with safe thresholds established.
- H. In general, the following preventive measures shall be adopted during construction to keep down dust and prevent mold.
 - 1. Contractor shall verify that construction exhaust to exterior is not reintroduced to the medical center through intake vents, or building openings. HEPA filtration is required where the exhaust dust may reenter the medical center.
 - 2. Exhaust hoses shall be exhausted so that dust is not reintroduced to the medical center.
 - 3. Adhesive Walk-off/Carpet Walk-off Mats shall be used at all interior transitions from the construction area to occupied medical center area. These mats shall be changed as often as required to maintain clean work areas directly outside construction area at all times.

4. Vacuum and wet mop all transition areas from construction to the occupied medical center at the end of each workday. Vacuum shall utilize HEPA filtration. Maintain surrounding area frequently. Remove debris as it is created. Transport these outside the construction area in containers with tightly fitting lids.
 5. The contractor shall not haul debris through patient-care areas without prior approval of the Resident Engineer and the Medical Center. When, approved, debris shall be hauled in enclosed dust proof containers or wrapped in plastic and sealed with duct tape. No sharp objects should be allowed to cut through the plastic. Wipe down the exterior of the containers with a damp rag to remove dust. All equipment, tools, material, etc. transported through occupied areas shall be made free from dust and moisture by vacuuming and wipe down.
 6. There shall be no standing water during construction. This includes water in equipment drip pans and open containers within the construction areas. All accidental spills must be cleaned up and dried within 12 hours. Remove and dispose of porous materials that remain damp for more than 72 hours.
 7. At completion, remove construction barriers and ceiling protection carefully, outside of normal work hours. Vacuum and clean all surfaces free of dust after the removal.
- I. Final Cleanup:
1. Upon completion of project, or as work progresses, remove all construction debris from above ceiling, vertical shafts and utility chases that have been part of the construction.
 2. Perform HEPA vacuum cleaning of all surfaces in the construction area. This includes walls, ceilings, cabinets, furniture (built-in or free standing), partitions, flooring, etc.
 3. All new air ducts shall be cleaned prior to final inspection.

J. Exterior Construction

1. Contractor shall verify that dust will not be introduced into the medical center through intake vents, or building openings. HEPA filtration on intake vents is required where dust may be introduced.
2. Dust created from disturbance of soil such as from vehicle movement will be wetted with use of a water truck as necessary
3. All cutting, drilling, grinding, sanding, or disturbance of materials shall be accomplished with tools equipped with either local exhaust ventilation (i.e. vacuum systems) or wet suppression controls.

1.13 TUBERCULOSIS SCREENING

- A. Contractor shall provide written certification that all contract employees assigned to the work site have had a pre-placement tuberculin screening within 90 days prior to assignment to the worksite and been found have negative TB screening reactions. Contractors shall be required to show documentation of negative TB screening reactions for any additional workers who are added after the 90-day requirement before they will be allowed to work on the work site. NOTE: This can be the Center for Disease Control (CDC) and Prevention and two-step skin testing or a Food and Drug Administration (FDA)-approved blood test.
1. Contract employees manifesting positive screening reactions to the tuberculin shall be examined according to current CDC guidelines prior to working on VHA property.
 2. Subsequently, if the employee is found without evidence of active (infectious) pulmonary TB, a statement documenting examination by a physician shall be on file with the employer (construction contractor), noting that the employee with a positive tuberculin screening test is without evidence of active (infectious) pulmonary TB.
 3. If the employee is found with evidence of active (infectious) pulmonary TB, the employee shall require treatment with a

subsequent statement to the fact on file with the employer
before being allowed to return to work on VHA property.

1.14 FIRE SAFETY

- A. Fire Safety Plan: Establish and maintain a site-specific fire protection program in accordance with 29 CFR 1926. Prior to start of work, prepare a plan detailing project-specific fire safety measures, including periodic status reports, and submit to Contracting Officer Representative for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES. This plan may be an element of the Accident Prevention Plan.
- B. Site and Building Access: Maintain free and unobstructed access to facility emergency services and for fire, police and other emergency response forces in accordance with NFPA 241.
- C. Separate temporary facilities, such as trailers, storage sheds, and dumpsters, from existing buildings and new construction by distances in accordance with NFPA 241. For small facilities with less than 6 m (20 feet) exposing overall length, separate by 3m (10 feet).
- D. Temporary Construction Partitions:
 - 1. Install and maintain temporary construction partitions to provide smoke-tight separations. Construct partitions of gypsum board or treated plywood (flame spread rating of 25 or less in accordance with ASTM E84) on both sides of fire retardant treated wood or metal steel studs. Extend the partitions through suspended ceilings to floor slab deck or roof. Seal joints and penetrations. At door openings, install Class C, $\frac{3}{4}$ hour fire/smoke rated doors with self-closing devices.
 - 2. Install fire-rated temporary construction partitions to maintain integrity of existing exit stair enclosures, exit passageways, fire-rated enclosures of hazardous areas,

horizontal exits, smoke barriers, vertical shafts and openings enclosures.

3. Close openings in smoke barriers and fire-rated construction to maintain fire ratings. Seal penetrations with listed through-penetration firestop materials in accordance with Section 07 84 00, FIRESTOPPING.

- E. Temporary Heating and Electrical: Install, use and maintain installations in accordance with 29 CFR 1926, NFPA 241 and NFPA 70.
- F. Means of Egress: Do not block exiting for occupied buildings, including paths from exits to roads. Minimize disruptions and coordinate with Contracting Officer Representative.
- G. Egress Routes for Construction Workers: Maintain free and unobstructed egress. Inspect daily. Report findings and corrective actions weekly to Contracting Officer Representative.
- H. Fire Extinguishers: Provide and maintain extinguishers in construction areas and temporary storage areas in accordance with 29 CFR 1926, NFPA 241 and NFPA 10.
- I. Flammable and Combustible Liquids: Store, dispense and use liquids in accordance with 29 CFR 1926, NFPA 241 and NFPA 30.
- J. Existing Fire Protection: Do not impair automatic sprinklers, smoke and heat detection, and fire alarm systems, except for portions immediately under construction, and temporarily for connections. Provide fire watch for impairments more than 4 hours in a 24-hour period. Request interruptions in accordance with Article, OPERATIONS AND STORAGE AREAS, and coordinate with Contracting Officer Representative. All existing or temporary fire protection systems (fire alarms, sprinklers) located in construction areas shall be tested as coordinated with the medical center. Parameters for the testing and results of any tests performed shall be recorded by the medical center and copies provided to the Resident Engineer.

- K. Smoke Detectors: Prevent accidental operation. Remove temporary covers at end of work operations each day. Coordinate with Contracting Officer Representative.
- L. Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51B. Coordinate with Facility Safety Office. Obtain permits from Facility Safety Officer at least 36 hours in advance.
- M. Fire Hazard Prevention and Safety Inspections: Inspect entire construction areas weekly. Coordinate with, and report findings and corrective actions weekly to Contracting Officer Representative.
- N. Smoking: Smoking is prohibited in and adjacent to construction areas inside existing buildings and additions under construction. In separate and detached buildings under construction, smoking is prohibited except in designated smoking rest areas.
- O. Dispose of waste and debris in accordance with NFPA 241. Remove from buildings daily.

1.15 ELECTRICAL

- A. All electrical work shall comply with NFPA 70 (NEC), NFPA 70B, NFPA 70E, 29 CFR Part 1910 Subpart J - General Environmental Controls, 29 CFR Part 1910 Subpart S - Electrical, and 29 CFR 1926 Subpart K in addition to other references required by contract.
- B. All qualified persons performing electrical work under this contract shall be licensed journeyman or master electricians. All apprentice electricians performing under this contract shall be deemed unqualified persons unless they are working under the immediate supervision of a licensed electrician or master electrician.
- C. All electrical work will be accomplished de-energized and in the Electrically Safe Work Condition (refer to NFPA 70E for Work Involving Electrical Hazards, including Exemptions to Work Permit). Any Contractor, subcontractor or temporary worker who

fails to fully comply with this requirement is subject to immediate termination in accordance with FAR clause 52.236-5(c). Only in rare circumstance where achieving an electrically safe work condition prior to beginning work would increase or cause additional hazards, or is infeasible due to equipment design or operational limitations is energized work permitted. The Contracting Officer Representative with approval of the Medical Center Director will make the determination if the circumstances would meet the exception outlined above. An AHA specific to energized work activities will be developed, reviewed, and accepted prior to the start of that work.

1. Development of a Hazardous Electrical Energy Control Procedure is required prior to de-energization. A single Simple Lockout/Tagout Procedure for multiple work operations can only be used for work involving qualified person(s) de-energizing one set of conductors or circuit part source. Task specific Complex Lockout/Tagout Procedures are required at all other times.
 2. Verification of the absence of voltage after de-energization and lockout/tagout is considered "energized electrical work" (live work) under NFPA 70E, and shall only be performed by qualified persons wearing appropriate shock protective (voltage rated) gloves and arc rate personal protective clothing and equipment, using Underwriters Laboratories (UL) tested and appropriately rated contact electrical testing instruments or equipment appropriate for the environment in which they will be used.
 3. Personal Protective Equipment (PPE) and electrical testing instruments will be readily available for inspection by the Contracting Officer Representative.
- D. Before beginning any electrical work, an Activity Hazard Analysis (AHA) will be conducted to include Shock Hazard and Arc Flash Hazard analyses (NFPA Tables can be used only as a last

alterative and it is strongly suggested a full Arc Flash Hazard Analyses be conducted). Work shall not begin until the AHA for the work activity has been accepted by the Contracting Officer Representative and discussed with all engaged in the activity, including the Contractor, subcontractor(s), and Government on-site representatives at preparatory and initial control phase meetings.

- E. Ground-fault circuit interrupters. All 120-volt, single-phase 15- and 20-ampere receptacle outlets on construction sites shall have approved ground-fault circuit interrupters for personnel protection. "Assured Equipment Grounding Conductor Program" only is not allowed.

1.16 FALL PROTECTION

- A. The fall protection (FP) threshold height requirement is 6 ft (1.8 m) for ALL WORK, unless specified differently or the OSHA 29 CFR 1926 requirements are more stringent, to include steel erection activities, systems-engineered activities (prefabricated) metal buildings, residential (wood) construction and scaffolding work.
1. The use of a Safety Monitoring System (SMS) as a fall protection method is prohibited.
 2. The use of Controlled Access Zone (CAZ) as a fall protection method is prohibited.
 3. A Warning Line System (WLS) may ONLY be used on floors or flat or low-sloped roofs (between 0 - 18.4 degrees or 4:12 slope) and shall be erected around all sides of the work area (See 29 CFR 1926.502(f) for construction of WLS requirements).
Working within the WLS does not require FP. No worker shall be allowed in the area between the roof or floor edge and the WLS without FP. FP is required when working outside the WLS.
 4. Fall protection while using a ladder will be governed by the OSHA requirements.

1.17 SCAFFOLDS AND OTHER WORK PLATFORMS

- A. All scaffolds and other work platforms construction activities shall comply with 29 CFR 1926 Subpart L.
- B. The fall protection (FP) threshold height requirement is 6 ft (1.8 m) as stated in Section 1.16.
- C. The following hierarchy and prohibitions shall be followed in selecting appropriate work platforms.
 - 1. Scaffolds, platforms, or temporary floors shall be provided for all work except that can be performed safely from the ground or similar footing.
 - 2. Ladders less than 20 feet may be used as work platforms only when use of small hand tools or handling of light material is involved.
 - 3. Ladder jacks, lean-to, and prop-scaffolds are prohibited.
 - 4. Emergency descent devices shall not be used as working platforms.
- D. Contractors shall use a scaffold tagging system in which all scaffolds are tagged by the Competent Person. Tags shall be color-coded: green indicates the scaffold has been inspected and is safe to use; red indicates the scaffold is unsafe to use. Tags shall be readily visible, made of materials that will withstand the environment in which they are used, be legible and shall include:
 - 1. The Competent Person's name and signature;
 - 2. Dates of initial and last inspections.
- E. Mast Climbing work platforms: When access ladders, including masts designed as ladders, exceed 20 ft. (6 m) in height, positive fall protection shall be used.

1.18 EXCAVATION AND TRENCHES

- A. All excavation and trenching work shall comply with 29 CFR 1926 Subpart P.
- B. All excavations and trenches 5 feet in depth or greater shall require a written trenching and excavation permit (NOTE - some

States and other local jurisdictions require separate state/jurisdiction-issued excavation permits). The permit shall be completed and provided to the Facility Safety Officer prior to commencing work for the day. At the end of the day, the permit shall be closed out and provided to the Facility Safety Officer. The permit shall be maintained onsite and include the following:

1. Determination of soil classification
2. Indication that utilities have been located and identified.
If utilities could not be located after all reasonable attempt, then excavating operations will proceed cautiously.
3. Indication of selected excavation protective system.
4. Indication that the spoil pile will be stored at least 2 feet from the edge of the excavation and safe access provided within 25 feet of the workers.
5. Indication of assessment for a potential toxic, explosive, or oxygen deficient atmosphere.

C. If not using an engineered protective system such as a trench box, shielding, shoring, or other Professional Engineer designed system and using a sloping or benching system, soil classification cannot be Solid Rock or Type A. All soil will be classified as Type B or Type C and sloped or benched in accordance with Appendix B of 29 CFR 1926.

1.19 CRANES

- A. All crane work shall comply with 29 CFR 1926 Subpart CC.
- B. Prior to operating a crane, the operator must be licensed, qualified or certified to operate the crane. Thus, all the provisions contained with Subpart CC are effective and there is no "Phase In" date of November 10, 2014.
- C. A detailed lift permit shall be submitted 14 days prior to the scheduled lift complete with route for truck carrying load, crane load analysis, siting of crane and path of swing. The lift will not be allowed without approval of this document.
- D. Crane operators shall not carry loads

1. over the general public or VAMC personnel
2. over any occupied building unless
 - a. the top two floors are vacated
 - b. or overhead protection with a design live load of 300 psf is provided

1.20 CONTROL OF HAZARDOUS ENERGY (LOCKOUT/TAGOUT)

- A. All installation, maintenance, and servicing of equipment or machinery shall comply with 29 CFR 1910.147 except for specifically referenced operations in 29 CFR 1926 such as concrete & masonry equipment [1926.702(j)], heavy machinery & equipment [1926.600(a)(3)(i)], and process safety management of highly hazardous chemicals (1926.64). Control of hazardous electrical energy during the installation, maintenance, or servicing of electrical equipment shall comply with Section 1.15 to include NFPA 70E and other VA specific requirements discussed in the section.

1.21 CONFINED SPACE ENTRY

- A. All confined space entry shall comply with 29 CFR 1910.146 except for specifically referenced operations in 29 CFR 1926 such as excavations/trenches [1926.651(g)].
- B. A site-specific Confined Space Entry Plan (including permitting process) shall be developed and submitted to the Contracting Officers Representative.

1.22 WELDING AND CUTTING

- A. As specified in section 1.14, Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51B. Coordinate with Contracting Officers Representative. Obtain permits from Contracting Officers Representative.

1.23 LADDERS

- A. All Ladder use shall comply with 29 CFR 1926 Subpart X.
- B. All portable ladders shall be of sufficient length and shall be placed so that workers will not stretch or assume a hazardous position.

- C. Manufacturer safety labels shall be in place on ladders
- D. Step Ladders shall not be used in the closed position
- E. Top steps or cap of step ladders shall not be used as a step
- F. Portable ladders, used as temporary access, shall extend at least 3 ft. (0.9 m) above the upper landing surface.
 - 1. When a 3 ft. (0.9-m) extension is not possible, a grasping device (such as a grab rail) shall be provided to assist workers in mounting and dismounting the ladder.
 - 2. In no case shall the length of the ladder be such that ladder deflection under a load would, by itself, cause the ladder to slip from its support.
- G. Ladders shall be inspected for visible defects on a daily basis and after any occurrence that could affect their safe use. Broken or damaged ladders shall be immediately tagged "DO NOT USE," or with similar wording, and withdrawn from service until restored to a condition meeting their original design.

1.24 FLOOR & WALL OPENINGS

- A. All floor and wall openings shall comply with 29 CFR 1926 Subpart M.
- B. Floor and roof holes/openings are any that measure over 2 in (51 mm) in any direction of a walking/working surface which persons may trip or fall into or where objects may fall to the level below. See 21.F for covering and labeling requirements.
Skylights located in floors or roofs are considered floor or roof hole/openings.
- C. All floor, roof openings or hole into which a person can accidentally walk or fall through shall be guarded either by a railing system with toeboards along all exposed sides or a load-bearing cover. When the cover is not in place, the opening or hole shall be protected by a removable guardrail system or shall be attended when the guarding system has been removed, or other fall protection system.

1. Covers shall be capable of supporting, without failure, at least twice the weight of the worker, equipment and material combined.
2. Covers shall be secured when installed, clearly marked with the word "HOLE", "COVER" or "Danger, Roof Opening-Do Not Remove" or color-coded or equivalent methods (e.g., red or orange "X"). Workers must be made aware of the meaning for color coding and equivalent methods.
3. Roofing material, such as roofing membrane, insulation or felts, covering or partly covering openings or holes, shall be immediately cut out. No hole or opening shall be left unattended unless covered.
4. Non-load-bearing skylights shall be guarded by a load-bearing skylight screen, cover, or railing system along all exposed sides.
5. Workers are prohibited from standing/walking on skylights.

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SECTION 01 40 50
CONTRACTOR COORDINATION DRAWINGS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies specific requirements for the Contractor's coordination of the work of trades. Coordination will include all portions of the work.
- B. The Contractor is required to prepare coordination drawings for work that will occur above the finish ceiling of each floor, the roof deck(s), below grade both under the building(s), existing service and utility yards, general site, penetration through roof deck, floor deck, existing utility trench, and into adjacent existing buildings. These coordination drawings are in addition to those specified in particular in specific technical specification sections or required by notations on the drawings.
- C. Included:
 - 1. Required Drawings
 - 2. Schedule of sequence of each trade/subcontractor.

1.2 RELATED WORK

- A. All Sections listed in the Table of Contents are a Condition of this Section.

1.3 SCOPE OF COORDINATION DRAWINGS

- A. Work above finish ceiling for each building and/or structure:
 - 1. Prior to the start of construction the contractor shall show on reproducible paper, the work of each trade including, but not limited to, pipe runs, mechanical ductwork, cable trays, conduit runs.
 - 2. Indicate locations of all dampers, valves, cleanouts and other devices requiring human access for maintenance and repair.
 - 3. Show the height above finish floor each item, demonstrating sufficient space for installation and maintenance.
 - 4. Layout of work shall be done in such a manner that avoids conflicts between the work of different trades, does not conflict finish ceiling heights, soffits, light fixtures or other finish work at ceilings and soffits.
 - 5. Should conflicts occur that affect finish ceiling and soffit height,

methods of installations, methods of construction or means of accessibility, the contractor shall clearly identify each location(s) for review by the Architect.

B. Work below grade for each building, structure and general site.

1. Prior to the start of construction the contractor shall show on reproducible paper the work for each trade that will be placed underground, including existing utility lines scheduled to remain.
2. Show the below finish floor elevation of each item of work, indicate the horizontal distance between work of each trade.
3. Where utility lines cross the contractor shall indicate the elevations of each utility line. Should conflicts occur between required elevations or minimum horizontal separations of work, including the sleeving of footings, pads, grade beams, footings for fences, walls, raised planters, etc. the contractor shall clearly identify each location(s) for review by the Architect.

C. Existing Service & Utility Yards, Utility Trench, General Site and Buildings:

1. Prior to the start of construction the contractor shall show on reproducible paper the work of each trade both overhead and underground that will be installed, and existing work scheduled to remain.
2. Show the finish elevations of all work, indicate the horizontal distances between work of each trade, show locations of all shut-off and isolation valves, cleanouts, filters and other devices requiring human access for maintenance and repair.
3. Should conflicts occur between required elevations, horizontal clearances, sleeving requirements of concrete work the contractor shall clearly identify each location(s) for review by the Architect/Engineer.

D. Roof:

1. Prior to the start of construction the contractor shall show on reproducible paper the work for each trade that will be placed on the roof. Show horizontal distance between all roof-mounted equipment. Show the locations of roof penetrations indicate the horizontal distance between penetrations and roof mounted equipment.
2. Identify the means and methods of supports being used for pipe and conduit runs.

3. Show all pipe and conduit runs for each trade.
4. Show the relationship between all roof-mounted equipment and all roof crickets, drains and cant strips.
5. Show all penetrations through the roof. Show size of penetrations.

1.4 SUBMITTAL REQUIREMENTS

- A. Submit one reproducible and two prints of each coordination plan.
- B. Submit coordination drawings 30 days prior to the start of work for that area.
 1. The Architect/Engineer will review the coordination drawings and return a review copy within 10 working days after receipt.
 2. If required, resubmit within 7 working days after return of review copy.
- C. At completion of the project submit a record copy of these documents both in printed format and as electronic drawing file.

PART 2 -PRODUCTS

Not Used

PART 3 - EXECUTION

Not Used

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SECTION 01 42 19
REFERENCE STANDARDS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies the availability and source of references and standards specified in the project manual under paragraphs APPLICABLE PUBLICATIONS and/or shown on the drawings.

1.2 AVAILABILITY OF SPECIFICATIONS LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS FPMR PART 101-29 (FAR 52.211-1) (AUG 1998)

- A. The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29 and copies of specifications, standards, and commercial item descriptions cited in the solicitation may be obtained for a fee by submitting a request to - GSA Federal Supply Service, Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone (202) 619-8925, Facsimile (202) 619-8978.
- B. If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (a) of this provision. Additional copies will be issued for a fee.

1.3 AVAILABILITY FOR EXAMINATION OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-4) (JUN 1988)

- A. The specifications and standards cited in this solicitation can be examined at the following location:
- DEPARTMENT OF VETERANS AFFAIRS
Office of Construction & Facilities Management
Facilities Quality Service (00CFM1A)
425 Eye Street N.W, (sixth floor)
Washington, DC 20001

Telephone Numbers: (202) 632-5249 or (202) 632-5178

Between 9:00 AM - 3:00 PM

**1.4 AVAILABILITY OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF
FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS
(FAR 52.211-3) (JUN 1988)**

A. The specifications cited in this solicitation may be obtained
from the associations or organizations listed below.

AA	Aluminum Association Inc. http://www.aluminum.org
AABC	Associated Air Balance Council http://www.aabchg.com
AAMA	American Architectural Manufacturer's Association http://www.aamanet.org
AAN	American Nursery and Landscape Association http://www.anla.org
AASHTO	American Association of State Highway and Transportation Officials http://www.aashto.org
AATCC	American Association of Textile Chemists and Colorists http://www.aatcc.org
ACGIH	American Conference of Governmental Industrial Hygienists http://www.acgih.org
ACI	American Concrete Institute http://www.aci-int.net
ACPA	American Concrete Pipe Association http://www.concrete-pipe.org
ACPPA	American Concrete Pressure Pipe Association http://www.acppa.org
ADC	Air Diffusion Council http://flexibleduct.org
AGA	American Gas Association http://www.agas.org
AGC	Associated General Contractors of America http://www.agc.org

AGMA	American Gear Manufacturers Association, Inc. http://www.agma.org
AHAM	Association of Home Appliance Manufacturers http://www.aham.org
AISC	American Institute of Steel Construction http://www.aisc.org
AISI	American Iron and Steel Institute http://www.steel.org
AITC	American Institute of Timber Construction http://www.aitc-glulam.org
AMCA	Air Movement and Control Association, Inc. http://www.amca.org
ANLA	American Nursery & Landscape Association http://www.anla.org
ANSI	American National Standards Institute, Inc. http://www.ansi.org
APA	The Engineered Wood Association http://www.apawood.org
ARI	Air-Conditioning and Refrigeration Institute http://www.ari.org
ASAE	American Society of Agricultural Engineers http://www.asae.org
ASCE	American Society of Civil Engineers http://www.asce.org
ASHRAE	American Society of Heating, Refrigerating, and Air-Conditioning Engineers http://www.ashrae.org
ASME	American Society of Mechanical Engineers http://www.asme.org
ASSE	American Society of Sanitary Engineering http://www.asse-plumbing.org
ASTM	American Society for Testing and Materials http://www.astm.org
AWI	Architectural Woodwork Institute http://www.awinet.org

AWS	American Welding Society http://www.aws.org
AWWA	American Water Works Association http://www.awwa.org
BHMA	Builders Hardware Manufacturers Association http://www.buildershardware.com
BIA	Brick Institute of America http://www.bia.org
CAGI	Compressed Air and Gas Institute http://www.cagi.org
CGA	Compressed Gas Association, Inc. http://www.cganet.com
CI	The Chlorine Institute, Inc. http://www.chlorineinstitute.org
CISCA	Ceilings and Interior Systems Construction Association http://www.cisca.org
CISPI	Cast Iron Soil Pipe Institute http://www.cispi.org
CLFMI	Chain Link Fence Manufacturers Institute http://www.chainlinkinfo.org
CPMB	Concrete Plant Manufacturers Bureau http://www.cpmc.org
CRA	California Redwood Association http://www.calredwood.org
CRSI	Concrete Reinforcing Steel Institute http://www.crsi.org
CTI	Cooling Technology Institute http://www.cti.org
DHI	Door and Hardware Institute http://www.dhi.org
EGSA	Electrical Generating Systems Association http://www.egsa.org
EEI	Edison Electric Institute http://www.eei.org

EPA	Environmental Protection Agency http://www.epa.gov
ETL	ETL Testing Laboratories, Inc. http://www.etl.com
FAA	Federal Aviation Administration http://www.faa.gov
FCC	Federal Communications Commission http://www.fcc.gov
FPS	The Forest Products Society http://www.forestprod.org
FM	Factory Mutual Insurance http://www.fmglobal.com
GA	Gypsum Association http://www.gypsum.org
GANA	Glass Association of North America http://www.cssinfo.com/info/gana.html/
GSA	General Services Administration http://www.gsa.gov
HI	Hydraulic Institute http://www.pumps.org
HPVA	Hardwood Plywood & Veneer Association http://www.hpva.org
ICBO	International Conference of Building Officials http://www.icbo.org
ICEA	Insulated Cable Engineers Association Inc. http://www.icea.net
\ICAC	Institute of Clean Air Companies http://www.icac.com
IEEE	Institute of Electrical and Electronics Engineers http://www.ieee.org/
IMSA	International Municipal Signal Association http://www.imsasafety.org
IPCEA	Insulated Power Cable Engineers Association
NBMA	Metal Buildings Manufacturers Association http://www.mbma.com

MSS	Manufacturers Standardization Society of the Valve and Fittings Industry Inc. http://www.mss-hq.com
NAAMM	National Association of Architectural Metal Manufacturers http://www.naamm.org
NAPHCC	Plumbing-Heating-Cooling Contractors Association http://www.phccweb.org.org
NBS	National Bureau of Standards See - NIST
NBBPVI	National Board of Boiler and Pressure Vessel Inspectors http://www.nationboard.org
NEC	National Electric Code See - NFPA National Fire Protection Association
NEMA	National Electrical Manufacturers Association http://www.nema.org
NFPA	National Fire Protection Association http://www.nfpa.org
NHLA	National Hardwood Lumber Association http://www.natlhardwood.org
NIH	National Institute of Health http://www.nih.gov
NIST	National Institute of Standards and Technology http://www.nist.gov
NLMA	Northeastern Lumber Manufacturers Association, Inc. http://www.nelma.org
NPA	National Particleboard Association 18928 Premiere Court Gaithersburg, MD 20879 (301) 670-0604
NSF	National Sanitation Foundation http://www.nsf.org
NWWDA	Window and Door Manufacturers Association http://www.nwwda.org

OSHA	Occupational Safety and Health Administration Department of Labor http://www.osha.gov
PCA	Portland Cement Association http://www.portcement.org
PCI	Precast Prestressed Concrete Institute http://www.pci.org
PPI	The Plastic Pipe Institute http://www.plasticpipe.org
PEI	Porcelain Enamel Institute, Inc. http://www.porcelainenamel.com
PTI	Post-Tensioning Institute http://www.post-tensioning.org
RFCI	The Resilient Floor Covering Institute http://www.rfci.com
RIS	Redwood Inspection Service See - CRA
RMA	Rubber Manufacturers Association, Inc. http://www.rma.org
SCMA	Southern Cypress Manufacturers Association http://www.cypressinfo.org
SDI	Steel Door Institute http://www.steeldoor.org
IGMA	Insulating Glass Manufacturers Alliance http://www.igmaonline.org
SJI	Steel Joist Institute http://www.steeljoist.org
SMACNA	Sheet Metal and Air-Conditioning Contractors National Association, Inc. http://www.smacna.org
SSPC	The Society for Protective Coatings http://www.sspc.org
STI	Steel Tank Institute http://www.steeltank.com

SWI Steel Window Institute
<http://www.steelwindows.com>

TCA Tile Council of America, Inc.
<http://www.tileusa.com>

TEMA Tubular Exchange Manufacturers Association
<http://www.tema.org>

TPI Truss Plate Institute, Inc.
583 D'Onofrio Drive; Suite 200
Madison, WI 53719
(608) 833-5900

UBC The Uniform Building Code
See ICBO

UL Underwriters' Laboratories Incorporated
<http://www.ul.com>

ULC Underwriters' Laboratories of Canada
<http://www.ulc.ca>

WCLIB West Coast Lumber Inspection Bureau
6980 SW Varns Road, P.O. Box 23145
Portland, OR 97223
(503) 639-0651

WRCLA Western Red Cedar Lumber Association
P.O. Box 120786
New Brighton, MN 55112
(612) 633-4334

WWPA Western Wood Products Association
<http://www.wwpa.org>

PART 2 - PRODUCTS

Not Used

PART 3 - EXECUTION

Not Used

- - - E N D - - -

SECTION 01 45 29
TESTING LABORATORY SERVICES

PART 1 - GENERAL

1.1 DESCRIPTION:

- A. This section specifies materials testing activities and inspection services required during project construction to be provided by a Testing Laboratory retained by the Contractor

1.2 APPLICABLE PUBLICATIONS:

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.
- B. American Association of State Highway and Transportation Officials (AASHTO):
- T27-11.....Standard Method of Test for Sieve Analysis of Fine and Coarse Aggregates
- T96-02 (R2006).....Standard Method of Test for Resistance to Degradation of Small-Size Coarse Aggregate by Abrasion and Impact in the Los Angeles Machine
- T99-10.....Standard Method of Test for Moisture-Density Relations of Soils Using a 2.5 Kg (5.5 lb.) Rammer and a 305 mm (12 in.) Drop
- T104-99 (R2007).....Standard Method of Test for Soundness of Aggregate by Use of Sodium Sulfate or Magnesium Sulfate
- T180-10.....Standard Method of Test for Moisture-Density Relations of Soils using a 4.54 kg (10 lb.) Rammer and a 457 mm (18 in.) Drop
- T191-02 (R2006).....Standard Method of Test for Density of Soil In-Place by the Sand-Cone Method
- C. American Concrete Institute (ACI):
- 318.....Building Code Requirements for Reinforced Concrete
- 211.....Standard Practice for Selecting Proportions for Normal, Heavyweight and Mass Concrete
- 212.....Chemical Admixtures for Concrete
- 214.....Recommended Practice for Evaluation of Strength Test Results of Concrete

- 226.....Use of Fly Ash in Concrete
- 301.....Specifications for Structural Concrete for
Buildings
- D. American Society for Testing and Materials (ASTM):
- A325-10.....Standard Specification for Structural Bolts,
Steel, Heat Treated, 120/105 ksi Minimum Tensile
Strength
- A370-12.....Standard Test Methods and Definitions for
Mechanical Testing of Steel Products
- A490-12.....Standard Specification for Heat Treated Steel
Structural Bolts, 150 ksi Minimum Tensile
Strength
- C31/C31M-10.....Standard Practice for Making and Curing Concrete
Test Specimens in the Field
- C33/C33M-11a.....Standard Specification for Concrete Aggregates
- C39/C39M-12.....Standard Test Method for Compressive Strength of
Cylindrical Concrete Specimens
- C109/C109M-11b.....Standard Test Method for Compressive Strength of
Hydraulic Cement Mortars
- C136-06.....Standard Test Method for Sieve Analysis of Fine
and Coarse Aggregates
- C138/C138M-10b.....Standard Test Method for Density (Unit Weight),
Yield, and Air Content (Gravimetric) of Concrete
- C140-12.....Standard Test Methods for Sampling and Testing
Concrete Masonry Units and Related Units
- C143/C143M-10a.....Standard Test Method for Slump of Hydraulic
Cement Concrete
- C172/C172M-10.....Standard Practice for Sampling Freshly Mixed
Concrete
- C173/C173M-10b.....Standard Test Method for Air Content of freshly
Mixed Concrete by the Volumetric Method
- C780-11.....Standard Test Method for Pre-construction and
Construction Evaluation of Mortars for Plain and
Reinforced Unit Masonry
- C1019-11.....Standard Test Method for Sampling and Testing
Grout
- C1064/C1064M-11.....Standard Test Method for Temperature of Freshly
Mixed Portland Cement Concrete

C1077-11c.....Standard Practice for Agencies Testing Concrete
and Concrete Aggregates for Use in Construction
and Criteria for Testing Agency Evaluation

C1314-11a.....Standard Test Method for Compressive Strength of
Masonry Prisms

D422-63(2007).....Standard Test Method for Particle-Size Analysis
of Soils

D698-07e1.....Standard Test Methods for Laboratory Compaction
Characteristics of Soil Using Standard Effort

D1140-00(2006).....Standard Test Methods for Amount of Material in
Soils Finer than No. 200 Sieve

D1188-07e1.....Standard Test Method for Bulk Specific Gravity
and Density of Compacted Bituminous Mixtures
Using Coated Samples

D1556-07.....Standard Test Method for Density and Unit Weight
of Soil in Place by the Sand-Cone Method

D1557-09.....Standard Test Methods for Laboratory Compaction
Characteristics of Soil Using Modified Effort
(56,000ft lbf/ft³ (2,700 KNm/m³))

D2166-06.....Standard Test Method for Unconfined Compressive
Strength of Cohesive Soil

D2167-08).....Standard Test Method for Density and Unit Weight
of Soil in Place by the Rubber Balloon Method

D2216-10.....Standard Test Methods for Laboratory
Determination of Water (Moisture) Content of
Soil and Rock by Mass

D2974-07a.....Standard Test Methods for Moisture, Ash, and
Organic Matter of Peat and Other Organic Soils

D3666-11.....Standard Specification for Minimum Requirements
for Agencies Testing and Inspecting Road and
Paving Materials

D3740-11.....Standard Practice for Minimum Requirements for
Agencies Engaged in Testing and/or Inspection of
Soil and Rock as used in Engineering Design and
Construction

D6938-10.....Standard Test Method for In-Place Density and
Water Content of Soil and Soil-Aggregate by
Nuclear Methods (Shallow Depth)

E94-04(2010).....Standard Guide for Radiographic Examination

E164-08.....Standard Practice for Contact Ultrasonic Testing
of Weldments
E329-11c.....Standard Specification for Agencies Engaged in
Construction Inspection, Testing, or Special
Inspection
E543-09.....Standard Specification for Agencies Performing
Non-Destructive Testing
E605-93 (R2011).....Standard Test Methods for Thickness and Density
of Sprayed Fire Resistive Material (SFRM)
Applied to Structural Members
E709-08.....Standard Guide for Magnetic Particle Examination
E1155-96 (R2008).....Determining FF Floor Flatness and FL Floor
Levelness Numbers

E. American Welding Society (AWS):

D1.D1.1M-10.....Structural Welding Code-Steel

1.3 REQUIREMENTS:

A. Accreditation Requirements: Testing Laboratory retained by Contractor, must be accredited by one or more of the National Voluntary Laboratory Accreditation Program (NVLAP) programs acceptable in the geographic region for the project. Furnish to the Contracting Officer's Representative a copy of the Certificate of Accreditation and Scope of Accreditation. For testing laboratories that have not yet obtained accreditation by a NVLAP program, submit an acknowledgement letter from one of the laboratory accreditation authorities indicating that the application for accreditation has been received and the accreditation process has started, and submit to the Contracting Officer's Representative for approval, certified statements, signed by an official of the testing laboratory attesting that the proposed laboratory, meets or conforms to the ASTM standards listed below as appropriate to the testing field.

1. Laboratories engaged in testing of construction materials shall meet the requirements of ASTM E329.
2. Laboratories engaged in testing of concrete and concrete aggregates shall meet the requirements of ASTM C1077.
3. Laboratories engaged in testing of bituminous paving materials shall meet the requirements of ASTM D3666.
4. Laboratories engaged in testing of soil and rock, as used in engineering design and construction, shall meet the requirements of ASTM D3740.

5. Laboratories engaged in inspection and testing of steel, stainless steel, and related alloys will be evaluated according to ASTM A880.
 6. Laboratories engaged in non-destructive testing (NDT) shall meet the requirements of ASTM E543.
 7. Laboratories engaged in Hazardous Materials Testing shall meet the requirements of OSHA and EPA.
- B. Inspection and Testing: Testing laboratory shall inspect materials and workmanship and perform tests described herein and additional tests requested by Contracting Officer's Representative. When it appears materials furnished, or work performed by Contractor fail to meet construction contract requirements, Testing Laboratory shall direct attention of Contracting Officer's Representative to such failure.
- C. Written Reports: Testing laboratory shall submit test reports to Contracting Officer's Representative, Contractor, unless other arrangements are agreed to in writing by the Contracting Officer's Representative. Submit reports of tests that fail to meet construction contract requirements on colored paper.
- D. Verbal Reports: Give verbal notification to Contracting Officer's Representative immediately of any irregularity.

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

3.1 EARTHWORK:

A. Not Required

3.2 LANDSCAPE

A. Not required.

3.3 ASPHALT CONCRETE PAVING

A. Not Required

3.4 SITE WORK CONCRETE

A. Not Required

3.5 CONCRETE:

- A. Field Inspection and Materials Testing:
1. Provide a technician at site of placement at all times to perform concrete sampling and testing.
 2. Review the delivery tickets of the ready-mix concrete trucks arriving on-site. Notify the Contractor if the concrete cannot be placed within the specified time limits or if the type of concrete delivered is incorrect. Reject any loads that do not comply with the

- Specification requirements. Rejected loads are to be removed from the site at the Contractor's expense. Any rejected concrete that is placed will be subject to removal.
3. Take concrete samples at point of placement in accordance with ASTM C172. Mold and cure compression test cylinders in accordance with ASTM C31. Make at least three cylinders for each 40 m³ (50 cubic yards) or less of each concrete type, and at least three cylinders for any one day's pour for each concrete type. After good concrete quality control has been established and maintained as determined by Contracting Officer's Representative make three cylinders for each 80 m³ (100 cubic yards) or less of each concrete type, and at least three cylinders from any one day's pour for each concrete type. Label each cylinder with an identification number. Contracting Officer's Representative may require additional cylinders to be molded and cured under job conditions.
 4. Perform slump tests in accordance with ASTM C143. Test the first truck each day, and every time test cylinders are made. Test pumped concrete at the hopper and at the discharge end of the hose at the beginning of each day's pumping operations to determine change in slump.
 5. Determine the air content of concrete per ASTM C173. For concrete required to be air-entrained, test the first truck and every 20 m³ (25 cubic yards) thereafter each day. For concrete not required to be air-entrained, test every 80 m³ (100 cubic yards) at random. For pumped concrete, initially test concrete at both the hopper and the discharge end of the hose to determine change in air content.
 6. If slump or air content fall outside specified limits, make another test immediately from another portion of same batch.
 7. Perform unit weight tests in compliance with ASTM C138 for normal weight concrete and ASTM C567 for lightweight concrete. Test the first truck and each time cylinders are made.
 8. Notify laboratory technician at batch plant of mix irregularities and request materials and proportioning check.
 9. Verify that specified mixing has been accomplished.
 10. Environmental Conditions: Determine the temperature per ASTM C1064 for each truckload of concrete during hot weather and cold weather concreting operations:
 - a. When ambient air temperature falls below 4.4 degrees C (40 degrees F), record maximum and minimum air temperatures in each 24 hour

- period; record air temperature inside protective enclosure; record minimum temperature of surface of hardened concrete.
- b. When ambient air temperature rises above 29.4 degrees C (85 degrees F), record maximum and minimum air temperature in each 24 hour period; record minimum relative humidity; record maximum wind velocity; record maximum temperature of surface of hardened concrete.
11. Inspect the reinforcing steel placement, including bar size, bar spacing, top and bottom concrete cover, proper tie into the chairs, and grade of steel prior to concrete placement. Submit detailed report of observations.
12. Observe conveying, placement, and consolidation of concrete for conformance to specifications.
13. Observe condition of formed surfaces upon removal of formwork prior to repair of surface defects and observe repair of surface defects.
14. Observe curing procedures for conformance with specifications, record dates of concrete placement, start of preliminary curing, start of final curing, end of curing period.
15. Observe preparations for placement of concrete:
- a. Inspect handling, conveying, and placing equipment, inspect vibrating and compaction equipment.
- b. Inspect preparation of construction, expansion, and isolation joints.
16. Observe preparations for protection from hot weather, cold weather, sun, and rain, and preparations for curing.
17. Observe concrete mixing:
- a. Monitor and record amount of water added at project site.
- b. Observe minimum and maximum mixing times.
18. Measure concrete flatwork for levelness and flatness as follows:
- a. Perform Floor Tolerance Measurements F_F and F_L in accordance with ASTM E1155. Calculate the actual overall F- numbers using the inferior/superior area method.
- b. Perform all floor tolerance measurements within 48 hours after slab installation and prior to removal of shoring and formwork.
- c. Provide the Contractor and the Contracting Officer's Representative with the results of all profile tests, including a running tabulation of the overall F_F and F_L values for all slabs installed to date, within 72 hours after each slab installation.
19. Other inspections:

- a. Grouting under base plates.
- b. Epoxy grouting of anchor bolts and reinforcing steel in hardened concrete.

B. Laboratory Tests of Field Samples:

1. Test compression test cylinders for strength in accordance with ASTM C39. For each test series, test one cylinder at 7 days and one cylinder at 28 days. Use remaining cylinder as a spare tested as directed by Contracting Officer's Representative. Compile laboratory test reports as follows: Compressive strength test shall be result of one cylinder, except when one cylinder shows evidence of improper sampling, molding or testing, in which case it shall be discarded and strength of spare cylinder shall be used.
2. Make weight tests of hardened lightweight structural concrete in accordance with ASTM C567.
3. Furnish certified compression test reports (duplicate) to Contracting Officer's Representative. In test report, indicate the following information:
 - a. Cylinder identification number and date cast.
 - b. Specific location at which test samples were taken.
 - c. Type of concrete, slump, and percent air.
 - d. Compressive strength of concrete in MPa (psi).
 - e. Weight of lightweight structural concrete in kg/m³ (pounds per cubic feet).
 - f. Weather conditions during placing.
 - g. Temperature of concrete in each test cylinder when test cylinder was molded.
 - h. Maximum and minimum ambient temperature during placing.
 - i. Ambient temperature when concrete sample in test cylinder was taken.
 - j. Date delivered to laboratory and date tested.

3.6 REINFORCEMENT

- A. Not Required

3.7 STRUCTURAL STEEL

- A. General: Provide shop and field inspection and testing services to certify structural steel work is done in accordance with contract documents. Welding shall conform to AWS D1.1 Structural Welding Code.
- B. Prefabrication Inspection:

1. Review design and shop detail drawings for size, length, type and location of all welds to be made.
2. Approve welder qualifications by certification or retesting.
3. Approve procedure for control of distortion and shrinkage stresses.
4. Approve procedures for welding in accordance with applicable sections of AWS D1.1.

C. Fabrication and Erection:

1. Weld Inspection:

- a. Verify specified electrodes and handling and storage of electrodes in accordance with AWS D1.1.
- b. Inspect preparation and assembly of materials to be welded for conformance with AWS D1.1.
- c. Inspect preheating and interpass temperatures for conformance with AWS D1.1.
- d. Measure 25 percent of fillet welds.
- e. Welding Magnetic Particle Testing: Test in accordance with ASTM E709 for a minimum of:
 - 1) 20 percent of all shear plate fillet welds at random, final pass only.
 - 2) 20 percent of all continuity plate and bracing gusset plate fillet welds, at random, final pass only.
 - 3) 100 percent of tension member fillet welds (i.e., hanger connection plates and other similar connections) for root and final passes.
 - 4) 20 percent of length of built-up column member partial penetration and fillet welds at random for root and final passes.
 - 5) 100 percent of length of built-up girder member partial penetration and fillet welds for root and final passes.
- f. Welding Ultrasonic Testing: Test in accordance with ASTM E164 and AWS D1.1 for 100 percent of all full penetration welds, braced and moment frame column splices, and a minimum of 20 percent of all other partial penetration column splices, at random.
- g. Verify that correction of rejected welds are made in accordance with AWS D1.1.
- h. Testing and inspection do not relieve the Contractor of the responsibility for providing materials and fabrication procedures in compliance with the specified requirements.

2. Bolt Inspection:

- a. Inspect high-strength bolted connections in accordance AISC Specifications for Structural Joints Using ASTM A325 or A490 Bolts.
 - b. Slip-Critical Connections: Inspect 10 percent of bolts, but not less than 2 bolts, selected at random in each connection in accordance with AISC Specifications for Structural Joints Using ASTM A325 or A490 Bolts. Inspect all bolts in connection when one or more are rejected.
 - c. Fully Pre-tensioned Connections: Inspect 10 percent of bolts, but not less than 2 bolts, selected at random in 25 percent of connections in accordance with AISC Specification for Structural Joints Using ASTM A325 or A490 Bolts. Inspect all bolts in connection when one or more are rejected.
 - d. Bolts installed by turn-of-nut tightening may be inspected with calibrated wrench when visual inspection was not performed during tightening.
 - e. Snug Tight Connections: Inspect 10 percent of connections verifying that plies of connected elements have been brought into snug contact.
 - f. Inspect field erected assemblies; verify locations of structural steel for plumbness, level, and alignment.
- D. Submit inspection reports, record of welders and their certification, and identification, and instances of noncompliance to Contracting Officer's Representative.

3.8 STEEL DECKING

- A. Not Required

3.9 SHEAR CONNECTOR STUDS

- A. Not Required

- - - E N D - - -

SECTION 01 57 19

TEMPORARY ENVIRONMENTAL CONTROLS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies the control of environmental pollution and damage that the Contractor must consider for air, water, and land resources. It includes management of visual aesthetics, noise, solid waste, radiant energy, and radioactive materials, as well as other pollutants and resources encountered or generated by the Contractor. The Contractor is obligated to consider specified control measures with the costs included within the various contract items of work.
- B. Environmental pollution and damage is defined as the presence of chemical, physical, or biological elements or agents which:
1. Adversely effect human health or welfare,
 2. Unfavorably alter ecological balances of importance to human life,
 3. Effect other species of importance to humankind, or;
 4. Degrade the utility of the environment for aesthetic, cultural, and historical purposes.
- C. Definitions of Pollutants:
1. Chemical Waste: Petroleum products, bituminous materials, salts, acids, alkalis, herbicides, pesticides, organic chemicals, and inorganic wastes.
 2. Debris: Combustible and noncombustible wastes, such as leaves, tree trimmings, ashes, and waste materials resulting from construction or maintenance and repair work.
 3. Sediment: Soil and other debris that has been eroded and transported by runoff water.
 4. Solid Waste: Rubbish, debris, garbage, and other discarded solid materials resulting from industrial, commercial, and agricultural operations and from community activities.
 5. Surface Discharge: The term "Surface Discharge" implies that the water is discharged with possible sheeting action and subsequent soil erosion may occur. Waters that are surface discharged may terminate in drainage ditches, storm sewers, creeks, and/or "water of the United States" and would require a permit to discharge water from the governing agency.
 6. Rubbish: Combustible and noncombustible wastes such as paper, boxes, glass and crockery, metal and lumber scrap, tin cans, and bones.

7. Sanitary Wastes:

- a. Sewage: Domestic sanitary sewage and human and animal waste.
- b. Garbage: Refuse and scraps resulting from preparation, cooking, dispensing, and consumption of food.

1.2 QUALITY CONTROL

- A. Establish and maintain quality control for the environmental protection of all items set forth herein.
- B. Record on daily reports any problems in complying with laws, regulations, and ordinances. Note any corrective action taken.

1.3 REFERENCES

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by basic designation only.
- B. U.S. National Archives and Records Administration (NARA):
33 CFR 328.....Definitions

1.4 SUBMITTALS

- A. In accordance with Section, 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES, furnish the following:
 - 1. Environmental Protection Plan: After the contract is awarded and prior to the commencement of the work, the Contractor shall meet with the Contracting Officer's Representative to discuss the proposed Environmental Protection Plan and to develop mutual understanding relative to details of environmental protection. Not more than 20 days after the meeting, the Contractor shall prepare and submit to the Contracting Officer's Representative for approval, a written and/or graphic Environmental Protection Plan including, but not limited to, the following:
 - a. Name(s) of person(s) within the Contractor's organization who is (are) responsible for ensuring adherence to the Environmental Protection Plan.
 - b. Name(s) and qualifications of person(s) responsible for manifesting hazardous waste to be removed from the site.
 - c. Name(s) and qualifications of person(s) responsible for training the Contractor's environmental protection personnel.
 - d. Description of the Contractor's environmental protection personnel training program.
 - e. A list of Federal, State, and local laws, regulations, and permits concerning environmental protection, pollution control, noise control and abatement that are applicable to the Contractor's

proposed operations and the requirements imposed by those laws, regulations, and permits.

- f. Methods for protection of features to be preserved within authorized work areas including trees, shrubs, vines, grasses, ground cover, landscape features, air and water quality, fish and wildlife, soil, historical, and archeological and cultural resources.
 - g. Procedures to provide the environmental protection that comply with the applicable laws and regulations. Describe the procedures to correct pollution of the environment due to accident, natural causes, or failure to follow the procedures as described in the Environmental Protection Plan.
 - h. Permits, licenses, and the location of the solid waste disposal area.
 - i. Drawings showing locations of any proposed temporary excavations or embankments for haul roads, material storage areas, structures, sanitary facilities, and stockpiles of excess or spoil materials. Include as part of an Erosion Control Plan approved by the District Office of the U.S. Soil Conservation Service and the Department of Veterans Affairs.
 - j. Environmental Monitoring Plans for the job site including land, water, air, and noise.
 - k. Work Area Plan showing the proposed activity in each portion of the area and identifying the areas of limited use or nonuse. Plan should include measures for marking the limits of use areas. This plan may be incorporated within the Erosion Control Plan.
- B. Approval of the Contractor's Environmental Protection Plan will not relieve the Contractor of responsibility for adequate and continued control of pollutants and other environmental protection measures.

1.5 PROTECTION OF ENVIRONMENTAL RESOURCES

- A. Protect environmental resources within the project boundaries and those affected outside the limits of permanent work during the entire period of this contract. Confine activities to areas defined by the specifications and drawings.
- B. Protection of Land Resources: Prior to construction, identify all land resources to be preserved within the work area. Do not remove, cut, deface, injure, or destroy land resources including trees, shrubs, vines, grasses, top soil, and land forms without permission from the Contracting Officer's Representative. Do not fasten or attach ropes,

cables, or guys to trees for anchorage unless specifically authorized, or where special emergency use is permitted.

1. Handle and dispose of solid wastes in such a manner that will prevent contamination of the environment. Place solid wastes (excluding clearing debris) in containers that are emptied on a regular schedule. Transport all solid waste off Government property and dispose of waste in compliance with Federal, State, and local requirements.
 2. Store chemical waste away from the work areas in corrosion resistant containers and dispose of waste in accordance with Federal, State, and local regulations.
 3. Handle discarded materials other than those included in the solid waste category as directed by the Contracting Officer's Representative.
- C. Protection of Water Resources: Keep construction activities under surveillance, management, and control to avoid pollution of surface and ground waters and sewer systems. Implement management techniques to control water pollution by the listed construction activities that are included in this contract.
1. Washing and Curing Water: Do not allow wastewater directly derived from construction activities to enter water areas. Collect and place wastewater in retention ponds allowing the suspended material to settle, the pollutants to separate, or the water to evaporate.
 2. Control movement of materials and equipment at stream crossings during construction to prevent violation of water pollution control standards of the Federal, State, or local government.
 3. Monitor water areas affected by construction.
- D. Protection of Fish and Wildlife Resources: Keep construction activities under surveillance, management, and control to minimize interference with, disturbance of, or damage to fish and wildlife. Prior to beginning construction operations, list species that require specific attention along with measures for their protection.
- E. Protection of Air Resources: Keep construction activities under surveillance, management, and control to minimize pollution of air resources. Burning is not permitted on the job site. Keep activities, equipment, processes, and work operated or performed, in strict accordance with the State of California and State Air Pollution Statue, Rule, or Regulation and Federal emission and performance laws and standards. Maintain ambient air quality standards set by the

Environmental Protection Agency, for those construction operations and activities specified.

1. Particulates: Control dust particles, aerosols, and gaseous by-products from all construction activities, processing, and preparation of materials (such as from asphaltic batch plants) at all times, including weekends, holidays, and hours when work is not in progress.
 2. Particulates Control: Maintain all excavations, stockpiles, haul roads, permanent and temporary access roads, plant sites, spoil areas, borrow areas, and all other work areas within or outside the project boundaries free from particulates which would cause a hazard or a nuisance. Sprinklering, chemical treatment of an approved type, light bituminous treatment, baghouse, scrubbers, electrostatic precipitators, or other methods are permitted to control particulates in the work area.
 3. Hydrocarbons and Carbon Monoxide: Control monoxide emissions from equipment to Federal and State allowable limits.
 4. Odors: Control odors of construction activities and prevent obnoxious odors from occurring.
- F. Reduction of Noise: Minimize noise using every action possible. Perform noise-producing work in less sensitive hours of the day or week as directed by the Contracting Officer's Representative. Maintain noise-produced work at or below the decibel levels and within the time periods specified.
1. Perform construction activities involving repetitive, high-level impact noise only between 8:00 a.m. and 6:00 p.m. unless otherwise permitted by local ordinance or the Contracting Officer's Representative. Repetitive impact noise on the property shall not exceed the following dB limitations:

Time Duration of Impact Noise	Sound Level in dB
More than 12 minutes in any hour	70
Less than 30 seconds of any hour	85
Less than three minutes of any hour	80
Less than 12 minutes of any hour	75

- G. Restoration of Damaged Property: If any direct or indirect damage is done to public or private property resulting from any act, omission, neglect, or misconduct, the Contractor shall restore the damaged property to a condition equal to that existing before the damage at no

additional cost to the Government. Repair, rebuild, or restore property as directed or make good such damage in an acceptable manner.

- H. Final Clean-up: On completion of project and after removal of all debris, rubbish, and temporary construction, Contractor shall leave the construction area in a clean condition satisfactory to the Contracting Officer's Representative. Cleaning shall include off the station disposal of all items and materials not required to be salvaged, as well as all debris and rubbish resulting from demolition and new work operations.

PART 2 - PRODUCTS

Not Used

PART 3 - EXECUTION

Not Used

- - - E N D - - -

SECTION 01 74 19
CONSTRUCTION WASTE MANAGEMENT

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies the requirements for the management of non-hazardous building construction and demolition waste.
- B. Waste disposal in landfills shall be minimized to the greatest extent possible. Of the inevitable waste that is generated, as much of the waste material as economically feasible shall be salvaged, recycled or reused.
- C. Contractor shall use all reasonable means to divert construction and demolition waste from landfills and incinerators, and facilitate their salvage and recycle not limited to the following:
 - 1. Waste Management Plan development and implementation.
 - 2. Techniques to minimize waste generation.
 - 3. Sorting and separating of waste materials.
 - 4. Salvage of existing materials and items for reuse or resale.
 - 5. Recycling of materials that cannot be reused or sold.
- D. At a minimum the following waste categories shall be diverted from landfills:
 - 1. Soil.
 - 2. Inerts (eg, concrete, masonry and asphalt).
 - 3. Clean dimensional wood and palette wood.
 - 4. Green waste (biodegradable landscaping materials).
 - 5. Engineered wood products (plywood, particle board and I-joists, etc).
 - 6. Metal products (eg, steel, wire, beverage containers, copper, etc).
 - 7. Cardboard, paper and packaging.
 - 8. Bitumen roofing materials.
 - 9. Plastics (eg, ABS, PVC).
 - 10. Carpet and/or pad.
 - 11. Gypsum board.
 - 12. Insulation.
 - 13. Paint.
 - 14. Fluorescent lamps.

1.2 RELATED WORK

- A. All Sections listed in the Table of Contents are a Condition of this Section.

1.3 QUALITY ASSURANCE

- A. Contractor shall practice efficient waste management when sizing, cutting and installing building products. Processes shall be employed to ensure the generation of as little waste as possible. Construction Demolition waste includes products of the following:
1. Excess or unusable construction materials.
 2. Packaging used for construction products.
 3. Poor planning and/or layout.
 4. Construction error.
 5. Over ordering.
 6. Weather damage.
 7. Contamination.
 8. Mishandling.
 9. Breakage.
- B. Establish and maintain the management of non-hazardous building construction and demolition waste set forth herein. Conduct a site assessment to estimate the types of materials that will be generated by demolition and construction.
- C. Contractor shall develop and implement procedures to recycle construction and demolition waste to a minimum of 50 percent.
- D. Contractor shall be responsible for implementation of any special programs involving rebates or similar incentives related to recycling. Any revenues or savings obtained from salvage or recycling shall accrue to the contractor.
- E. Contractor shall provide all demolition, removal and legal disposal of materials. Contractor shall ensure that facilities used for recycling, reuse and disposal shall be permitted for the intended use to the extent required by local, state, federal regulations. The Whole Building Design Guide website <http://www.cwm.wbdg.org> provides a Construction Waste Management Database that contains information on companies that haul, collect, and process recyclable debris from construction projects.
- F. Contractor shall assign a specific area to facilitate separation of materials for reuse, salvage, recycling, and return. Such areas are to

be kept neat and clean and clearly marked in order to avoid contamination or mixing of materials.

- G. Contractor shall provide on-site instructions and supervision of separation, handling, salvaging, recycling, reuse and return methods to be used by all parties during waste generating stages.
- H. Record on daily reports any problems in complying with laws, regulations and ordinances with corrective action taken.

1.4 TERMINOLOGY

- A. Class III Landfill: A landfill that accepts non-hazardous resources such as household, commercial and industrial waste resulting from construction, remodeling, repair and demolition operations.
- B. Clean: Untreated and unpainted; uncontaminated with adhesives, oils, solvents, mastics and like products.
- C. Construction and Demolition Waste: Includes all non-hazardous resources resulting from construction, remodeling, alterations, repair, and demolition operations.
- D. Dismantle: The process of parting out a building in such a way as to preserve the usefulness of its materials and components.
- E. Disposal: Acceptance of solid wastes at a legally operating facility for the purpose of land filling (includes Class III landfills and inert fills).
- F. Inert Backfill Site: A location, other than inert fill or other disposal facility, to which inert materials are taken for the purpose of filling an excavation, shoring or other soil engineering operation.
- G. Inert Fill: A facility that can legally accept inert waste, such as asphalt and concrete exclusively for the purpose of disposal.
- H. Inert Solids/Inert Waste: Non-liquid solid resources including, but not limited to, soil and concrete that does not contain hazardous waste or soluble pollutants at concentrations in excess of water-quality objectives established by a regional water board, and does not contain significant quantities of decomposable solid resources.
- I. Mixed Debris: Loads that include commingled recyclable and non-recyclable materials generated at the construction site.
- J. Mixed Debris Recycling Facility: A solid resource processing facility that accepts loads of mixed construction and demolition debris for the purpose of recovering re-usable and recyclable materials and disposing non-recyclable materials.

- K. Permitted Waste Hauler: A company that holds a valid permit to collect and transport solid wastes from individuals or businesses for the purpose of recycling or disposal.
- L. Recycling: The process of sorting, cleansing, treating, and reconstituting materials for the purpose of using the altered form in the manufacture of a new product. Recycling does not include burning, incinerating or thermally destroying solid waste.
 - 1. On-site Recycling - Materials that are sorted and processed on site for use in an altered state in the work, i.e. concrete crushed for use as a sub-base in paving.
 - 2. Off-site Recycling - Materials hauled to a location and used in an altered form in the manufacture of new products.
- M. Recycling Facility: An operation that can legally accept materials for the purpose of processing the materials into an altered form for the manufacture of new products. Depending on the types of materials accepted and operating procedures, a recycling facility may or may not be required to have a solid waste facilities permit or be regulated by the local enforcement agency.
- N. Reuse: Materials that are recovered for use in the same form, on-site or off-site.
- O. Return: To give back reusable items or unused products to vendors for credit.
- P. Salvage: To remove waste materials from the site for resale or re-use by a third party.
- Q. Source-Separated Materials: Materials that are sorted by type at the site for the purpose of reuse and recycling.
- R. Solid Waste: Materials that have been designated as non-recyclable and are discarded for the purposes of disposal.
- S. Transfer Station: A facility that can legally accept solid waste for the purpose of temporarily storing the materials for re-loading onto other trucks and transporting them to a landfill for disposal, or recovering some materials for re-use or recycling.

1.5 SUBMITTALS

- A. In accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES, furnish the following:

- B. Prepare and submit to the Contracting Officer's Representative a written demolition debris management plan. The plan shall include, but not be limited to, the following information:
1. Procedures to be used for debris management.
 2. Techniques to be used to minimize waste generation.
 3. Analysis of the estimated job site waste to be generated:
 - a. List of each material and quantity to be salvaged, reused, and recycled.
 - b. List of each material and quantity proposed to be taken to a landfill.
 4. Detailed description of the Means/Methods to be used for material handling.
 - a. On site: Material separation, storage, protection where applicable.
 - b. Off site: Transportation means and destination. Include list of materials.
 - 1) Description of materials to be site-separated and self-hauled to designated facilities.
 - 2) Description of mixed materials to be collected by designated waste haulers and removed from the site.
 - c. The names and locations of mixed debris reuse and recycling facilities or sites.
 - d. The names and locations of trash disposal landfill facilities or sites.
 - e. Documentation that the facilities or sites are approved to receive the materials.
- C. Designated Manager responsible for instructing personnel, supervising, documenting and administer over meetings relevant to the Waste Management Plan.
- D. Monthly summary of construction and demolition debris diversion and disposal, quantifying all materials generated at the work site and disposed of or diverted from disposal through recycling.

1.6 APPLICABLE PUBLICATIONS

- A Publications listed below form a part of this specification to the extent referenced. Publications are referenced by the basic designation only. In the event that criteria requirements conflict, the most stringent requirements shall be met.

B. U.S. Green Building Council (USGBC):

LEED Green Building Rating System for New Construction

1.7 RECORDS

- A. Maintain records to document the quantity of waste generated; the quantity of waste diverted through sale, reuse, or recycling; and the quantity of waste disposed by landfill or incineration. Records shall be kept in accordance with the LEED Reference Guide and LEED Template. Contractor shall submit all record keeping forms/templates to COR no later than five (5) days prior to the start of work. COR shall issue written approval of the forms prior to the start of work.

PART 2 - PRODUCTS

Not Used

PART 3 - EXECUTION

3.1 COLLECTION

- A. Provide all necessary containers, bins and storage areas to facilitate effective waste management.
- B. Clearly identify containers, bins and storage areas so that recyclable materials are separated from trash and can be transported to respective recycling facility for processing.
- C. Hazardous wastes shall be separated, stored, disposed of according to local, state, federal regulations.

3.2 DISPOSAL

- A. Contractor shall be responsible for transporting and disposing of materials that cannot be delivered to a source-separated or mixed materials recycling facility to a transfer station or disposal facility that can accept the materials in accordance with state and federal regulations.
- B. Construction or demolition materials with no practical reuse or that cannot be salvaged or recycled shall be disposed of at a landfill or incinerator.

3.3 REPORT

- A. With each application for progress payment, submit a summary of construction and demolition debris diversion and disposal including beginning and ending dates of period covered.
- B. Quantify all materials diverted from landfill disposal through salvage or recycling during the period with the receiving parties, dates removed, transportation costs, weight tickets, manifests, invoices.

Include the net total costs or savings for each salvaged or recycled material.

- C. Quantify all materials disposed of during the period with the receiving parties, dates removed, transportation costs, weight tickets, tipping fees, manifests, and invoices. Quantity of materials shall be recorded and reported to COR in both volume (cubic yards) and weight (tons). Include the net total costs for each disposal.

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SECTION 01 91 00

GENERAL COMMISSIONING REQUIREMENTS

PART 1 - GENERAL

1.1 COMMISSIONING DESCRIPTION

- A. This Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS shall form the basis of the construction phase commissioning process and procedures. The Commissioning Agent shall add, modify, and refine the commissioning procedures, as approved by the Department of Veterans Affairs (VA), to suit field conditions and actual manufacturer's equipment, incorporate test data and procedure results, and provide detailed scheduling for all commissioning tasks.
- B. Various sections of the project specifications require equipment startup, testing, and adjusting services. Requirements for startup, testing, and adjusting services specified in the Division 7, Division 21, Division 22, Division 23, Division 26, Division 27, Division 28, and Division 31 series sections of these specifications are intended to be provided in coordination with the commissioning services and are not intended to duplicate services. The Contractor shall coordinate the work required by individual specification sections with the commissioning services requirements specified herein.
- C. Where individual testing, adjusting, or related services are required in the project specifications and not specifically required by this commissioning requirements specification, the specified services shall be provided and copies of documentation, as required by those specifications shall be submitted to the VA and the Commissioning Agent to be indexed for future reference.
- D. Where training or educational services for VA are required and specified in other sections of the specifications, including but not limited to Division 7, Division 8, Division 21, Division 22, Division 23, Division 26, Division 27, Division 28, and Division 31 series sections of the specification, these services are intended to be provided in addition to the training and educational services specified herein.
- E. Commissioning is a systematic process of verifying that the building systems perform interactively according to the construction documents and the VA's operational needs. The commissioning process shall encompass and coordinate the system documentation, equipment startup,

control system calibration, testing and balancing, performance testing and training. Commissioning during the construction and post-occupancy phases is intended to achieve the following specific objectives according to the contract documents:

1. Verify that the applicable equipment and systems are installed in accordance with the contract documents and according to the manufacturer's recommendations.
2. Verify and document proper integrated performance of equipment and systems.
3. Verify that Operations & Maintenance documentation is complete.
4. Verify that all components requiring servicing can be accessed, serviced and removed without disturbing nearby components including ducts, piping, cabling or wiring.
5. Verify that the VA's operating personnel are adequately trained to enable them to operate, monitor, adjust, maintain, and repair building systems in an effective and energy-efficient manner.
6. Document the successful achievement of the commissioning objectives listed above.

F. The commissioning process does not take away from or reduce the responsibility of the Contractor to provide a finished and fully functioning product.

1.2 CONTRACTUAL RELATIONSHIPS

- A. For this construction project, the Department of Veterans Affairs contracts with a Contractor to provide construction services. The contracts are administered by the VA Contracting Officer (CO) and the Contracting Officer's Representative (COR) as the designated representative of the Contracting Officer. On this project, the authority to modify the contract in any way is strictly limited to the authority of the Contracting Officer.
- B. In this project, only two contract parties are recognized and communications on contractual issues are strictly limited to VA COR and the Contractor. It is the practice of the VA to require that communications between other parties to the contracts (Subcontractors and Vendors) be conducted through the COR and Contractor. It is also the practice of the VA that communications between other parties of the project (Commissioning Agent and Architect/Engineer) be conducted through the COR.

- C. Whole Building Commissioning is a process that relies upon frequent and direct communications, as well as collaboration between all parties to the construction process. By its nature, a high level of communication and cooperation between the Commissioning Agent and all other parties (Architects, Engineers, Subcontractors, Vendors, third party testing agencies, etc.) is essential to the success of the Commissioning effort.
- D. With these fundamental practices in mind, the commissioning process described herein has been developed to recognize that, in the execution of the Commissioning Process, the Commissioning Agent must develop effective methods to communicate with every member of the construction team involved in delivering commissioned systems while simultaneously respecting the exclusive contract authority of the VA CO and COR. Thus, the procedures outlined in this specification must be executed within the following limitations:
1. No communications (verbal or written) from the Commissioning Agent shall be deemed to constitute direction that modifies the terms of any contract between the Department of Veterans Affairs and the Contractor.
 2. Commissioning Issues identified by the Commissioning Agent will be delivered to the Resident Engineer and copied to the designated Commissioning Representatives for the Contractor and subcontractors on the Commissioning Team for information only in order to expedite the communication process. These issues must be understood as the professional opinion of the Commissioning Agent and as suggestions for resolution.
 3. In the event that any Commissioning Issues and suggested resolutions are deemed by the COR to require either an official interpretation of the construction documents or require a modification of the contract documents, the VA CO or COR will issue an official directive to this effect.
 4. All parties to the Commissioning Process shall be individually responsible for alerting the COR of any issues that they deem to constitute a potential contract change prior to acting on these issues.
 5. Authority for resolution or modification of design and construction issues rests solely with the VA CO or COR, with appropriate

technical guidance from the Architect/Engineer and/or Commissioning Agent.

1.3 RELATED WORK

A. All sections listed in the Table of Contents are a condition of this Section.

1.4 SUMMARY

- A. This Section includes general requirements that apply to implementation of commissioning without regard to systems, subsystems, and equipment being commissioned.
- B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.

1.5 ACRONYMS

List of Acronyms	
Acronym	Meaning
A/E	Architect / Engineer Design Team
AHJ	Authority Having Jurisdiction
ASHRAE	Association Society for Heating Air Condition and Refrigeration Engineers
BOD	Basis of Design
BSC	Building Systems Commissioning
CCTV	Closed Circuit Television
CD	Construction Documents
CMMS	Computerized Maintenance Management System
CO	Contracting Officer (VA)
COR	Contracting Officer's Representative (see also VA-RE)
COBie	Construction Operations Building Information Exchange
CPC	Construction Phase Commissioning
Cx	Commissioning
CxA	Commissioning Agent
CxM	Commissioning Manager
CxR	Commissioning Representative
DPC	Design Phase Commissioning
FPT	Functional Performance Test
GBI-GG	Green Building Initiative - Green Globes
HVAC	Heating, Ventilation, and Air Conditioning

List of Acronyms	
Acronym	Meaning
LEED	Leadership in Energy and Environmental Design
NC	Department of Veterans Affairs National Cemetery
NCA	Department of Veterans Affairs National Cemetery Administration
NEBB	National Environmental Balancing Bureau
O&M	Operations & Maintenance
OPR	Owner's Project Requirements
PFC	Pre-Functional Checklist
PFT	Pre-Functional Test
SD	Schematic Design
SO	Site Observation
TAB	Test Adjust and Balance
VA	Department of Veterans Affairs
VAMC	VA Medical Center
VA CFM	VA Office of Construction and Facilities Management
VACO	VA Central Office
VA PM	VA Project Manager
VA-RE	VA Resident Engineer
USGBC	United States Green Building Council

1.6 DEFINITIONS

Acceptance Phase Commissioning: Commissioning tasks executed after most construction has been completed, most Site Observations and Static Tests have been completed and Pre-Functional Testing has been completed and accepted. The main commissioning activities performed during this phase are verification that the installed systems are functional by conducting Systems Functional Performance tests and Owner Training.

Accuracy: The capability of an instrument to indicate the true value of a measured quantity.

Back Check: A back check is a verification that an agreed upon solution to a design comment has been adequately addressed in a subsequent design review

Basis of Design (BOD): The Engineer's Basis of Design is comprised of two components: the Design Criteria and the Design Narrative, these documents record the concepts, calculations, decisions, and product

selections used to meet the Owner's Project Requirements (OPR) and to satisfy applicable regulatory requirements, standards, and guidelines.

Benchmarks: Benchmarks are the comparison of a building's energy usage to other similar buildings and to the building itself.. For example, ENERGY STAR Portfolio Manager is a frequently used and nationally recognized building energy benchmarking tool.

Building Information Modeling (BIM): Building Information Modeling is a parametric database which allows a building to be designed and constructed virtually in 3D, and provides reports both in 2D views and as schedules. This electronic information can be extracted and reused for pre-populating facility management CMMS systems. Building Systems Commissioning (BSC): NEBB acronym used to designate its commissioning program.

Calibrate: The act of comparing an instrument of unknown accuracy with a standard of known accuracy to detect, correlate, report, or eliminate by adjustment any variation in the accuracy of the tested instrument.

CCTV: Closed circuit Television. Normally used for security surveillance and alarm detections as part of a special electrical security system.

COBie: Construction Operations Building Information Exchange (COBie) is an electronic industry data format used to transfer information developed during design, construction, and commissioning into the Computer Maintenance Management Systems (CMMS) used to operate facilities. See the Whole Building Design Guide website for further information (<http://www.wbdg.org/resources/cobie.php>)

Commissionability: Defines a design component or construction process that has the necessary elements that will allow a system or component to be effectively measured, tested, operated and commissioned

Commissioning Agent (CxA): The qualified Commissioning Professional who administers the Cx process by managing the Cx team and overseeing the Commissioning Process. Where CxA is used in this specification it means the Commissioning Agent, members of his staff or appointed members of the commissioning team. Note that LEED uses the term Commissioning Authority in lieu of Commissioning Agent.

Commissioning Checklists: Lists of data or inspections to be verified to ensure proper system or component installation, operation, and function. Verification checklists are developed and used during all

phases of the commissioning process to verify that the Owner's Project Requirements (OPR) is being achieved.

Commissioning Design Review: The commissioning design review is a collaborative review of the design professionals design documents for items pertaining to the following: owner's project requirements; basis of design; operability and maintainability (O&M) including documentation; functionality; training; energy efficiency, control systems' sequence of operations including building automation system features; commissioning specifications and the ability to functionally test the systems.

Commissioning Issue: A condition identified by the Commissioning Agent or other member of the Commissioning Team that adversely affects the commissionability, operability, maintainability, or functionality of a system, equipment, or component. A condition that is in conflict with the Contract Documents and/or performance requirements of the installed systems and components. (See also - Commissioning Observation).

Commissioning Manager (CxM): A qualified individual appointed by the Contractor to manage the commissioning process on behalf of the Contractor.

Commissioning Observation: An issue identified by the Commissioning Agent or other member of the Commissioning Team that does not conform to the project OPR, contract documents or standard industry best practices. (See also Commissioning Issue)

Commissioning Plan: A document that outlines the commissioning process, commissioning scope and defines responsibilities, processes, schedules, and the documentation requirements of the Commissioning Process.

Commissioning Process: A quality focused process for enhancing the delivery of a project. The process focuses upon verifying and documenting that the facility and all of its systems, components, and assemblies are planned, designed, installed, tested, can be operated, and maintained to meet the Owner's Project Requirements.

Commissioning Report: The final commissioning document which presents the commissioning process results for the project. Cx reports include an executive summary, the commissioning plan, issue log, correspondence, and all appropriate check sheets and test forms.

Commissioning Representative (CxR): An individual appointed by a sub-contractor to manage the commissioning process on behalf of the sub-contractor.

Commissioning Specifications: The contract documents that detail the objective, scope and implementation of the commissioning process as developed in the Commissioning Plan.

Commissioning Team: Individual team members whose coordinated actions are responsible for implementing the Commissioning Process.

Construction Phase Commissioning: All commissioning efforts executed during the construction process after the design phase and prior to the Acceptance Phase Commissioning.

Contract Documents (CD): Contract documents include design and construction contracts, price agreements and procedure agreements. Contract Documents also include all final and complete drawings, specifications and all applicable contract modifications or supplements.

Construction Phase Commissioning (CPC): All commissioning efforts executed during the construction process after the design phase and prior to the Acceptance Phase Commissioning.

Coordination Drawings: Drawings showing the work of all trades that are used to illustrate that equipment can be installed in the space allocated without compromising equipment function or access for maintenance and replacement. These drawings graphically illustrate and dimension manufacturers' recommended maintenance clearances. On mechanical projects, coordination drawings include structural steel, ductwork, major piping and electrical conduit and show the elevations and locations of the above components.

Data Logging: The monitoring and recording of temperature, flow, current, status, pressure, etc. of equipment using stand-alone data recorders.

Deferred System Test: Tests that cannot be completed at the end of the acceptance phase due to ambient conditions, schedule issues or other conditions preventing testing during the normal acceptance testing period.

Deficiency: See "Commissioning Issue".

Design Criteria: A listing of the VA Design Criteria outlining the project design requirements, including its source. These are used during the design process to show the design elements meet the OPR.

Design Intent: The overall term that includes the OPR and the BOD. It is a detailed explanation of the ideas, concepts, and criteria that are defined by the owner to be important. The design intent documents are utilized to provide a written record of these ideas, concepts and criteria.

Design Narrative: A written description of the proposed design solutions that satisfy the requirements of the OPR.

Design Phase Commissioning (DPC): All commissioning tasks executed during the design phase of the project.

Environmental Systems: Systems that use a combination of mechanical equipment, airflow, water flow and electrical energy to provide heating, ventilating, air conditioning, humidification, and dehumidification for the purpose of human comfort or process control of temperature and humidity.

Executive Summary: A section of the Commissioning report that reviews the general outcome of the project. It also includes any unresolved issues, recommendations for the resolution of unresolved issues and all deferred testing requirements.

Functionality: This defines a design component or construction process which will allow a system or component to operate or be constructed in a manner that will produce the required outcome of the OPR.

Functional Test Procedure (FTP): A written protocol that defines methods, steps, personnel, and acceptance criteria for tests conducted on components, equipment, assemblies, systems, and interfaces among systems.

Industry Accepted Best Practice: A design component or construction process that has achieved industry consensus for quality performance and functionality. Refer to the current edition of the NEBB Design Phase Commissioning Handbook for examples.

Installation Verification: Observations or inspections that confirm the system or component has been installed in accordance with the contract documents and to industry accepted best practices.

Integrated System Testing: Integrated Systems Testing procedures entail testing of multiple integrated systems performance to verify proper

functional interface between systems. Typical Integrated Systems Testing includes verifying that building systems respond properly to loss of utility, transfer to emergency power sources, re-transfer from emergency power source to normal utility source; interface between HVAC controls and Fire Alarm systems for equipment shutdown, interface between Fire Alarm system and elevator control systems for elevator recall and shutdown; interface between Fire Alarm System and Security Access Control Systems to control access to spaces during fire alarm conditions; and other similar tests as determined for each specific project.

Issues Log: A formal and ongoing record of problems or concerns - and their resolution - that have been raised by members of the Commissioning Team during the course of the Commissioning Process.

Lessons Learned Workshop: A workshop conducted to discuss and document project successes and identify opportunities for improvements for future projects.

Maintainability: A design component or construction process that will allow a system or component to be effectively maintained. This includes adequate room for access to adjust and repair the equipment.

Maintainability also includes components that have readily obtainable repair parts or service.

Manual Test: Testing using hand-held instruments, immediate control system readouts or direct observation to verify performance (contrasted to analyzing monitored data taken over time to make the 'observation').

Owner's Project Requirements (OPR): A written document that details the project requirements and the expectations of how the building and its systems will be used and operated. These include project goals, measurable performance criteria, cost considerations, benchmarks, success criteria, and supporting information.

Peer Review: A formal in-depth review separate from the commissioning review processes. The level of effort and intensity is much greater than a typical commissioning facilitation or extended commissioning review. The VA usually hires an independent third-party (called the IDIQ A/E) to conduct peer reviews.

Precision: The ability of an instrument to produce repeatable readings of the same quantity under the same conditions. The precision of an

instrument refers to its ability to produce a tightly grouped set of values around the mean value of the measured quantity.

Pre-Design Phase Commissioning: Commissioning tasks performed prior to the commencement of design activities that includes project programming and the development of the commissioning process for the project

Pre-Functional Checklist (PFC): A form used by the contractor to verify that appropriate components are onsite, correctly installed, set up, calibrated, functional and ready for functional testing.

Pre-Functional Test (PFT): An inspection or test that is done before functional testing. PFT's include installation verification and system and component start up tests.

Procedure or Protocol: A defined approach that outlines the execution of a sequence of work or operations. Procedures are used to produce repeatable and defined results.

Range: The upper and lower limits of an instrument's ability to measure the value of a quantity for which the instrument is calibrated.

Resolution: This word has two meanings in the Cx Process. The first refers to the smallest change in a measured variable that an instrument can detect. The second refers to the implementation of actions that correct a tested or observed deficiency.

Site Observation Visit: On-site inspections and observations made by the Commissioning Agent for the purpose of verifying component, equipment, and system installation, to observe contractor testing, equipment start-up procedures, or other purposes.

Site Observation Reports (SO): Reports of site inspections and observations made by the Commissioning Agent. Observation reports are intended to provide early indication of an installation issue which will need correction or analysis.

Special System Inspections: Inspections required by a local code authority prior to occupancy and are not normally a part of the commissioning process.

Static Tests: Tests or inspections that validate a specified static condition such as pressure testing. Static tests may be specification or code initiated.

Start Up Tests: Tests that validate the component or system is ready for automatic operation in accordance with the manufactures requirements.

Systems Manual: A system-focused composite document that includes all information required for the owners operators to operate the systems.

Test Procedure: A written protocol that defines methods, personnel, and expectations for tests conducted on components, equipment, assemblies, systems, and interfaces among systems.

Testing: The use of specialized and calibrated instruments to measure parameters such as: temperature, pressure, vapor flow, air flow, fluid flow, rotational speed, electrical characteristics, velocity, and other data in order to determine performance, operation, or function.

Testing, Adjusting, and Balancing (TAB): A systematic process or service applied to heating, ventilating and air-conditioning (HVAC) systems and other environmental systems to achieve and document air and hydronic flow rates. The standards and procedures for providing these services are referred to as "Testing, Adjusting, and Balancing" and are described in the Procedural Standards for the Testing, Adjusting and Balancing of Environmental Systems, published by NEBB or AABC.

Thermal Scans: Thermographic pictures taken with an Infrared Thermographic Camera. Thermographic pictures show the relative temperatures of objects and surfaces and are used to identify leaks, thermal bridging, thermal intrusion, electrical overload conditions, moisture containment, and insulation failure.

Training Plan: A written document that details, in outline form the expectations of the operator training. Training agendas should include instruction on how to obtain service, operate, startup, shutdown and maintain all systems and components of the project.

Trending: Monitoring over a period of time with the building automation system.

Unresolved Commissioning Issue: Any Commissioning Issue that, at the time that the Final Report or the Amended Final Report is issued that has not been either resolved by the construction team or accepted by the VA. **Validation:** The process by which work is verified as complete and operating correctly:

1. First party validation occurs when a firm or individual verifying the task is the same firm or individual performing the task.
2. Second party validation occurs when the firm or individual verifying the task is under the control of the firm performing the task or has other possibilities of financial conflicts of interest in the

resolution (Architects, Designers, General Contractors and Third Tier Subcontractors or Vendors).

3. Third party validation occurs when the firm verifying the task is not associated with or under control of the firm performing or designing the task.

Verification: The process by which specific documents, components, equipment, assemblies, systems, and interfaces among systems are confirmed to comply with the criteria described in the Owner's Project Requirements.

Warranty Phase Commissioning: Commissioning efforts executed after a project has been completed and accepted by the Owner. Warranty Phase Commissioning includes follow-up on verification of system performance, measurement and verification tasks and assistance in identifying warranty issues and enforcing warranty provisions of the construction contract.

Warranty Visit: A commissioning meeting and site review where all outstanding warranty issues and deferred testing is reviewed and discussed.

Whole Building Commissioning: Commissioning of building systems such as Building Envelope, HVAC, Electrical, Special Electrical (Fire Alarm, Security & Communications), Plumbing and Fire Protection as described in this specification.

1.7 SYSTEMS TO BE COMMISSIONED

- A. Commissioning of a system or systems specified for this project is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.

- B. The following systems will be commissioned as part of this project:

Systems To Be Commissioned	
System	Description
Communications	
Grounding & Bonding System	Witness 3rd party testing, review reports
Network Cabling System	Witness 3rd party testing, review reports
Nurse Call & Code Blue Systems	Witness 3rd party testing, review reports

1.8 COMMISSIONING TEAM

- A. The commissioning team shall consist of, but not be limited to, representatives of Contractor, including Project Superintendent and subcontractors, installers, schedulers, suppliers, and specialists deemed appropriate by the Department of Veterans Affairs (VA) and Commissioning Agent.
- B. Members Appointed by Contractor:
 - 1. Contractor' Commissioning Manager: The designated person, company, or entity that plans, schedules and coordinates the commissioning activities for the construction team.
 - 2. Contractor's Commissioning Representative(s): Individual(s), each having authority to act on behalf of the entity he or she represents, explicitly organized to implement the commissioning process through coordinated actions.
- C. Members Appointed by VA:
 - 1. Commissioning Agent: The designated person, company, or entity that plans, schedules, and coordinates the commissioning team to implement the commissioning process. The COR will engage the CxA under a separate contract.
 - 2. User: Representatives of the facility user and operation and maintenance personnel.
 - 3. A/E: Representative of the Architect and engineering design professionals.

1.9 VA'S COMMISSIONING RESPONSIBILITIES

- A. Appoint an individual, company or firm to act as the Commissioning Agent.
- B. Assign operation and maintenance personnel and schedule them to participate in commissioning team activities including, but not limited to, the following:
 - 1. Coordination meetings.
 - 2. Training in operation and maintenance of systems, subsystems, and equipment.
 - 3. Testing meetings.
 - 4. Witness and assist in Systems Functional Performance Testing.
 - 5. Demonstration of operation of systems, subsystems, and equipment.

- C. Provide the Construction Documents, prepared by Architect and approved by COR, to the Commissioning Agent and for use in managing the commissioning process, developing the commissioning plan, systems manuals, and reviewing the operation and maintenance training plan.

1.10 CONTRACTOR'S COMMISSIONING RESPONSIBILITIES

- A. The Contractor shall assign a Commissioning Manager to manage commissioning activities of the Contractor, and subcontractors.
- B. The Contractor shall ensure that the commissioning responsibilities outlined in these specifications are included in all subcontracts and that subcontractors comply with the requirements of these specifications.
- C. The Contractor shall ensure that each installing subcontractor shall assign representatives with expertise and authority to act on behalf of the subcontractor and schedule them to participate in and perform commissioning team activities including, but not limited to, the following:
 - 1. Participate in commissioning coordination meetings.
 - 2. Conduct operation and maintenance training sessions in accordance with approved training plans.
 - 3. Verify that Work is complete and systems are operational according to the Contract Documents, including calibration of instrumentation and controls.
 - 4. Evaluate commissioning issues and commissioning observations identified in the Commissioning Issues Log, field reports, test reports or other commissioning documents. In collaboration with entity responsible for system and equipment installation, recommend corrective action.
 - 5. Review and comment on commissioning documentation.
 - 6. Participate in meetings to coordinate Systems Functional Performance Testing.
 - 7. Provide schedule for operation and maintenance data submittals, equipment startup, and testing to Commissioning Agent for incorporation into the commissioning plan.
 - 8. Provide information to the Commissioning Agent for developing commissioning plan.
 - 9. Participate in training sessions for VA's operation and maintenance personnel.

10. Provide technicians who are familiar with the construction and operation of installed systems and who shall develop specific test procedures to conduct Systems Functional Performance Testing of installed systems.

1.11 COMMISSIONING AGENT'S RESPONSIBILITIES

- A. Organize and lead the commissioning team.
- B. Prepare the commissioning plan. See Paragraph 1.11-A of this specification Section for further information.
- C. Review and comment on selected submittals from the Contractor for general conformance with the Construction Documents. Review and comment on the ability to test and operate the system and/or equipment, including providing gages, controls and other components required to operate, maintain, and test the system. Review and comment on performance expectations of systems and equipment and interfaces between systems relating to the Construction Documents.
- D. At the beginning of the construction phase, conduct an initial construction phase coordination meeting for the purpose of reviewing the commissioning activities and establishing tentative schedules for operation and maintenance submittals; operation and maintenance training sessions; TAB Work; Pre-Functional Checklists, Systems Functional Performance Testing; and project completion.
- E. Convene commissioning team meetings for the purpose of coordination, communication, and conflict resolution; discuss status of the commissioning processes. Responsibilities include arranging for facilities, preparing agenda and attendance lists, and notifying participants. The Commissioning Agent shall prepare and distribute minutes to commissioning team members and attendees within five workdays of the commissioning meeting.
- F. Observe construction and report progress, observations and issues. Observe systems and equipment installation for adequate accessibility for maintenance and component replacement or repair, and for general conformance with the Construction Documents.
- G. Prepare Project specific Pre-Functional Checklists and Systems Functional Performance Test procedures.
- H. Coordinate Systems Functional Performance Testing schedule with the Contractor.
- I. Witness selected systems startups.

- J. Verify selected Pre-Functional Checklists completed and submitted by the Contractor.
- K. Witness and document Systems Functional Performance Testing.
- L. Compile test data, inspection reports, and certificates and include them in the systems manual and commissioning report.
- M. Review and comment on operation and maintenance (O&M) documentation and systems manual outline for compliance with the Contract Documents. Operation and maintenance documentation requirements are specified in Paragraph 1.25, Section 01 00 00 GENERAL REQUIREMENTS.
- N. Review operation and maintenance training program developed by the Contractor. Verify training plans provide qualified instructors to conduct operation and maintenance training.
- O. Prepare commissioning Field Observation Reports.
- P. Prepare the Final Commissioning Report.
- Q. Return to the site at 10 months into the 12 month warranty period and review with facility staff the current building operation and the condition of outstanding issues related to the original and seasonal Systems Functional Performance Testing. Also interview facility staff and identify problems or concerns they have operating the building as originally intended. Make suggestions for improvements and for recording these changes in the O&M manuals. Identify areas that may come under warranty or under the original construction contract. Assist facility staff in developing reports, documents and requests for services to remedy outstanding problems.
- R. Assemble the final commissioning documentation, including the Final Commissioning Report and Addendum to the Final Commissioning Report.

1.12 COMMISSIONING DOCUMENTATION

- A. Commissioning Plan: A document, prepared by Commissioning Agent, that outlines the schedule, allocation of resources, and documentation requirements of the commissioning process, and shall include, but is not limited, to the following:
 - 1. Plan for delivery and review of submittals, systems manuals, and other documents and reports. Identification of the relationship of these documents to other functions and a detailed description of submittals that are required to support the commissioning processes. Submittal dates shall include the latest date approved submittals must be received without adversely affecting commissioning plan.

2. Description of the organization, layout, and content of commissioning documentation (including systems manual) and a detailed description of documents to be provided along with identification of responsible parties.
 3. Identification of systems and equipment to be commissioned.
 4. Schedule of Commissioning Coordination meetings.
 5. Identification of items that must be completed before the next operation can proceed.
 6. Description of responsibilities of commissioning team members.
 7. Description of observations to be made.
 8. Description of requirements for operation and maintenance training.
 9. Schedule for commissioning activities with dates coordinated with overall construction schedule.
 10. Process and schedule for documenting changes on a continuous basis to appear in Project Record Documents.
 11. Process and schedule for completing prestart and startup checklists for systems, subsystems, and equipment to be verified and tested.
 12. Preliminary Systems Functional Performance Test procedures.
- B. Systems Functional Performance Test Procedures: The Commissioning Agent will develop Systems Functional Performance Test Procedures for each system to be commissioned, including subsystems, or equipment and interfaces or interlocks with other systems. Systems Functional Performance Test Procedures will include a separate entry, with space for comments, for each item to be tested. Preliminary Systems Functional Performance Test Procedures will be provided to the VA, Architect/Engineer, and Contractor for review and comment. The Systems Performance Test Procedure will include test procedures for each mode of operation and provide space to indicate whether the mode under test responded as required. Each System Functional Performance Test procedure, regardless of system, subsystem, or equipment being tested, shall include, but not be limited to, the following:
1. Name and identification code of tested system.
 2. Test number.
 3. Time and date of test.
 4. Indication of whether the record is for a first test or retest following correction of a problem or issue.

5. Dated signatures of the person performing test and of the witness, if applicable.
 6. Individuals present for test.
 7. Observations and Issues.
 8. Issue number, if any, generated as the result of test.
- C. Pre-Functional Checklists: The Commissioning Agent will prepare Pre-Functional Checklists. Pre-Functional Checklists shall be completed and signed by the Contractor, verifying that systems, subsystems, equipment, and associated controls are ready for testing. The Commissioning Agent will spot check Pre-Functional Checklists to verify accuracy and readiness for testing. Inaccurate or incomplete Pre-Functional Checklists shall be returned to the Contractor for correction and resubmission.
- D. Test and Inspection Reports: The Commissioning Agent will record test data, observations, and measurements on Systems Functional Performance Test Procedure. The report will also include recommendation for system acceptance or non-acceptance. Photographs, forms, and other means appropriate for the application shall be included with data. Commissioning Agent Will compile test and inspection reports and test and inspection certificates and include them in systems manual and commissioning report.
- E. Corrective Action Documents: The Commissioning Agent will document corrective action taken for systems and equipment that fail tests. The documentation will include any required modifications to systems and equipment and/or revisions to test procedures, if any. The Commissioning Agent will witness and document any retesting of systems and/or equipment requiring corrective action and document retest results. The Contractor is liable for any costs incurred by the VA for retesting and may include additional fees to the CxA and/or A/E.
- F. Commissioning Issues Log: The Commissioning Agent will prepare and maintain Commissioning Issues Log that describes Commissioning Issues and Commissioning Observations that are identified during the Commissioning process. These observations and issues include, but are not limited to, those that are at variance with the Contract Documents. The Commissioning Issues Log will identify and track issues as they are encountered, the party responsible for resolution, progress toward resolution, and document how the issue was resolved. The Master

Commissioning Issues Log will also track the status of unresolved issues.

1. Creating an Commissioning Issues Log Entry:

- a. Identify the issue with unique numeric or alphanumeric identifier by which the issue may be tracked.
- b. Assign a descriptive title for the issue.
- c. Identify date and time of the issue.
- d. Identify test number of test being performed at the time of the observation, if applicable, for cross reference.
- e. Identify system, subsystem, and equipment to which the issue applies.
- f. Identify location of system, subsystem, and equipment.
- g. Include information that may be helpful in diagnosing or evaluating the issue.
- h. Note recommended corrective action.
- i. Identify commissioning team member responsible for corrective action.
- j. Identify expected date of correction.
- k. Identify person that identified the issue.

2. Documenting Issue Resolution:

- a. Log date correction is completed or the issue is resolved.
- b. Describe corrective action or resolution taken. Include description of diagnostic steps taken to determine root cause of the issue, if any.
- c. Identify changes to the Contract Documents that may require action.
- d. State that correction was completed and system, subsystem, and equipment are ready for retest, if applicable.
- e. Identify person(s) who corrected or resolved the issue.
- f. Identify person(s) verifying the issue resolution.

G. Final Commissioning Report: The Commissioning Agent will document results of the commissioning process, including unresolved issues, and performance of systems, subsystems, and equipment. The Commissioning Report will indicate whether systems, subsystems, and equipment have been properly installed and are performing according to the Contract Documents. This report will be used by the Department of Veterans Affairs when determining that systems will be accepted. This report

will be used to evaluate systems, subsystems, and equipment and will serve as a future reference document during VA occupancy and operation. It shall describe components and performance that exceed requirements of the Contract Documents and those that do not meet requirements of the Contract Documents. The commissioning report will include, but is not limited to, the following:

1. Lists and explanations of substitutions; compromises; variances with the Contract Documents; record of conditions; and, if appropriate, recommendations for resolution. Design Narrative documentation maintained by the Commissioning Agent.
2. Commissioning plan.
3. Pre-Functional Checklists completed by the Contractor, with annotation of the Commissioning Agent review and spot check.
4. Systems Functional Performance Test Procedures, with annotation of test results and test completion.
5. Commissioning Issues Log.
6. Listing of deferred and off season test(s) not performed, including the schedule for their completion.

H. Addendum to Final Commissioning Report: The Commissioning Agent will prepare an Addendum to the Final Commissioning Report near the end of the Warranty Period. The Addendum will indicate whether systems, subsystems, and equipment are complete and continue to perform according to the Contract Documents. The Addendum to the Final Commissioning Report shall include, but is not limited to, the following:

1. Documentation of deferred and off season test(s) results.
2. Completed Systems Functional Performance Test Procedures for off season test(s).
3. Documentation that unresolved system performance issues have been resolved.
4. Updated Commissioning Issues Log, including status of unresolved issues.
5. Identification of potential Warranty Claims to be corrected by the Contractor.

I. Systems Manual: The Commissioning Agent will gather required information and compile the Systems Manual. The Systems Manual will include, but is not limited to, the following:

1. Design Narrative, including system narratives, schematics, single-line diagrams, flow diagrams, equipment schedules, and changes made throughout the Project.
2. Reference to Final Commissioning Plan.
3. Reference to Final Commissioning Report.
4. Approved Operation and Maintenance Data as submitted by the Contractor.

1.13 SUBMITTALS

- A. Preliminary Commissioning Plan Submittal: The Commissioning Agent has prepared a Preliminary Commissioning Plan based on the final Construction Documents. The Preliminary Commissioning Plan is included as an Appendix to this specification section. The Preliminary Commissioning Plan is provided for information only. It contains preliminary information about the following commissioning activities:
1. The Commissioning Team: A list of commissioning team members by organization.
 2. Systems to be commissioned. A detailed list of systems to be commissioned for the project. This list also provides preliminary information on systems/equipment submittals to be reviewed by the Commissioning Agent; preliminary information on Pre-Functional Checklists that are to be completed; preliminary information on Systems Performance Testing, including information on testing sample size (where authorized by the COR).
 3. Commissioning Team Roles and Responsibilities: Preliminary roles and responsibilities for each Commissioning Team member.
 4. Commissioning Documents: A preliminary list of commissioning-related documents, include identification of the parties responsible for preparation, review, approval, and action on each document.
 5. Commissioning Activities Schedule: Identification of Commissioning Activities, including Systems Functional Testing, the expected duration and predecessors for the activity.
 6. Pre-Functional Checklists: Preliminary Pre-Functional Checklists for equipment, components, subsystems, and systems to be commissioned. These Preliminary Pre-Functional Checklists provide guidance on the level of detailed information the Contractor shall include on the final submission.

7. Systems Functional Performance Test Procedures: Preliminary step-by-step System Functional Performance Test Procedures to be used during Systems Functional Performance Testing. These Preliminary Systems Functional Performance procedures provide information on the level of testing rigor, and the level of Contractor support required during performance of system's testing.
- B. Final Commissioning Plan Submittal: Based on the Final Construction Documents and the Contractor's project team, the Commissioning Agent will prepare the Final Commissioning Plan as described in this section. The Commissioning Agent will submit three hard copies and three sets of electronic files of Final Commissioning Plan. The Contractor shall review the Commissioning Plan and provide any comments to the COR. The Commissioning Agent will incorporate review comments into the Final Commissioning Plan as directed by the COR.
- C. Systems Functional Performance Test Procedure: The Commissioning Agent will submit preliminary Systems Functional Performance Test Procedures to the Contractor, and the COR for review and comment. The Contractor shall return review comments to the COR and the Commissioning Agent. The COR will also return review comments to the Commissioning Agent. The Commissioning Agent will incorporate review comments into the Final Systems Functional Test Procedures to be used in Systems Functional Performance Testing.
- D. Pre-Functional Checklists: The Commissioning Agent will submit Pre-Functional Checklists to be completed by the Contractor.
- E. Test and Inspection Reports: The Commissioning Agent will submit test and inspection reports to the COR with copies to the Contractor and the Architect/Engineer.
- F. Corrective Action Documents: The Commissioning Agent will submit corrective action documents to the COR with copies to the Contractor and Architect.
- G. Preliminary Commissioning Report Submittal: The Commissioning Agent will submit three electronic copies of the preliminary commissioning report. One electronic copy, with review comments, will be returned to the Commissioning Agent for preparation of the final submittal.
- H. Final Commissioning Report Submittal: The Commissioning Agent will submit four sets of electronically formatted information of the final

commissioning report to the COR. The final submittal will incorporate comments as directed by the COR.

I. Data for Commissioning:

1. The Commissioning Agent will request in writing from the Contractor specific information needed about each piece of commissioned equipment or system to fulfill requirements of the Commissioning Plan.
2. The Commissioning Agent may request further documentation as is necessary for the commissioning process or to support other VA data collection requirements, including Construction Operations Building Information Exchange (COBIE), Building Information Modeling (BIM), etc.

1.14 COMMISSIONING PROCESS

- A. The Commissioning Agent will be responsible for the overall management of the commissioning process as well as coordinating scheduling of commissioning tasks with the COR and the Contractor. As directed by the VA, the Contractor shall incorporate Commissioning tasks, including, but not limited to, Systems Functional Performance Testing (including predecessors) with the Master Construction Schedule.
- B. Within 10 days of contract award, the Contractor shall designate a specific individual as the Commissioning Manager (CxM) to manage and lead the commissioning effort on behalf of the Contractor. The Commissioning Manager shall be the single point of contact and communications for all commissioning related services by the Contractor.
- C. Within 10 days of contract award, the Contractor shall ensure that each subcontractor designates specific individuals as Commissioning Representatives (CXR) to be responsible for commissioning related tasks. The Contractor shall ensure the designated Commissioning Representatives participate in the commissioning process as team members providing commissioning testing services, equipment operation, adjustments, and corrections if necessary. The Contractor shall ensure that all Commissioning Representatives shall have sufficient authority to direct their respective staff to provide the services required, and to speak on behalf of their organizations in all commissioning related contractual matters.

1.15 QUALITY ASSURANCE

- A. Instructor Qualifications: Factory authorized service representatives shall be experienced in training, operation, and maintenance procedures for installed systems, subsystems, and equipment.
- B. Test Equipment Calibration: The Contractor shall comply with test equipment manufacturer's calibration procedures and intervals. Recalibrate test instruments immediately whenever instruments have been repaired following damage or dropping. Affix calibration tags to test instruments. Instruments shall have been calibrated within six months prior to use.

1.16 COORDINATION

- A. Management: The Commissioning Agent will coordinate the commissioning activities with the COR and Contractor. The Commissioning Agent will submit commissioning documents and information to the COR. All commissioning team members shall work together to fulfill their contracted responsibilities and meet the objectives of the contract documents.
- B. Scheduling: The Contractor shall work with the Commissioning Agent and the VA to incorporate the commissioning activities into the construction schedule. The Commissioning Agent will provide sufficient information (including, but not limited to, tasks, durations and predecessors) on commissioning activities to allow the Contractor and the COR to schedule commissioning activities. All parties shall address scheduling issues and make necessary notifications in a timely manner in order to expedite the project and the commissioning process. The Contractor shall update the Master Construction as directed by the COR.
- C. Initial Schedule of Commissioning Events: The Commissioning Agent will provide the initial schedule of primary commissioning events in the Commissioning Plan and at the commissioning coordination meetings. The Commissioning Plan will provide a format for this schedule. As construction progresses, more detailed schedules will be developed by the Contractor with information from the Commissioning Agent.
- D. Commissioning Coordinating Meetings: The Commissioning Agent will conduct periodic Commissioning Coordination Meetings of the commissioning team to review status of commissioning activities, to discuss scheduling conflicts, and to discuss upcoming commissioning process activities.

- E. Pretesting Meetings: The Commissioning Agent will conduct pretest meetings of the commissioning team to review startup reports, Pre-Functional Checklist results, Systems Functional Performance Testing procedures, testing personnel and instrumentation requirements.
- F. Systems Functional Performance Testing Coordination: The Contractor shall coordinate testing activities to accommodate required quality assurance and control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting. The Contractor shall coordinate the schedule times for tests, inspections, obtaining samples, and similar activities.

PART 2 - PRODUCTS

2.1 TEST EQUIPMENT

- A. The Contractor shall provide all standard and specialized testing equipment required to perform Systems Functional Performance Testing. Test equipment required for Systems Functional Performance Testing will be identified in the detailed System Functional Performance Test Procedure prepared by the Commissioning Agent.
- B. Data logging equipment and software required to test equipment shall be provided by the Contractor.
- C. All testing equipment shall be of sufficient quality and accuracy to test and/or measure system performance with the tolerances specified in the Specifications. If not otherwise noted, the following minimum requirements apply: Temperature sensors and digital thermometers shall have a certified calibration within the past year to an accuracy of 0.5 °C (1.0 °F) and a resolution of + or - 0.1 °C (0.2 °F). Pressure sensors shall have an accuracy of + or - 2.0% of the value range being measured (not full range of meter) and have been calibrated within the last year. All equipment shall be calibrated according to the manufacturer's recommended intervals and following any repairs to the equipment. Calibration tags shall be affixed or certificates readily available.

PART 3 - EXECUTION

3.1 COMMISSIONING PROCESS ROLES AND RESPONSIBILITIES

A. The following table outlines the roles and responsibilities for the Commissioning Team members during the Construction Phase:

Spec Writer's Notes: Edit the following tables to describe the roles and responsibilities for each commissioning team member for each of the commissioning tasks as appropriate for the project.

Construction Phase		CxA = Commissioning Agent COR = Contracting Officers Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes
Meetings	Construction Commissioning Kick Off meeting	L	A	P	P	O	
	Commissioning Meetings	L	A	P	P	O	
	Project Progress Meetings	P	A	P	L	O	
	Controls Meeting	L	A	P	P	O	
Coordination	Coordinate with [OGC's, AHJ, Vendors, etc.] to ensure that Cx interacts properly with other systems as needed to support the OPR and BOD.	L	A	P	P	N/A	
Cx Plan & Spec	Final Commissioning Plan	L	A	R	R	O	

Construction Phase		CxA = Commissioning Agent COR = Contracting Officers Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes
Schedules	Duration Schedule for Commissioning Activities	L	A	R	R	N/A	
OPR and BOD	Maintain OPR on behalf of VA	L	A	R	R	O	
	Maintain BOD/DID on behalf of VA	L	A	R	R	O	
Document Reviews	TAB Plan Review	L	A	R	R	O	
	Submittal and Shop Drawing Review	R	A	R	L	O	
	Review Contractor Equipment Startup Checklists	L	A	R	R	N/A	
	Review Change Orders, ASI, and RFI	L	A	R	R	N/A	
Site Observations	Witness Factory Testing	P	A	P	L	O	
	Construction Observation Site Visits	L	A	R	R	O	
Functional Test Protocols	Final Pre-Functional Checklists	L	A	R	R	O	
	Final Functional Performance Test Protocols	L	A	R	R	O	

Construction Phase		CxA = Commissioning Agent COR = Contracting Officers Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes
Technical Activities	Issues Resolution Meetings	P	A	P	L	O	
Reports and Logs	Status Reports	L	A	R	R	O	
	Maintain Commissioning Issues Log	L	A	R	R	O	

B. The following table outlines the roles and responsibilities for the Commissioning Team members during the Acceptance Phase:

Acceptance Phase		CxA = Commissioning Agent COR = Contracting Officer's Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes
Meetings	Commissioning Meetings	L	A	P	P	O	
	Project Progress Meetings	P	A	P	L	O	
	Pre-Test Coordination Meeting	L	A	P	P	O	

Acceptance Phase		CxA = Commissioning Agent COR = Contracting Officer's Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes
	Lessons Learned and Commissioning Report Review Meeting	L	A	P	P	O	
Coordination	Coordinate with [OGC's, AHJ, Vendors, etc.] to ensure that Cx interacts properly with other systems as needed to support OPR and BOD	L	P	P	P	O	
Cx Plan & Spec	Maintain/Update Commissioning Plan	L	A	R	R	O	
Schedules	Prepare Functional Test Schedule	L	A	R	R	O	
OPR and BOD	Maintain OPR on behalf of Owner	L	A	R	R	O	
	Maintain BOD/DID on behalf of Owner	L	A	R	R	O	
Document Reviews	Review Completed Pre-Functional Checklists	L	A	R	R	O	
	Pre-Functional Checklist Verification	L	A	R	R	O	
	Review Operations & Maintenance Manuals	L	A	R	R	R	
	Training Plan Review	L	A	R	R	R	
	Warranty Review	L	A	R	R	O	
	Review TAB Report	L	A	R	R	O	

Acceptance Phase		CxA = Commissioning Agent COR = Contracting Officer's Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes
Site Observations	Construction Observation Site Visits	L	A	R	R	O	
	Witness Selected Equipment Startup	L	A	R	R	O	
Functional Test Protocols	TAB Verification	L	A	R	R	O	
	Systems Functional Performance Testing	L	A	P	P	P	
	Retesting	L	A	P	P	P	
Technical Activities	Issues Resolution Meetings	P	A	P	L	O	
	Systems Training	L	S	R	P	P	
Reports and Logs	Status Reports	L	A	R	R	O	
	Maintain Commissioning Issues Log	L	A	R	R	O	
	Final Commissioning Report	L	A	R	R	R	
	Prepare Systems Manuals	L	A	R	R	R	

C. The following table outlines the roles and responsibilities for the Commissioning Team members during the Warranty Phase:

Warranty Phase		CxA = Commissioning Agent					L = Lead
Commissioning Roles & Responsibilities		COR = Contracting Officer's Representative A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					P = Participate A = Approve R = Review O = Optional
Category	Task Description	CxA	COR	A/E	PC	O&M	Notes
Meetings	Post-Occupancy User Review Meeting	L	A	O	P	P	
Site Observations	Periodic Site Visits	L	A	O	O	P	
Functional Test Protocols	Deferred and/or seasonal Testing	L	A	O	P	P	
Technical Activities	Issues Resolution Meetings	L	S	O	O	P	
	Post-Occupancy Warranty Checkup and review of Significant Outstanding Issues	L	A		R	P	
Reports and Logs	Final Commissioning Report Amendment	L	A		R	R	
	Status Reports	L	A		R	R	

3.2 STARTUP, INITIAL CHECKOUT, AND PRE-FUNCTIONAL CHECKLISTS

A. The following procedures shall apply to all equipment and systems to be commissioned, according to Part 1, Systems to Be Commissioned.

1. Pre-Functional Checklists are important to ensure that the equipment and systems are hooked up and operational. These ensure that Systems Functional Performance Testing may proceed without unnecessary delays. Each system to be commissioned shall have a full Pre-Functional Checklist completed by the Contractor prior to Systems Functional Performance Testing. No sampling strategies are used.
 - a. The Pre-Functional Checklist will identify the trades responsible for completing the checklist. The Contractor shall ensure the appropriate trades complete the checklists.
 - b. The Commissioning Agent will review completed Pre-Functional Checklists and field-verify the accuracy of the completed checklist using sampling techniques.
2. Startup and Initial Checkout Plan: The Contractor shall develop detailed startup plans for all equipment. The primary role of the Contractor in this process is to ensure that there is written documentation that each of the manufacturer recommended procedures have been completed. Parties responsible for startup shall be identified in the Startup Plan and in the checklist forms.
 - a. The Contractor shall develop the full startup plan by combining (or adding to) the checklists with the manufacturer's detailed startup and checkout procedures from the O&M manual data and the field checkout sheets normally used by the Contractor. The plan shall include checklists and procedures with specific boxes or lines for recording and documenting the checking and inspections of each procedure and a summary statement with a signature block at the end of the plan.
 - b. The full startup plan shall at a minimum consist of the following items:
 - 1) The Pre-Functional Checklists.
 - 2) The manufacturer's standard written startup procedures copied from the installation manuals with check boxes by each procedure and a signature block added by hand at the end.
 - 3) The manufacturer's normally used field checkout sheets.

- c. The Commissioning Agent will submit the full startup plan to the COR and Contractor for review. Final approval will be by the COR.
 - d. The Contractor shall review and evaluate the procedures and the format for documenting them, noting any procedures that need to be revised or added.
3. Sensor and Actuator Calibration
- a. All field installed temperature, relative humidity, CO2 and pressure sensors and gages, and all actuators (dampers and valves) on all equipment shall be calibrated using the methods described in Division 21, Division 22, Division 23, Division 26, Division 27, and Division 28 specifications.
 - b. All procedures used shall be fully documented on the Pre-Functional Checklists or other suitable forms, clearly referencing the procedures followed and written documentation of initial, intermediate and final results.
4. Execution of Equipment Startup
- a. Four weeks prior to equipment startup, the Contractor shall schedule startup and checkout with the COR and Commissioning Agent. The performance of the startup and checkout shall be directed and executed by the Contractor.
 - b. The Commissioning Agent will observe the startup procedures for selected pieces of primary equipment.
 - c. The Contractor shall execute startup and provide the VA and Commissioning Agent with a signed and dated copy of the completed startup checklists, and contractor tests.
 - d. Only individuals that have direct knowledge and witnessed that a line item task on the Startup Checklist was actually performed shall initial or check that item off. It is not acceptable for witnessing supervisors to fill out these forms.

3.3 DEFICIENCIES, NONCONFORMANCE, AND APPROVAL IN CHECKLISTS AND STARTUP

- A. The Contractor shall clearly list any outstanding items of the initial startup and Pre-Functional Checklist procedures that were not completed successfully, at the bottom of the procedures form or on an attached sheet. The procedures form and any outstanding deficiencies shall be provided to the COR and the Commissioning Agent within two days of completion.

- B. The Commissioning Agent will review the report and submit comments to the COR. The Commissioning Agent will work with the Contractor to correct and verify deficiencies or uncompleted items. The Commissioning Agent will involve the COR and others as necessary. The Contractor shall correct all areas that are noncompliant or incomplete in the checklists in a timely manner, and shall notify the COR and Commissioning Agent as soon as outstanding items have been corrected. The Contractor shall submit an updated startup report and a Statement of Correction on the original noncompliance report. When satisfactorily completed, the Commissioning Agent will recommend approval of the checklists and startup of each system to the COR.
- C. The Contractor shall be responsible for resolution of deficiencies as directed by the COR.

3.4 PHASED COMMISSIONING

- A. The project may require startup and initial checkout to be executed in phases. This phasing shall be planned and scheduled in a coordination meeting of the COR, Commissioning Agent, and the Contractor. Results will be added to the master construction schedule and the commissioning schedule.

3.5 DIRECT DIGITAL CONTROL (DDC) SYSTEM TRENDING FOR COMMISSIONING

- A. Trending is a method of testing as a standalone method or to augment manual testing. The Contractor shall trend any and all points of the system or systems at intervals specified below.
- B. Alarms are a means to notify the system operator that abnormal conditions are present in the system. Alarms shall be structured into three tiers - Critical, Priority, and Maintenance.
1. Critical alarms are intended to be alarms that require the immediate attention of and action by the Operator. These alarms shall be displayed on the Operator Workstation in a popup style window that is graphically linked to the associated unit's graphical display. The popup style window shall be displayed on top of any active window within the screen, including non DDC system software.
 2. Priority level alarms are to be printed to a printer which is connected to the Operator's Work Station located within the engineer's office. Additionally Priority level alarms shall be able to be monitored and viewed through an active alarm application. Priority level alarms are alarms which shall require reaction from

- the operator or maintenance personnel within a normal work shift, and not immediate action.
3. Maintenance alarms are intended to be minor issues which would require examination by maintenance personnel within the following shift. These alarms shall be generated in a scheduled report automatically by the DDC system at the start of each shift. The generated maintenance report will be printed to a printer located within the engineer's office.
- C. The Contractor shall provide a wireless internet network in the building for use during controls programming, checkout, and commissioning. This network will allow project team members to more effectively program, view, manipulate and test control devices while being in the same room as the controlled device.
- D. The Contractor shall provide graphical trending through the DDC control system of systems being commissioned. Trending requirements are indicated below and included with the Systems Functional Performance Test Procedures. Trending shall occur before, during and after Systems Functional Performance Testing. The Contractor shall be responsible for producing graphical representations of the trended DDC points that show each system operating properly during steady state conditions as well as during the System Functional Testing. These graphical reports shall be submitted to the COR and Commissioning Agent for review and analysis before, during dynamic operation, and after Systems Functional Performance Testing. The Contractor shall provide, but not limited to, the following trend requirements and trend submissions:
1. Pre-testing, Testing, and Post-testing - Trend reports of trend logs and graphical trend plots are required as defined by the Commissioning Agent. The trend log points, sampling rate, graphical plot configuration, and duration will be dictated by the Commissioning Agent. At any time during the Commissioning Process the Commissioning Agent may recommend changes to aspects of trending as deemed necessary for proper system analysis. The Contractor shall implement any changes as directed by the COR. Any pre-test trend analysis comments generated by the Commissioning Team should be addressed and resolved by the Contractor, as directed by the COR, prior to the execution of Systems Functional Performance Testing.

2. Dynamic plotting - The Contractor shall also provide dynamic plotting during Systems Functional Performance testing at frequent intervals for points determined by the Systems Functional Performance Test Procedure. The graphical plots will be formatted and plotted at durations listed in the Systems Functional Performance Test Procedure.
3. Graphical plotting - The graphical plots shall be provided with a dual y-axis allowing 15 or more trend points (series) plotted simultaneously on the graph with each series in distinct color. The plots will further require title, axis naming, legend etc. all described by the Systems Functional Performance Test Procedure. If this cannot be sufficiently accomplished directly in the Direct Digital Control System then it is the responsibility of the Contractor to plot these trend logs in Microsoft Excel.

3.6 SYSTEMS FUNCTIONAL PERFORMANCE TESTING

- A. This paragraph applies to Systems Functional Performance Testing of systems for all referenced specification Divisions.
- B. Objectives and Scope: The objective of Systems Functional Performance Testing is to demonstrate that each system is operating according to the Contract Documents. Systems Functional Performance Testing facilitates bringing the systems from a state of substantial completion to full dynamic operation. Additionally, during the testing process, areas of noncompliant performance are identified and corrected, thereby improving the operation and functioning of the systems. In general, each system shall be operated through all modes of operation (seasonal, occupied, unoccupied, warm-up, cool-down, part- and full-load, fire alarm and emergency power) where there is a specified system response. The Contractor shall verify each sequence in the sequences of operation. Proper responses to such modes and conditions as power failure, freeze condition, low oil pressure, no flow, equipment failure, etc. shall also be tested.
- C. Development of Systems Functional Performance Test Procedures: Before Systems Functional Performance Test procedures are written, the Contractor shall submit all requested documentation and a current list of change orders affecting equipment or systems, including an updated points list, program code, control sequences and parameters. Using the testing parameters and requirements found in the Contract Documents and

approved submittals and shop drawings, the Commissioning Agent will develop specific Systems Functional Test Procedures to verify and document proper operation of each piece of equipment and system to be commissioned. The Contractor shall assist the Commissioning Agent in developing the Systems Functional Performance Test procedures as requested by the Commissioning Agent i.e. by answering questions about equipment, operation, sequences, etc. Prior to execution, the Commissioning Agent will provide a copy of the Systems Functional Performance Test procedures to the COR, the Architect/Engineer, and the Contractor, who shall review the tests for feasibility, safety, equipment and warranty protection.

D. Purpose of Test Procedures: The purpose of each specific Systems Functional Performance Test is to verify and document compliance with the stated criteria of acceptance given on the test form. Representative test formats and examples are found in the Commissioning Plan for this project. (The Commissioning Plan is issued as a separate document and is available for review.) The test procedure forms developed by the Commissioning Agent will include, but not be limited to, the following information:

1. System and equipment or component name(s)
2. Equipment location and ID number
3. Unique test ID number, and reference to unique Pre-Functional Checklists and startup documentation, and ID numbers for the piece of equipment
4. Date
5. Project name
6. Participating parties
7. A copy of the specification section describing the test requirements
8. A copy of the specific sequence of operations or other specified parameters being verified
9. Formulas used in any calculations
10. Required pretest field measurements
11. Instructions for setting up the test.
12. Special cautions, alarm limits, etc.
13. Specific step-by-step procedures to execute the test, in a clear, sequential and repeatable format

14. Acceptance criteria of proper performance with a Yes / No check box to allow for clearly marking whether or not proper performance of each part of the test was achieved.
 15. A section for comments.
 16. Signatures and date block for the Commissioning Agent. A place for the Contractor to initial to signify attendance at the test.
- E. Test Methods: Systems Functional Performance Testing shall be achieved by manual testing (i.e. persons manipulate the equipment and observe performance) and/or by monitoring the performance and analyzing the results using the control system's trend log capabilities or by standalone data loggers. The Contractor and Commissioning Agent shall determine which method is most appropriate for tests that do not have a method specified.
1. Simulated Conditions: Simulating conditions (not by an overwritten value) shall be allowed, although timing the testing to experience actual conditions is encouraged wherever practical.
 2. Overwritten Values: Overwriting sensor values to simulate a condition, such as overwriting the outside air temperature reading in a control system to be something other than it really is, shall be allowed, but shall be used with caution and avoided when possible. Such testing methods often can only test a part of a system, as the interactions and responses of other systems will be erroneous or not applicable. Simulating a condition is preferable. e.g., for the above case, by heating the outside air sensor with a hair blower rather than overwriting the value or by altering the appropriate setpoint to see the desired response. Before simulating conditions or overwriting values, sensors, transducers and devices shall have been calibrated.
 3. Simulated Signals: Using a signal generator which creates a simulated signal to test and calibrate transducers and DDC constants is generally recommended over using the sensor to act as the signal generator via simulated conditions or overwritten values.
 4. Altering Setpoints: Rather than overwriting sensor values, and when simulating conditions is difficult, altering setpoints to test a sequence is acceptable. For example, to see the Air Conditioning compressor lockout initiate at an outside air temperature below 12 C (54 F), when the outside air temperature is above 12 C (54 F),

- temporarily change the lockout setpoint to be 2 C (4 F) above the current outside air temperature.
5. Indirect Indicators: Relying on indirect indicators for responses or performance shall be allowed only after visually and directly verifying and documenting, over the range of the tested parameters, that the indirect readings through the control system represent actual conditions and responses. Much of this verification shall be completed during systems startup and initial checkout.
- F. Setup: Each function and test shall be performed under conditions that simulate actual conditions as closely as is practically possible. The Contractor shall provide all necessary materials, system modifications, etc. to produce the necessary flows, pressures, temperatures, etc. necessary to execute the test according to the specified conditions. At completion of the test, the Contractor shall return all affected building equipment and systems, due to these temporary modifications, to their pretest condition.
- G. Sampling: No sampling is allowed in completing Pre-Functional Checklists. Sampling is allowed for Systems Functional Performance Test Procedures execution. The Commissioning Agent will determine the sampling rate. If at any point, frequent failures are occurring and testing is becoming more troubleshooting than verification, the Commissioning Agent may stop the testing and require the Contractor to perform and document a checkout of the remaining units, prior to continuing with Systems Functional Performance Testing of the remaining units.
- H. Cost of Retesting: The cost associated with expanded sample System Functional Performance Tests shall be solely the responsibility of the Contractor. Any required retesting by the Contractor shall not be considered a justified reason for a claim of delay or for a time extension by the Contractor.
- I. Coordination and Scheduling: The Contractor shall provide a minimum of 7 days' notice to the Commissioning Agent and the COR regarding the completion schedule for the Pre-Functional Checklists and startup of all equipment and systems. The Commissioning Agent will schedule Systems Functional Performance Tests with the Contractor and the COR. The Commissioning Agent will witness and document the Systems Functional Performance Testing of systems. The Contractor shall execute

the tests in accordance with the Systems Functional Performance Test Procedure.

- J. Testing Prerequisites: In general, Systems Functional Performance Testing will be conducted only after Pre-Functional Checklists have been satisfactorily completed. The control system shall be sufficiently tested and approved by the Commissioning Agent and the COR before it is used to verify performance of other components or systems. The air balancing and water balancing shall be completed before Systems Functional Performance Testing of air-related or water-related equipment or systems are scheduled. Systems Functional Performance Testing will proceed from components to subsystems to systems. When the proper performance of all interacting individual systems has been achieved, the interface or coordinated responses between systems will be checked.
- K. Problem Solving: The Commissioning Agent will recommend solutions to problems found, however the burden of responsibility to solve, correct and retest problems is with the Contractor.

3.7 DOCUMENTATION, NONCONFORMANCE AND APPROVAL OF TESTS

- A. Documentation: The Commissioning Agent will witness, and document the results of all Systems Functional Performance Tests using the specific procedural forms developed by the Commissioning Agent for that purpose. Prior to testing, the Commissioning Agent will provide these forms to the COR and the Contractor for review and approval. The Contractor shall include the filled out forms with the O&M manual data.
- B. Nonconformance: The Commissioning Agent will record the results of the Systems Functional Performance Tests on the procedure or test form. All items of nonconformance issues will be noted and reported to the COR on Commissioning Field Reports and/or the Commissioning Master Issues Log.
1. Corrections of minor items of noncompliance identified may be made during the tests. In such cases, the item of noncompliance and resolution shall be documented on the Systems Functional Test Procedure.
 2. Every effort shall be made to expedite the systems functional Performance Testing process and minimize unnecessary delays, while not compromising the integrity of the procedures. However, the Commissioning Agent shall not be pressured into overlooking noncompliant work or loosening acceptance criteria to satisfy

- scheduling or cost issues, unless there is an overriding reason to do so by direction from the COR.
3. As the Systems Functional Performance Tests progresses and an item of noncompliance is identified, the Commissioning Agent shall discuss the issue with the Contractor and the COR.
 4. When there is no dispute on an item of noncompliance, and the Contractor accepts responsibility to correct it:
 - a. The Commissioning Agent will document the item of noncompliance and the Contractor's response and/or intentions. The Systems Functional Performance Test then continues or proceeds to another test or sequence. After the day's work is complete, the Commissioning Agent will submit a Commissioning Field Report to the COR. The Commissioning Agent will also note items of noncompliance and the Contractor's response in the Master Commissioning Issues Log. The Contractor shall correct the item of noncompliance and report completion to the COR and the Commissioning Agent.
 - b. The need for retesting will be determined by the Commissioning Agent. If retesting is required, the Commissioning Agent and the Contractor shall reschedule the test and the test shall be repeated.
 5. If there is a dispute about item of noncompliance, regarding whether it is an item of noncompliance, or who is responsible:
 - a. The item of noncompliance shall be documented on the test form with the Contractor's response. The item of noncompliance with the Contractor's response shall also be reported on a Commissioning Field Report and on the Master Commissioning Issues Log.
 - b. Resolutions shall be made at the lowest management level possible. Other parties are brought into the discussions as needed. Final interpretive and acceptance authority is with the Department of Veterans Affairs.
 - c. The Commissioning Agent will document the resolution process.
 - d. Once the interpretation and resolution have been decided, the Contractor shall correct the item of noncompliance, report it to the Commissioning Agent. The requirement for retesting will be determined by the Commissioning Agent. If retesting is required,

the Commissioning Agent and the Contractor shall reschedule the test. Retesting shall be repeated until satisfactory performance is achieved.

- C. Cost of Retesting: The cost to retest a System Functional Performance Test shall be solely the responsibility of the Contractor. Any required retesting by the Contractor shall not be considered a justified reason for a claim of delay or for a time extension by the Contractor.
- D. Failure Due to Manufacturer Defect: If 10%, or three, whichever is greater, of identical pieces (size alone does not constitute a difference) of equipment fail to perform in compliance with the Contract Documents (mechanically or substantively) due to manufacturing defect, not allowing it to meet its submitted performance specifications, all identical units may be considered unacceptable by the COR. In such case, the Contractor shall provide the COR with the following:
1. Within one week of notification from the COR, the Contractor shall examine all other identical units making a record of the findings. The findings shall be provided to the COR within two weeks of the original notice.
 2. Within two weeks of the original notification, the Contractor shall provide a signed and dated, written explanation of the problem, cause of failures, etc. and all proposed solutions which shall include full equipment submittals. The proposed solutions shall not significantly exceed the specification requirements of the original installation.
 3. The COR shall determine whether a replacement of all identical units or a repair is acceptable.
 4. Two examples of the proposed solution shall be installed by the Contractor and the COR shall be allowed to test the installations for up to one week, upon which the COR will decide whether to accept the solution.
 5. Upon acceptance, the Contractor shall replace or repair all identical items, at their expense and extend the warranty accordingly, if the original equipment warranty had begun. The replacement/repair work shall proceed with reasonable speed beginning within one week from when parts can be obtained.

E. Approval: The Commissioning Agent will note each satisfactorily demonstrated function on the test form. Formal approval of the Systems Functional Performance Test shall be made later after review by the Commissioning Agent and by the COR. The Commissioning Agent will evaluate each test and report to the COR using a standard form. The COR will give final approval on each test using the same form, and provide signed copies to the Commissioning Agent and the Contractor.

3.8 DEFERRED TESTING

- A. Unforeseen Deferred Systems Functional Performance Tests: If any Systems Functional Performance Test cannot be completed due to the building structure, required occupancy condition or other conditions, execution of the Systems Functional Performance Testing may be delayed upon approval of the COR. These Systems Functional Performance Tests shall be conducted in the same manner as the seasonal tests as soon as possible. Services of the Contractor to conduct these unforeseen Deferred Systems Functional Performance Tests shall be negotiated between the COR and the Contractor.
- B. Deferred Seasonal Testing: Deferred Seasonal Systems Functional Performance Tests are those that must be deferred until weather conditions are closer to the systems design parameters. The Commissioning Agent will review systems parameters and recommend which Systems Functional Performance Tests should be deferred until weather conditions more closely match systems parameters. The Contractor shall review and comment on the proposed schedule for Deferred Seasonal Testing. The COR will review and approve the schedule for Deferred Seasonal Testing. Deferred Seasonal Systems Functional Performances Tests shall be witnessed and documented by the Commissioning Agent. Deferred Seasonal Systems Functional Performance Tests shall be executed by the Contractor in accordance with these specifications.

3.9 OPERATION AND MAINTENANCE TRAINING REQUIREMENTS

- A. Training Preparation Conference: Before operation and maintenance training, the Commissioning Agent will convene a training preparation conference to include the COR, VA's Operations and Maintenance personnel, and the Contractor. The purpose of this conference will be to discuss and plan for Training and Demonstration of VA Operations and Maintenance personnel.

B. The Contractor shall provide training and demonstration as required by other Division 21, Division 22, Division 23, Division 26, Division 27, Division 28, and Division 31 sections. The Training and Demonstration shall include, but is not limited to, the following:

1. Review the Contract Documents.
2. Review installed systems, subsystems, and equipment.
3. Review instructor qualifications.
4. Review instructional methods and procedures.
5. Review training module outlines and contents.
6. Review course materials (including operation and maintenance manuals).
7. Review and discuss locations and other facilities required for instruction.
8. Review and finalize training schedule and verify availability of educational materials, instructors, audiovisual equipment, and facilities needed to avoid delays.
9. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

C. Training Module Submittals: The Contractor shall submit the following information to the COR and the Commissioning Agent:

1. Instruction Program: Submit two copies of outline of instructional program for demonstration and training, including a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module. At completion of training, submit two complete training manuals for VA's use.
2. Qualification Data: Submit qualifications for facilitator and/or instructor.
3. Attendance Record: For each training module, submit list of participants and length of instruction time.
4. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.
5. Demonstration and Training Recording:
 - a. General: Engage a qualified commercial photographer to record demonstration and training. Record each training module separately. Include classroom instructions and demonstrations,

board diagrams, and other visual aids, but not student practice.
At beginning of each training module, record each chart
containing learning objective and lesson outline.

- b. Video Format: Provide high quality color DVD color on standard size DVD disks.
 - c. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.
 - d. Narration: Describe scenes on video recording by audio narration by microphone while demonstration and training is recorded. Include description of items being viewed. Describe vantage point, indicating location, direction (by compass point), and elevation or story of construction.
 - e. Submit two copies within seven days of end of each training module.
6. Transcript: Prepared on 8-1/2-by-11-inch paper, punched and bound in heavy-duty, 3-ring, vinyl-covered binders. Mark appropriate identification on front and spine of each binder. Include a cover sheet with same label information as the corresponding videotape. Include name of Project and date of videotape on each page.

D. Quality Assurance:

- 1. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.
- 2. Instructor Qualifications: A factory authorized service representative, complying with requirements in Division 01 Section "Quality Requirements," experienced in operation and maintenance procedures and training.
- 3. Photographer Qualifications: A professional photographer who is experienced photographing construction projects.

E. Training Coordination:

- 1. Coordinate instruction schedule with VA's operations. Adjust schedule as required to minimize disrupting VA's operations.
- 2. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

3. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by the COR.

F. Instruction Program:

1. Program Structure: Develop an instruction program that includes individual training modules for each system and equipment not part of a system, as required by individual Specification Sections, and as follows:
 - a. Fire protection systems, including fire alarm, fire pumps, and fire suppression systems.
 - b. Intrusion detection systems.
 - c. Conveying systems, including elevators, wheelchair lifts, escalators, and automated materials handling systems.
 - d. Medical equipment, including medical gas equipment and piping.
 - e. Laboratory equipment, including laboratory air and vacuum equipment and piping.
 - f. Heat generation, including boilers, feedwater equipment, pumps, steam distribution piping, condensate return systems, heating hot water heat exchangers, and heating hot water distribution piping.
 - g. Refrigeration systems, including chillers, cooling towers, condensers, pumps, and distribution piping.
 - h. HVAC systems, including air handling equipment, air distribution systems, and terminal equipment and devices.
 - i. HVAC instrumentation and controls.
 - j. Electrical service and distribution, including switchgear, transformers, switchboards, panelboards, uninterruptible power supplies, and motor controls.
 - k. Packaged engine generators, including synchronizing switchgear/switchboards, and transfer switches.
 - l. Lighting equipment and controls.
 - m. Communication systems, including intercommunication, surveillance, nurse call systems, public address, mass evacuation, voice and data, and entertainment television equipment.
 - n. Site utilities including lift stations, condensate pumping and return systems, and storm water pumping systems.

G. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participants are expected to master. For each module, include instruction for the following:

1. Basis of System Design, Operational Requirements, and Criteria:

Include the following:

- a. System, subsystem, and equipment descriptions.
- b. Performance and design criteria if Contractor is delegated design responsibility.
- c. Operating standards.
- d. Regulatory requirements.
- e. Equipment function.
- f. Operating characteristics.
- g. Limiting conditions.
- H, Performance curves.

2. Documentation: Review the following items in detail:

- a. Emergency manuals.
- b. Operations manuals.
- c. Maintenance manuals.
- d. Project Record Documents.
- e. Identification systems.
- f. Warranties and bonds.
- g. Maintenance service agreements and similar continuing commitments.

3. Emergencies: Include the following, as applicable:

- a. Instructions on meaning of warnings, trouble indications, and error messages.
- b. Instructions on stopping.
- c. Shutdown instructions for each type of emergency.
- d. Operating instructions for conditions outside of normal operating limits.
- e. Sequences for electric or electronic systems.
- f. Special operating instructions and procedures.

4. Operations: Include the following, as applicable:

- a. Startup procedures.
- b. Equipment or system break-in procedures.
- c. Routine and normal operating instructions.

- d. Regulation and control procedures.
 - e. Control sequences.
 - f. Safety procedures.
 - g. Instructions on stopping.
 - h. Normal shutdown instructions.
 - i. Operating procedures for emergencies.
 - j. Operating procedures for system, subsystem, or equipment failure.
 - k. Seasonal and weekend operating instructions.
 - l. Required sequences for electric or electronic systems.
 - m. Special operating instructions and procedures.
5. Adjustments: Include the following:
- a. Alignments.
 - b. Checking adjustments.
 - c. Noise and vibration adjustments.
 - d. Economy and efficiency adjustments.
6. Troubleshooting: Include the following:
- a. Diagnostic instructions.
 - b. Test and inspection procedures.
7. Maintenance: Include the following:
- a. Inspection procedures.
 - b. Types of cleaning agents to be used and methods of cleaning.
 - c. List of cleaning agents and methods of cleaning detrimental to product.
 - d. Procedures for routine cleaning
 - e. Procedures for preventive maintenance.
 - f. Procedures for routine maintenance.
 - g. Instruction on use of special tools.
8. Repairs: Include the following:
- a. Diagnosis instructions.
 - b. Repair instructions.
 - c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 - d. Instructions for identifying parts and components.
 - e. Review of spare parts needed for operation and maintenance.
- H. Training Execution:
- 1. Preparation: Assemble educational materials necessary for instruction, including documentation and training module. Assemble

training modules into a combined training manual. Set up instructional equipment at instruction location.

2. Instruction:

- a. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Department of Veterans Affairs for number of participants, instruction times, and location.
- b. Instructor: Engage qualified instructors to instruct VA's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.
 - 1) The Commissioning Agent will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.
 - 2) The COR will furnish an instructor to describe VA's operational philosophy.
 - 3) The COR will furnish the Contractor with names and positions of participants.

3. Scheduling: Provide instruction at mutually agreed times. For equipment that requires seasonal operation, provide similar instruction at start of each season. Schedule training with the VA and the Commissioning Agent with at least seven days' advance notice.

4. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of an oral, or a written, performance-based test.

5. Cleanup: Collect used and leftover educational materials and remove from Project site. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

I. Demonstration and Training Recording:

- 1. General: Engage a qualified commercial photographer to record demonstration and training. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice. At beginning of each training module, record each chart containing learning objective and lesson outline.

2. Video Format: Provide high quality color DVD color on standard size DVD disks.
3. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.
4. Narration: Describe scenes on videotape by audio narration by microphone while demonstration and training is recorded. Include description of items being viewed. Describe vantage point, indicating location, direction (by compass point), and elevation or story of construction.

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SECTION 02 41 00

DEMOLITION

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies demolition and removal of buildings, portions of buildings, utilities, other structures and debris.

1.2 RELATED WORK

- A. All Sections listed in the Table of Contents are a Condition of this Section.

1.3 PROTECTION

- A. Perform demolition in such manner as to eliminate hazards to persons and property; to minimize interference with use of adjacent areas, utilities and structures or interruption of use of such utilities; and to provide free passage to and from such adjacent areas of structures. Comply with requirements of Section 01 35 26 SAFETY REQUIREMENTS, Article 1.4 ACCIDENT PREVENTION PLAN.
- B. Provide safeguards, including warning signs, barricades, temporary fences, warning lights, and other similar items that are required for protection of all personnel during demolition and removal operations. Comply with requirements of Section 010000, GENERAL REQUIREMENTS, Article 1.9 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS.
- C. Maintain fences, barricades, lights, and other similar items around exposed excavations until such excavations have been completely filled.
- D. Provide enclosed dust chutes with control gates from each floor to carry debris to truck beds and govern flow of material into truck. Provide overhead bridges of tight board or prefabricated metal construction at dust chutes to protect persons and property from falling debris.
- E. Prevent spread of flying particles and dust. Sprinkle rubbish and debris with water to keep dust to a minimum. Do not use water if it results in hazardous or objectionable condition. Vacuum and dust the work area daily.
- F. In addition to previously listed fire and safety rules to be observed in performance of work, include following:
1. No wall or part of wall shall be permitted to fall outwardly from structures.

2. Maintain at least one stairway in each structure in usable condition to highest remaining floor. Keep stairway free of obstructions and debris until that level of structure has been removed.
 3. Wherever a cutting torch or other equipment that might cause a fire is used, provide and maintain fire extinguishers nearby ready for immediate use. Instruct all possible users in use of fire extinguishers.
 4. Keep hydrants clear and accessible at all times. Prohibit debris from accumulating within a radius of 4500 mm (15 feet) of fire hydrants.
- G. Before beginning any demolition work, the Contractor shall survey the site and examine the drawings and specifications to determine the extent of the work. The contractor shall take necessary precautions to avoid damages to existing items to remain in place, to be reused, or to remain the property of the VA Medical Center; any damaged items shall be repaired or replaced as approved by the the Contracting Officer's Representative. The Contractor shall coordinate the work of this section with all other work and shall construct and maintain shoring, bracing, and supports as required. The Contractor shall ensure that structural elements are not overloaded and shall be responsible for increasing structural supports or adding new supports as may be required as a result of any cutting, removal, or demolition work performed under this contract. Do not overload structural elements. Provide new supports and reinforcement for existing construction weakened by demolition or removal works. Repairs, reinforcement, or structural replacement must have the Contracting Officer's Representative approval.
- H. The work shall comply with the requirements of Section 01 57 19, ENVIRONMENTAL PROTECTION.
- I. The work shall comply with the requirements of Section 01 00 00, GENERAL REQUIREMENTS, Article 1.7 INFECTION PREVENTION MEASURES.

1.4 UTILITY SERVICES

- A. Demolish and remove outside utility service lines shown to be removed.
- B. Remove abandoned outside utility lines that would interfere with installation of new utility lines and new construction.

PART 2 - PRODUCTS

Not used.

PART 3 - EXECUTION

3.1 DEMOLITION

- A. Completely demolish and remove buildings and structures, including all appurtenances related or connected thereto, as noted below:
 - 1. As required for installation of new utility service lines.
 - 2. To full depth within an area defined by hypothetical lines located 1500 mm (5 feet) outside building lines of new structures.
- B. Debris, including brick, concrete, stone, metals and similar materials shall become property of Contractor and shall be disposed of by the contractor daily, off the VA Medical Center to avoid accumulation at the demolition site. Materials that cannot be removed daily shall be stored in areas specified by the Contracting Officer's Representative. Contractor shall dispose debris in compliance with applicable federal, state or local permits, rules and/or regulations.
- C. Remove and legally dispose of all materials, other than earth to remain as part of project work. Materials removed shall become property of contractor and shall be disposed of compliance with applicable federal, state or local permits, rules and/or regulations. All materials including above surrounding grade and extending to a depth of 1500mm (5feet) below surrounding grade, shall be included as part of the lump sum compensation for the work of this section. Materials that are located beneath the surface of the surrounding ground more than 1500 mm (5 feet), or materials that are discovered to be hazardous, shall be handled as unforeseen. The removal of hazardous material shall be referred to Hazardous Materials specifications.
- D. Remove existing utilities as indicated or uncovered by work and terminate in a manner conforming to the nationally recognized code covering the specific utility and approved by the Contracting Officer's Representative. When Utility lines are encountered that are not indicated on the drawings, the Contracting Officer's Representative shall be notified prior to further work in that area.

3.2 CLEAN-UP

- A. On completion of work of this section and after removal of all debris, leave site in clean condition satisfactory to the Contracting Officer's Representative. Clean-up shall include off the Medical Center disposal of all items and materials not required to remain property of the Government as well as all debris and rubbish resulting from demolition operations.

DEPARTMENT OF VETERANS AFFAIRS
PALO ALTO HEALTH CARE SYSTEM
UPGRADE NURSE CALL SYSTEM

Project No.: 640-14-117

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FULLY SPRINKLERED
March 4, 2015

DEMOLITION
02 41 00 - 4

SECTION 07 84 00
FIRESTOPPING

PART 1 GENERAL

1.1 DESCRIPTION

- A. Closures of openings in walls, floors, and roof decks against penetration of flame, heat, and smoke or gases in fire resistant rated construction.
- B. Closure of openings in walls against penetration of gases or smoke in smoke partitions.

1.2 RELATED WORK

- A. All sections listed in the Table of Contents are a condition of this Section.

1.3 SUBMITTALS

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Manufacturers literature, data, and installation instructions for types of firestopping and smoke stopping used.
- C. List of FM, UL, or WH classification number of systems installed.
- D. Certified laboratory test reports for ASTM E814 tests for systems not listed by FM, UL, or WH proposed for use.

1.4 DELIVERY AND STORAGE

- A. Deliver materials in their original unopened containers with manufacturer's name and product identification.
- B. Store in a location providing protection from damage and exposure to the elements.

1.5 WARRANTY

- A. Firestopping work subject to the terms of the Article "Warranty of Construction", FAR clause 52.246-21, except extend the warranty period to five years.

1.6 QUALITY ASSURANCE

- A. FM, UL, or WH or other approved laboratory tested products will be acceptable.

1.7 APPLICABLE PUBLICATIONS

- A. Publications listed below form a part of this specification to the extent referenced. Publications are referenced in the text by the basic designation only.
- B. American Society for Testing and Materials (ASTM):

E84-10.....Surface Burning Characteristics of Building
Materials

E814-11.....Fire Tests of Through-Penetration Fire Stops

C. Factory Mutual Engineering and Research Corporation (FM):

Annual Issue Approval Guide Building Materials

D. Underwriters Laboratories, Inc. (UL):

Annual Issue Building Materials Directory

Annual Issue Fire Resistance Directory

1479-10.....Fire Tests of Through-Penetration Firestops

E. Warnock Hersey (WH):

Annual Issue Certification Listings

PART 2 - PRODUCTS

2.1 FIRESTOP SYSTEMS

- A. Use either factory built (Firestop Devices) or field erected (through-Penetration Firestop Systems) to form a specific building system maintaining required integrity of the fire barrier and stop the passage of gases or smoke.
- B. Through-penetration firestop systems and firestop devices tested in accordance with ASTM E814 or UL 1479 using the "F" or "T" rating to maintain the same rating and integrity as the fire barrier being sealed. "T" ratings are not required for penetrations smaller than or equal to 100 mm (4 in) nominal pipe or 0.01 m² (16 sq. in.) in overall cross sectional area.
- C. Products requiring heat activation to seal an opening by its intumescence shall exhibit a demonstrated ability to function as designed to maintain the fire barrier.
- D. Firestop sealants used for firestopping or smoke sealing shall have following properties:
 - 1. Contain no flammable or toxic solvents.
 - 2. Have no dangerous or flammable out gassing during the drying or curing of products.
 - 3. Water-resistant after drying or curing and unaffected by high humidity, condensation or transient water exposure.
 - 4. When used in exposed areas, shall be capable of being sanded and finished with similar surface treatments as used on the surrounding wall or floor surface.

E. Firestopping system or devices used for penetrations by glass pipe, plastic pipe or conduits, unenclosed cables, or other non-metallic materials shall have following properties:

1. Classified for use with the particular type of penetrating material used.
2. Penetrations containing loose electrical cables, computer data cables, and communications cables protected using firestopping systems that allow unrestricted cable changes without damage to the seal.
3. Intumescent products which would expand to seal the opening and act as fire, smoke, toxic fumes, and, water sealant.

F. Maximum flame spread of 25 and smoke development of 50 when tested in accordance with ASTM E84.

G. FM, UL, or WH rated or tested by an approved laboratory in accordance with ASTM E814.

H. Materials to be asbestos free.

2.2 SMOKE STOPPING IN SMOKE PARTITIONS

A. Use silicone sealant in smoke partitions as specified in Section 07 92 00, JOINT SEALANTS.

B. Use mineral fiber filler and bond breaker behind sealant.

C. Sealants shall have a maximum flame spread of 25 and smoke developed of 50 when tested in accordance with E84.

D. When used in exposed areas capable of being sanded and finished with similar surface treatments as used on the surrounding wall or floor surface.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Submit product data and installation instructions, as required by article, submittals, after an on-site examination of areas to receive firestopping.

3.2 PREPARATION

A. Remove dirt, grease, oil, loose materials, or other substances that prevent adherence and bonding or application of the firestopping or smoke stopping materials.

B. Remove insulation on insulated pipe for a distance of 150 mm (six inches) on either side of the fire rated assembly prior to applying the

firestopping materials unless the firestopping materials are tested and approved for use on insulated pipes.

3.3 INSTALLATION

- A. Do not begin work until the specified material data and installation instructions of the proposed firestopping systems have been submitted and approved.
- B. Install firestopping systems with smoke stopping in accordance with FM, UL, WH, or other approved system details and installation instructions.
- C. Install smoke stopping seals in smoke partitions.

3.4 CLEAN-UP AND ACCEPTANCE OF WORK

- A. As work on each floor is completed, remove materials, litter, and debris.
- B. Do not move materials and equipment to the next-scheduled work area until completed work is inspected and accepted by the Resident Engineer.
- C. Clean up spills of liquid type materials.

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SECTION 07 92 00

JOINT SEALANTS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. Section covers all sealant and caulking materials and their application, wherever required for complete installation of building materials or systems.

1.2 RELATED WORK

- A. All Sections listed in the Table of Contents are a Condition of this Section.

1.3 QUALITY CONTROL

- A. Installer Qualifications: An experienced installer who has specialized in installing joint sealants similar in material, design, and extent to those indicated for this Project and whose work has resulted in joint-sealant installations with a record of successful in-service performance.
- B. Source Limitations: Obtain each type of joint sealant through one source from a single manufacturer.
- C. Product Testing: Obtain test results from a qualified testing agency based on testing current sealant formulations within a 12-month period.
 - 1. Testing Agency Qualifications: An independent testing agency qualified according to ASTM C1021.
 - 2. Test elastomeric joint sealants for compliance with requirements specified by reference to ASTM C920, and where applicable, to other standard test methods.
 - 3. Test other joint sealants for compliance with requirements indicated by referencing standard specifications and test methods.
- D. Preconstruction Field-Adhesion Testing: Before installing elastomeric sealants, field test their adhesion to joint substrates in accordance with sealant manufacturer's recommendations:
 - 1. Locate test joints where indicated or, if not indicated, as directed by Contracting Officer.
 - 3. Notify COR seven days in advance of dates and times when test joints will be erected.
 - 4. Arrange for tests to take place with joint sealant manufacturer's technical representative present.

- E. VOC: Acrylic latex and Silicon sealants shall have less than 50g/l VOC content.
- F. Mockups: Before installing joint sealants, apply elastomeric sealants as follows to verify selections made under sample Submittals and to demonstrate aesthetic effects and qualities of materials and execution. Joints in Sections that are indicated to receive elastomeric joint sealants, which are specified by reference to this section.

1.4 SUBMITTALS

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Manufacturer's installation instructions for each product used.
- C. Cured samples of exposed sealants for each color where required to match adjacent material.
- D. Manufacturer's Literature and Data:
 - 1. Caulking compound
 - 2. Primers
 - 3. Sealing compound, each type, including compatibility when different sealants are in contact with each other.

1.5 PROJECT CONDITIONS

- A. Environmental Limitations:
 - 1. Do not proceed with installation of joint sealants under following conditions:
 - a. When ambient and substrate temperature conditions are outside limits permitted by joint sealant manufacturer or are below 4.4 °C (40 °F).
 - b. When joint substrates are wet.
- B. Joint-Width Conditions:
 - 1. Do not proceed with installation of joint sealants where joint widths are less than those allowed by joint sealant manufacturer for applications indicated.
- C. Joint-Substrate Conditions:
 - 1. Do not proceed with installation of joint sealants until contaminants capable of interfering with adhesion are removed from joint substrates.

1.6 DELIVERY, HANDLING, AND STORAGE

- A. Deliver materials in manufacturers' original unopened containers, with brand names, date of manufacture, shelf life, and material designation clearly marked thereon.
- B. Carefully handle and store to prevent inclusion of foreign materials.
- C. Do not subject to sustained temperatures exceeding 32° C (90° F) or less than 5° C (40° F).

1.7 DEFINITIONS

- A. Definitions of terms in accordance with ASTM C717 and as specified.
- B. Back-up Rod: A type of sealant backing.
- C. Bond Breakers: A type of sealant backing.
- D. Filler: A sealant backing used behind a back-up rod.

1.8 WARRANTY

- A. Warranty exterior sealing against leaks, adhesion, and cohesive failure, and subject to terms of "Warranty of Construction", FAR clause 52.246-21, except that warranty period shall be extended to two years.
- B. General Warranty: Special warranty specified in this Article shall not deprive Government of other rights Government may have under other provisions of Contract Documents and shall be in addition to, and run concurrent with, other warranties made by Contractor under requirements of Contract Documents.

1.9 APPLICABLE PUBLICATIONS

- A. Publications listed below form a part of this specification to extent referenced. Publications are referenced in text by basic designation only.
- B. American Society for Testing and Materials (ASTM):
 - C834-10.....Latex Sealants.
 - C920-10.....Elastomeric Joint Sealants.

PART 2 - PRODUCTS

2.1 SEALANTS

- A. S-1:
 - 1. ASTM C920, polyurethane or polysulfide.
 - 2. Type M.
 - 3. Class 25.
 - 4. Grade P.
 - 5. Shore A hardness of 25-40.

B. S-2:

1. ASTM C920, silicone, neutral cure.
2. Type S.
3. Class: Joint movement range of plus 100 percent to minus 50 percent.
4. Grade NS.
5. Shore A hardness of 15-20.
6. Minimum elongation of 1200 percent.

C. S-3:

1. ASTM C920 silicone.
2. Type S.
3. Class 25.
4. Grade NS.
5. Shore A hardness of 25-30.
6. Non-yellowing, mildew resistant.

D. S-4:

1. ASTM C920, coal tar extended fuel resistance polyurethane.
2. Type M/S.
3. Class 25.
4. Grade P/NS.
5. Shore A hardness of 15-20.

E. S-5:

1. ASTM C920, polyurethane.
2. Type M/S.
3. Class 25, joint movement range of plus or minus 50 percent.
4. Grade P/NS.
5. Shore A hardness of 25 to 50.

2.2 CAULKING COMPOUND

- A. C-1: ASTM C834, acrylic latex.
- B. C-2: One component acoustical caulking, non drying, non hardening, synthetic rubber.

2.3 COLOR

- A. Sealants shall match color of adjacent surface.
- B. Color of sealants for other locations shall be light gray or aluminum, unless specified otherwise.
- C. Caulking shall be light gray or white, unless specified otherwise.

2.4 JOINT SEALANT BACKING

- A. General: Provide sealant backings of material and type that are nonstaining; are compatible with joint substrates, sealants, primers, and other joint fillers; and are approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.
- B. Cylindrical Sealant Backings: ASTM C1330, of type indicated below and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance:
 - 1. Type C: Closed-cell material with a surface skin.
- C. Elastomeric Tubing Sealant Backings: Neoprene, butyl, EPDM, or silicone tubing complying with ASTM D1056, nonabsorbent to water and gas, and capable of remaining resilient at temperatures down to minus 32° C (minus 26° F). Provide products with low compression set and of size and shape to provide a secondary seal, to control sealant depth, and otherwise contribute to optimum sealant performance.
- D. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint where such adhesion would result in sealant failure. Provide self-adhesive tape where applicable.

2.5 FILLER

- A. Mineral fiber board: ASTM C612, Class 1.
- B. Thickness same as joint width.
- C. Depth to fill void completely behind back-up rod.

2.6 PRIMER

- A. As recommended by manufacturer of caulking or sealant material.
- B. Stain free type.

2.7 CLEANERS-NON POUROUS SURFACES

- A. Chemical cleaners acceptable to manufacturer of sealants and sealant backing material, free of oily residues and other substances capable of staining or harming joint substrates and adjacent non-porous surfaces and formulated to promote adhesion of sealant and substrates.

PART 3 - EXECUTION

3.1 INSPECTION

- A. Inspect substrate surface for bond breaker contamination and unsound materials at adherent faces of sealant.

- B. Coordinate for repair and resolution of unsound substrate materials.
- C. Inspect for uniform joint widths and that dimensions are within tolerance established by sealant manufacturer.

3.2 PREPARATIONS

- A. Prepare joints in accordance with manufacturer's instructions and SWRI.
- B. Clean surfaces of joint to receive caulking or sealants leaving joint dry to the touch, free from frost, moisture, grease, oil, wax, lacquer paint, or other foreign matter that would tend to destroy or impair adhesion.
 - 1. Clean porous joint substrate surfaces by brushing, grinding, blast cleaning, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants.
 - 2. Remove loose particles remaining from above cleaning operations by vacuuming or blowing out joints with oil-free compressed air. Porous joint surfaces include concrete and masonry materials.
 - 3. Remove laitance and form-release agents from concrete.
 - 4. Clean nonporous surfaces, including metals, with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants.
- C. Do not cut or damage joint edges.
- D. Apply masking tape to face of surfaces adjacent to joints before applying primers, caulking, or sealing compounds.
 - 1. Do not leave gaps between ends of sealant backings.
 - 2. Do not stretch, twist, puncture, or tear sealant backings.
 - 3. Remove absorbent sealant backings that have become wet before sealant application and replace them with dry materials.
- E. Apply primer to sides of joints wherever required by compound manufacturer's printed instructions.
 - 1. Apply primer prior to installation of back-up rod or bond breaker tape.
 - 2. Use brush or other approved means that will reach all parts of joints.
- F. Take all necessary steps to prevent three sided adhesion of sealants.

3.3 BACKING INSTALLATION

- A. Install back-up material, to form joints enclosed on three sides as required for specified depth of sealant.

- B. Where deep joints occur, install filler to fill space behind the back-up rod and position the rod at proper depth.
- C. Cut fillers installed by others to proper depth for installation of back-up rod and sealants.
- D. Install back-up rod, without puncturing the material, to a uniform depth, within plus or minus 3 mm (1/8 inch) for sealant depths specified.
- E. Where space for back-up rod does not exist, install bond breaker tape strip at bottom (or back) of joint so sealant bonds only to two opposing surfaces.
- F. Take all necessary steps to prevent three sided adhesion of sealants.

3.4 SEALANT DEPTHS AND GEOMETRY

- A. At widths up to 6 mm (1/4 inch), sealant depth equal to width.
- B. At widths over 6 mm (1/4 inch), sealant depth 1/2 of width up to 13 mm (1/2 inch) maximum depth at center of joint with sealant thickness at center of joint approximately 1/2 of depth at adhesion surface.

3.5 INSTALLATION

- A. General:
 - 1. Apply sealants and caulking only when ambient temperature is between 5° C and 38° C (40° and 100° F).
 - 2. Do not use polysulfide base sealants where sealant may be exposed to fumes from bituminous materials, or where water vapor in continuous contact with cementitious materials may be present.
 - 3. Do not use sealant type listed by manufacture as not suitable for use in locations specified.
 - 4. Apply caulking and sealing compound in accordance with manufacturer's printed instructions.
 - 5. Avoid dropping or smearing compound on adjacent surfaces.
 - 6. Fill joints solidly with compound and finish compound smooth.
 - 7. Tool joints to concave surface unless shown or specified otherwise.
 - 8. Finish paving or floor joints flush unless joint is otherwise detailed.
 - 9. Apply compounds with nozzle size to fit joint width.
 - 10. Test sealants for compatibility with each other and substrate. Use only compatible sealant.
- B. For application of sealants, follow requirements of ASTM C1193 unless specified otherwise.

C. Where gypsum board partitions are of sound rated, fire rated, or smoke barrier construction, follow requirements of ASTM C919 only to seal all cut-outs and intersections with the adjoining construction unless specified otherwise.

1. Apply a 6 mm (1/4 inch) minimum bead of sealant each side of runners (tracks), including those used at partition intersections with dissimilar wall construction.
2. Coordinate with application of gypsum board to install sealant immediately prior to application of gypsum board.
3. Partition intersections: Seal edges of face layer of gypsum board abutting intersecting partitions, before taping and finishing or application of veneer plaster-joint reinforcing.
4. Openings: Apply a 6 mm (1/4 inch) bead of sealant around all cut-outs to seal openings of electrical boxes, ducts, pipes and similar penetrations. To seal electrical boxes, seal sides and backs.
5. Control Joints: Before control joints are installed, apply sealant in back of control joint to reduce flanking path for sound through control joint.

3.6 FIELD QUALITY CONTROL

A. Field-Adhesion Testing:

1. Field-test joint-sealant adhesion to joint substrates as recommended by sealant manufacturer.
2. Perform one test for first 30 m (100 feet) of joint length for each type of elastomeric sealant and joint substrate per elevation..

B. Inspect joints for complete fill, for absence of voids, and for joint configuration complying with specified requirements. Record results in a field adhesion test log.

C. Inspect tested joints and report on following:

1. Whether sealants in joints connected to pulled-out portion failed to adhere to joint substrates or tore cohesively. Include data on pull distance used to test each type of product and joint substrate.
2. Compare these results to determine if adhesion passes sealant manufacturer's field-adhesion hand-pull test criteria.
3. Whether sealants filled joint cavities and are free from voids.
4. Whether sealant dimensions and configurations comply with specified requirements.

- D. Repair sealants pulled from test area by applying new sealants following same procedures used to originally seal joints. Ensure that original sealant surfaces are clean and new sealant contacts original sealant.
- E. Evaluation of Field-Test Results: Sealants not evidencing adhesive failure from testing or noncompliance with other indicated requirements, will be considered satisfactory. Remove sealants that fail to adhere to joint substrates during testing or to comply with other requirements. Retest failed applications until test results prove sealants comply with indicated requirements.

3.7 CLEANING

- A. Fresh compound accidentally smeared on adjoining surfaces: Scrape off immediately and rub clean with a solvent as recommended by the caulking or sealant manufacturer.
- B. After filling and finishing joints, remove masking tape.
- C. Leave adjacent surfaces in a clean and unstained condition.

3.8 LOCATIONS

- A. Exterior Building Joints, Horizontal and Vertical:
 - 1. Metal to Metal: Type S-1, S-2
- B. Metal Reglets and Flashings:
 - 1. Flashings to Wall: Type S-6
 - 2. Metal to Metal: Type S-6
- C. Sanitary Joints:
 - 1. Walls to Plumbing Fixtures: Type S-9
 - 2. Pipe Penetrations: Type S-9
- D. Horizontal Traffic Joints:
 - 1. Concrete Paving: Type S-11 or S-12
- E. Interior Caulking:
 - 1. Typical Narrow Joint 6 mm, (1/4 inch) or less at Walls and Adjacent Components: Types C-1 and C-2.
 - 2. Perimeter of Doors, Windows, Access Panels which Adjoin Concrete: Types C-1 and C-2.
 - 3. Exposed Isolation Joints at top of full height walls: Types C-1 and C-2.

- - - E N D - - -

SECTION 27 05 11
REQUIREMENTS FOR COMMUNICATIONS INSTALLATIONS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This Section, Requirements for Communications Installations, applies to all sections of Division 27.
- B. Furnish and install communications cabling, systems, equipment, and accessories in accordance with the specifications and drawings. Capacities and ratings of transformers, cable, and other items and arrangements for the specified items are shown on drawings.

1.2 MINIMUM REQUIREMENTS

- A. References to industry and trade association standards and codes are minimum installation requirement standards.
- B. Drawings and other specification sections shall govern in those instances where requirements are greater than those specified in the above standards.

1.3 QUALIFICATIONS (PRODUCTS AND SERVICES)

- A. Manufacturers Qualifications: The manufacturer shall regularly and presently produce, as one of the manufacturer's principal products, the equipment and material specified for this project, and shall have manufactured the item for at least three years.
- B. Product Qualification:
 - 1. Manufacturer's product shall have been in satisfactory operation, on three installations of similar size and type as this project, for approximately three years.
 - 2. The Government reserves the right to require the Contractor to submit a list of installations where the products have been in operation before approval.
- C. Service Qualifications: There shall be a permanent service organization maintained or trained by the manufacturer which will render satisfactory service to this installation within four hours of receipt of notification that service is needed. Submit name and address of service organizations.

1.4 MANUFACTURED PRODUCTS

- A. Materials and equipment furnished shall be of current production by manufacturers regularly engaged in the manufacture of such items, for which replacement parts shall be available.

- B. When more than one unit of the same class of equipment is required, such units shall be the product of a single manufacturer.
- C. Equipment Assemblies and Components:
 - 1. Components of an assembled unit need not be products of the same manufacturer.
 - 2. Manufacturers of equipment assemblies, which include components made by others, shall assume complete responsibility for the final assembled unit.
 - 3. Components shall be compatible with each other and with the total assembly for the intended service.
 - 4. Constituent parts which are similar shall be the product of a single manufacturer.
- D. Factory wiring shall be identified on the equipment being furnished and on all wiring diagrams.
- E. When Factory Testing Is Specified:
 - 1. The Government shall have the option of witnessing factory tests. The contractor shall notify the VA through the Contracting Officer's Representative (COR) a minimum of 15 working days prior to the manufacturers making the factory tests.
 - 2. Four copies of certified test reports containing all test data shall be furnished to the Contracting Officer's Representative (COR) prior to final inspection and not more than 90 days after completion of the tests.
 - 3. When equipment fails to meet factory test and re-inspection is required, the contractor shall be liable for all additional expenses, including expenses of the Government.

1.5 EQUIPMENT REQUIREMENTS

- A. Where variations from the contract requirements are requested in accordance with Section 01 00 00, GENERAL REQUIREMENTS and Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES, the connecting work and related components shall include, but not be limited to additions or changes to branch circuits, circuit protective devices, conduits, wire, feeders, controls, panels and installation methods.

1.6 EQUIPMENT PROTECTION

- A. Equipment and materials shall be protected during shipment and storage against physical damage, dirt, moisture, cold and rain:
 - 1. During installation, enclosures, equipment, controls, controllers, circuit protective devices, and other like items, shall be protected

- against entry of foreign matter; and be vacuum cleaned both inside and outside before testing and operating and repainting if required.
2. Damaged equipment shall be, as determined by the Contracting Officer's Representative (COR), placed in first class operating condition or be returned to the source of supply for repair or replacement.
 3. Painted surfaces shall be protected with factory installed removable heavy kraft paper, sheet vinyl or equal.
 4. Damaged paint on equipment and materials shall be refinished with the same quality of paint and workmanship as used by the manufacturer so repaired areas are not obvious.

1.7 WORK PERFORMANCE

- A. Job site safety and worker safety is the responsibility of the contractor.
- B. For work on existing stations, arrange, phase and perform work to assure communications service for other buildings at all times. Refer to Article OPERATIONS AND STORAGE AREAS under Section 01 00 00, GENERAL REQUIREMENTS.
- C. New work shall be installed and connected to existing work neatly and carefully. Disturbed or damaged work shall be replaced or repaired to its prior conditions, as required by Section 01 00 00, GENERAL REQUIREMENTS.
- D. Coordinate location of equipment and pathways with other trades to minimize interferences. See Section 01 00 00, GENERAL REQUIREMENTS.

1.8 EQUIPMENT INSTALLATION AND REQUIREMENTS

- A. Equipment location shall be as close as practical to locations shown on the drawings.
- B. Inaccessible Equipment:
 1. Where the Government determines that the Contractor has installed equipment not conveniently accessible for operation and maintenance, the equipment shall be removed and reinstalled as directed at no additional cost to the Government.
 2. "Conveniently accessible" is defined as being capable of being reached without the use of ladders, or without climbing or crawling under or over obstacles such as, but not limited to, motors, pumps, belt guards, transformers, piping, ductwork, conduit and raceways.

1.9 EQUIPMENT IDENTIFICATION

- A. Install an identification sign which clearly indicates information required for use and maintenance of equipment.
- B. Nameplates shall be laminated black phenolic resin with a white core with engraved lettering, a minimum of 6 mm (1/4 inch) high. Secure nameplates with screws. Nameplates that are furnished by manufacturer as a standard catalog item, or where other method of identification is herein specified, are exceptions.

1.10 SUBMITTALS

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. The Government's approval shall be obtained for all equipment and material before delivery to the job site. Delivery, storage, or installation of equipment or material which has not had prior approval will not be permitted at the job site.
- C. All submittals shall include adequate descriptive literature, catalog cuts, shop drawings, and other data necessary for the Government to ascertain that the proposed equipment and materials comply with specification requirements. Catalog cuts submitted for approval shall be legible and clearly identify equipment being submitted.
- D. Submittals for individual systems and equipment assemblies which consist of more than one item or component shall be made for the system or assembly as a whole. Partial submittals will not be considered for approval.
 - 1. Mark the submittals, "SUBMITTED UNDER SECTION_____".
 - 2. Submittals shall be marked to show specification reference including the section and paragraph numbers.
 - 3. Submit each section separately.
- E. The submittals shall include the following:
 - 1. Information that confirms compliance with contract requirements. Include the manufacturer's name, model or catalog numbers, catalog information, technical data sheets, shop drawings, pictures, nameplate data and test reports as required.
 - 2. Submittals are required for all equipment anchors and supports. Submittals shall include weights, dimensions, center of gravity, standard connections, manufacturer's recommendations and behavior problems (e.g., vibration, thermal expansion,) associated with

equipment or piping so that the proposed installation can be properly reviewed.

3. Elementary and interconnection wiring diagrams for communication and signal systems, control system and equipment assemblies. All terminal points and wiring shall be identified on wiring diagrams.
4. Parts list which shall include those replacement parts recommended by the equipment manufacturer, quantity of parts, current price and availability of each part.

F. Manuals: Submit in accordance with Section 01 00 00, GENERAL REQUIREMENTS.

1. Maintenance and Operation Manuals: Submit as required for systems and equipment specified in the technical sections. Furnish four copies, bound in hardback binders, (manufacturer's standard binders) or an approved equivalent. Furnish one complete manual as specified in the technical section but in no case later than prior to performance of systems or equipment test, and furnish the remaining manuals prior to contract completion.
2. Inscribe the following identification on the cover: the words "MAINTENANCE AND OPERATION MANUAL," the name and location of the system, equipment, building, name of Contractor, and contract number. Include in the manual the names, addresses, and telephone numbers of each subcontractor installing the system or equipment and the local representatives for the system or equipment.
3. Provide a "Table of Contents" and assemble the manual to conform to the table of contents, with tab sheets placed before instructions covering the subject. The instructions shall be legible and easily read, with large sheets of drawings folded in.
4. The manuals shall include:
 - a. Internal and interconnecting wiring and control diagrams with data to explain detailed operation and control of the equipment.
 - b. A control sequence describing start-up, operation, and shutdown.
 - c. Description of the function of each principal item of equipment.
 - d. Installation and maintenance instructions.
 - e. Safety precautions.
 - f. Diagrams and illustrations.
 - g. Testing methods.
 - h. Performance data.

- i. Pictorial "exploded" parts list with part numbers. Emphasis shall be placed on the use of special tools and instruments. The list shall indicate sources of supply, recommended spare parts, and name of servicing organization.
 - j. Appendix; list qualified permanent servicing organizations for support of the equipment, including addresses and certified qualifications.
- G. Approvals will be based on complete submission of manuals together with shop drawings.
- H. After approval and prior to installation, furnish the Contracting Officer's Representative (COR) with one sample of each of the following:
- 1. A 300 mm (12 inch) length of each type and size of wire and cable along with the tag from the coils of reels from which the samples were taken.
 - 2. Each type of conduit and pathway coupling, bushing and termination fitting.
 - 3. Raceway and pathway hangers, clamps and supports.
 - 4. Duct sealing compound.

1.11 SINGULAR NUMBER

- A. Where any device or part of equipment is referred to in these specifications in the singular number (e.g., "the switch"), this reference shall be deemed to apply to as many such devices as are required to complete the installation as shown on the drawings.

1.12 TRAINING

- A. Training shall be provided in accordance with Article, INSTRUCTIONS, of Section 01 00 00, GENERAL REQUIREMENTS.
- B. Training shall be provided for the particular equipment or system as required in each associated specification.
- C. A training schedule shall be developed and submitted by the contractor and approved by the Contracting Officer's Representative (COR) at least 30 days prior to the planned training.

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

NOT USED

DEPARTMENT OF VETERANS AFFAIRS
PALO ALTO HEALTH CARE SYSTEM
UPGRADE NURSE CALL SYSTEM

Project No.: 640-14-117

- - - E N D - - -

SECTION 27 05 26

GROUNDING AND BONDING FOR COMMUNICATIONS SYSTEMS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies general grounding and bonding requirements of telecommunication installations for equipment operations.
- B. "Grounding electrode system" refers to all electrodes required by NEC, as well as including made, supplementary, telecommunications system grounding electrodes.
- C. The terms "connect" and "bond" are used interchangeably in this specification and have the same meaning.

1.2 RELATED WORK

- A. All sections listed in the Table of Contents are a condition of this Section.

1.3 SUBMITTALS

- A. Submit in accordance with Section 27 05 11, REQUIREMENTS FOR COMMUNICATIONS INSTALLATIONS.
- B. Shop Drawings:
 - 1. Sufficient information, clearly presented, shall be included to determine compliance with drawings and specifications.
 - 2. Include the location of system grounding electrode connections and the routing of aboveground and underground grounding electrode conductors.
- C. Test Reports: Provide certified test reports of ground resistance.
- D. Certifications: Two weeks prior to final inspection, submit four copies of the following to the Contracting Officer's Representative (COR):
 - 1. Certification that the materials and installation is in accordance with the drawings and specifications.
 - 2. Certification, by the Contractor, that the complete installation has been properly installed and tested.

1.4 APPLICABLE PUBLICATIONS

Publications listed below (including amendments, addenda, revisions, supplements, and errata) form a part of this specification to the extent referenced. Publications are referenced in the text by the basic designation only.

- A. American Society for Testing and Materials (ASTM):
 - B1-2007.....Standard Specification for Hard-Drawn Copper Wire
 - B8-2004.....Standard Specification for Concentric-Lay-Stranded Copper Conductors, Hard, Medium-Hard, or Soft
- B. Institute of Electrical and Electronics Engineers, Inc. (IEEE):
 - 81-1983.....IEEE Guide for Measuring Earth Resistivity, Ground Impedance, and Earth Surface Potentials of a Ground System
- C. National Fire Protection Association (NFPA):
 - 70-2009.....National Electrical Code (NEC)
- D. Telecommunications Industry Association, (TIA)
 - J-STO-607-A-2002.....Commercial Building Grounding (Earthing) and Bonding Requirements for Telecommunications
- E. Underwriters Laboratories, Inc. (UL):
 - 44-2005.....Thermoset-Insulated Wires and Cables
 - 83-2008.....Thermoplastic-Insulated Wires and Cables
 - 467-2007.....Grounding and Bonding Equipment
 - 486A-486B-2003.....Wire Connectors
- F. VA Palo Alto Codes of Practice SLE VoIP standards. (See appendix)

PART 2 - PRODUCTS

2.1 GROUNDING AND BONDING CONDUCTORS

- A. Equipment grounding conductors shall be UL 83 insulated stranded copper, except that sizes 6 mm² (10 AWG) and smaller shall be solid copper. Insulation color shall be continuous green for all equipment grounding conductors, except that wire sizes 25 mm² (4 AWG) and larger shall be permitted to be identified per NEC.
- B. Bonding conductors shall be ASTM B8 bare stranded copper, except that sizes 6 mm² (10 AWG) and smaller shall be ASTM B1 solid bare copper wire.
- C. Isolated Power System: Type XHHW-2 insulation with a dielectric constant of 3.5 or less.
- D. Telecom System Grounding Riser Conductor: Telecommunications Grounding Riser shall be in accordance with J STO-607A. Use a minimum 50mm² (1/0

AWG) insulated stranded copper grounding conductor unless indicated otherwise.

2.2 GROUND RODS

- A. Copper clad steel, 19 mm (3/4-inch) diameter by 3000 mm (10 feet) long, conforming to UL 467.
- B. Quantity of rods shall be as required to obtain the specified ground resistance.

2.3 SPLICES AND TERMINATION COMPONENTS

- A. Components shall meet or exceed UL 467 and be clearly marked with the manufacturer, catalog number, and permitted conductor size(s).

2.4 TELECOMMUNICATION SYSTEM GROUND BUSBARS

- A. Provide solid copper bus bar, pre-drilled from two-hole lug connections with a minimum thickness of 6 mm (1/4 inch) for wall and backboard mounting using standard insulators sized as follows:
 - 1. Room Signal Grounding: 300 mm x 100 mm (12 inches x 4 inch).
 - 2. Master Signal Ground: 600 mm x 100 mm (24 inches x 4 inch).

2.5 GROUND CONNECTIONS

- A. Below Grade: Exothermic-welded type connectors.
- B. Above Grade:
 - 1. Bonding Jumpers: compression type connectors, using zinc-plated fasteners and external tooth lockwashers.
 - 2. Ground Busbars: Two-hole compression type lugs using tin-plated copper or copper alloy bolts and nuts.
 - 3. Rack and Cabinet Ground Bars: one-hole compression-type lugs using zinc-plated or copper alloy fasteners.
- C. Cable Shields: Make ground connections to multi-pair communications cables with metallic shields using shield bonding connectors with screw stud connection.

2.6 EQUIPMENT RACK AND CABINET GROUND BARS

- A. Provide solid copper ground bars designed for mounting on the framework of open or cabinet-enclosed equipment racks with minimum dimensions of 4 mm thick by 19 mm wide (3/8 inch x 3/4 inch).

2.7 GROUND TERMINAL BLOCKS

- A. At any equipment mounting location (e.g. backboards and hinged cover enclosures) where rack-type ground bars cannot be mounted, provide screw lug-type terminal blocks.

2.8 SPLICE CASE GROUND ACCESSORIES

- A. Splice case grounding and bonding accessories shall be supplied by the splice case manufacturer when available. Otherwise, use 16 mm² (6 AWG) insulated ground wire with shield bonding connectors.

PART 3 - EXECUTION

3.1 GENERAL

- A. Ground in accordance with the NEC, as shown on drawings, and as hereinafter specified.
- B. System Grounding:
 - 1. Secondary service neutrals: Ground at the supply side of the secondary disconnecting means and at the related transformers.
 - 2. Separately derived systems (transformers downstream from the service entrance): Ground the secondary neutral.
 - 3. Isolation transformers and isolated powersystems shall not be system grounded.
- C. Equipment Grounding: Metallic structures (including ductwork and building steel), enclosures, raceways, junction boxes, outlet boxes, cabinets, machine frames, and other conductive items in close proximity with electrical circuits shall be bonded and grounded.

3.2 INACCESSIBLE GROUNDING CONNECTIONS

- A. Make grounding connections, which are buried or otherwise normally inaccessible (except connections for which periodic testing access is required) by exothermic weld.

3.3 SECONDARY EQUIPMENT AND CIRCUITS

- A. Main Bonding Jumper: Bond the secondary service neutral to the ground bus in the service equipment.
- B. Metallic Piping, Building Steel, and Supplemental Electrode(s):
 - 1. Provide a grounding electrode conductor sized per NEC between the service equipment ground bus and all metallic water and gas pipe systems, building steel, and supplemental or made electrodes. Jumper insulating joints in the metallic piping. All connections to electrodes shall be made with fittings that conform to UL 467.
 - 2. Provide a supplemental ground electrode and bond to the grounding electrode system.
- C. Conduit Systems:

1. Ground all metallic conduit systems. All metallic conduit systems shall contain an equipment grounding conductor.
 2. Non-metallic conduit systems shall contain an equipment grounding conductor, except that non-metallic feeder conduits which carry a grounded conductor from exterior transformers to interior or building-mounted service entrance equipment need not contain an equipment grounding conductor.
 3. Conduit containing only a grounding conductor, and which is provided for mechanical protection of the conductor, shall be bonded to that conductor at the entrance and exit from the conduit.
- D. Feeders and Branch Circuits: Install equipment grounding conductors with all feeders and power and lighting branch circuits.
- E. Boxes, Cabinets, Enclosures, and Panelboards:
1. Bond the equipment grounding conductor to each pullbox, junction box, outlet box, device box, cabinets, and other enclosures through which the conductor passes (except for special grounding systems for intensive care units and other critical units shown).
 2. Provide lugs in each box and enclosure for equipment grounding conductor termination.
 3. Provide ground bars in panelboards, bolted to the housing, with sufficient lugs to terminate the equipment grounding conductors.
- F. Receptacles shall not be grounded through their mounting screws. Ground with a jumper from the receptacle green ground terminal to the device box ground screw and the branch circuit equipment grounding conductor.
- G. Raised Floors: Provide bonding of all raised floor components.

3.4 CORROSION INHIBITORS

- A. When making ground and ground bonding connections, apply a corrosion inhibitor to all contact surfaces. Use corrosion inhibitor appropriate for protecting a connection between the metals used.

3.5 CONDUCTIVE PIPING

- A. Bond all conductive piping systems, interior and exterior, to the building to the grounding electrode system. Bonding connections shall be made as close as practical to the equipment ground bus.

3.6 TELECOMMUNICATIONS SYSTEM

- A. Bond telecommunications system grounding equipment to the electrical grounding electrode system.

- B. Furnish and install all wire and hardware required to properly ground, bond and connect communications raceway, cable tray, metallic cable shields, and equipment to a ground source.
- C. Ground bonding jumpers shall be continuous with no splices. Use the shortest length of bonding jumper possible.
- D. Provide ground paths that are permanent and continuous with a resistance of 1 ohm or less from raceway, cable tray, and equipment connections to the building grounding electrode. The resistance across individual bonding connections shall be 10 milliohms or less.
- E. Below-Grade Grounding Connections: When making exothermic welds, wire brush or file the point of contact to a bare metal surface. Use exothermic welding cartridges and molds in accordance with the manufacturer's recommendations. After welds have been made and cooled, brush slag from the weld area and thoroughly cleaned the joint area. Notify the Contracting Officer's Representative (COR) prior to backfilling any ground connections.
- F. Above-Grade Grounding Connections: When making bolted or screwed connections to attach bonding jumpers, remove paint to expose the entire contact surface by grinding where necessary; thoroughly clean all connector, plate and other contact surfaces; and apply an appropriate corrosion inhibitor to all surfaces before joining.
- G. Bonding Jumpers:
 - 1. Use insulated ground wire of the size and type shown on the Drawings or use a minimum of 16 mm² (6 AWG) insulated copper wire.
 - 2. Assemble bonding jumpers using insulated ground wire terminated with compression connectors.
 - 3. Use compression connectors of proper size for conductors specified. Use connector manufacturer's compression tool.
- H. Bonding Jumper Fasteners:
 - 1. Conduit: Fasten bonding jumpers using screw lugs on grounding bushings or conduit strut clamps, or the clamp pads on push-type conduit fasteners. When screw lug connection to a conduit strut clamp is not possible, fasten the plain end of a bonding jumper wire by slipping the plain end under the conduit strut clamp pad; tighten the clamp screw firmly. Where appropriate, use zinc-plated external tooth lockwashers.

2. Wireway and Cable Tray: Fasten bonding jumpers using zinc-plated bolts, external tooth lockwashers, and nuts. Install protective cover, e.g., zinc-plated acorn nuts on any bolts extending into wireway or cable tray to prevent cable damage.
3. Ground Plates and Busbars: Fasten bonding jumpers using two-hole compression lugs. Use tin-plated copper or copper alloy bolts, external tooth lockwashers, and nuts.
4. Unistrut and Raised Floor Stringers: Fasten bonding jumpers using zinc-plated, self-drill screws and external tooth lockwashers.

3.7 COMMUNICATION ROOM GROUNDING

A. Telecommunications Ground Busbars:

1. Provide communications room telecommunications ground busbar hardware at 950 mm (18 inches) at locations indicated on the Drawings.
2. Connect the telecommunications room ground busbars to other room grounding busbars as indicated on the Grounding Riser diagram.

B. Telephone-Type Cable Rack Systems: aluminum pan installed on telephone-type cable rack serves as the primary ground conductor within the communications room. Make ground connections by installing the following bonding jumpers:

1. Install a 16 mm² (6 AWG) bonding between the telecommunications ground busbar and the nearest access to the aluminum pan installed on the cable rack.
2. Use 16 mm² (6 AWG) bonding jumpers across aluminum pan junctions.

C. Self-Supporting and Cabinet-Mounted Equipment Rack Ground Bars:

1. When ground bars are provided at the rear of lineup of bolted together equipment racks, bond the copper ground bars together using solid copper splice plates supplied by the ground bar manufacturer.
2. Bond together nonadjacent ground bars on equipment racks and cabinets with 16 mm² (6 AWG) insulated copper wire bonding jumpers attached at each end with compression-type connectors and mounting bolts.
3. Provide a 16 mm² (6 AWG) bonding jumper between the rack and/or cabinet ground busbar and the aluminum pan of an overhead cable tray or the raised floor stringer as appropriate.

- D. Backboards: Provide a screw lug-type terminal block or drilled and tapped copper strip near the top of backboards used for communications cross-connect systems. Connect backboard ground terminals to the aluminum pan in the telephone-type cable tray using an insulated 16 mm² (16 AWG) bonding jumper.
- E. Other Communication Room Ground Systems: Ground all metallic conduit, wireways, and other metallic equipment located away from equipment racks or cabinets to the cable tray pan or the telecommunications ground busbar, whichever is closer, using insulated 16 mm² (6 AWG) ground wire bonding jumpers.

3.8 COMMUNICATIONS CABLE GROUNDING

- A. Bond all metallic cable sheaths in multipair communications cables together at each splicing and/or terminating location to provide 100 percent metallic sheath continuity throughout the communications distribution system.
 - 1. At terminal points, install a cable shield bonding connector provide a screw stud connection for ground wire. Use a bonding jumper to connect the cable shield connector to an appropriate ground source like the rack or cabinet ground bar.
 - 2. Bond all metallic cable shields together within splice closures using cable shield bonding connectors or the splice case grounding and bonding accessories provided by the splice case manufacturer. When an external ground connection is provided as part of splice closure, connect to an approved ground source and all other metallic components and equipment at that location.

3.9 COMMUNICATIONS RACEWAY GROUNDING

- A. Conduit: Use insulated 16 mm² (6 AWG) bonding jumpers to ground metallic conduit at each end and to bond at all intermediate metallic enclosures.
- B. Wireway: use insulated 16 mm² (6 AWG) bonding jumpers to ground or bond metallic wireway at each end at all intermediate metallic enclosures and across all section junctions.
- C. Cable Tray Systems: Use insulated 16 mm² (6 AWG) bonding jumpers to ground cable tray to column-mounted building ground plates (pads) at each end and approximately every 16 meters (50 feet).

3.10 GROUND RESISTANCE

- A. Grounding system resistance to ground shall not exceed 5 ohms. Make necessary modifications or additions to the grounding electrode system for compliance without additional cost to the Government. Final tests shall assure that this requirement is met.
- B. Resistance of the grounding electrode system shall be measured using a four-terminal fall-of-potential method as defined in IEEE 81. Ground resistance measurements shall be made before the electrical distribution system is energized and shall be made in normally dry conditions not less than 48 hours after the last rainfall. Resistance measurements of separate grounding electrode systems shall be made before the systems are bonded together below grade. The combined resistance of separate systems may be used to meet the required resistance, but the specified number of electrodes must still be provided.
- C. Services at power company interface points shall comply with the power company ground resistance requirements.
- D. Below-grade connections shall be visually inspected by the Contracting Officer's Representative (COR) prior to backfilling. The Contractor shall notify the Contracting Officer's Representative (COR) 24 hours before the connections are ready for inspection.

3.11 GROUND ROD INSTALLATION

- A. Drive each rod vertically in the earth, not less than 3000 mm (10 feet) in depth.
- B. Where permanently concealed ground connections are required, make the connections by the exothermic process to form solid metal joints. Make accessible ground connections with mechanical pressure type ground connectors.
- C. Where rock prevents the driving of vertical ground rods, install angled ground rods or grounding electrodes in horizontal trenches to achieve the specified resistance.

- - - E N D - - -

COMMISSIONING OF COMMUNICATIONS SYSTEMS

1.1 DESCRIPTION

1.2 RELATED WORK

1.3 SUMMARY

1.4 DEFINITIONS

1.5 COMMISSIONED SYSTEMS

FULLY SPRINKLERED COMMISSIONING OF COMMUNICATION SYSTEMS
March 4, 2015 27 08 00 - 1

1.6 SUBMITTALS

B. The commissioning process requires Submittal review simultaneously with engineering review. Specific submittal requirements related to the commissioning process are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.

NOT USED

3.1 CONSTRUCTION INSPECTIONS

3.2 PRE-FUNCTIONAL CHECKLISTS

FULLY SPRINKLERED COMMISSIONING OF COMMUNICATION SYSTEMS
March 4, 2015 27 08 00 - 2

3.3 CONTRACTORS TESTS

3.4 SYSTEMS FUNCTIONAL PERFORMANCE TESTING:

3.5 TRAINING OF VA PERSONNEL

FULLY SPRINKLERED COMMISSIONING OF COMMUNICATION SYSTEMS
March 4, 2015 27 08 00 - 3

Project No.: 640-14-117

----- END -----

SECTION 27 10 00

NETWORK CABLING

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies the furnishing, installation, and connection of the network cabling system to provide a comprehensive telecommunications infrastructure.

1.2 RELATED WORK

- A. All sections listed in the Table of Contents are a condition of this Section.

1.3 SUBMITTALS

- A. In accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES, furnish the following:
1. Manufacturer's Literature and Data: Showing each cable type and rating.
 2. Certificates: Two weeks prior to final inspection, deliver to the Contracting Officer's Representative (COR) four copies of the certification that the material is in accordance with the drawings and specifications and has been properly installed.

1.4 APPLICABLE PUBLICATIONS

- A. Publications listed below (including amendments, addenda, revisions, supplements and errata) form a part of this specification to the extent referenced. Publications are reference in the text by the basic designation only.
- B. American Society of Testing Material (ASTM):
- D2301-04.....Standard Specification for Vinyl Chloride
Plastic Pressure Sensitive Electrical Insulating
Tape
- C. Federal Specifications (Fed. Spec.):
- A-A-59544-00.....Cable and Wire, Electrical (Power, Fixed
Installation)
- D. National Fire Protection Association (NFPA):
- 70-08.....National Electrical Code (NEC)
- E. Underwriters Laboratories, Inc. (UL):
- 44-02.....Thermoset-Insulated Wires and Cables
83-03.....Thermoplastic-Insulated Wires and Cables

486C-02.....Splicing Wire Connectors

486E-00.....Equipment Wiring Terminals for Use with Aluminum
and/or Copper Conductors

514B-02.....Fittings for Cable and Conduit

1479-03.....Fire Tests of Through-Penetration Fire Stops

F. VA Palo Alto Codes of Practice SLE VoIP standards. (See appendix)

PART 2 - PRODUCTS

2.1 COMMUNICATION AND SIGNAL WIRING

- A. Shall conform to the recommendations of the manufacturers of the communication and signal systems; however, not less than what is shown.
- B. Wiring shown is for typical systems. Provide wiring as required for the systems being furnished.
- C. Multi-conductor cables shall have the conductors color coded.

2.3 WIRE LUBRICATING COMPOUND

- A. Suitable for the wire insulation and conduit it is used with, and shall not harden or become adhesive.
- B. Shall not be used on wire for isolated type electrical power systems.

2.4 FIREPROOFING TAPE

- A. The tape shall consist of a flexible, conformable fabric of organic composition coated one side with flame-retardant elastomer.
- B. The tape shall be self-extinguishing and shall not support combustion. It shall be arc-proof and fireproof.
- C. The tape shall not deteriorate when subjected to water, gases, salt water, sewage, or fungus and be resistant to sunlight and ultraviolet light.
- D. The finished application shall withstand a 200-ampere arc for not less than 30 seconds.
- E. Securing tape: Glass cloth electrical tape not less than 0.18 mm (7 mils) thick, and 19 mm (3/4 inch) wide.

PART 3 - EXECUTION

3.1 CODES OF PRACTICE

- A. Adherence to the VA Network Cable Specifications by cabling installation contractors is a condition of contract. In the event the cabling installation is sub-contracted by the prime contractor, the prime contractor will supply a copy of these specifications to the sub-contractor. This requirement shall cover all levels of sub-contracting.
- B. Any variations to the issued job specification shall be referred for approval to the COR.

- C. Contractors shall install all cable and cabling products with a proven track record for data network cabling installations. Such installations shall also meet all requirements as set out in this specification.
- D. Un-terminated "future capacity" cables are not permitted. All installed cables shall be terminated at each end and documentation, labeling and (where applicable) test results provided. This applies to all permanently installed cable types.

3.2 DOCUMENTATION

- A. At least two copies of documents describing the data cable installation shall be provided. A copy shall be supplied to the COR.

3.3 NETWORK EQUIPMENT

- A. The COR must approve the installation or removal of network hardware equipment. Non-VA staff shall carry out such work only with prior approval from the COR.

3.4 NETWORK EQUIPMENT ENVIRONMENT

- A. Punch down area(s) (location of the data communication rack(s)) will be determined by the COR.
- B. Contractor shall supply 100BaseT, Category 6 certified rack-mounted modular RJ45 punch down block/panel (24/48 ports) for jacks meeting the ANSI, EIA and/or TIA 568-B Category 6 standards.
- C. Contractor will supply 19"W x 84"H steel data communication rack with three (3) rack mounted cantilever shelves (19"W x 18"D).
- D. Contractor will supply a heavy-duty power strip (minimum 5 outlets) with surge suppression.
- E. Each jack on the punch down block/panel will correspond with the jack at the wall device faceplate.
- F. Where network equipment is to be located in a secure room or large closet, the room or closet shall have a dry powder extinguisher, suitable for electrical fires, provided and installed within the room. Adequate through flow ventilation shall be provided in a manner that does not compromise the security of the closet.

3.5 UNSHEILDDED TWISTED PAIR (UTP) CATEGORY 6

- A. IEEE 802.3 100BaseT UTP Level 6, 24 AWG plenum rated cable grade.

3.6 NETWORK CONFIGURATION RESTRAINTS

- A. Each segment comprises a four pair Category 6 cable.
- B. Pin all 8 conductors.
- C. Maximum link length - 90 meters
- D. Maximum channel length - 100 meters

E. Maximum number of stations per segment - 1.

3.7 INSTALLATION CONSTRAINTS

A. INSTALLATION STANDARDS

1. Cable and connecting hardware meeting or exceeding the Category 6 specifications shall be used throughout, with pairs terminated according to the T568B wiring scheme.

B. GENERAL REQUIREMENTS

1. The cabling system shall include all patch panels, horizontal cables, transition blocks, vertical cabling, modular jacks, system cables, patch cables, cable management, and a comprehensive labeling system.

C. DATA OUTLETS

1. The following information represents a minimum requirement for the number of UTP outlets that shall be installed in each type of workspace.
2. If the construction at the location of the data outlet is drywall, provide flush-mounted single-gang outlet boxes with six-port base plates and applicable wall device faceplates (cable to be installed behind drywall).
3. If the construction at the location of the data outlet is a solid wall, provide surface-mounted single-gang outlet boxes with six-port base plates and applicable wall device faceplates (cable to be installed in plastic wall mold equipped with protective insulator or sleeve).
4. Where modular furniture is used, the location of the data outlet will be in the baseboard of the furniture, where the networked equipment (computers, printers, etc) will be located. Provide flush-mounted single gang outlet boxes with six-port base plates and applicable wall device faceplates. If flush-mounted single-gang outlet boxes cannot be used, then modular surface mount boxes will be used with six-port inserts. All cable runs in modular furniture will be through furniture wire baseboard ducts/conduit.

D. HORIZONTAL CABLING

1. The horizontal wiring shall be a star topology connecting each network outlet jack to a jack on a patch panel rack in a communications enclosure/room.
2. The cable used shall be 4-pair 100-ohm high performance, 24 AWG solid conductor, unshielded twisted pair cable, meeting or exceeding the Category 6 specification.

E. NETWORK OUTLET AND LABELING

1. Each network outlet faceplate shall incorporate one or more modular, universal RJ45 IDC jack sockets meeting or exceeding the Category 6 specification. Label each jack at this wall device faceplate to correspond with the label on the patch panel jack (N1, N2, etc.). All numbering should be readily visible.

F. CABLE INSTALLATION

1. The cable interconnecting a network outlet to the patch panel shall be one continuous length with no intermediate joins, splices or taps.
2. Cable termination onto a horizontal distribution panel or patch panel shall be undertaken in a manner that permits additional cables to be terminated without unduly disturbing previously installed cables.
3. Each data outlet and/or device location will have four (4) cable runs that will terminate in the punch down block/panel at the punch down area. No more than 24 cables shall be cable tied in a bunch.
4. A 2-meter loop of cable shall be left within or on the approach to each communications room/enclosure to facilitate re-termination of the cable in the future, should this be required. Such cable slack shall be coiled and supported in a neat and practical manner.
5. A 0.5-meter loop of cable shall be left in the trunking on the approach to each network outlet to facilitate re-termination of the cable in the future, should this be required. The amount of untwisting in a pair as a result of termination to connecting hardware shall be no greater than 13mm, and less than this if possible.
6. Cable bend radii shall be no less than eight times the cable diameter or as specified by the cable manufacturer; whichever is greater. Precautions shall be observed to eliminate cable stress caused by tension in suspended cable runs and tightly strapped bundles.
7. Cable bundles shall not rub on, or be unduly compressed against any building infrastructure, building equipment, cable tray, equipment racking, or other cable support.
8. Cable bundles shall not obstruct the installation and removal of equipment in equipment racks.
9. Where UTP cables are run parallel with electrical cables the following minimum separation rules shall be observed:

Circuit rating Unshielded power/data	Shielded power/data
--------------------------------------	---------------------

< 1 KVA	300mm	25mm
> 1 < 2 KVA	450mm	50mm
> 2 < 5 KVA	600mm	150mm
5 KVA	1500mm	300mm

10. Where UTP cables are run in the proximity of electrical motors or transformers the minimum separation shall be 1 meter.

11. In situations where the above minimum distances cannot be applied due to a lack of available space, data cables shall be enclosed in rigid and/or flexible steel conduit. Conduit shall be bonded to a protective ground at one point in the installation. No steel cabling enclosure medium shall be installed without having continuity to a protective ground.

G. PATCH CABLES

1. The cable to be used for copper patch shall be 4 pair 100-ohm high performance, stranded conductor, unshielded twisted pair cable, meeting or exceeding the Category 6 specifications.
2. The cable to be used for fiber patch shall be of the same type (multi-mode or single mode - see specifications in section 4 below) of what is used to connect the buildings.
3. Each patch lead shall be terminated in RJ45 connectors (male) meeting or exceeding the Category 6 specification.
4. Contractor will supply one (1) 6' category 6 patch cable with RJ45 connectors (male) for every cable run installed into the patch panel. This will allow connectivity between the patch panel and VA supplied switch.
5. Contractor will supply one (1) 25' category 6 patch cable with RJ45 connectors (male) for every cable run terminated at the user/device work location. This will allow connectivity from the networked device (computer, printer, etc.) to the wall jack.
6. Contractor will supply two (2) 25' (multi-mode or single-mode - depending what the contractor used to connect the buildings) fiber patch cables with SC connectors. This will allow connectivity from the demarcation point of the fiber to the switch. Ensure the demarcation point of the fiber is within this distance to the switch.

3.8 INTER-BUILDING CABLING

A. WIRING MAINTENANCE OR OTHER LOCAL BUILDINGS:

1. If local network connectivity for Maintenance or other local building is required, follow all specifications as stated in this document.

B. CONNECTING MAINTENANCE OR OTHER LOCAL BUILDINGS WITH THE ADMINISTRATION BUILDING:

1. If the distance between the punch down area in the Administration Building to the punch down area in the Maintenance Building does not exceed 100m or 328' (maximum length of the cable run), then 100BaseT UTP Level 6 24AWG plenum 4 pair cable may be used. Two cables will be required and must be installed in conduit that will connect the two buildings.
2. If the distance to the punch down area in the Maintenance Building exceeds 100m / 328' but is no more than 2km / 1.24 miles (maximum length of the cable run), then use a multimode fiber 6 strand 62.5x125 microns cable. Cable should be routed as shown on the contract drawing.
3. If the distance to the maintenance building exceeds 2km / 1.24 miles but is no more than 5km / 3.10 miles, then single-mode fiber 6 strand 8x125 microns is recommended.
4. If fiber is used to connect multiple buildings, a minimum of 6 strands will be required and must be installed in conduit. All fiber will be terminated within a fiber termination box (at both ends) with SC connectors. All bends will be made with long radius conduit.
5. Below is a list of hardware that is required if fiber is installed. VA Quantico Regional Processing Center will supply the Cisco Catalyst Switch for installation by the contractor on an approval basis. Contact the Contracting Officer's Representative (COR) to arrange delivery.
 1. Multi-mode
 - a. Cisco Catalyst 2950C-24
 - b. MT-RJ to SC converter cable Multi-mode Fiber 50x125 microns SC connectors
 2. Single-mode
 - a. Cisco Catalyst 2960-24TC
 - b. Cisco GLC-FE-100LX 1310 SMF uplink Single-mode Fiber 8.3x125 microns SC ConnectorsOption: 2950G-24 w/ SX uplink 220m (gigabit)

C. RADIO FREQUENCY TRANSMISSION BRIDGES

1. Where copper or fiber transmissions are not possible due to distance, obstacles or funding, another option to connect multiple buildings within a facility includes radio frequency transmission bridges. This solution can be cost effective, however, provides limited bandwidth and has special requirements. Several cemeteries are utilizing this RF solution with remote bridges. NCA utilizes the Cisco Aironet Wireless Bridge and the Air Fortress Security Gateway for this transmission design. All wireless installations will be documented and supplied to the Quantico Regional Processing Center; this includes but is not limited to configurations, passwords, and diagrams.

3.9 TESTING

- A. Testing shall be carried out with building electrical services operating (lighting, power, air conditioning plant and lift services where applicable).
- B. Wiring shall be tested to verify the continuity, integrity and polarity of the cable according to the specified pin and pair grouping assignments.

3.10 DOCUMENTATION

- A. The contractor shall provide installation documentation at the completion of the cabling system installation.
- B. The contractor shall certify that the cabling system meets the UTP cabling system requirements for Category 6 performance levels.

3.11 OPTICAL FIBER CABLE (ETHERNET)

- A. Multi-mode Fiber:
 1. Core diameter 50 microns
 2. Cladding diameter 125 microns
 3. Prim. acryl. Buffer diameter 250 microns
 4. Proof test not less than 50kpsi.
 5. Numerical aperture 0.275
 6. Attenuation not greater than 4dB/km @ 850nm.
 7. Bandwidth not less than 160MHz/km @ 850nm.
 8. Termination: All Multi-mode terminations shall be made with SC connectors
- B. Single-mode Fiber
 1. Core Diameter 7 - 9 microns
 2. Cladding diameter 125 microns

3. Prim. Acryl. Buffer diameter 250 microns
4. Proof test not less than 50kpsi.
5. Numerical aperture 0.11
6. Attenuation not greater than 0.5dB/Km @ 1310nm. not greater than 0.4dB/Km @ 1550nm.

C. Termination: All Single-mode terminations shall be made with SC connectors

3.12 FIBER NETWORK CONFIGURATION CONSTRAINTS

- A. Maximum Single-mode segment length - 5 km
- B. Maximum Multi-mode segment length - 2 km

3.13 INSTALLATION CONSTRAINTS

- A. Minimum bend radius (during installation) - not less than 20 X outside diameter of cable.
- B. Minimum bend radius (as installed) - not less than 10 X outside diameter of cable or the manufacturer's specification, whichever is the greater.
- C. During installation the pulling force shall not exceed the manufacturer's specified maximum.
- D. Cable slack shall be provided as follows:
 1. Within pits - 2 meters minimum.
 2. At a termination location - 2 meters minimum.
 3. Within a termination enclosure - 0.5 meter minimum.
 4. All fiber cable terminations are to be SC connectors. When using a wall or rack mount enclosure, a patch cord protector shall be included in the installation.

3.14 TESTING

- A. 100% Insertion Loss (light source and power meter) testing of all terminated fibers shall be performed in both directions at 850nm for multimode cables and 1310nm for single mode cables.
- B. OTDR tests shall be performed at high wavelength, if the distance is greater than 500m at 1310nm for multimode cables and greater than 1000m at 1550nm for single mode cables.
- C. Optical loss covers the total loss between two corresponding optical ports and must include allowances for losses due to fiber, connectors, passive optical components, splices and any margin for maintenance. This loss shall not exceed 5db.
- D. Copies of all test results are to be provided to the VA Quantico Regional Processing Center on completion of the project.

3.15 DOCUMENTATION

A. Documentation of a cable installation shall comprise the following:

1. Cable type
2. Route followed
3. Pit locations (where applicable)
4. Building names
5. Diagrams
6. Configurations of any equipment.
7. Table of losses for each core

3.16 EXISTING WIRING

A. Unless specifically indicated on the plans, existing wiring shall not be reused for the new installation. Only wiring that conforms to the specifications and applicable codes may be reused. If existing wiring does not meet these requirements, existing wiring may not be reused and new wires shall be installed.

- - - E N D - - -

PART 1 - GENERAL

A. Contact Department of Veterans Affairs, Veterans Health Administration (VHA), Telecommunications Support Service (TSSO- 005N2), Telephone (301/427-3950) for technical assistance.

A. This Section specifies the furnishing, installing, certification, testing, and guaranty of a complete and operating Voice and Digital Cable Distribution System (here-in-after referred to as "*the System*"), and associated equipment and hardware to be installed at VA here-in-after referred to as "*the Facility*". The System shall include, but not be limited to: equipment cabinets, interface enclosures, and relay racks; necessary combiners, traps, and filters; and necessary passive devices such as: splitters, couplers, cable "patch", "punch down", and cross-connector blocks or devices, voice and data distribution sub-systems, and associated hardware. The System shall additionally include, but not be limited to: telecommunication closets (TC); telecommunications outlets (TCO); copper and fiber optic, connectors, "patch" cables, and/or "break out" devices.

B. The System shall be delivered free of engineering, manufacturing, installation, and functional defects. It shall be designed, engineered and installed for ease of operation, maintenance, and testing.

C. The term "provide", as used herein, shall be defined as: designed, engineered, furnished, installed, certified, and tested, by the Contractor.

D. The Voice and Digital and Analog Telecommunication Distribution Cable Equipment and System provides the media which voice and data information travels over and connects to the Telephone System which is defined as an Emergency Critical Care Communication System by the National Fire Protection Association (NFPA). Therefore, since the System connects to or extends the telephone system, the System's installation and operation shall adhere to all appropriate National, Government, and/or Local Life Safety and/or Support Codes, whichever are the more stringent for this Facility. At a minimum, the System

E. The VA Contracting Officer's Representative (COR) is the approving authority for all contractual and mechanical changes to the System. The Contractor is cautioned to obtain in writing, all approvals for system changes relating to the published contract specifications and drawings, from the COR before proceeding with the change.

1. At a minimum, the System shall be able to support the following voice and data operations for Category 6 Certified Telecommunication Service.

- 1) System speed: 1.0 gBps per second, minimum.
- 2) Impedance: 600 Ohms.
- 3) Cross Modulation: -60 deci-Bel (dB).
- 4) Hum Modulation: -55 dB.
- 5) System data error: 10 to the -10 Bps, minimum.
- 6) Loss: Measured at the frame output with reference Zero (0) deciBel measured (dBm) at 1,000 Hertz (Hz) applied to the frame input.
 - a) Trunk to station: 1.5 dB, maximum.
 - b) Station to station: 3.0 dB, maximum.
 - c) Internal switch crosstalk: -60 dB when a signal of ± 10 deciBel measured (dBm), 500-2,500 Hz range is applied to the primary path.

- ### 1.3 RELATED WORK

1.4 APPLICABLE PUBLICATIONS

FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 3

(including amendments, addenda, revisions, supplements, and errata) on the date the system's submittal is technically approved by the COR, shall be enforced.

B. National Fire Protection Association (NFPA):

70	NATIONAL ELECTRICAL CODE (NEC)
75	Protection of Electronic Computer/Data Processing Equipment
77	Recommended Practice on Static Electricity
	Standard for Health Care Facilities
101	Life Safety Code
1221	Emergency Services Communication Systems

C. Underwriters Laboratories, Inc. (UL):

65	Wired Cabinets
96	Lightning Protection Components
96A	INSTALLATION REQUIREMENTS FOR LIGHTNING PROTECTION SYSTEMS
467	Grounding and Bonding Equipment
497/497A/497B	PROTECTORS FOR PAIRED CONDUCTORS/ COMMUNICATIONS CIRCUITS/DATA COMMUNICATIONS AND FIRE ALARM CIRCUITS
884	Underfloor Raceways and Fittings

D. ANSI/EIA/TIA Publications:

568B	Commercial Building Telecommunications Wiring Standard
569B	Commercial Building Standard for Telecommunications Pathways and Spaces
606A	ADMINISTRATION STANDARD FOR THE TELECOMMUNICATIONS INFRASTRUCTURE OF COMMERCIAL BUILDINGS
607A	Grounding and Bonding Requirements for Telecommunications in Commercial Buildings
758	Grounding and Bonding Requirements for Telecommunications in Commercial Buildings

E. Lucent Technologies: Document 900-200-318 "Outside Plant Engineering Handbook".

1.6 SUBMITTALS

1. If the submittal is approved the COR shall retain one copy for Official Records and return three (3) copies to the Contractor.
2. If the submittal is disapproved, three (3) copies will be returned to the Contractor with a written explanation attached that indicates the areas the submittal deviated from the System specifications. The COR shall retain one copy for Official Records.

1. Floor loading for batteries and cabinets.
2. Minimum floor space and ceiling heights.
3. Minimum size of doors for equipment passage.
4. Power requirements: The Contractor shall provide the specific voltage, amperage, phases, and quantities of circuits required.
5. Air conditioning, heating, and humidity requirements. The Contractor shall identify the ambient temperature and relative humidity operating ranges required preventing equipment damage.
6. Air conditioning requirements (expressed in BTU per hour, based on adequate dissipation of generated heat to maintain required room and equipment standards).
7. Proposed floor plan, based on the expanded system configuration of the bidder's proposed EPBX for this FACILITY.
8. Conduit size requirement (between main TC, computer, and console rooms).
9. Main backbone, trunk line, riser, and horizontal cable pathways, cable duct, and conduit requirements between each MTC, TC, and TCO.

1. Title page to include:

- | QUANTITY | UNIT |
|-------------|----------------------------------|
| As required | Cabinet Assembly(s) |
| As required | Environmental Cabinet |
| As required | Distribution/Interface Cabinet |
| As required | Equipment (Radio Relay) Rack |
| As required | Cross Connection (CCS) Systems |
| As required | Audio Alarm Panel |
| As required | TROUBLE ANNUNCIATOR PANEL |
| As required | Lightning Protection System |
| As required | Wire Management System/Equipment |
| As required | Telecommunications Outlets (TCO) |
| As required | Distribution Cables |
| As required | TCO Connection Cables |

5. Pictorial layouts of each MTC, IMTC, and RTCs; MCCS, IMCCS, VCCS, and HCCS termination cabinet(s), each distribution cabinet layout drawing, and TCO as each is expected to be installed and configured.
6. Equipment technical literature detailing the electrical and technical characteristics of each item of equipment to be furnished.
7. Engineering drawings of the System, showing calculated signal levels at the EPBX output, each input and output distribution point, proposed TCO values, and signal level at each TCO multi-pin, fiber optic jack.
8. List of test equipment as per paragraph 1.5.D. below.
9. Letter certifying that the Contractor understands the requirements of the SAMPLES Paragraph 1.5.E.
10. Letter certifying that the Contractor understands the requirements of Section 3.2 concerning acceptance tests.

1. The Contractor is responsible for furnishing all test equipment required to test the system in accordance with the parameters specified. Unless otherwise stated, the test equipment shall not be considered part of the system. The Contractor shall furnish test equipment of accuracy better than the parameters to be tested.
2. The test equipment furnished by the Contractor shall have a calibration tag of an acceptable calibration service dated not more than 12 months prior to the test. As part of the submittal, a test equipment list shall be furnished that includes the make and model number of the following type of equipment as a minimum:
 - a. Spectrum Analyzer.
 - b. Signal Level Meter.
 - c. Volt-Ohm Meter.

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 9

- | <u>EQUIPPED ITEM</u> | <u>CAPACITY</u> | <u>WIREDCAPACITY</u> |
|---|-----------------|----------------------|
| Main Station Lines | | |
| Single Line | | |
| Multi Line (Equipped for direct input dial [DID]) | | |

b. Projected Maximum Growth: The Contractor shall clearly and fully indicate this category for each item identified in Paragraph 1.4.H.1.a. as a part of the technical submittal. For this purpose, the following definitions and sample connections are provided to detail the system's capability:

The Contractor shall clearly and fully indicate this category for each item identified in Paragraph 1.4.H.2.a. as a part of the technical submittal.

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 11

engineer a distribution system requirement plan using the format of the following paragraph(s), at a minimum:

a. UTP (and/or STP) Requirements/Column Explanation:

Column	Explanation
FROM BUILDING	Identifies the building by number, title, or location, and main signal closet or intermediate signal closet cabling is provided from
BUILDING	Identifies the building by number, title, or location cabling is to be provided in
TO BUILDING IMC	Identifies building main terminal signal closet, by room number or location, to which cabling is provided too, in, and from
FLOOR	Identifies the floor by number (i.e. 1st, 2nd, etc.) cabling and TCOs are to be provided
TC ROOM NUMBER	Identifies the floor signal closet room, by room number, which cabling shall be provided
ROOM NUMBER	Identifies the room, by number, from which cabling and TCOs shall be provided
NUMBER OF CABLE PAIR	Identifies the number of cable pair required to be provided on each floor designated OR the number of cable pair (VA Owned) to be retained
NUMBER OF STRANDS USED/SPARE	Identifies the number of strands provided in each run

b. Fiber Optic Cabling Requirements/Column Explanation:

Column	Explanation
FROM BUILDING	Identifies the building by number, title, or location, and main signal closet or intermediate signal closet cabling is provided from
TO BUILDING IMC	Identifies building, by number, title, or location, to which cabling is provided
FLOOR	Identifies the floor by number (i.e. 1st, 2nd, etc.)
TC ROOM NUMBER	Identifies the room, by number, from which cabling shall be installed
NUMBER OF STRANDS	Identifies the number of strands in each

3. **Telecommunication Outlets:** The Contractor shall clearly and fully indicate this category for each outlet location and compare the total count to the locations identified above as a part of the technical submittal. Additionally, the Contractor shall indicate the total number of spares.

2.1 EQUIPMENT AND MATERIALS

1. The System shall provide the following minimum services that are designed in accordance with and supported by an Original Equipment Manufacturer (OEM), and as specified herein. The System shall provide continuous inter and/or intra-Facility voice and data service. The System shall be capacity sized so that loss of connectivity to external telephone systems shall not affect the Facilities operation in specific designated locations. The System shall:

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| FULLY SPRINKLERED | TELECOMMUNICATIONS HORIZONTAL CABLING |
| MARCH 4, 2015 | 27 15 00 - 13 |

d. Where the System connects to an existing or future telephone system, coordinate with the existing PBX and with VA COR and the Facility's Office of Information Technology (OIT) personnel as required.

a. General:

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| FULLY SPRINKLERED | TELECOMMUNICATIONS HORIZONTAL CABLING |
| MARCH 4, 2015 | 27 15 00 - 14 |

- 4) Cable provided in the system (i.e. backbone, outside plant, inside plant, and station cabling) shall conform to accepted industry and OEM standards with regards to size, color code, and insulation. The pair twists of any pair shall not be exactly the same as any other pair within any unit or sub-unit of cables that are bundled in twenty-five (25) pairs or less. The absence of specifications regarding details shall imply that best general industry practices shall prevail and that first quality material and workmanship shall be provided. Certification Standards, (i.e., EIA, CCITT, FIPPS, and NFPA) shall prevail.
- 5) Some areas of this Facility may be considered "plenum". All wire and cable used in support of the installation in those areas (if any) shall be in compliance with national and local codes pertaining to plenum environments. It is the responsibility of the Contractor to review the VA's cable and wire requirements with the COR and the Facility's OIT prior to installation to confirm the type of environment present at each location.
- 6) The Contractor shall provide outside and inside plant cables that furnishes the number of cable pairs required in accordance with the System requirements described herein. The Contractor shall fully coordinate and obtain approval of the design with the OEM, COR and the Facility's OIT prior to installation.
- 7) All metallic cable sheaths, etc. shall be grounded by the Contractor (i.e.: risers, underground, station wiring, etc.) as described herein.
- 8) If temporary cable and wire pairs are used, they shall be installed so as to not present a pedestrian safety hazard and the Contractor shall be responsible for all work associated with the temporary installation and for their removal when no longer necessary. Temporary cable installations are not required to meet Industry Standards; but, must be reviewed and

- 9) Conductors shall be cabled to provide protection against induction in voice and data circuits. Crosstalk attenuation within the System shall be in excess of -80 dB throughout the frequency ranges specified.
- 10) Measures shall be employed by the Contractor to minimize the radiation of RF noise generated by the System equipment so as not to interfere with audio, video, data, computer main distribution frame (MDF), telephone customer service unit (CSU), and electronic private branch exchange (EPBX) equipment the System may service.
- 11) The System's cables shall be labeled on each end and been fully tested and certified in writing by the Contractor to the COR before proof of performance testing can be conducted. The as-installed drawings shall identify each cable as labeled, used cable, and bad cable pairs. Minimum test requirements are for impedance compliance, inductance, capacitance, signal level compliance, opens, shorts, cross talk, noise, and distortion, and split pairs on all cables in the frequency ranges specified. The tests required for data cable must be made to guarantee the operation of this cable at not less than 10 mega (m) Hertz (Hz) full bandwidth, fully channel loaded and a Bit Error Rate of a minimum of 10^{-6} at the maximum rate of speed. All cable installation and test records shall be made available at acceptance testing by the COR or Contractor and thereafter maintained in the Facility's Telephone Switch Room. All changes (used pair, failed pair, etc.) shall be posted in these records as the change occurs.
- 12) The Contractor shall coordinate with the LEC to install the telephone entrance cable to the nearest point of entry into the Facility and as shown on the drawings. The Contractor shall coordinate with the COR and the LEC to provide all cable pairs/circuits from the Facility point of entry to the Telephone Switch Room all telephone, FTS, DHCP, ATM, Frame Relay, data, pay stations, patient phones, and any low voltage circuits as described herein.

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 17

1) In TC's, which are only served by a UTP backbone cable, the cable shall be terminated on separate modular connecting devices (110A or equivalent) that are dedicated to data applications. In order to provide full service to all data cable pairs as identified in each TC/cabinet including spare capacity noted herein, the size of all vertical (riser) cables and/or outside cables serving these TC's shall be increased as required.

- 1) The Contractor shall identify, in the technical submittal, the voice and data (analog RF coaxial cable shall not be provided in main trunk or backbone lines) connecting arrangements required by the LEC for interconnection of the System to the commercial telephone and FTS networks. The Contractor shall provide all required voice and data connecting arrangements.
- 2) The Contractor shall be responsible for compatibility of the proposed TCs (to be compliant with the EPBX and CSU equipment) numbering scheme with the numbering plan for the FTS, DID, local stations, and the North American Numbering Plan. The Contractor shall consult with the COR and the LEC regarding the FTS and North American Numbering plan to be implemented for the Facility to ensure system compatibility.
- 3) All submitted equipment shall meet or exceed standards, rules, and regulations of the Federal Communications Commission (FCC) and shall be capable of operating without outboard or "extra" devices. The Contractor shall identify the FCC registration number of the System equipment, EPBX, and proposed CSU (if known) in the technical submittal.
- 4) A minimum of one (1) 400 shielded twisted pair (STP) cable shall be installed from the Telephone Switch Room cross connecting system (CCS) to the Main Computer Room MDF. This cable shall support the transmission of data information over twisted pair cable. The cable shall be tested and terminated on a Contractor provided cable management frame, RJ-45 modular jacks with eight (8) pin connectors, and 48 port modular patch

d. Riser Cable:

- e. Horizontal and Station Cable:

- | | |
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| FULLY SPRINKLERED | TELECOMMUNICATIONS HORIZONTAL CABLING |
| MARCH 4, 2015 | 27 15 00 - 19 |

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| FULLY SPRINKLERED | TELECOMMUNICATIONS HORIZONTAL CABLING |
| MARCH 4, 2015 | 27 15 00 - 20 |

Additionally, a parallel separate fiber optic interconnection shall be provided between the Telephone Switch Room CCS and the MDF in the Main Computer Room.

- a. Telecommunication Closet (TC):

more than 28.6 Ohms per 305 M (1,000 feet). Each TC shall be centrally located to cover the maximum amount of local floor space. The TC's house in cabinets or enclosures, on relay racks, and/or on backboards, various telecommunication data equipment, controllers, multiplexers, bridges, routers, LAN hub(s), telephone cross-connecting, active and passive equipment.

- 2) Additionally, the TC's may house fire alarm, nurses call, code one (or blue), video, public address, radio entertainment, intercom, and radio paging equipment. Regardless of the method of installation, mounting, termination, or cross-connecting used, all backbone, vertical, and horizontal copper and fiber optic cables shall be terminated on appropriate cross-connection systems (CCS) containing patch panel(s), punch blocks, and/or breakout devices provided in enclosures and tested as described herein. A cable and/or wire management system shall be a part of each CCS.
 - a) A minimum of three 110-120 VAC active quad outlets shall be provided, each with "U" grounded receptacles at a minimum of one outlet for each front, side and back wall. These outlets shall be separately protected by an AC circuit breaker provided in the designated Government Emergency Critical Care AC power panel that is connected to the Facilities Emergency AC Power Distribution System. For larger building TC applications, a minimum of one additional quad AC outlet shall be provided for every 800M² (or 8,000 ft²) of useable floor space. Additional outlets shall be equally spaced along the wall.
 - b) Climate control shall be provided in each TC 24 hours a day, seven days per week and 52 week per year to prevent failure of electronic components and for mission critical functional applications. The COR is responsible for informing the Contractor regarding the minimum climate control requirements. In identified hostile TC locations where it has been determined (by the COR) that proper TC climate or external signal radiation cannot be properly maintained or controlled, the Contractor may, at his/her

b. Cross-connect Systems (CCS) :

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 23

- 5) The Contractor shall not "cross-connect" the copper or fiber optic cabling systems and subsystems even though appropriate "patch" cords are to be provided for each "patch", "punch", or "breakout" panel. In addition, the Contractor shall not provide active electronic distribution or interface equipment as a part of the System.
- 6) Grounding: Proper grounding and bonding shall be provided for each TC and all internal equipment. Reference shall be made to proper codes and standards, such that all grounding systems must comply with all applicable National, Regional, and Local Building and Electrical codes. The most stringent code of these governing bodies shall apply.
 - a) If local grounding codes do not exist for the System location, then at a minimum, a #6 American Wire Gauge (AWG) stranded copper wire, or equivalent copper braid, shall be connected to a separate earth grounding system for each TC (the looping of TC's in a general location is allowed as long as the specifications contained herein are met). Under no circumstance shall the AC neutral be used for this ground. See PART 3 - EXECUTION for specific grounding instructions.
 - b) Each copper UTP or STP cable that enters a TC from the outside of a building (regardless if the cable is installed underground or aerial) shall be provided with a surge protector and grounded an to earth ground at each cable's entry point in and out of the MTC and each IMTC.

Main Cross-connection Subsystem (MCCS): The MCCS shall be located in the MTC and it shall be the common point of appearance for inter and intra-building copper and fiber optic "backbone" system cables, and connections to the telephone and data cable systems. The MTC usually houses telephone EPBX, public address, radio paging interface, routers, and main hierarchical data LAN

d. Voice (or Telephone) Cable Cross-Connection Subsystem:

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 25

- e. Data Cross-Connection Subsystems:

- a) All data system inputs from the server(s), data LAN, bridge, or interface distribution systems shall appear on the "top" row of jacks of the appropriate patch panel.
- b) All System outputs or backbone cable connections shall appear on the "bottom" row of jacks of the same patch panel.

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 27

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 28

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|-------------------|---------------------------------------|
| FULLY SPRINKLERED | TELECOMMUNICATIONS HORIZONTAL CABLING |
| MARCH 4, 2015 | 27 15 00 - 29 |

12) All BC shall be identified with permanent labels at both ends. Labels will indicate system, floor, closet, and zone. The label designations shall match those used for cross-connect terminals and patch panels.

- 1) Category 6 UTP or STP multi-pair trunk cable(s) shall be used in the voice and data trunk-line-cabling systems. A minimum of eight pairs per circuit, plus an additional 50% spare for growth shall be provided.

a) All voice system "outputs" from the IMCCS to the trunk-line distribution system shall appear on the "right" side of IDC (minimum 110A blocks) punch terminals of the IMCCS.

b) All data system "outputs" from the IMCCS to the trunk-line distribution system shall appear on the "bottom" row of jacks of the same IDC (minimum 110A blocks) of the IMCCS.

c) The splitting of pairs within cables between different jacks shall not be allowed. In the case of ISDN and/or ATM and/or Frame Relay applications, terminating resistors shall be provided externally to the patch panel connector or jack.

FULLY SPRINKLERED	TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015	27 15 00 - 30

- 3) The fiber optic trunk line system shall be configured as a Star Topology with separate dedicated fibers between the IMCCS and each RCS. The System shall be sized to meet the System requirements with a expansion capability of 50% provided. Separate individual fiber optic cable(s) with a minimum of 18 strands multimode fiber and/or 12 strands single mode fiber shall be provided. Two of the single mode fibers shall be designated for analog video service.
- 4) All trunk lines shall be identified with permanent labels at both ends. Labels will indicate system, floor, closet, and zone. The label designations shall match those used for cross-connects and patch panels.
 - a) All System outputs from the IMCCS to the trunk-line distribution system shall appear on the "bottom" row of "ST" connectors in the appropriate patch panel.
 - b) A patch cord shall be provided for each system "pair" of connection "ST" connectors. As a minimum, each patch cord shall have "ST" male connectors provided on each end to match the panel's female "ST" connector provided.

VCCS and Horizontal Cross-connecting (HCCS) Systems: Each TC shall be provided with a separate VCCS and HCCS located within the TC. The VCCS and HCCS shall interconnect and interface the riser (vertical) trunk line cables with the horizontal (or station) sub-trunk line cables. The media (copper, fiber optic) used in the CCS system shall be designed according to the System requirements, OEM standards and guidelines, and as described herein. A multi-pair copper for voice and data, and separate multiple fiber optic CCS system shall be provided as a part of the System.

- 1) The UTP, STP, and fiber optic trunk-line cabling systems are that connected between the trunk-lines and Riser VCCS, shall be terminated:
 - a) On the "left" or "top" IDC (or 110A blocks) for each UTP or STP voice cable.

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 32

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|-------------------|---------------------------------------|
| FULLY SPRINKLERED | TELECOMMUNICATIONS HORIZONTAL CABLING |
| MARCH 4, 2015 | 27 15 00 - 33 |

- 1) Each TCO shall consist of four multi-pin modular RJ45 jacks, one designated for telephone and one for voice service, and five for data service connection(s) unless otherwise noted on the construction documents. Each TCO with appropriate jacks installed shall be provided by the Contractor in each designated location and as shown on the drawings.
- 2) The Contractor shall connect each telephone multi-pin modular RJ45 jack to a separate "right side as you look at it" telephone HC distribution system HCCS "punch down" 110A block or approved IDC terminating device in each associated RTC. The modular RJ45 jack shall be able to accept and operate with smaller modular RJ11 plugs while providing proper connection and not damaging the modular jack. The OEM shall warrant all modular RJ45/11 jacks in such a manner to be usable for modular RJ11 plugs.
- 3) The Contractor shall connect each TCO data multi-pin modular RJ45 jack to a separate lower row jack on the HCCS "patch panel" in each associated RTC. The Contractor is not to "cross-connect" VCCS and HCCS data distribution cables or provides active electronic data distribution equipment as a part of the System.
- 4) A non-impact termination method, using either a stuffer cap with installation tool or full-cycle terminating tool having both tactile and audible feedback to indicate proper termination shall be used. High impact installation tools shall not be used.
- 5) Each terminated conductor end shall be properly trimmed to assure a minimum clearance of 6.35 mm (0.250 in) clearance between the conductors of adjacent modules.
- 6) The multi-pin RJ45 jack shall be modular in construction that will accept and operate with a modular UTP and STP RJ45 connector and its pin assignments.
- 7) The Contractor shall connect each fiber optic TCO "ST" connector to a separate fiber optic "bottom" row "ST" connector HCCS "patch panel" or "breakout" terminating device

B. System Performance:

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| FULLY SPRINKLERED | TELECOMMUNICATIONS HORIZONTAL CABLING |
| MARCH 4, 2015 | 27 15 00 - 35 |

- C. General:

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 36

4. The Telephone Contractor is responsible for providing interfacing cable connections for the telephone system.
6. Active electronic component equipment shall consist of solid state components, be rated for continuous duty service, comply with the requirements of FCC standards for telephone equipment, systems, and service.
7. All passive distribution equipment shall meet or exceed -80 dB radiation shielding specifications.
8. All interconnecting twisted pair, fiber-optic cables shall be terminated on equipment terminal boards, punch blocks, breakout boxes, splice blocks, and unused equipment ports/taps shall be terminated according to the OEM's instructions for telephone cable systems without adapters. The Contractor shall not leave unused or spare twisted pair wire, fiber-optic cable unterminated, unconnected, loose or unsecured.
9. Color code all distribution wiring to conform to the Telephone Industry standard, EIA/TIA, and this document, whichever is the more stringent. At a minimum, all equipment, cable duct and/or conduit, enclosures, wiring, terminals, and cables shall be clearly and permanently labeled according to and using the provided record drawings, to facilitate installation and maintenance. Reference Specification Section 27 10 00, NETWORK CABLING.
10. Connect the System's primary input AC power to the Facility's Critical Branch of the Emergency AC power distribution system as shown on the plans or if not shown on the plans consult with COR regarding a suitable circuit location prior to bidding.
11. Plug-in connectors shall be provided to connect all equipment, except coaxial cables and interface points. Coaxial cable distribution points and RF transmission lines shall use coaxial cable connections recommended by the cable OEM and approved by the System OEM. Base-band cable systems shall utilize barrier terminal screw type connectors, at a minimum. Crimp type connectors installed with a ratchet type installation tool are and acceptable alternate

12. All equipment faceplates utilized in the System shall be stainless steel, anodized aluminum, or UL approved cyclac plastic for the areas where provided.
13. Noise filters and surge protectors shall be provided for each equipment interface cabinet, switch equipment cabinet, control console, local, and remote active equipment locations to ensure protection from input primary AC power surges and noise glitches are not induced into low Voltage data circuits.

D. Equipment Functional Characteristics:

FUNCTIONS	CHARACTERISTICS
Input Voltage	105 to 130 VAC
POWER LINE FREQUENCY	60 HZ \pm 2.0 HZ
Operating Temperature	0 to 50 degrees (°) Centigrade (C)
Humidity	80 percent (%) minimum rating

1. The System has been defined herein as connected to systems identified as Critical Care performing Life Support Functions. Therefore, at a minimum, the system shall conform to all aforementioned National and/or Local Life Safety Codes (which ever are the more stringent), NFPA, NEC, this specification, JCAHCO Life Safety Accreditation requirements, and the OEM recommendations, instructions, and guidelines.
2. All supplies and materials shall be listed, labeled or certified by UL or a nationally recognized testing laboratory where such

3. The provided active and passive equipment required by the System design and approved technical submittal must conform with each UL standard in effect for the equipment, as of the date of the technical submittal (or the date when the COR approved system equipment necessary to be replaced) was technically reviewed and approved by the COR. Where a UL standard is in existence for equipment to be used in completion of this contract, the equipment must bear the approved UL seal.
4. Each item of electronic equipment to be provided under this contract must bear the approved UL seal or the seal of the testing laboratory that warrants the equipment has been tested in accordance with, and conforms to the specified standards.

A. Telecommunication Outlet (TCO):

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 39

5. The wall outlet shall be provided with a stainless steel or approve alternate cover plate to fit the telephone multi-pin jack, data multi-pin jacks , fiber optic jacks , analog jack(s) and the outlet box provided (100mm (4in.) x 100mm (4in.) for single and 100mm (4in.) x 200mm (8in.) for dual outlet box applications). For PBPU installations, the cover plate shall be stainless steel.
6. Interface of the fiber optic "ST" jacks to appropriate patch panels in the associated RTC, is the responsibility of the Contractor. The Contractor shall not cross-connect fiber optic cables in the fiber optic equipment or install fiber optic equipment.

1. Remote Control:

b. Technical Characteristics:

Length	As required, in 1K (3,000 ft.) reels minimum
Connectors	As required by system design

Size	18 AWG, minimum, Outside 20 AWG, minimum, Inside
Color coding	Required, EIA industry standard
Bend radius	10X the cable outside diameter
Impedance	As required
Shield coverage	As required by OEM specification
Attenuation	
Frequency in MHz	dB per 305 M (1,000ft.), maximum
0.7	5.2
1.0	6.5
4.0	14.0
8.0	19.0
16.0	26.0
20.0	29.0
25.0	33.0
31.0	36.0
50.0	52.0

2. Telephone:

- a. The System cable shall be provided by the Contractor to meet the minimum system requirements of Category Six service. The cable shall interconnect each part of the system. The cable shall be completely survivable in areas where it is installed.
- b. Technical Characteristics:

Length	As required, in 1K (3,000 ft.) reels minimum
Cable	Voice grade category six
Connectors	As required by system design
Size	22 AWG, minimum, Outside 24 AWG, minimum, Inside
Color coding	Required, telephone industry standard
Bend radius	10X the cable outside diameter
Impedance	120 Ohms \pm 15%, BAL
Shield coverage	As required by OEM specification

Attenuation	
Frequency in mHz	dB per 305 M (1,000ft.), maximum
0.7	5.2
1.0	6.5
4.0	14.0
8.0	19.0
16.0	26.0
20.0	29.0
25.0	33.0
31.0	36.0
62.0	52.0
100.0	68.0

3. Data Multi-Conductor:

- a. The cable shall be multi-conductor, shielded or unshielded cable with stranded conductors. The cable shall be able to handle the power and voltage used over the distance required. It shall meet Category Six service at a minimum.
- b. Technical Characteristics:

Wire size	22 AWG, minimum
Working shield	350 V
Bend radius	10X the cable outside diameter
Impedance	100 Ohms \pm 15%, BAL
Bandwidth	100 mHz, minimum
DC RESISTANCE	10.0 Ohms/100M, maximum
Shield coverage	
Overall Outside (if OEM specified)	100%
Individual Pairs (if OEM specified)	100%
Attenuation	
Frequency in mHz	dB per 305 M (1,000ft.), maximum
0.7	5.2
1.0	6.5
4.0	14.0

FULLY SPRINKLERED	TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015	27 15 00 - 43

5. AC Power Cable: AC power cable(s) shall be 3-conductor, no. 12 AWG minimum, and rated for 13A-125V and 1,625W. Master AC power, installation specification and requirements, are given in the NEC and herein.

1. Telephone:

- | | |
|--------------|---------------------------------------|
| Length | 1.8M (6ft.), minimum |
| Cable | Voice Grade |
| Connector | RJ-11/45 compatible male on each end |
| Size | 24 AWG, minimum |
| Color coding | Required, telephone industry standard |

a. The Contractor shall provide a connection cable for each TCO data jack in the system with 10% spares. The data connection cable shall connect a data instrument to the TCO data jack. The Contractor shall not provide data terminal(s)/equipment.

Length	1.8M (6 ft.), minimum
Cable	Data grade Category Six
Connector	RJ-45 male on each end
Color coding	Required, data industry standard
Size	24 AWG, minimum

b. Technical Characteristics:

Length	1.8M (6 ft.), minimum
Cable	Flexible single conductor with jacket
Connector	ST male on each end
Size	To fit single mode or multimode cable

b. Technical Characteristics:

Impedance	As required
Working Voltage	500 V

a. The connector shall have a crimp-on coupling for quick connect/disconnect of wires or cables. The crimp-on connector shall be designed to fit the wire or cable furnished. The

connector housing shall be fully enclosed and shielded. It shall be secured to the cable group by screw type compression sleeves.

b. Technical Characteristics:

Impedance	As required
Working Voltage	500 V
Number of pins	As requires, usually 25 pairs minimum

3. Modular (RJ-45/11 and RJ-45): The connectors shall be commercial types for voice and high speed data transmission applications. The connector shall be compatible with telephone instruments, computer terminals, and other type devices requiring linking through the modular telecommunications outlet to the System. The connector shall be compatible with UTP and STP cables.

a. Technical Characteristics:

Type	Number of Pins
RJ-11/45	Compatible with RJ45
RJ-45	Eight
Dielectric	Surge
Voltage	1,000V RMS, 60 Hz @ one minute, minimum
Current	2.2A RMS @ 30 Minutes or 7.0A RMS @ 5.0 seconds
Leakage	100 μ A, maximum
Connectability	
Initial contact resistance	20 milliohms, maximum
Insulation displacement	10 milliohms, maximum
Interface	Must interface with modular jacks from a variety of OEMs. RJ-11/45 plugs shall provide connection when used in RJ-45 jacks.
Durability	200 insertions/withdrawals, minimum

4. Fiber Optic: The connectors shall be commercial types for voice and high speed data transmission applications. The connector shall be compatible with telephone instruments, computer terminals, and other

E. Fiber Optic:

- | | |
|----------------|-----------------|
| Frequency | Lightwave |
| Power blocking | As required |
| Return loss | 25 dB |
| Connectors | "ST", minimum |
| Construction | Stainless steel |
| Impedance | As required |

1. A new stand-alone (i.e., self-supporting, free standing) MDF shall be provided to interconnect the EPBX and computer room. The MDF shall be modular and equipped with modular terminating mini blocks (i.e. Ericsson, 3M, etc.), and patch panels that are as small as possible and provide all the requirements of this specifications as described herein.
2. All cable distribution closets and MDFs shall be wired in accordance with industry standards and shall employ "latest state-of-the-art" modular cross-connect devices. The MDF/telephone closet riser cable shall be sized to satisfy all voice requirements plus not less than 50% spare (growth) capacity in each telephone closet which includes a fiber optic backbone. The MDF/telephone closet riser cable shall be sized to satisfy all voice and data requirements plus not less than 50% spare (growth) capacity in each telephone closet which does not include a fiber optic backbone.
3. The MDF and all intermediate distribution frames shall be connected to the EPBX system ground.

4. Technical Characteristics:

Telephone	
IDC type unit	As described in Part 2
Contact wires	50 micron of Gold over Nickel
Contact pressure	100 Grams, MIN
110A Punch blocks	Acceptable alternate to IDC
Data	110A blocks as described in Part 2
Fiber optic	Patch panel as described in Part 2
Analog Video	Patch panel as described in Part 2

2.3 TELECOMMUNICATIONS CLOSET REQUIREMENTS

- A. Refer to VA Handbook H-088C3, Telephone System Requirements, for specific TC guidelines for size, power input, security, and backboard mounting requirements. It is the Contractors responsibility to ensure TC compliance with the System Requirements.

2.4 ENVIRONMENTAL REQUIREMENTS

- A. Technical submittals shall identify the environmental specifications for housing the system. These environmental specifications shall identify the requirements for initial and expanded system configurations for:
1. Floor loading for batteries and cabinets.
 2. Minimum floor space and ceiling heights.
 3. Minimum size of doors for equipment passage.
 4. Power requirements: The bidders shall provide the specific voltage, amperage, phases, and quantities of circuits required.
 5. Air conditioning, heating, and humidity requirements. The bidder shall identify the ambient temperature and relative humidity operating ranges required preventing equipment damage.
 6. Air conditioning requirements (expressed in BTU per hour, based on adequate dissipation of generated heat to maintain required room and equipment standards).
 7. Proposed floor plan based on the expanded system configuration of the bidder's proposed EPBX for this Facility.
 8. Conduit size requirement (between equipment room and console room).

- ## PART 3 - EXECUTION

A. Product Delivery, Storage and Handling:

- ### B. System Installation:

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| FULLY SPRINKLERED | TELECOMMUNICATIONS HORIZONTAL CABLING |
| MARCH 4, 2015 | 27 15 00 - 50 |

3. The Contractor shall install suitable filters, traps, directional couplers, splitters, TC's, and pads for minimizing interference and for balancing the System. Items used for balancing and minimizing interference shall be able to pass telephone and data, and lightwave, and analog signals in the frequency bands selected, in the direction specified, with low loss, and high isolation, and with minimal delay of specified frequencies and signals. The Contractor shall provide all equipment necessary to meet the requirements of Paragraph 2.1.C and the System performance standards.
4. All passive equipment shall be connected according to the OEM's specifications to insure future correct termination, isolation, impedance match, and signal level balance at each telephone/data outlet.
5. Where TCOs are installed adjacent to each other, install one outlet for each instrument.
6. All lines shall be terminated in a suitable manner to facilitate future expansion of the System. There shall be a minimum of one spare 25 pair cable at each distribution point on each floor.
7. All vertical and horizontal copper and fiber optic cables shall be terminated so any future changes only requires modifications of the existing EPBX or signal closet equipment only.
8. Terminating resistors or devices shall be used to terminate all unused branches, outlets, equipment ports of the System, and shall be devices designed for the purpose of terminating fiber optic or twisted pair, and lightwave cables carrying telephone and data, and analog signals in telephone and data, and lightwave systems.
9. Equipment installed outdoors shall be weatherproof or installed in weatherproof enclosures with hinged doors and locks with two keys.
10. Equipment installed indoors shall be installed in metal cabinets with hinged doors and locks with two keys.

1. Conduit:

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|-------------------|---------------------------------------|
| FULLY SPRINKLERED | TELECOMMUNICATIONS HORIZONTAL CABLING |
| MARCH 4, 2015 | 27 15 00 - 51 |

b. All cables shall be installed in separate conduit and/or signal ducts (exception from the separate conduit requirement to allow telephone cables to be installed in partitioned cable tray with data cables may be granted in writing by the COR if requested.) Conduits shall be provided in as required and in accordance with NEC Articles 517 for Critical Care and 800 for Communications systems, at a minimum.

d. When "innerduct" flexible cable protective systems is specifically authorized to be provided for use in the System, it's installation guidelines and standards shall be as required and in accordance with the NEC.

e. Conduit (including GFE) fill shall not exceed 40%. Each conduit end shall be equipped with a protective insulator or sleeve to cover the conduit end, connection nut or clamp, to protect the wire or cable during installation and remaining in the conduit. Electrical power conduit shall be installed in accordance with the NEC. AC power conduit shall be run separate from signal conduit.

f. When metal, plastic covered, etc., flexible cable protective armor or systems are specifically authorized to be provided for use in the System, their installation guidelines and standards shall be as as required and in accordance with the NEC.

a. The Contractor shall use existing signal duct, cable duct, and/or cable tray, when identified and approved by the COR.

FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 52

c. Approved cable tray shall be fully covered, mechanically and physically partitioned for multiple electronic circuit use, and be UL certified and labeled for use with telecommunication circuits and/or systems. The COR shall approve width and height dimensions.

1. Wires and cables shall be provided in the same manner and use like construction practices as Fire Protective and other Emergency Systems that are identified and outlined in NFPA 101, Life Safety Code, Chapters 7, 12, and/or 13, NFPA 70, National Electrical Code, Chapter 7, Special Conditions. The wires and cables shall be able to withstand adverse environmental conditions in their respective location without deterioration. Wires and cables shall enter each equipment enclosure, console, cabinet or rack in such a manner that all doors or access panels can be opened and closed without removal or disruption of the cables.

b. Fiber optic cables that are spare, unused or dark shall be provided with Industry Standard "ST" type female connectors installed in appropriate break out, patch, or bulkhead connector panels provided in enclosure(s) and shall be protected from the environment.

d. All cable junctions and taps shall be accessible. Provide an 8" X 8" X 4" (minimum) junction box attached to the cable duct or raceway for installation of distribution system passive equipment. Ensure all equipment and tap junctions are accessible.

- a. Wires or cables between consoles, cabinets, racks and other equipment shall be in an approved conduit, signal duct, cable duct, or cable tray that is secured to building structure.
- b. Wires and cables shall be insulated to prevent contact with signal or current carrying conductors. Wires or cables used in assembling consoles, panels, equipment cabinets and racks shall be formed into harnesses that are bundled and tied. Harnessed wires or cables shall be combed straight, formed and dressed in either a vertical or horizontal relationship to equipment, controls, components or terminations.
- c. Harnesses with intertwined members are not acceptable. Each wire or cable that breaks out from a harness for connection or termination shall have been tied off at that harness or bundle point, and be provided with a neatly formed service loop.
- d. Wires and cables shall be grouped according to service (i.e.: AC, grounds, signal, DC, control, etc.). DC, control and signal cables may be included with any group. Wires and cables shall be neatly formed and shall not change position in the group throughout the conduit run. Wires and cables in approved signal duct, conduit, cable ducts, or cable trays shall be neatly formed, bundled, tied off in 600 mm to 900 mm (24 in. to 36 in.) lengths and shall not change position in the group throughout the run. Concealed splices are not allowed.
- e. Separate, organize, bundle, and route wires or cables to restrict EMI, channel crosstalk, or feedback oscillation inside any enclosure. Looking at any enclosure from the rear (wall mounted enclosures, junction, pull or interface boxes from the front), locate AC power, DC and speaker wires or cables on the left; coaxial, control, microphone and line level audio and data wires or cables, on the right. This installation shall be accomplished with ties and/or fasteners that will not damage or distort the wires or cables. Limit spacing between tied off points to a maximum of 150 mm (6 inches).
- f. Do not pull wire or cable through any box, fitting or enclosure where change of cable tray or signal or cable duct alignment or

- g. Employ temporary guides, sheaves, rollers, and other necessary items to protect the wire or cable from excess tension or damage from bending during installation. Abrasion to wire or cable jackets is not acceptable and will not be allowed. Replace all cables whose jacket has been abraded. The discovery of any abraded and/or damaged cables during the proof of performance test shall be grounds for declaring the entire system unacceptable and the termination of the proof of performance test. Completely cover edges of wire or cable passing through holes in chassis, cabinets or racks, enclosures, pull or junction boxes, conduit, etc., with plastic or nylon grommets.
- h. Cable runs shall be splice free between conduit junction and interface boxes and equipment locations.
- i. Cables shall be installed and fastened without causing sharp bends or rubbing of the cables against sharp edges. Cables shall be fastened with hardware that will not damage or distort them.
- j. Cables shall be labeled with permanent markers at the terminals of the electronic and passive equipment and at each junction point in the System. The lettering on the cables shall correspond with the lettering on the record diagrams.
- k. Completely test all of the cables after installation and replace any defective cables.
- l. Wires or cables that are installed outside of buildings shall be in conduit, secured to solid building structures. If specifically approved, on a case by case basis, to be run outside of conduit, the wires or cables shall be installed, as described herein. The bundled wires or cables must: Be tied at not less than 460 mm (18 in.) intervals to a solid building structure; have ultra violet protection and be totally waterproof (including all connections). The laying of wires or cables directly on roof tops, ladders, drooping down walls, walkways, floors, etc. is not allowed and will not be approved.
- m. Wires or cables installed outside of conduit, cable trays, wireways, cable duct, etc.

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 56

3) Warning tape shall be continuously placed 300 mm (12 inches) above buried conduit, cable, etc.

1. Outlet Boxes: Signal, power, interface, connection, distribution, and junction boxes shall be provided as required by the system design, on-site inspection, and review of the contract drawings.
2. Back Boxes: Back boxes shall be provided as directed by the OEM as required by the approved system design, on-site inspection, and review of the contract drawings.
3. Face Plates (or Cover Plates): Faceplates shall be of a standard type, stainless steel, anodized aluminum or UL approved cyclac plastic construction and provided by the Contractor for each identified system outlet location. Connectors and jacks appearing on the faceplate shall be clearly and permanently marked.

1. Wires:
 - a. Wire ends shall be neatly formed and where insulation has been cut, heat shrink tubing shall be employed to secure the insulation on each wire. Tape of any type is not acceptable.
 - b. Audio spade lugs shall be installed on each wire (including spare or unused) end and connect to screw terminals of appropriate size barrier strips. AC barrier strips shall be provided with a protective cover to prevent accidental contact with wires carrying live AC current. Punch blocks are approved for signal, not AC wires. Wire Nut or "Scotch Lock" connectors are not acceptable for signal wire installation.

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 58

- FULLY SPRINKLERED TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015 27 15 00 - 59

- ### 3.2 TESTS

1. This inspection shall verify that the equipment provided adheres to the installation requirements of this document. The interim inspection will be conducted by a factory-certified representative and witnessed by a Government Representative. Each item of installed equipment shall be checked to insure appropriate UL certification markings. This inspection shall verify cabling terminations in telecommunications rooms and at workstations adhere to color code for T568B pin assignments and cabling connections are in compliance with ANSI/EIA/TIA standards. Visually confirm Category 6 marking of outlets, faceplates, outlets and/or connectors and patch cords.
2. Perform fiber optical field inspection tests via attenuation measurements on factory reels and provide results along with manufacturer certification for factory reel tests. Remove failed cable reels from project site upon attenuation test failure.

- B. Pretesting:

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| FULLY SPRINKLERED | TELECOMMUNICATIONS HORIZONTAL CABLING |
| MARCH 4, 2015 | 27 15 00 - 61 |

1. Perform Category 6 tests in accordance with ANSI/EIA/TIA-568-B.1 and ANSI/EIA/TIA-568-B.2. Test shall include the following: wire map, length, insertion loss, return loss, NEXT, PSNEXT, ELFEXT, PSELFEXT, propagation delay and delay skew.
2. Fiber Optic Links: Perform end-to-end fiber optic cable link tests in accordance with ANSI/EIA/TIA-568-B.3.

1. Voice Testing: Connect to the network interface device at the demarcation point. Go off-hook and receive dial tone from the LEC. If a test number is available, place and receive a local, long distance, and FTS telephone call.
2. Data Testing: Connect to the network interface device at the demarcation point. Log onto the network to ensure proper connection to the network is achieved.

A. Furnish the services of a factory-trained engineer or technician for a total of two four hour classes to instruct designated Facility OIT personnel. Instruction shall include cross connection, corrective, and preventive maintenance of the System and equipment.

B. Before the System can be accepted by the COR, this training must be accomplished. Training will be scheduled at the convenience of the COR and Facility's OIT.

A. Comply with FAR clause 52.246-21, except that warranty shall be as follows:

1. The Contractor shall warranty that all installed material and equipment will be free from defects, workmanship, and will remain so for a period of one year from date of final acceptance of the System by the COR. The Contractor shall provide OEM's equipment warranty documents, to the COR that certifies each item of equipment installed conforms to OEM published specifications.
2. The Contractor's maintenance personnel shall have the ability to contact the Contractor and OEM for emergency maintenance and logistic assistance, remote diagnostic testing, and assistance in resolving technical problems at any time. The Contractor and OEM shall provide this contact capability at no additional cost to the VA.
3. All Contractor installation, maintenance, and supervisor personnel shall be fully qualified by the OEM and must provide two (2) copies

4. Additionally, the Contractor shall accomplish the following minimum requirements during the one year warranty period:

1) The COR is the Contractor's reporting and contact officials for the System trouble calls, during the warranty period.

3) The Contractor shall respond and correct on-site trouble calls, during the standard work week to:

b) An emergency trouble call within 6 hours of its report. An emergency trouble is considered a trouble which causes a subsystem or distribution point to be inoperable at any time. Additionally, the loss of a minimum of 50 station or system lines shall be deemed as this type of a trouble call.

a) If a system failure cannot be corrected within four hours (exclusive of the standard work time limits), the Contractor shall be responsible for providing alternate system CSS or TCO equipment, or cables. The alternate equipment and/or cables shall be operational within four hours after the four hour trouble shooting time.

b) Routine or emergency trouble calls in critical emergency health care facilities (i.e., cardiac arrest, intensive care units, etc.) shall also be deemed as a catastrophic trouble call if so determined by the COR. The COR shall notify the Contractor of this type of trouble call.

FULLY SPRINKLERED	TELECOMMUNICATIONS HORIZONTAL CABLING
MARCH 4, 2015	27 15 00 - 64

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|-------------------|---------------------------------------|
| FULLY SPRINKLERED | TELECOMMUNICATIONS HORIZONTAL CABLING |
| MARCH 4, 2015 | 27 15 00 - 65 |

3) The COR shall provide the Facility's OIT, two (2) copies of actual reports for evaluation.

a) The COR shall ensure copies of these reports are entered into the System's official acquisition documents.

b) The Facility's OIT shall ensure copies of these reports are entered into the System's official technical as-installed documents.

B. Work Not Included: Maintenance and repair service shall not include the performance of any work due to improper use, accidents, other vendor, contractor, owner tampering or negligence, for which the Contractor is not directly responsible and does not control. The Contractor shall immediately notify the COR in writing upon the discovery of these incidents. The COR will investigate all reported incidents and render findings concerning any Contractor's responsibility.

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SECTION 27 52 23
NURSE CALL AND CODE BLUE SYSTEMS

PART 1 - GENERAL

1.1 SECTION SUMMARY

- A. Work covered by this document includes design, engineering, labor, material and products, equipment warranty and system guarantee, training and services for, and incidental to, the complete installation of new and fully operating National Fire Protection Association (NFPA) - Life Safety Code 101.3-2 (a) Labeled and (b) Listed, Emergency Service Nurse-Call and/or Life Safety listed Code Blue Communication System and associated equipment (here-in-after referred to as the System) provided in approved locations indicated on the contract drawings. These items shall be tested and certified capable of receiving, distributing, interconnecting and supporting Nurse-Call and/or Code Blue communications signals generated local and remotely as detailed herein.
- B. Work shall be complete, Occupational Safety and Health Administration (OSHA), National Recognized Testing Laboratory (NRTL - i.e. Underwriters Laboratory [UL]) Listed and Labeled; and VA Central Office (VACO), Telecommunications Voice Engineering (TVE 0050P3B) tested, certified and ready for operation.
- C. The System shall be delivered free of engineering, manufacturing, installation, and functional defects. It shall be designed, engineered and installed for ease of operation, maintenance, and testing.
- D. The term "provide", as used herein, shall be defined as: designed, engineered, furnished, installed, certified, tested, and guaranteed by the Contractor.
- E. Specification Order of Precedence: In the event of a conflict between the text of this document and the Project's Contract Drawings outlined and/or cited herein; THE TEXT OF THIS DOCUMENT TAKES PRECEDENCE. HOWEVER, NOTHING IN THIS DOCUMENT WILL SUPERSEDE APPLICABLE EMERGENCY LAWS AND REGULATIONS, SPECIFICALLY NATIONAL AND/OR LOCAL LIFE AND PUBLIC SAFETY CODES. The Local Fire Marshall and/or VA Contracting Officer's Representative (COR) are the only authorities that may modify this document's EMERGENCY CODE COMPLIANCE REQUIREMENTS, on a case by case basis, in writing and confirmed by VA's COR. The VA COR is the

only approving authority for other amendments to this document that may be granted, on a case by case basis, in writing with technical concurrences by the COR.

- F. The Original Equipment Manufacturer (OEM) and Contractor shall ensure that all management, sales, engineering and installation personnel have read and understand the requirements of this specification before the system is designed, engineered, delivered and provided. The Contractor shall furnish a written statement stating this requirement as a part of the technical submittal that includes each name and certification, including the OEMs. The Contractor is cautioned to obtain in writing, all approvals for system changes relating to the published contract specifications and drawings, from the COR before proceeding with the change.

1.2 RELATED SECTIONS

- A. All sections listed in the Table of Contents are a condition of this Section.

1.3 DEFINITION

- A. Provide: Design, engineer, furnish, install, connect complete, test, certify and guarantee.
- B. Work: Materials furnished and completely installed.
- C. Review of contract drawings: A service by the engineer to reduce the possibility of materials being ordered which do not comply with contract documents. The engineer's review shall not relieve the Contractor of responsibility for dimensions or compliance with the contract documents. The reviewer's failure to detect an error does not constitute permission for the Contractor to proceed in error.
- D. Contractor: Systems Contractor; you; successful bidder.

1.4 REFERENCES

- A. The installation shall comply fully with all governing authorities, the most current and amended laws and ordinances, regulations, codes and standards including, but not limited to:
1. United States Federal Law:
 - a. Departments of:
 - 1) Commerce, Consolidated Federal Regulations (CFR), Title 15 - Under the Information Technology Management Reform Act (Public Law 104-106), the Secretary of Commerce approves standards and guidelines that are developed by the:

- a) Chapter II, National Institute of Standards Technology (NIST - formerly the National Bureau of Standards). Under Section 5131 of the Information Technology Management Reform Act of 1996 and the Federal Information Security Management Act of 2002 (Public Law 107-347), NIST develops - Federal Information Processing Standards Publication (FIPS) 140-2-Security Requirements for Cryptographic Modules.
- b) Chapter XXIII, National Telecommunications and Information Administration (NTIA - aka 'Red Book') Chapter 7.8 / 9; CFR, Title 47 Federal communications Commission (FCC) Part 15, Radio Frequency Restriction of Use and Compliance in "Safety of Life" Functions & Locations.
- 2) FCC - Communications Act of 1934, as amended, CFR, Title 47 - Telecommunications, in addition to Part 15 - Restrictions of use for Part 15 listed Radio Equipment in Safety of Life / Emergency Functions / Equipment/ Locations (also see CFR, Title 15 - Department of Commerce, Chapter XXIII - NTIA):
 - a) Part 15 - Restrictions of use for Part 15 listed Radio Equipment in Safety of Life / Emergency Functions / Equipment/Locations.
 - b) Part 58 - Television Broadcast Service.
 - c) Part 90 - Rules and Regulations, Appendix C.
- 3) Health, (Public Law 96-88), CFR, Title 42, Chapter IV Health & Human Services, CFR, Title 46, Subpart 1395(a)(b) JCAHO "a hospital that meets JCAHO accreditation is deemed to meet the Medicare conditions of Participation by meeting Federal Directives:"
 - a) All guidelines for Life, Personal and Public Safety; and, Essential and Emergency Communications.
- 4) Labor, CFR, Title 29, Part 1910, Chapter XVII - Occupational Safety and Health Administration (OSHA), Occupational Safety and Health Standard:
 - a) Subpart 7 - Definition and requirements (for a NRTL-15 laboratories), for complete list, contact:
(http://www.osha.gov/dts/otpc/nrtl/faq_nrtl.html):
 - 1) UL:

- a) 44-02 - Standard for Thermoset-Insulated Wires and Cables.
- b) 65 - Standard for Wired Cabinets.
- c) 83-03 - Standard for Thermoplastic-Insulated Wires and Cables.
- d) 467-01 - Standard for Electrical Grounding and Bonding Equipment
- e) 468 - Standard for Grounding and Bonding Equipment.
- f) 486A-01 - Standard for Wire Connectors and Soldering Lugs for Use with Copper Conductors
- g) 486C-02 - Standard for Splicing Wire Connectors.
- h) 486D-02 - Standard for Insulated Wire Connector Systems for Underground Use or in Damp or Wet Locations.
- i) 486E-00 - Standard for Equipment Wiring Terminals for Use with Aluminum and/or Copper Conductors.
- j) 493-01 - Standard for Thermoplastic-Insulated Underground Feeder and Branch Circuit Cable.
- k) 514B-02 - Standard for Fittings for Cable and Conduit.
- l) 1069 - Hospital Signaling and Nurse Call Equipment.
- m) 1449 - Standard for Transient Voltage Surge Suppressors.
- n) 1479-03 - Standard for Fire Tests of Through-Penetration Fire Stops.
- o) 1666 - Standard for Wire/Cable Vertical (Riser) Tray Flame Tests.
- p) 1863 - Standard for Safety, Communications Circuits Accessories.
- q) 2024 - Standard for Optical Fiber Raceways.
- r) 60950-1/2 - Information Technology Equipment - Safety.
- 2) Canadian Standards Association (CSA): same tests as for UL.
- 3) Communications Certifications Laboratory (CCL): same tests as for UL.
- 4) Intertek Testing Services NA, Inc. (ITSNA formerly

- Edison Testing Laboratory [ETL]): same tests as for UL.
- b) Subpart 35 - Compliance with NFPA 101 - Life Safety Code.
 - c) Subpart 36 - Design and construction requirements for exit routes.
 - d) Subpart 268 - Telecommunications.
 - e) Subpart 305 - Wiring methods, components, and equipment for general use.
- 5) Department of Transportation, CFR, Title 49 (Public Law 89-670), Part 1, Subpart C - Federal Aviation Administration (FAA):
- a) Standards AC 110/460-ID & AC 707 / 460-2E - Advisory Circulars for Construction of Antenna Towers.
 - b) Forms 7450 and 7460-2 - Antenna Construction Registration.
- 6) Veterans Affairs (Public Law No. 100-527), CFR, Title 38, Volumes I & II:
- a) Office of Telecommunications:
 - 1) Handbook 6100 - Telecommunications.
 - a) Spectrum Management FCC & NTIA Radio Frequency Compliance and Licensing Program.
 - b) Special Communications Proof of Performance Testing, VACO Compliance and Life Safety Certification(s).
 - b) Office of Cyber and Information Security (OCIS):
 - 1) Handbook 6500 - Information Security Program.
 - 2) Wireless and Handheld Device Security Guideline Version 3.2, August 15, 2005.
 - c) VA's National Center for Patient Safety - Veterans Health Administration Warning System, Failure of Medical Alarm Systems using Paging Technology to Notify Clinical Staff, July 2004.
 - d) VA's Center for Engineering Occupational Safety and Health, concurrence with warning identified in VA Directive 7700.
 - e) Office of Construction and Facilities Management (CFM):
 - 1) Master Construction Specifications (PG-18-1).
 - 2) Standard Detail and CAD Standards (PG-18-4).
 - 3) Equipment Guide List (PG-18-5).
 - 4) Electrical Design Manual for VA Facilities (PG 18-10), Articles 7 & 8.

- 5) Minimum Requirements of A/E Submissions (PG 18-15):
 - a) Volume B, Major New Facilities, Major Additions; and Major Renovations, Article VI, Paragraph B.
 - b) Volume C - Minor and NRM Projects, Article III, Paragraph S.
 - c) Volume E - Request for Proposals Design/Build Projects, Article II, Paragraph F.
- 6) Mission Critical Facilities Design Manual (Final Draft - 2007).
- 7) Life Safety Protected Design Manual (Final Draft - 2007).
- 8) Solicitation for Offerors (SFO) for Lease Based Clinics - (05-2009).
- b. Federal Specifications (Fed. Specs.):
 - 1) A-A-59544-00 - Cable and Wire, Electrical (Power, Fixed Installation).
2. National Codes:
 - a. American Institute of Architects (AIA): Guidelines for Healthcare Facilities.
 - b. American National Standards Institute/Electronic Industries Association/Telecommunications Industry Association (ANSI/EIA/TIA):
 - 1) 568-B - Commercial Building Telecommunications Wiring Standards:
 - a) B-1 - General Requirements.
 - b) B-2 - Balanced twisted-pair cable systems.
 - c) B-3 - Fiberoptic cable systems.
 - 2) 569 - Commercial Building Standard for Telecommunications Pathways and Spaces.
 - 3) 606 - Administration Standard for the Telecommunications Infrastructure of Communications Buildings.
 - 4) 607 - Commercial Building Grounding and Bonding Requirements for Telecommunications.
 - 5) REC 127-49 - Power Supplies.
 - 6) RS 270 - Tools, Crimping, Solderless Wiring Devices, Recommended Procedures for User Certification.
 - c. American Society of Mechanical Engineers (ASME):

- 1) Standard 17.4 - Guide for Emergency Personnel.
- 2) Standard 17.5 - Elevator & Escalator Equipment (prohibition of installing non-elevator equipment in Elevator Equipment Room / Mechanical Penthouse).
- d. American Society of Testing Material (ASTM):
 - 1) D2301-04 - Standard Specification for Vinyl Chloride Plastic Pressure Sensitive Electrical Insulating Tape.
- e. Building Industries Communications Services Installation (BICSI):
 - 1) All standards for smart building wiring, connections and devices for commercial and medical facilities.
 - 2) Structured Building Cable Topologies.
 - 3) In consort with ANSI/EIA/TIA.
- f. Institute of Electrical and Electronics Engineers (IEEE):
 - 1) SO/TR 21730:2007 - Use of mobile wireless communication and computing technology in healthcare facilities - Recommendations for electromagnetic compatibility (management of unintentional electromagnetic interference) with medical devices.
 - 2) 0739-5175/08/©2008 IEEE - Medical Grade - Mission Critical - Wireless Networks.
 - 3) C62.41 - Surge Voltages in Low-Voltage AC Power Circuits.
- g. NFPA:
 - 1) 70 - National Electrical Code (current date of issue) - Articles 517, 645 & 800.
 - 2) 75 - Standard for Protection of Electronic Computer Data-Processing Equipment.
 - 3) 77 - Recommended Practice on Static Electricity.
 - 4) 99 - Healthcare Facilities.
 - 5) 101 - Life Safety Code.
3. State Hospital Code(s).
4. Local Town, City and/or County Codes.
5. Accreditation Organization(s):
 - a. Joint Commission on Accreditation of Hospitals Organization (JCAHO) - Section VI, Part 3a - Operating Features.

1.5 QUALIFICATIONS

- A. The OEM shall have had experience with three (3) or more installations of Nurse Call systems of comparable size and interfacing complexity

with regards to type and design as specified herein. Each of these installations shall have performed satisfactorily for at least one (1) year after final acceptance by the user. Include the names, locations and point of contact for these installations as a part of the submittal.

- B. The Contractor shall submit certified documentation that they have been an authorized distributor and service organization for the OEM for a minimum of three (3) years. The Contractor shall be authorized by the OEM to pass thru the OEM's warranty of the installed equipment to the COR. In addition, the OEM and Contractor shall accept complete responsibility for the design, installation, certification, operation, and physical support for the System. This documentation, along with the System Contractor and OEM certifications must be provided in writing as part of the Contractor's Technical submittal.
- C. The Contractor's Communications Technicians assigned to the System shall be fully trained, qualified, and certified by the OEM on the engineering, installation, operation, and testing of the System. The Contractor shall provide formal written evidence of current OEM certification(s) for the installer(s) as a part of the submittal or to the COR before being allowed to commence work on the System.
- D. The Contractor shall display all applicable national, state and local licenses.
- E. The Contractor shall submit copy (s) of Certificate of successful completion of OEM's installation/training school for installing technicians of the System's Nurse Call and/or Code Blue equipment being proposed.

1.6 CODES AND PERMITS

- A. Provide all necessary permits and schedule all inspections as identified in the contract's milestone chart, so that the system is proof of performance tested, certified and approved by the COR and ready for operation on a date directed by the Government.
- B. The contractor is responsible to adhere to all codes described herein and associated contractual, state and local codes.

1.7 SCHEDULING

- A. After the award of contract, the Contractor shall prepare a detailed schedule (aka milestone chart) using "Microsoft Project" software or equivalent. The Contractor Project Schedule (CPS) shall indicate

detailed activities for the projected life of the project. The CPS shall consist of detailed activities and their restraining relationships. It will also detail manpower usage throughout the project.

- B. It is the responsibility of the Contractor to coordinate all work with the other trades for scheduling, rough-in, and finishing all work specified. The Government will not be liable for any additional costs due to missed dates or poor coordination of the supplying contractor with other trades.

1.8`REVIEW OF CONTRACT DRAWINGS AND EQUIPMENT DATA SUBMITTALS (AKA TECHNICAL SUBMITTAL[S])

(Note: The Contractor is encouraged, but not required, to submit separate technical submittal(s) outlining alternate technical approach(s) to the system requirements stated here-in as long as each alternate technical document(s) is complete, separate, and submitted in precisely the same manner as outlined herein. The COR will review and rate each received alternate submittal, which follows this requirement, in exactly the same procedure as outlined herein. Partial, add-on, or addenda type alternates will not be accepted or reviewed.)

- A. Submit at one time within 10 days of contract awarding, drawings and product data on all proposed equipment and system. Check for compliance with contract documents and certify compliance with Contractor's "APPROVED" stamp and signature.
- B. Support all submittals with descriptive materials, i.e., catalog sheets, product data sheets, diagrams, and charts published by the manufacturer. These materials shall show conformance to specification and drawing requirements.
- C. Where multiple products are listed on a single cut-sheet, circle or highlight the one that you propose to use. Provide a complete and through equipment list of equipment expected to be installed in the system, with spares, as a part of the submittal. Special Communications (TVE-0050P3B) will not review any submittal that does not have this list.
- D. Provide four (4) copies to the COR for technical review. The COR will provide a copy to the offices identified in Paragraph 1.3.C & D, at a minimum for compliance review as described herein where each

responsible individual(s) shall respond to the PM within 10 days of receipt of their acceptance or rejection of the submittal(s).

- E. Provide interconnection methods, conduit (where not already installed), junction boxes (J-Boxes), cable, interface fixtures and equipment lists for the: ENR(s) (aka DMARC), TER, TCR, MCR, MCOR, PCR, ECR, Stacked Telecommunications Rooms (STR), Nurses Stations (NS), Head End Room (HER), Head End Cabinet (HEC), Head End Interface Cabinet (HEIC) and approved TCO locations TIP interface distribution layout drawing, as they are to be installed and interconnected to teach other (REFER TO APPENDIX B - SUGGESTED TELECOMMUNICATIONS ONE LINE TOPOLOGY pull-out drawing).
- F. Equipment technical literature detailing the electrical and technical characteristics of each item of equipment to be furnished.
- G. Engineering drawings of the System, showing calculated of expected signal levels at the headend input and output, each input and output distribution point, and signal level at each telecommunications outlet.

H. Surveys Required as a Part of The Technical Submittal:

- 1. The Contractor shall provide the following System surveys that depict various system features and capacities required in addition to the on-site survey requirements described herein (see Specification Paragraph 2.4.3). Each survey shall be in writing and contain the following information (the formats are suggestions and may be used for the initial Technical Submittal Survey requirements), as a minimum:
 - a. Nurse Call Cable System Design Plan:
 - 1) An OEM and contractor designed functioning Nurse Call System cable plan to populate the entire TIP empty conduit/pathway distribution systems provided as a part of Specification 27 11 00 shall be provided as a part of the technical proposal. A specific functioning Nurse Call: cable, interfaces, J-boxes and back boxes shall coincide with the total growth items as described herein. It is the Contractor's responsibility to provide the Systems' entire Nurse Call cable and accessory requirements and engineer a functioning Nurse Call distribution system and equipment requirement plan of the following paragraph(s), at a minimum:

2) The required Nurse Call and/or Code Blue Equipment Locations:

<u>EQUIPPED ITEM</u>	<u>CAPACITY</u>	<u>GROWTH</u>
Master Stations	As Required	
Dome Lights	As Required	
Room	As Required	
Corridor	As Required	
Other	As Required	
Patient Stations	As Required	
Single	As Required	
Dual	As Required	
Isolation	As Required	
Other	As Required	
Emergency Stations	As Required	
Bath	As Required	
Toilet	As Required	
Isolation	As Required	
Other	As Required	
Staff Stations	As Required	
Duty Stations	As Required	
Code Blue	As Required	
Patient Locations	As Required	
Surgical Recovery Locations	As Required	
Medical Recovery Locations	As Required	
ICU Locations	As Required	
SICU	As Required	
MICU	As Required	
CCU	As Required	
Other	As Required	
Emergency Room Locations	As Required	
Other	As Required	
Supervisory Locations	As Required	
Nurse Stations	As Required	
On-Call Rooms	As Required	
Other	As Required	

Remote Locations	As Required	
Telephone Operator's Room	As Required	
Police Control Room	As Required	
Other	As Required	
Radio Paging Access (when pre-approved by TVE-0050P3B)	As Required	
Audio Paging Access (when pre-approved by TVE-0050P3B)	As Required	
Wireless Access (when pre-approved by TVE-0050P3B)	As Required	
Maintenance/Programming Console	As Required	
Location(s)	As Required	
Central Control Cabinet/Equipment	As Required	
Location	As Required	
Power Supply(s)	As Required	
UPS(s)	As Required	

3) The required Nurse Call and/or Code Blue Cable
Plant/Connections:

The Contractor shall clearly and fully indicate this category for each item identified herein as a part of the technical submittal. For this purpose, the following definitions and sample connections are provided to detail the system's capability:

<u>EQUIPPED ITEM</u>	<u>CAPACITY</u>	<u>GROWTH</u>
Central Control Cabinet/Equipment	As Required	
Location	As Required	
Power Supply(s)	As Required	
UPS(s)	As Required	
Essential Electrical Power Panel(s)	As Required	
Other	As Required	
Cable Plant	As Required	
Supply to Locations Identified in Paragraph 1.8.H.1.a.2)	As Required	
Remote Locations	As Required	
Telephone Operator Room	As Required	

Police Control Room	As Required	
Other	As Required	
Maintenance/Program Console	As Required	
Location(s)	As Required	
Other	As Required	
LAN (Local Facility) Access/Equipment/Location (when pre- approved by TVE-0050P3B)	As Required	
Wireless Access/Equipment/Location (when pre-approved by TVE-0050P3B)	As Required	
PA Access/Equipment/Location (when pre- approved by TVE-0050P3B)	As Required	
Other	As Required	

1.9 PROJECT RECORD DOCUMENTS (AS BUILTS)

- A. Throughout progress of the Work, maintain an accurate record of changes in Contract Documents. Upon completion of Work, transfer recorded changes to a set of Project Record Documents.
- B. The floor plans shall be marked in pen to include the following:
 1. Each device specific locations with UL labels affixed.
 2. Conduit locations.
 3. Each interface and equipment specific location.
 4. Head-end equipment and specific location.
 5. Wiring diagram.
 6. Labeling and administration documentation.
 7. Warranty certificate.
 8. System test results.

1.10 WARRANTIES / GUARANTY

- A. The Contractor shall warrant the installation to be free from defect in material and workmanship for a period of two (2) years from the date of acceptance of the project by the Government. The Contractor shall agree to remedy covered defects within four (4) hours of notification of major failures or within twenty-four (24) hours of notification for individual station related problems.
- B. The Contractor shall agree to grantee the system according to the guidelines outlined in Article 4 herein.

1.11 USE OF THE SITE

- A. Use of the site shall be at the GC's direction.

- B. Coordinate with the GC for lay-down areas for product storage and administration areas.
- C. Coordinate work with the GC and their sub-contractors.
- D. Access to buildings wherein the work is performed shall be directed by the GC.

1.12 DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft.
- B. Store products in original containers.
- C. Coordinate with the GC for product storage. There may be little or no storage space available on site. Plan to potentially store materials off site.
- D. Do not install damaged products. Remove damaged products from the site and replaced with new product at no cost to the Government.

1.13 PROJECT CLOSE-OUT

- A. Prior to final inspection and acceptance of the work, remove all debris, rubbish, waste material, tools, construction equipment, machinery and surplus materials from the project site and thoroughly clean your work area.
- B. Before the project closeout date, the Contractor shall submit:
 - 1. OEM Equipment Warranty Certificates.
 - 2. Evidence of compliance with requirements of governing authorities such as the Low Voltage Certificate of Inspection.
 - 3. Project record documents.
 - 4. Instruction manuals and software that is a part of the system.
 - 5. System Guaranty Certificate.
- C. Contractor shall submit written notice that:
 - 1. Contract Documents have been reviewed.
 - 2. Project has been inspected for compliance with contract.
 - 3. Work has been completed in accordance with the contract.

PART 2 - PRODUCTS / FUNCTIONAL REQUIREMENTS

2.1 GENERAL REQUIREMENTS FOR EQUIPMENT AND MATERIALS

- A. Furnish and install a complete and fully functional and operable Nurse Call System for each location shown on the contract drawings and TCOs.
- B. Coordinate features and select interface components to form an integrated Nurse Call system. Match components and interconnections between the systems for optimum performance of specified functions.

- C. Expansion Capability: The Nurse Call equipment interfaces and cables shall be able to increase number of enunciation points in the future by a minimum of 50 percent (%) above those indicated without adding any internal or external components or main trunk cable conductors.
- D. Equipment: Active electronic type shall use solid-state components, fully rated for continuous duty unless otherwise indicated. Select equipment for normal operation on input power usually supplied between 110 to 130 VAC, 60 Hz supplied from the Facility's Emergency Electrical Power System.
- E. Meet all FCC requirements regarding equipment listing, low radiation and/or interference of RF signal(s). The system shall be designed to prevent direct pickup of signals from within and outside the building structure.
- F. Weather/Water Proof Equipment: Listed and labeled by an OSHA certified NRTL (i.e. UL) for duty outdoors or in damp locations.
- G. This nurse call system of Building 100 must interface with existing nurse call system located in Building 500 (Polytrauma) to support data and audio communication between existing nurse call system located in Building 500 (Polytrauma) and Building 100 nurse call system for a single point of integration.

2.2 SYSTEM DESCRIPTION

- A. Furnish and install a complete and fully functional and operable Nurse Call and/or Code Blue System in existing conduit system.
- B. The Contractor is responsible for interfacing the PA systems with the System.
- C. The Contractor shall continually employ interfacing methods that are approved by the OEM and the COR. At a minimum, an acceptable interfacing method requires not only a physical and mechanical connection, but also a matching of signal, voltage, and processing levels with regard to signal quality and impedance. The interface point must adhere to all standards described herein for the full separation of Critical Care and Life Safety systems.
- D. The System Contractor shall connect the System ensuring that all NFPA and UL Critical Care and Life Safety Circuit and System separation guidelines are satisfied. The System Contractor is not allowed to make any connections to the Telephone System. The COR shall arrange for the

interconnection between the PA Systems with the appropriate responsible parties.

- E. System hardware shall consist of a standalone (separate) nurse call Code Blue patient communications network comprised of nurse consoles, control stations, staff and duty stations, room and corridor dome lights, pillow speakers/call cords, pull cord and/or emergency push button stations, wiring. And, other options such as, pocket page *interfaces*, computer interfaces, printer interfaces, wireless / telephone network interfaces, and nurse locating system interface (when specifically approved first by TVE 0050P3B) and as shown on drawings. All necessary equipment required to meet the intent of these specifications, whether or not enumerated within these specifications, shall be supplied and installed to provide a complete and operating nurse call Code Blue patient communications network. It is not acceptable to utilize the telephone cable system for the control and distribution of nurse call (code Blue) signals and equipment.
- F. System firmware shall be the product of a reputable firmware OEM of record with a proven history of product reliability and sole control over all source code. Manufacturer shall provide, free of charge, product firmware/software upgrades for a period of two (2) years from date of acceptance by the COR for any product feature enhancements. System configuration programming changes shall not require any exchange of parts and shall be capable of being executed remotely via a modem connection (when specifically approved first by TVE 0050P3B).
- G. The Nurse Call Head End Equipment shall be located in Telecommunications Room. The Nurse Call / Code Blue System may interface the PA system when specifically approved by VA HEADQUARTERS TVE 0050P3B during the project approval process prior to contract bidding.
- H. The System shall utilize microprocessor components for all signaling and programming circuits and functions. Self-contained or on board system program memory shall be non-volatile and protected from erasure from power outages for a minimum of 12 hours.
- I. Provide a backup battery or a UPS for the System (including each distribution cabinet/point, CRT and Monitor) to allow normal operation and function (as if there was no AC power failure) in the event of an

AC power failure or during input power fluctuations for a minimum of 30 minutes.

- J. The System is defined as Critical Service and the Code Blue functions is defined as Life Safety/Support by NFPA (re Part 1.1.A) and so evaluated by JCAHCO. Therefore, the system shall have a minimum of two (2) additional remote enunciation points in order to satisfy NFPA's Life Safety Code 101 (the typical secondary locations are Telephone Operators Room, MAS ER Desk, Boiler Plant, etc. AND the primary location is required to be in the SCC Room.
1. These two (2) additional remote locations shall be fully manned:
 - a. 24/7/365 for certified Hospital.
 - b. As long as other identified VA Medical / Servicing Facilities are open for servicing patients.
 - c. At a minimum, Code Blue Functions shall be provided in all Recovery (Medical and Surgical) Rooms, Intensive Care Units (ICU), Cardiac Care Units (CCU), Step Down Room, Life Support / Monitoring Rooms, Oncology / Radiology Procedure Rooms, Dialysis Areas.
 - d. The minimum remote enunciation locations shall be:
 - 1) The Telephone / PBX Operator Room.
 - 2) The Police Control / Operations Room.
 - 3) Other location(s) that is specifically approved by VA HEADQUARTERS TVE - 0050P3B DURING THE PROJECT DEVELOPMENT STAGES AND PRIOR TO EQUIPMENT PURCHASE.
 2. In addition to the two (2) remote locations afore described, the following locations are the minimum required for additional Nurse Call /Code Blue Annunciation:
 - a. "On Call" Rooms.
 - b. Each Nurse Master Station.
 - c. Each Staff Station.
 - d. Each Duty Station.
 3. The MAXIMUM enunciation time period from placement of the Code Blue Call to enunciation at each remote locations is 10 seconds; and, 15 seconds to the subsequent enunciating media stations (i.e. PA, Radio Paging, Emergency Telephone or Radio Backup, etc.).

- K. Each Code Blue System shall be designed to provide continuous electrical supervision of the complete and entire system (i.e. dome light bulbs [each light will be considered supervised if they use any one or a combination of (UL) approved electrical supervision alternates, as identified in UL-1069, 1992 revision], wires, contact switch connections, circuit boards, data, audio, and communication busses, main and UPS power, etc.). All alarm initiating and signaling circuits shall be supervised for open circuits, short circuits, and system grounds. Main and UPS power circuits shall be supervised for a change in state (i.e. primary to backup, low battery, UPS on line, etc.). When an open, short or ground occurs in any system circuit, an audible and visual fault alarm signal shall be initiated at the nurse control station and all remote locations.
- L. When the System is approved to connect to a separate communications system (i.e. LAN, WAN, Telephone, Public Address, radio paging, wireless systems, etc.) the connection point shall meet the following minimum requirements for each hard wired / wireless connection (note each wireless system connection MUST BE APPROVED PRIOR TO CONTRACT BID BY VA HEADQUARTERS TVE - 0050P3B AND SPECTRUM MANAGEMENT - 0050P2B - hereinafter referred to as SM - 0050P2B):
1. UL 60950-1/2.
 2. FIPS 142.
 3. FCC Part 15 Listed Radio Equipment restriction compliance approved by SM - 0050P2B.
- M. All passive distribution equipment shall meet or exceed -80 dB radiation shielding (aka RFI) shielding specifications and be provided with connectors specified by the OEM.
- N. All equipment face plates utilized in the system shall be stainless steel, anodized aluminum or UL approved cycolac plastic for the areas where provided.
- O. Noise filters and surge protectors shall be provided for each equipment interface cabinet, headend cabinet, control console and local and remote amplifier locations to insure protection from input primary AC power surges and to insure noise glitches are not induced into low voltage data circuits.
- P. Plug-in connectors shall be provided to connect all equipment, except coaxial cables. Coaxial cable distribution points shall use coaxial

cable connections recommended by the cable OEM and approved by the system OEM. Base band cable systems shall utilize barrier terminal screw type connectors, at a minimum. As an alternate, crimp type connectors installed with a ratchet type installation tool are acceptable provided the cable dress, pairs, shielding, grounding, connections and labeling are the same as the barrier terminal strip connectors. Tape of any type, wire nuts or solder type connections are unacceptable and will not be approved.

- Q. Audio Level Processing: The control equipment shall consist of audio mixer(s), volume limiter(s) and/or compressor(s), and power amplifier(s) to process, adjust, equalize, isolate, filter, and amplify each audio channel for each sub-zone in the system and distribute them into the System's RF interfacing distribution trunks and amplification circuits. It is acceptable to use identified Telephone System cable pairs designated for Two-Way Radio interface and control use or identified as spare telephone cable pairs by the Facility's Telephone System Contractor. The use of telephone cable to distribute RF signals, carrying system or sub-system AC or DC voltage is not acceptable and will not be approved. Additionally, each control location shall be provided with the equipment required to insure the system can produce its designed audio channel capacity at each speaker identified on the contract drawings. The Contractor shall provide: a spare set of telephone paging modules as recommended by the OEM (as a minimum provide one spare module for each installed module); one spare audio power amplifier, one spare audio mixer, one spare audio volume limiter and/or compressor, and one spare audio automatic gain adjusting device, and minimum RF equipment recommended by the OEM.
- R. Contractor is responsible for pricing all accessories and miscellaneous equipment required to form a complete and operating system. Unless otherwise noted in this Part, equipment quantities shall be as indicated on the drawings.
- S. System Performance:
1. At a minimum, each distribution, interconnection, interface, terminating point and TCO shall be capable of supporting the Facility's Nurse Call and/or Code Blue System voice and data service as follows:

- a. Shall be compliant with and not degrade the operating parameters of the Public Switched Telephone Network (PSTN) and the Federal Telecommunications System (FTS) at each PSTN and FTS interface (if attachment is permitted by TVE 0050P3B), interconnection and TCO terminating locations detailed on the contract drawings.
- b. The System shall provide the following minimum operational functions:
 - 1) Code Blue calls shall be cancelable at the calling station only. The nurse call master station (s) that a managing Code Blue functions shall not have the ability to cancel Code Blue calls.
 - 2) Each Code Blue system shall be able to receive audio calls from all bedside stations simultaneously.
 - 3) Calls placed from any Code Blue station shall generate Code Blue emergency type audible and visual signals at each associated nurse control and duty station, respective dome lights and all local and remote annunciator panels. Calls placed from a bedside station shall generate emergency type visual signals at the bedside station and associated dome light(s) in addition to the previous stated stations and panels.
 - 4) Activating the silencing device at any location, while a Code Blue call or system fault is occurring shall mute the audible signals at the alarm location.
 - a) The audible alarm shall regenerate at the end of the selected time-out period until the call or fault is corrected.
 - b) The visual signals shall continue until the call is canceled and/or a fault is corrected. When the fault is corrected, all signals generated by the fault shall automatically cease, returning the System to a standby status.
 - c) Audible signals shall be regenerated in any local or remote annunciator panel that is in the silence mode, in the event an additional Code Blue call is placed in any Code Blue system.

- d) The additional Code Blue call shall also generate visual signals at all annunciators to identify the location of the call.
- 2. Each System Nurse Call location shall generate a minimum of distinct calls:
 - a. Routine: single flashing dome lights & master station color and audio tone,
 - b. Staff Assist: rapid flashing dome lights & master station color and audio tone,
 - c. Emergency: Red flashing dome lights & master station color and audio tone,
 - d. Code Blue (if equipped): Blue flashing dome lights and master station color and audio tone,
 - e. Each generated call shall be cancelable at ONLY the originating location,
 - f. Staff Locator: Green Flashing dome lights & master station color and audio tone, and

2.3 MANUFACTURERS

- A. The products specified shall be new, FCC and UL Listed, labeled and produced by OEM manufacturer of record. An OEM of record shall be defined as a company whose main occupation is the manufacture for sale of the items of equipment supplied and which:
 - 1. Maintains a stock of replacement parts for the item submitted,
 - 2. Maintains engineering drawings, specifications, and operating manuals for the items submitted, and
 - 3. Has published and distributed descriptive literature and equipment specifications on the items of equipment submitted at least 30 days prior to the Invitation for Bid.
- B. Specifications contained herein as set forth in this document detail the salient operating and performance characteristics of equipment in order for VA to distinguish acceptable items of equipment from unacceptable items of equipment. When an item of equipment is offered or furnished for which there is a specification contained herein, the item of equipment offered or furnished shall meet or exceed the specification for that item of equipment.
- C. Equipment Standards and Testing:

1. The System has been defined herein as connected to systems identified as Critical Service performing various Emergency and Life Support Functions. Therefore, at a minimum, the system shall conform to all aforementioned National and/or Local Life Safety Codes (which ever are the more stringent), NFPA, NEC, this specification, JCAHCO Life Safety Accreditation requirements, and the OEM recommendations, instructions, and guidelines.
2. All supplies and materials shall be listed, labeled or certified by UL or a NRTL where such standards have been established for the supplies, materials or equipment.
3. The provided equipment required by the System design and approved technical submittal must conform with each UL standard in effect for the equipment, as of the date of the technical submittal (or the date when the COR system equipment necessary to be replaced) was technically reviewed and approved by the COR. Where a UL standard is in existence for equipment to be used in completion of this contract, the equipment must bear the approved UL seal.
4. Each item of electronic equipment to be provided under this contract must bear the approved UL seal or the seal of the testing laboratory that warrants the equipment has been tested in accordance with, and conforms to the specified standards. The placement of the UL Seal shall be a permanent part of the electronic equipment that is not capable of being transportable from one equipment item to another.

2.4 PRODUCTS

A. General.

1. Contractor is responsible for pricing all accessories and miscellaneous equipment required to form a complete and operating system. The equipment quantities provided herein shall be as indicated on the drawings with the exception of the indicated spare equipment.
2. Contractor Furnished Equipment List (CFEs):
 - a. The Contractor is required to provide a list of the CFE equipment to be furnished. The quantity, make and model number of each item is required. Select the required equipment items quantities that will satisfy the needs of the system as described herein and with the OEM's concurrence applied to the list(s), in writing.

DEPARTMENT OF VETERANS AFFAIRS
PALO ALTO HEALTH CARE SYSTEM
UPGRADE NURSE CALL SYSTEM

Project No.: 640-14-117

<u>Item</u>	<u>Quantity</u>	<u>Unit</u>
1.	//As required//	Interface Panel(s)
1.a	//As required//	Electrical Supervision Trouble Enunciator
1.a.1	//As required//	Equipment Back Box(s)
1.b	//As required//	Telephone
1.c	//As required//	Public Address
1.d	//As required//	Radio Paging / Equipment
1.e	//As required//	Wireless / Equipment
1.f.	//As required//	Radio Pager / Equipment
1.g	//As required//	Wireless / Equipment
1.f	//As required//	Personal Communicator / Equipment
2.	//As required//	Lightning Arrestor
3.	//As required//	Head End Equipment/Locations
3.a	//As required//	Cabinet(s)
3.a.1	//As required//	AC Power Conditioner & Filter
3.a.2	//As required//	AC Power Strip
3.a.3	//As required//	UPS
3.a.4	//As required//	Interconnecting Wire/Cables
3.a.5	//As required//	Wire / Cable Connector(s)
3.a.6	//As required//	Wire / Cable Terminator(s)
3.b	//As required//	Wire Management System
3.b	//As required//	Head End Function(s)
3.b.1	//As required//	H7 Interface
3.b.2	//As required//	Nurse Locator
3.b.3	//As required//	Staff Locator
4.	//As required//	Master Station(s)
4.a	//As required//	Nurse Locator
4.b	//As required//	Staff Locator
5.	//As required//	Distribution System(s)
5.a	//As required//	Staff Station
5.a.1	//As required//	Equipment Back Box(s)
5.b	//As required//	Duty Station
5.b.1	//As required//	Equipment Back Box(s)
5.c	//As required//	Code Blue Station
5.c.1	//As required//	Equipment Back Box(s)
5.c.2	2 (MIN)	Remote Station(s)
5.d	//As required//	Patient Station(s)
5.d.1	//As required//	Equipment Back Box(s)
5.d.2	//As required//	Bed Interface(s)
5.d.3	//As required//	Pillow Speaker
5.d.4	//As required//	Push Button Cord set
5.d.5	//As required//	Dummy Plugs
5.d.6	//As required//	Bed Integrated Control
5.d.7	//As required//	Lighting Interface Module
5.d.8	//As required//	TV Control Interface
5.d.9	//As required//	TV Control Jack
5.d.10	//As required//	TV Interconnection Cables
5.d.11	//As required//	HDTV Coaxial
5.d.12	//As required//	HDTV/Nurses Call Interface/ Control
5.d.13	//As required//	Auxiliary Mounting Interface

DEPARTMENT OF VETERANS AFFAIRS
PALO ALTO HEALTH CARE SYSTEM
UPGRADE NURSE CALL SYSTEM

Project No.: 640-14-117

5.e	//As required//	Emergency Station(s)
5.e.1	//As required//	Equipment Back Box(s)
5.e.2	//As required//	Toilet Emergency Station (water proof)
5.e.3	//As required//	Shower Emergency Station (water proof)
5.e.4	//As required//	Lavatory Emergency Station (water proof)
5.f.	//As required//	Room Dome Light
5.f.1	//As required//	Equipment Back Box(s)
5.g	//As required//	Other Dome Light(s)
5.g.1	//As required//	Equipment Back Box(s)
5.g.2	//As required//	Corridor Dome Light
5.g.3	//As required//	Intersectional Dome Light
5.h	//As required//	System Cable(s)
5.h.1	//As required//	Coaxial
5.h.2	//As required//	System Pin
5.h.3	//As required//	Audio
5.h.4	//As required//	Control
5.h.5	//As required//	Video
5.i	//As required//	System Connector(s)
5.i.1	//As required//	Coaxial
5.i.2	//As required//	System Pin
5.i.2	//As required//	Audio
5.i.3	//As required//	Control
5.i.4	//As required//	Video
5.j	//As required//	Wire Management Required as described herein
6.	//As required//	Mental Health Unit
6.a	//As required//	Head End Function(s)
6.a.1	//As required//	H7 Interface
6.a.2	//As required//	Nurse Locator
6.a.3	//As required//	Staff Locator
6.b.	//As required//	Master Station(s)
6.b.1	//As required//	Nurse Locator
6.b.2	//As required//	Staff Locator
6.c	//As required//	Distribution System(s)
6.c.1	//As required//	Staff Station
6.c.1.a	//As required//	Equipment Back Box(s)
6.c.2	//As required//	Duty Station
6.c.2.a	//As required//	Equipment Back Box(s)
6.c.3	//As required//	Patient Station(s)
6.c.3.a	//As required//	Equipment Back Box(s)\
6.c.4	//As required//	Security Room(s)
6.c.4.a	//As required//	Security Station(s)
6.c.4.b	//As required//	Equipment Back Box(s)\
6.c.4.c	//As required//	Overhead Speaker/Microphone
6.c.4.d	//As required//	Equipment Back Box(s)\
6.c.4.e	//As required//	TV Surveillance System
6.c.4.f	//As required//	Equipment Back Box(s)\
6.c.4.g	//As required//	TV Interconnection Cables
6.c.4.h	//As required//	Audio Interconnection Cables
6.c.5	//As required//	Emergency Station(s)
6.c.5.a	//As required//	Equipment Back Box(s)

DEPARTMENT OF VETERANS AFFAIRS
PALO ALTO HEALTH CARE SYSTEM
UPGRADE NURSE CALL SYSTEM

Project No.: 640-14-117

6.c.5.b	//As required//	Toilet Emergency Station (water proof)
6.c.5.c	//As required//	Shower Emergency Station (water proof)
6.c.5.d	//As required//	Lavatory Emergency Station (waterproof)
6.c.6	//As required//	Room Dome Light
6.c.7	//As required//	Other Dome Light(s)
6.c.7.a	//As required//	Equipment Back Box(s)
6.c.7.b	//As required//	Corridor Dome Light
6.c.7.c	//As required//	Intersectional Dome Light
6.c.8	//As required//	System Cable(s)
6.c.8.a	//As required//	Coaxial
6.c.8.b	//As required//	System Pin
6.c.8.c	//As required//	Audio
6.c.8.d	//As required//	Control
6.c.8.e	//As required//	Video
6.c.9	//As required//	System Connector(s)
6.c.9.a	//As required//	Coaxial
6.c.9.b	//As required//	System Pin
6.c.9.c	//As required//	Audio
6.c.9.d	//As required//	Control
6.c.9.e	//As required//	Video
6.c.9.f	//As required//	Wire Management Required as described herein//
7.	//As required//	Blind Rehabilitation Unit
7.a	//As required//	Head End Function(s)
7.a.1	//As required//	H7 Interface
7.a.2	//As required//	Nurse Locator
7.a.3	//As required//	Staff Locator
7.b.	//As required//	Master Station(s)
7.b.1	//As required//	Nurse Locator
7.b.2	//As required//	Staff Locator
7.c	//As required//	Distribution System(s)
7.c.1	//As required//	Staff Station
7.c.1.a	//As required//	Equipment Back Box(s)
7.c.2	//As required//	Duty Station
7.c.2.a	//As required//	Equipment Back Box(s)
7.c.3	//As required//	Patient Station(s)
7.c.3.a	//As required//	Equipment Back Box(s) \
7.c.4	//As required//	Emergency Station(s)
7.c.4.a	//As required//	Equipment Back Box(s)
7.c.4.b	//As required//	Toilet Emergency Station (water proof)
7.c.4.c	//As required//	Shower Emergency Station (water proof)
7.c.4.d	//As required//	Lavatory Emergency Station (waterproof)
7.c.5	//As required//	Room Dome Light
7.c.5.a	//As required//	Equipment Back Box(s)
7.c.6	//As required//	Other Dome Light(s)
7.c.6.a	//As required//	Equipment Back Box(s)
7.c.6.b	//As required//	Corridor Dome Light
7.c.6.c	//As required//	Intersectional Dome Light

DEPARTMENT OF VETERANS AFFAIRS
PALO ALTO HEALTH CARE SYSTEM
UPGRADE NURSE CALL SYSTEM

Project No.: 640-14-117

7.c.7	//As required//	System Cable(s)
7.c.7.a	//As required//	Coaxial
7.c.6.b	//As required//	System Pin
7.c.7.c	//As required//	Audio
7.c.7.d	//As required//	Control
7.c.7.e	//As required//	Video
7.c.8	//As required//	System Connector(s)
7.c.8.a	//As required//	Coaxial
7.c.8.b	//As required//	System Pin
7.c.8.c	//As required//	Audio
7.c.8.d	//As required//	Control
7.c.8.e	//As required//	Video
7.c.9	//As required//	Wire Management Required as described herein//
8.	//As required//	Center for the Aging (aka Nursing Home Care Unit)
8.a	//As required//	Head End Function(s)
8.a.1	//As required//	H7 Interface
8.a.2	//As required//	Nurse Locator
8.a.3	//As required//	Staff Locator
8.b.	//As required//	Master Station(s)
8.b.1	//As required//	Nurse Locator
8.b.2	//As required//	Staff Locator
8.c	//As required//	Distribution System(s)
8.c.1	//As required//	Staff Station
8.c.1.a	//As required//	Equipment Back Box(s)
8.c.2	//As required//	Duty Station
8.c.2.a	//As required//	Equipment Back Box(s)
8.c.3	//As required//	Patient Station(s)
8.c.3.a	//As required//	Equipment Back Box(s)\
8.c.4	//As required//	Security Room(s)
8.c.4.a	//As required//	Security Station(s)
8.c.4.b	//As required//	Equipment Back Box(s)\
8.c.4.c	//As required//	Overhead Speaker/Microphone
8.c.4.d	//As required//	Equipment Back Box(s)\
8.c.4.e	//As required//	TV Surveillance System
8.c.4.f	//As required//	Equipment Back Box(s)\
8.c.4.g	//As required//	TV Interconnection Cables
8.c.4.h	//As required//	Audio Interconnection Cables
8.c.5	//As required//	Emergency Station(s)
8.c.5.a	//As required//	Equipment Back Box(s)
8.c.5.b	//As required//	Toilet Emergency Station (water proof)
8.c.5.c	//As required//	Shower Emergency Station (water proof)
8.c.5.d	//As required//	Lavatory Emergency Station (waterproof)
8.c.6	//As required//	Room Dome Light
8.c.7	//As required//	Other Dome Light(s)
8.c.7.a	//As required//	Equipment Back Box(s)
8.c.7.b	//As required//	Corridor Dome Light
8.c.7.c	//As required//	Intersectional Dome Light
8.c.8	//As required//	System Cable(s)
8.c.8.a	//As required//	Coaxial

- | | | |
|---------|-----------------|---|
| 8.c.8.b | //As required// | System Pin |
| 8.c.8.c | //As required// | Audio |
| 8.c.8.d | //As required// | Control |
| 8.c.8.e | //As required// | Video |
| 8.c.9 | //As required// | System Connector(s) |
| 8.c.9.a | //As required// | Coaxial |
| 8.c.9.b | //As required// | System Pin |
| 8.c.9.c | //As required// | Audio |
| 8.c.9.d | //As required// | Control |
| 8.c.9.e | //As required// | Video |
| 8.c.9.f | //As required// | Wire Management Required as described herein// |
| 9. | //As required// | Oncology, Radiology, Dialysis, Units (These units are treated the same as Blind Rehabilitation Unit EXCEPT it does contains a CODE BLUE Function. If these units are provided as a part of the project, AT A MINIMUM - DUPLI-CATE THE BLINE REHABILITATION UNIT'S EQUIPMETN LISTE AND EDIT AND RENUMBER ACCORD-INGLY)// |
| 10. | | On Hand Spares provide separate system spares list as indicated in each equipment description. |

B. NS Room(s):

Refer to CFM Physical Security Manual (07-2007) for VA Facilities, Chapters 9.3 & 1) and PG 18-10, EDM, Chapters 7- Table 7-1, 8 & Appendix B, Telecommunications One Line Topology for specific Room and TIP Connection Requirements.

C. TER, SCC, PCR, STR, HER Rooms and Equipment:

Refer to CFM Physical Security Manual (07-2007) for VA Facilities, Chapters 9.3 & 1) and PG 18-10, EDM, Chapters 7- Table 7-1, 8 & Appendix B, Telecommunications One Line Topology for specific Room and TIP Connection Requirements.

D. Telecommunications Room(s) (TR):

1. Locate the Nurse Call and/or Code Blue floor distribution equipment as required by system design and OEM direction. Provide secured and lockable cabinet/rack(s) as required.
2. Head-End Equipment:
 - a. Provide all required power supplies, communications hubs, network switches, intelligent controllers and other devices necessary to

form a complete system. Head-end components may be rack mounted or wall mounted in an enclosed metal enclosure.

- b. Provide the head end equipment in the closest Telecommunications Room where the System is installed.
- c. Provide the System UPS inside the cabinet or in a separate cabinet adjacent to the head end cabinet that shall maintain a minimum of 30 minute battery back-up to all system components.
- d. Equipment Cabinet: Comply with TIA/EIA-310-D. Lockable, ventilated metal cabinet houses terminal strips, power supplies, amplifiers, system volume control, and other switching and control devices required for conversation channels and control functions. See Paragraph 2.5.E for the Cabinet's minimum internal items that are in addition to the installed System equipment.
- e. Vertical Equipment Rack, Wall Mounted (to be included inside of the Equipment Cabinet) containing the following minimum items:
 - 1) 36" (28RU) internal rack space, welded steel construction, minimum 20" usable depth, adjustable front mounting rails.
 - 2) Install the following products in rack provided by same manufacturer or as specified:
 - a) Security screws w/ nylon isolation bushings.
 - b) Textured blank panels.
 - c) Custom mounts for components without rack mount kits.
 - d) Security covers.
 - e) Internal system ground copper buss (may be substituted with a bare #0 AWG copper wire or equivalent size copper mesh strip connected to ONLY THE FACILITY'S SIGNAL GROUNDING SYSTEM.
 - f) Power Sequencer- rack-mounted power conditioner and (provide as-needed) delayed sequencer(s) with (2) unswitched outlets each and contact closure control inputs. Connect the conditioner to one of the dual duplex outlets.
 - g) Two (2) each 120VAC @ 20A dual duplex outlets, connected via conduit to the nearest Electrical Service Panel that is supplied by the Facility's Essential Electrical System.
 - h) One (1) each 120VAC @ 15A Power Distribution Strip(s). Connect each strip to the unstitched outlet on the power conditioner.

3. HL7 Interface:

- a. The system may support downloading and updating of patient data from the hospital admission system (or other database) via the HL7 standard. The data only has to travel one way, i.e. from the admission system to the nurse-call system.
- b. Coordinate with the Government the exact fields that will be populated from the admissions system in the nurse-call system.
- c. The Facility's LAN/WAN is not allowed for Nurses Call/Code Blue main wiring / function that must be a "stand alone primary cable infrastructure" as described herein.
- d. Connections to the VA LAN/WAN for functional or operable conditions will be allowed ONLY when the LAN/WAN system has been demonstrated and NFPA (at a minimum by TVE-005OP3B) Certified meeting Life Safety Standards.
- e. Provide one (1) spare HL Interface unit.

E. TIP Cable Systems:

Connect the system to the TIP system provided as a part of Specification Section 27 15 00. Provide additional TIP equipment, interfaces and connections as required by System design. Provide secured pathway(s) and lockable cabinet/rack(s) as required.

F. Interface Equipment:

1. TCR:

a. Code Blue Annunciation Station:

- 1) The Code Blue Remote Annunciation Station shall be located in the same location as the existing.
- 2) The Annunciation Station shall be connected to the System via hard wire connection(s) that shall contain all the electrical supervisory tone signals, visual bulbs, read out panel to indicate the location of the Code and system troubles.
- 3) The System shall not be connected to the Telephone system unless specifically APPROVED BY VA HEADQUARTERS (005OP3B) and (005OP2B) PRIOR TO CONTRACT BID.
- 4) The Annunciation Station shall be installed in a location directly viewable and the readout is completely readable from the Public Address Microphone Control Console.
- 5) Provide one (1) spare panel.

b. Electrical Supervision Trouble Annunciator Panel:

- 1) The Electrical Supervision Trouble Annunciation Panel shall be located in the Telephone Operators Room, Police Control Center, associate Nurses Station(s).
 - 2) The panel(s) shall be compatible with the generated electrical and/or electronic supervising signals to continuously monitor the operating condition for the System head-end processing equipment, master stations, staff stations, patient stations, duty stations, audio power amplifier(s), UPS, power supplies, dome lights and interconnecting trunks. The panels shall generate an audible and visual signal when the System's supervising system detects a system and equipment trouble or trunk-line is malfunctioning.
 - 3) Provide one (1) spare panel.
2. Hospital Bed Interface (s):
- a. Provide a multi-pin receptacle for bed connection.
 - b. Connect cable from the multi-pin receptacle to the nurse-call system, so that alarms, such as bed exit, shall be monitored by the nurse-call system.
 - c. Connect cable from the multi-pin receptacle to the nurse-call system, so that the bedside control buttons, such as nurse call, and television controls are functional and monitored.
 - d. The hospital uses the following beds:
 - 1) Hill Rohm
 - 2) Stryker
 - 3) Other
 - e. Provide one (1) spare interface for each ten (10) interfaces installed.
3. Nurse (aka Staff) Locator Interface:
- a. The System must be capable of performing nurse-locator functions.
 - b. The System must be capable of performing staff-locator functions
 - c. These functions may be combined into one operation.
 - d. Provide two (2) spare interfaces.
4. Lighting Interface Module:
- a. Provide an interface module for the pillow speakers to control up to 2 lights. Coordinate with the electrical contractor the exact voltage requirements.
 - b. Provide one (1) spare module for each ten (10) modules installed.

5. Pillow Speaker Interfaces:
 - a. See functional requirements herein.
 - b. Provide (1) or (2) pillow speaker for each patient station as required.
 - c. Provide one (1) spare pillow speaker for each twenty (20) speakers installed.
6. TV Remote Control Interface:
 - a. The pillow speaker shall have the following TV control capability:
 - 1) Play the TV audio through the pillow speaker.
 - 2) Change channels up and down.
 - 3) Increase and decrease the volume.
 - 4) TV audio mute.
 - 5) UL Certified for direct patient contact.
 - b. Provide one (1) spare interface for each 20 interfaces installed.
7. TV Control Jack and Wiring:
 - a. Provide connection from the pillow speaker to the TV location. Terminate wire on a jack in the TV low voltage faceplate. Coordinate faceplate opening with the cabling contractor. Coordinate jack type with the TV (typically it is a ¼" jack, but verify prior to installation).
 - b. Provide patch cord from the TV control jack to the TV.
 - c. Provide one (1) spare complete assembly for each twenty (20) assemblies installed.
- G. Call Initiation, Annunciation and Response:
 1. Light and Tones:
 - a. Calls may be initiated through:
 - 1) Patient station.
 - 2) Staff station.
 - 3) Code Blue station.
 - 4) Toilet Emergency Station pull cord / push button.
 - 5) Shower Emergency Station pull cord.
 - 6) Bed Pillow speaker.
 - 7) Bed Push-button cord set.
 - 8) Hospital Bed Integrated controls.
 - b. Once a call is initiated, it must be annunciated at the following locations:

- 1) The Corridor, Intersectional and Room dome light associated with the initiating device.
 - 2) A local master control station indicating the call location and priority.
 - 3) Each duty station.
 - 4) Each staff station.
 - 5) Each remote location.
 - c) All calls must be displayed until they are cleared by the nursing staff ONLY from the initiating device location.
2. Voice:
- a. Calls may be initiated through:
 - 1) Patient station.
 - 2) Staff station.
 - 3) Code Blue station.
 - 4) Toilet Emergency pull cord / push button station.
 - 5) Shower Emergency pull cord station.
 - 6) Pillow speaker.
 - 7) Push-button cord set.
 - 8) Integrated bed controls.
 - 9) Master Station.
 3. Provide two-way voice communication between a master station and patient, staff, duty and each of the two (2) remote stations.
 4. Failure of voice intercom portion of system shall not interfere with visual and audible signal systems.
 5. All calls must be displayed on the master station until they are cleared by the nursing staff at ONLY the originating station. If multiple calls are received at the master station within a short period of time, they shall be stacked based on priority and wait time. If there are more calls than the master station screen can display at one time (four [4] minimum), the system must provide a simple scrolling feature. The nurse must be able to answer any call in any order at the master station. The nurse must also be able to forward calls to staff members. If a call is not answered within a programmable time period, then the system must forward the call to appropriate back-up staff identified by each shift supervisor in a manner technically approved by VA Headquarters 0050P3B.

H. Auxiliary Alarm Monitoring:

1. Each patient station must have the ability to connect a separate and isolated auxiliary alarm to it such as an infusion pump or data tracking / recording device (patient life support units ARE NOT allowed to be connected to these units UNLESS APPROVED BY TVE - 0050P3B DURING THE PROJECT DEVELOPMENT PHASE AS DESCRIBED HEREIN. The System must support naming the device that is being monitored as well as display its alarms at the master station and via the room / corridor dome light(s).
2. Provide two (2) alarm jacks at each patient station.
3. The above requirements may ONLY be allowed when the system has been approved by VA Headquarters TVE - 0050P3B and TVE - 0050P2B and concurred by the appropriate Medical Service(s) indicates it meets the minimum guidelines and requirements of Paragraph 2.8.A.

I. Patient and Staff Assignment:

1. System may provide for transfer of one or more individual or groups of stations from one master station to another without mechanical switches or additional wiring of the stations. The transfer may be initiated manually by the nurse or automatically at certain times of the day.
2. The Facility's LAN/WAN IS NOT ALLOWED for Nurses Call/Code Blue main wiring which must be a "stand alone primary cable infrastructure." Connections to the VA LAN/WAN will be allowed ONLY when the LAN/WAN system has been demonstrated and certified by TVE - 0050P3B meeting the minimum guidelines and requirements of the Life Safety Code.

J. Reports:

1. The system's generated reports logging all calls, alarms, response time, bed, and staff assignments may be allowed to transmit these reports to a central archiving entity.
2. Reports function shall be limited by passwords and security tier level access, so that only supervisors may access it when desired.
3. Provide instructions to the Government on how to enable/disable the reporting functions.
4. The Facility's LAN/WAN IS NOT ALLOWED for Nurses Call/Code Blue main wiring that must be a "stand alone primary cable infrastructure." Connections to the VA LAN/WAN will be allowed ONLY when the system has been demonstrated and certified by 0050P2B meeting the minimum guidelines and requirements of the Life Safety Code.

K. System/Management Software:

1. Provide and install system/management software on minimum of three (3) Government-provided computers.
 - a. The management software shall at a minimum provide all historical reporting features of the system as well as real-time monitoring of events.
 - b. The system software shall at a minimum provide the system's operating and functioning parameters and script. The OEM shall provide VA with access to the software's script writing and functions.
2. Provide two (2) spare CD's with the software installed and operable.
3. Rights in Data: VA shall have the right to all script and programming language of system management software. If commercial off the shelf (COTS) or a memorandum of understanding (MOU) is required for follow-on maintenance, the Contractor is required to accomplish the COTS Survey document and the COR is required to accomplish the COTS Acquisition document supplied in Part 5 Attachments herein.

L. System Functional Station:

1. Master Control:
 - a. Simple Tone and Light:
 - 1) A visual / aural (tone only) system shall be provided, protected and located in the Day Hospital, Mental Health & Blind Rehabilitation Areas, OPC where surgery or procedures are not performed and patients are present. The System shall include a push-button emergency station (pull cord in Day Hospital and pushbutton in Mental Health & Blind Rehabilitation areas) with an associated corridor dome light in each dressing room (OPC) and toilet (OPC, Day Hospital.
 - 2) The visual / aural (tone only) system shall also include a power supply and a visual / aural (tone only) display panel in the respective OPC receptionist / secretary's office and the Day Hospital area and as shown on the drawings. The visual / tone display panel shall generate audible and visual emergency signals to indicate the location of a placed call.
 - 3) The Visual Display Panel shall be a digital readout touch screen to visually announce the location of incoming calls

placed in the System including room and bed number and priority of the call. Identify each calling station with an individual display, including separate displays for each patient sharing a dual bedside station. If a digital readout touch screen standard is not required or approved by the Facility during the project design phase, an alpha - numeric scheme shall be provided that identifies the: ward, room and bed (i.e. Ward 2a, Room 201, Bed A (or 1) shall read 2A201A - or- 2A201-1. Equivalent readouts are acceptable as long as VATIVE 0050P3B and the COR approve the readout).

- a) Calls placed at emergency stations located in toilets and baths inside bedrooms shall be displayed for the bed closest to the nurse control station. Beds in multi-bed bedrooms shall be identified in a clock-wise pattern upon entering the bedroom.
- b) It shall display a minimum of four incoming calls. Additional placed calls shall be stored in order of placement and priority.

- 4) The visual / aural (tone only) system shall be installed according to the same Procedures, guidelines and standards outlined for a regular Nurse Call System for emergency NOT CODE BLUE OPERATION.
- 5) Speakerphone and handset communication.
- 6) Provide one (1) spare station for every ten (10) stations installed.

b. Touch Screen:

- 1) Provide a touch screen master station with 15" minimum monitor size.
- 2) The master station shall have a full control capability over staff assignment to patients and beds as well as pagers and wireless personal communication devices (when specifically approved by TVE 0050P3B on a case by case basis).
- 3) Speakerphone and handset communication.
- 4) Provide one (1) spare station for every ten (10) stations installed.

2. Staff:

- a. Light and Tine Only.

- b. Voice Communications Enabled.
 - c. Provide one (1) spare station for every twenty (20) stations installed.
3. Duty:
- a. Light and Tine Only.
 - b. Voice Communications Enabled.
 - c. Provide one (1) spare station for every twenty (20) stations installed.
4. Patient:
- a. Single & Dual:
 - 1) Provide each patient station with the following minimum Feature.
 - a) Call button.
 - b) Call answered button.
 - c) Pillow speaker jack.
 - d) Auxiliary alarm monitoring jack.
 - e) Hospital bed interface jack (when specially approved by TVE - 0050P3B).
 - f) Provide one (1) spare station for every twenty (20) stations installed.
- M. Distribution System: Refer to Specification Section 27 15 00, Telecommunications Horizontal Cabling for additional specific TIP wire and cable standards and installation requirements used to install the Facility's TIP network.
1. In addition to the TIP provided under the aforementioned Specification Section, the contractor shall provide the following additional TIP installation and testing requirements, provide the following minimum additional System TIP requirements, cables & interconnections:
- a. Each wire and cable used in the System shall be specifically OEM certified by tags on each reel and recommended and approved for installation in the Facility.
 - b. The Contractor shall provide the COR a 610 mm (2 foot) sample of each wire and/or cable actually employed in the System and each

certification tag for approval before continuing with the installation as described herein.

- c. Fiber Optic Cables: Refer to Specification Section 27 15 00, Telecommunications Horizontal Cabling; Paragraph 2.4.C12.d. Fiber Optic Cables - for minimum technical standards and requirements for additional System cables.
 - d. Copper Cables: Refer to Specification Section 27 15 00, Telecommunications Horizontal Cabling; Paragraph 2.4.C12.c. Copper Cables - for minimum technical standards and requirements for additional System voice and data cables.
 - e. Line Level Audio and Microphone Cable:
 - 1) Line level audio and microphone cable for inside racks and conduit.
 - 2) Shielded, twisted pair Minimum 22AWG, stranded conductors and 24AWG drain wire with overall jacket.
 - f. Speaker Level Audio (70.7Volt RMS):
 - 1) For use with 70.7V speaker circuits.
 - 2) 18AWG stranded pair, minimum.
 - g. All cabling shall be plenum or riser (UL-1666) rated.
 - h. Provide one (1) spare 1,000 foot roll of approved System (not microphone) cable only.
2. Raceways, Back Boxes and conduit:
- a. In addition to the Raceways, Equipment Room Fittings provided under Specification Sections 27 15 00 TIP Communication Room Fittings and 27 15 00 - TIP Communications Horizontal and Vertical Cabling, provide the following additional TIP raceway and fittings:
 - b. Each raceway that is open top, shall be: UL certified for telecommunications systems, partitioned with metal partitions in order to comply with NEC Parts 517 & 800 to "mechanically separate telecommunications systems of different service, protect the installed cables from falling out when vertically mounted and allow junction boxes to be attached to the side to interface "drop" type conduit cable feeds.
 - c. Intercommunication System cable infrastructure: EMT or in J-hooks above accessible ceilings, 24 inches on center.

- d. Junction boxes shall be not less than 2-1/2 inches deep and 6 inches wide by 6 inches long.
- e. Flexible metal conduit is prohibited unless specifically approved by 0050P3B.
- f. System Conduit:
 - 1) The PA system is NFPA listed as Emergency / Public Safety Communication System which requires the entire system to be installed in a separate conduit system.
 - 2) The use of centralized mechanically partitioned wireways may be used to augment main distribution conduit on a case by case basis when specifically approved by VA Headquarters TEV 0050P3B.
 - 3) Conduit Sleeves:
 - a) The AE has made a good effort to identify where conduit sleeves through full-height and fire rated walls on the drawings, and has instructed the electrician to provide the sleeves as shown on the drawings.
 - b) While the sleeves shown on the drawings will be provided by others, the contractor is responsible for installing conduit sleeves and fire-proofing where necessary. It is often the case, that due to field conditions, the nurse-call cable may have to be installed through an alternate route. Any conduit sleeves required due to field conditions or those omitted by the engineer shall be provided by the cabling contractor.
- g. Device Back Boxes:
 - 1) Furnish to the electrical contractor all back boxes required for the PA system devices.
 - 2) The electrical contractor shall install the back boxes as well as the system conduit. Coordinate the delivery of the back boxes with the construction schedule.
- 3. UPS:
 - a. Provide a backup battery or a UPS for the System to allow normal operation and function (as if there was no AC power failure) in the event of an AC power failure or during input power fluctuations for a minimum of 30 minutes.

- b. As an alternate solution, the telephone system UPS may be utilized to meet this requirement at the headend location, as long as this function is specifically approved by the Telephone Contractor and the COR.
 - c. The Nurse Call Contractor shall not make any attachments or connection to the telephone system until specifically directed to do so, in writing, by the COR.
 - d. Provide UPS for all active system components including but not limited to:
 - 1) System Amplifiers.
 - 2) Microphone Consoles.
 - 3) Telephone Interface Units.
 - 4) TER, TR & Headend Equipment Rack(s).
- N. Patient Bedside Prefabricated Units (PBPUs):
- 1. Where PBPUs exist in the Facility; the Contractor shall identify the "gang box" location on the PBPUs designated for installation of the telephone jack. This location shall here-in-after be identified as the unit's TCO. The Contractor shall be responsible for obtaining written approval and specific instructions from the PBPUs OEM regarding the necessary disassembly and reassembly of each PBPUs to the extent necessary to pull wire from above the TIP ceiling junction box to the PBPUs reserved gang box for the unit's TCO. A Contractor provided stainless steel cover plate approved for use by the PBPUs OEM, the COR and Facility's OIT shall finish out the jack installation.
 - 2. Under no circumstances shall the Contractor proceed with the PBPUs installations without the written approval of the PBPUs OEM and the specific instructions regarding the attachment to or modifying of the PBPUs. The COR shall be available to assist the Contractor in obtaining approvals and instructions in a timely manner as related to the project's time constraints.
 - 3. It is the responsibility of the Contractor to maintain the UL integrity of each PBPUs. If the Contractor violates that integrity, it shall be the responsibility of the Contractor to obtain on site UL re-certification of the violated PBPUs at the direction of the COR and at the Contractor's expense.

O. Installation Kit:

1. General: The kit shall be provided that, at a minimum, includes all connectors and terminals, labeling systems, audio spade lugs, barrier strips, punch blocks or wire wrap terminals, heat shrink tubing, cable ties, solder, hangers, clamps, bolts, conduit, cable duct, and/or cable tray, etc., required to accomplish a neat and secure installation. All wires shall terminate in a spade lug and barrier strip, wire wrap terminal or punch block. Unfinished or unlabeled wire connections shall not be allowed. Turn over to the COR all unused and partially opened installation kit boxes, coaxial, fiber optic, and twisted pair cable reels, conduit, cable tray, and/or cable duct bundles, wire rolls, physical installation hardware. The following are the minimum required installation sub-kits:
2. System Grounding:
 - a. The grounding kit shall include all cable and installation hardware required. All radio equipment shall be connected to earth ground via internal building wiring, according to the NEC.
 - b. This includes, but is not limited to:
 - 1) Fiber Optic Cable Armor/External Braid
 - 2) Coaxial Cable Shields.
 - 3) Control Cable Shields.
 - 4) Data Cable Shields.
 - 5) Equipment Racks.
 - 6) Equipment Cabinets.
 - 7) Conduits.
 - 8) Cable Duct.
 - 9) Cable Trays.
 - 10) Interduct.
 - 11) Power Panels.
 - 12) Connector Panels.
 - 15) Grounding Blocks.
3. Fiber Optic Cable: The fiber optic cable kit shall include all fiber optic connectors, cable tying straps, interduct, heat shrink tubing, hangers, clamps, etc. required to accomplish a neat and secure installation.

4. Coaxial Cable: The coaxial cable kit shall include all coaxial connectors, cable tying straps, heat shrink tubing, hangers, clamps, etc., required to accomplish a neat and secure installation.
 5. Wire and Cable: The wire and cable kit shall include all connectors and terminals, audio spade lugs, barrier straps, punch blocks, wire wrap strips, heat shrink tubing, tie wraps, solder, hangers, clamps, labels etc., required to accomplish a neat and orderly installation.
 6. Conduit, Cable Duct, and Cable Tray: The kit shall include all conduit, duct, trays, junction boxes, back boxes, cover plates, feed through nipples, hangers, clamps, other hardware required to accomplish a neat and secure conduit, cable duct, and/or cable tray installation in accordance with the NEC and this document.
 7. Equipment Interface: The equipment kit shall include any item or quantity of equipment, cable, mounting hardware and materials needed to interface the systems with the identified sub-system(s) according to the OEM requirements and this document.
 8. Labels: The labeling kit shall include any item or quantity of labels, tools, stencils, and materials needed to completely and correctly label each subsystem according to the OEM requirements, as-installed drawings, and this document.
 9. Documentation: The documentation kit shall include any item or quantity of items, computer discs, as installed drawings, equipment, maintenance, and operation manuals, and OEM materials needed to completely and correctly provide the system documentation as required by this document and explained herein.
- P. ONCOLOGY, RADIOLOGY, DIALYSIS UNITS - when a these Units are to be provided as a part of the project, provide each unit as follows with TVE 0050P3B reviewed and approved units designed specifically for service and functions in this type of unit (aka brail, audible and like recognition:
1. CODE BLUE - provide a Code Blue System as described herein.
 2. EMERGENCY STATION:
 - a. A push-button emergency station shall be provided in each toilet stall and each shower/bath facility in Psychiatric Units. Shower emergency stations shall be installed inside the shower stall at the shower head end. They shall be installed approximately a minimum of 18 inches from the showerhead itself and at a maximum

of 72 inches above the finished floor. Each station inside shower and toilet areas shall be equipped with a rubber gasket between the faceplate and wall or be rated by UL as waterproof. The gasket shall cover and water seal the entire back box opening and not extend beyond the sides of the associated faceplate by 1/4" MAX. If the wall is tile or other uneven type material the gasket and associated faceplate shall be provided to completely seal the opening and uneven material surface.

- b. Fasten each emergency station faceplate to the back-boxes with tamperproof screws.
 - c. Pressing the push-button on any emergency station shall generate visual signals in the room & corridor dome light(s) and emergency audible and visual signals at the nurse control station.
3. PATIENT STATION:
- a. Provide a patient station with pushbutton, microphone/speaker.
 - b. Mount all equipment with tamperproof screws.
 - c. Selection of the patient room station at the nurse control station shall permit two-way voice communication within the room and nurse control station, through the patient wall microphone/speaker.
 - d. Pressing the push-button on any patient wall station shall generate visual signals in the Room & corridor dome light(s) and routine audible and visual signals at the nurse control station.
 - e. The patient wall station shall be equipment with a method (aka separate push-button) to initiate an emergency call in the room and corridor dome lights and nurse call station.
4. NURSE CONTROL (aka MASTER) STATION - provide a station as described herein.

PART 3 - EXECUTION

3.1 PROJECT MANAGEMENT

- A. Assign a single project manager to this project who will serve as the point of contact for the Government, the General Contractor, and the Engineer.
- B. The Contractor shall be proactive in scheduling work at the hospital, specifically the Contractor will initiate and maintain discussion with the general contractor regarding the schedule for ceiling cover up and install cables to meet that schedule.

- C. Contact the Office of Telecommunications, Special Communications Team (0050P2B) at (301) 734-0350 to have a VA Certified Telecommunications COTR assigned to the project for telecommunications review, equipment and system approval and co-ordination with VA's Spectrum Management and OCIS Teams.

3.2 COORDINATION WITH OTHER TRADES

- A. Coordinate with the cabling contractor the location of the TV faceplate and the faceplate opening for the nurse call TV control jack.
- B. Coordinate with the cabling contractor the location of TIP equipment in the TER, TCR, PCR, SCC, ECR, STRs, NSs, and TCOs in order to connect to the TIP cable network that was installed. Contact the COR immediately, in writing, if additional location(s) are discovered to be activated that was not previously provided.
- C. Before beginning work, verify the location, quantity, size and access for the following:
 - 1. Isolated ground AC power circuits provided for systems.
 - 2. Primary, emergency and extra auxiliary AC power generator requirements.
 - 3. Junction boxes, wall boxes, wire troughs, conduit stubs and other related infrastructure for the systems.
 - 4. System components installed by others.
 - 5. Overhead supports and rigging hardware installed by others.
- D. Immediately notify the Government, GC and Consultant(s) in writing of any discrepancies.

3.3 NEEDS ASSESSMENT

- A. Provide a one-on-one meeting with the particular nursing manager of each unit affected by the installation of the new nurse call/code blue system. Review the floor plan drawing, educate the nursing manager with the functions of the equipment that is being provided and gather details specific to the individual units; coverage and priorities of calls; staffing patterns; and other pertinent details that will affect system programming and training.

3.4 INSTALLATION

- A. General:
 - 1. Execute work in accordance with National, State and local codes, regulations and ordinances.

2. Install work neatly, plumb and square and in a manner consistent with standard industry practice. Carefully protect work from dust, paint and moisture as dictated by site conditions. The Contractor will be fully responsible for protection of his work during the construction phase up until final acceptance by the Government.
3. Install equipment according to OEM's recommendations. Provide any hardware, adaptors, brackets, rack mount kits or other accessories recommended by OEM for correct assembly and installation.
4. Secure equipment firmly in place, including receptacles, speakers, equipment racks, system cables, etc.
 - a. All supports, mounts, fasteners, attachments and attachment points shall support their loads with a safety factor of at least 5:1.
 - b. Do not impose the weight of equipment or fixtures on supports provided for other trades or systems.
 - c. Any suspended equipment or associated hardware must be certified by the OEM for overhead suspension.
 - d. The Contractor is responsible for means and methods in the design, fabrication, installation and certification of any supports, mounts, fasteners and attachments.
5. Finishes for any exposed work such as plates, racks, panels, speakers, etc. shall be approved by the Architect, Government and TVE 0050P3B.
6. Coordinate cover plates with field conditions. Size and install cover plates as necessary to hide joints between back boxes and surrounding wall. Where cover plates are not fitted with connectors, provide grommets in size and quantity required. Do not allow cable to leave or enter boxes without cover plates installed.
7. Active electronic component equipment shall consist of solid state components, be rated for continuous duty service, comply with the requirements of FCC standards for telephone and data equipment, systems, and service.
8. Color code all distribution wiring to conform to the Nurse Call Industry Standard, EIA/TIA, and this document, whichever is the more stringent. At a minimum, all equipment, cable duct and/or conduit, enclosures, wiring, terminals, and cables shall be clearly and

- permanently labeled according to and using the provided record drawings, to facilitate installation and maintenance.
9. Connect the System's primary input AC power to the Facility' Critical Branch of the Emergency AC power distribution system as shown on the plans or if not shown on the plans consult with COR regarding a suitable circuit location prior to bidding.
 10. Product Delivery, Storage and Handling:
 - a. Delivery: Deliver materials to the job site in OEM's original unopened containers, clearly labeled with the OEM's name and equipment catalog numbers, model and serial identification numbers. The COR may inventory the cable, patch panels, and related equipment.
 - b. Storage and Handling: Store and protect equipment in a manner, which will preclude damage as directed by the RE.
 11. Where TCOs are installed adjacent to each other, install one outlet for each instrument.
 12. Equipment installed outdoors shall be weatherproof or installed in weatherproof enclosures with hinged doors and locks with two keys.
- B. Equipment Racks/Cabinets:
1. Fill unused equipment mounting spaces with blank panels or vent panels. Match color to equipment racks/cabinets.
 2. Provide security covers for all devices not requiring routine operator control.
 3. Provide vent panels and cooling fans as required for the operation of equipment within the OEM' specified temperature limits. Provide adequate ventilation space between equipment for cooling. Follow manufacturer's recommendations regarding ventilation space between amplifiers.
 4. Provide insulated connections of the electrical raceway to equipment racks.
 5. Provide continuous raceway/conduit with no more than 40% fill between wire troughs and equipment racks/cabinets for all non-plenum-rated cable. Ensure each system is mechanically separated from each other in the wireway.

6. Ensure a minimum of 36 inches around each cabinet and/or rack to comply with OSHA Safety Standards. Cabinets and/or Racks installed side by side - the 36" rule applies to around the entire assembly

C. Distribution Frames.

1. A new stand-alone (i.e., self-supporting, free standing) PA rack/frame may be provided in each TR to interconnect the TCR, PCR, SCC, NS, STRs & ECRs. Rack/frames shall be wired in accordance with industry standards and shall employ "latest state-of-the-art" modular cross-connect devices. The PA riser cable shall be sized to satisfy all voice/digital requirements plus not less than 50% spare (growth) capacity in each TR which includes a fiber optic backbone.
2. The frames/racks shall be connected to the TER/MCR system ground.

D. Wiring Practice - in addition to the MANDATORY infrastructure requirements outlined in the Specifications the following additional practices shall be adhered too:

1. Comply with requirements for raceways and boxes.
2. Execute all wiring in strict adherence to the National Electrical Code, applicable local building codes and standard industry practices.
3. Wiring shall be classified according to the following low voltage signal types:
 - a. Balanced microphone level audio (below -20dBm) or Balanced line level audio (-20dBm to +30dBm)
 - b. 70V audio speaker level audio.
 - c. Low voltage DC control or power (less than 48VDC)
4. Where raceway is to be EMT (conduit), wiring of differing classifications shall be run in separate conduit. Where raceway is to be an enclosure (rack, tray, wire trough, utility box) wiring of differing classifications which share the same enclosure shall be mechanically partitioned and separated by at least four (4) inches. Where Wiring of differing classifications must cross, they shall cross perpendicular to one another.
5. Do not splice wiring anywhere along the entire length of the run. Make sure cables are fully insulated and shielded from each other and from the raceway for the entire length of the run.

6. Do not pull wire through any enclosure where a change of raceway alignment or direction occurs. Do not bend wires to less than radius recommended by manufacturer.
7. Replace the entire length of the run of any wire or cable that is damaged or abraded during installation. There are no acceptable methods of repairing damaged or abraded wiring.
8. Use wire pulling lubricants and pulling tensions as recommended by the OEM.
9. Use grommets around cut-outs and knock-outs where conduit or chase nipples are not installed.
10. Do not use tape-based or glue-based cable anchors.
11. Ground shields and drain wires to the Facility's signal ground system as indicated by the drawings.
12. Field wiring entering equipment racks shall be terminated as follows:
 - a. Provide OEM directed service loops at harness break-outs and at plates, panels and equipment. Loops should be sufficient to allow plates, panels and equipment to be removed for service and inspection.
 - b. Line level and speaker level wiring may be terminated inside the equipment rack using specified terminal blocks (see "Products.") Provide 15% spare terminals inside each rack. Microphone level wiring may only be terminated at the equipment served.
 - c. If specified terminal blocks are not designed for rack mounting, utilize $\frac{3}{4}$ " plywood or $\frac{1}{8}$ " thick aluminum plates/blank panels as a mounting surface. Do not mount on the bottom of the rack.
 - d. Employ permanent strain relief for any cable with an outside diameter of 1" or greater.
13. Use only balanced audio circuits unless noted otherwise directed and indicated on the drawings.
14. Make all connections as follows:
 - a. Make all connections using rosin-core solder or mechanical connectors appropriate to the application.
 - b. For crimp-type connections, use only tools that are specified by the manufacturer for the application.

- c. Use only insulated spade lugs on screw terminals. Spade lugs shall be sized to fit the wire gauge. Do not exceed two lugs per terminal.
 - d. Wire nuts, electrical tape or "Scotch Lock" connections are not acceptable for any application.
15. Noise filters and surge protectors shall be provided for each equipment interface cabinet, switch equipment cabinet, control console, local, and remote active equipment locations to ensure protection from input primary AC power surges and noise glitches are not induced into low Voltage data circuits.
16. Wires or cables previously approved to be installed outside of conduit, cable trays, wireways, cable duct, etc.:
- a. Only when specifically authorized as described herein, will wires or cables be identified and approved to be installed outside of conduit. The wire or cable runs shall be UL rated plenum and OEM certified for use in air plenums.
 - b. Wires and cables shall be hidden, protected, fastened and tied at 600 mm (24 in.) intervals, maximum, as described herein to building structure.
 - c. Closer wire or cable fastening intervals may be required to prevent sagging, maintain clearance above suspended ceilings, remove unsightly wiring and cabling from view and discourage tampering and vandalism. Wire or cable runs, not provided in conduit, that penetrate outside building walls, supporting walls, and two hour fire barriers shall be sleeved and sealed with an approved fire retardant sealant.
 - d. Wire or cable runs to system components installed in walls (i.e.: volume attenuators, circuit controllers, signal, or data outlets, etc.) may, when specifically authorized by the RE, be fished through hollow spaces in walls and shall be certified for use in air plenum areas.
 - e. Completely test all of the cables after installation and replace any defective cables.
 - f. Wires or cables that are installed outside of buildings shall be in conduit, secured to solid building structures. If specifically approved, on a case by case basis, to be run outside of conduit, the wires or cables shall be installed, as described herein. The

bundled wires or cables must: Be tied at not less than 460 mm (18 in.) intervals to a solid building structure; have ultra violet protection and be totally waterproof (including all connections). The laying of wires or cables directly on roof tops, ladders, drooping down walls, walkways, floors, etc. is not allowed and will not be approved.

E. Cable Installation - Cable Installation - In addition to the MANDATORY infrastructure requirements outlined in the Specifications, the following additional practices shall be adhered also:

1. Support cable on maximum 2'-0" centers. Acceptable means of cable support are cable tray, j-hooks, and bridal rings. Velcro wrap cable bundles loosely to the means of support with plenum rated Velcro straps. Plastic tie wraps are not acceptable as a means to bundle cables.
2. Run cables parallel to walls.
3. Install maximum of ten (10) cables in a single row of J-hooks. Provide necessary rows of J-hooks as required by the number of cables.
4. Do not lay cables on top of light fixtures, ceiling tiles, mechanical equipment, or ductwork. Maintain at least 2'-0" clearance from all shielded electrical apparatus.
5. All cables shall be tested after the total installation is fully complete. All test results are to be documented. All cables shall pass acceptable test requirements and levels. Contractor shall remedy any cabling problems or defects in order to pass or comply with testing. This includes the re-pull of new cable as required at no additional cost to the Government.
6. Ends of cables shall be properly terminated on both ends per industry and OEM's recommendations.
7. Provide proper temporary protection of cable after pulling is complete before final dressing and terminations are complete. Do not leave cable lying on floor. Bundle and tie wrap up off of the floor until you are ready to terminate.
8. Terminate all conductors; no cable shall contain unterminated elements. Make terminations only at outlets and terminals.

9. Splices, Taps, and Terminations: Arrange on numbered terminal strips in junction, pull, and outlet boxes; terminal cabinets; and equipment enclosures. Cables may not be spliced.
10. Bundle, lace, and train conductors to terminal points without exceeding OEM's limitations on bending radii. Install lacing bars and distribution spools.
11. Cold-Weather Installation: Bring cable to room temperature before de-reeling. Heat lamps shall not be used.
12. Cable shall not be run through structural members or be in contact with pipes, ducts, or other potentially damaging items.
13. Separation of Wires: (REFER TO RACEWAY INSTALLATION) Separate speaker-microphone, line-level, speaker-level, and power wiring runs. Install in separate raceways or, where exposed or in same enclosure, separate conductors at least 12 inches apart for speaker microphones and adjacent parallel power and telephone wiring. Separate other intercommunication equipment conductors as recommended by equipment manufacturer.
14. Serve all cables as follows:
 - a. Cover the end of the overall jacket with a 1" (minimum) length of transparent heat-shrink tubing. Cut unused insulated conductors 2" (minimum) past the heat-shrink, fold back over jacket and secure with cable-tie. Cut unused shield/drain wires 2" (minimum) past the heat-shrink and serve as indicated below.
 - b. Cover shield/drain wires with heat-shrink tubing extending back to the overall jacket. Extend tubing ¼" past the end of unused wires, fold back over jacket and secure with cable tie.
 - c. For each solder-type connection, cover the bare wire and solder connection with heat-shrink tubing.
- F. Labeling: Provide labeling in accordance with ANSI/EIA/TIA-606-A. All lettering for Nurse Call and/or Code Blue circuits shall be stenciled using laser printers.
 1. Cable and Wires (Hereinafter referred to as "Cable"): Cables shall be labeled at both ends in accordance with ANSI/EIA/TIA-606-A. Labels shall be permanent in contrasting colors. Cables shall be identified according to the System "Record Wiring Diagrams."
 2. Equipment: System equipment shall be permanently labeled with contrasting plastic laminate or Bakelite material. System equipment

shall be labeled on the face of the unit corresponding to its source.

- a. Clearly, consistently, logically and permanently mark switches, connectors, jacks, relays, receptacles and electronic and other equipment.
 - b. Engrave and paint fill all receptacle panels using 1/8" (minimum) high lettering and contrasting paint.
 - c. For rack-mounted equipment, use engraved Lamacoid labels with white 1/8" (minimum) high lettering on black background. Label the front and back of all rack-mounted equipment.
3. Conduit, Cable Duct, and/or Cable Tray: The Contractor shall label all conduit, duct and tray, including utilized GFE, with permanent marking devices or spray painted stenciling a minimum of 3 meters (10 ft.) identifying it as the System. In addition, each enclosure shall be labeled according to this standard.
 4. Termination Hardware: The Contractor shall label TCOs and patch panel connections using color coded labels with identifiers in accordance with ANSI/EIA/TIA-606-A and the "Record Wiring Diagrams."
 5. Where multiple pieces of equipment reside in the same rack group, clearly and logically label each indicating to which room, channel, receptacle location, etc. they correspond.
 6. Permanently label cables at each end, including intra-rack connections. Labels shall be covered by the same, transparent heat-shrink tubing covering the end of the overall jacket. Alternatively, computer generated labels of the type which include a clear protective wrap may be used.
 7. Contractor's name shall appear no more than once on each continuous set of racks. The Contractor's name shall not appear on wall plates or portable equipment.
 8. Ensure each OEM supplied item of equipment has appropriate UL Label Marks permanently attached for when the service of the equipment is performed or marked to a non-removal board in the unit. EQUIPMENT INSTALLED NOT BEARING THESE UL MARKS WILL NOT BE ALLOWED TO BE A PART OF THE SYSTEM. THE CONTRACTOR SHALL BEAR ALL COSTS REQUIRED TO PROVIDE REPLACEMENT EQUIPMENT WITH APPROVED UL MARKS.

G. Conduit and Signal Ducts: When the Contractor and/or OEM determines additional system conduits and/or signal ducts are required in order to

meet the system minimum performance standards outlined herein, the contractor shall provide these items as follows:

1. Conduit:

- a. The Contractor shall employ the latest installation practices and materials. The Contractor shall provide conduit, junction boxes, connectors, sleeves, weather heads, pitch pockets, and associated sealing materials not specifically identified in this document as GFE. Conduit penetrations of walls, ceilings, floors, interstitial space, fire barriers, etc., shall be sleeved and sealed.
- b. All cables shall be installed in separate conduit and/or signal ducts (exception from the separate conduit requirement to allow Nurse Call and/or Code Blue cables to be installed in partitioned cable tray with voice cables may be granted in writing by the COR if requested). Conduits shall be provided in accordance with NEC Articles 517 for Critical Care and 800 for Communications systems, at a minimum.
- c. When metal, plastic covered, etc., flexible cable protective armor or systems are specifically authorized to be provided for use in the System, their installation guidelines and standards shall be as specified herein, and the NEC.
- d. When "interduct" flexible cable protective systems is specifically authorized to be provided for use in the System, it's installation guidelines and standards shall be as the specified herein, and the NEC.
- e. Conduit fill (including GFE approved to be used in the system) shall not exceed 40%. Each conduit end shall be equipped with a protective insulator or sleeve to cover the conduit end, connection nut or clamp, to protect the wire or cable during installation and remaining in the conduit. Electrical power conduit shall be installed in accordance with the NEC. AC power conduit shall be run separate from signal conduit.
- f. Ensure that Critical Care Nurse Call and/or Code Blue Systems (as identified by NEC Section 517) are completely separated and protected from all other systems.

2. Signal Duct, Cable Duct, or Cable Tray:

- a. The Contractor shall use GFE signal duct, cable duct, and/or cable tray, when identified and approved by the RE.
- b. Approved signal and/or cable duct shall be a minimum size of 100 mm x 100 mm (4 in. X 4 in.) inside diameter with removable tops or sides, as appropriate. Protective sleeves, guides or barriers are required on all sharp corners, openings, anchors, bolts or screw ends, junction, interface and connection points.
- c. Approved cable tray shall be fully covered, mechanically and physically partitioned for multiple electronic circuit use, and be UL certified and labeled for use with telecommunication circuits and/or systems. The COR shall approve width and height dimensions.
- d. All cable junctions and taps shall be accessible. Provide an 8" X 8" X 4" (minimum) junction box attached to the cable duct or raceway for installation of distribution system passive equipment. Ensure all equipment and tap junctions are accessible

3.5 PROTECTION OF NETWORK DEVICES

- A. Contractor shall protect network devices during unpacking and installation by wearing manufacturer approved electrostatic discharge (ESD) wrist straps tied to chassis ground. The wrist strap shall meet OSHA requirements for prevention of electrical shock, should technician come in contact with high voltage.

3.6 CUTTING, CLEANING AND PATCHING

- A. It shall be the responsibility of the contractor to keep their work area clear of debris and clean area daily at completion of work.
- B. It shall be the responsibility of the contractor to patch and paint any wall or surface that has been disturbed by the execution of this work.
- C. The Contractor shall be responsible for providing any additional cutting, drilling, fitting or patching required that is not indicated as provided by others to complete the Work or to make its parts fit together properly.
- D. The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Government or separate contractors by cutting, patching or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter such construction by the Government or a separate contractor except with written consent of the Government and of such

separate contractor; such consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold from the Government or a separate Contractor the Contractor's consent to cutting or otherwise altering the Work.

- E. Where coring of existing (previously installed) concrete is specified or required, including coring indicated under unit prices, the location of such coring shall be clearly identified in the field and the location shall be approved by the Project Manager prior to commencement of coring work.

3.7 FIREPROOFING

- A. Where Nurse Call and/or Code Blue wires, cables and conduit penetrate fire rated walls, floors and ceilings, fireproof the opening.
- B. Provide conduit sleeves (if not already provided by electrical contractor) for cables that penetrate fire rated walls and Telecommunications Rooms floors and ceilings. After the cabling installation is complete, install fire proofing material in and around all conduit sleeves and openings. Install fire proofing material thoroughly and neatly. Seal all floor and ceiling penetrations.
- C. Use only materials and methods that preserve the integrity of the fire stopping system and its rating.
- D. Install fireproofing where low voltage cables are installed in the same manholes with high voltage cables; also cover the low voltage cables with arc proof and fireproof tape.
- E. Use approved fireproofing tape of the same type as used for the high voltage cables, and apply the tape in a single layer, one-half lapped or as recommended by the manufacturer. Install the tape with the coated side towards the cable and extend it not less than 25 mm (one inch) into each duct.
- F. Secure the tape in place by a random wrap of glass cloth tape.

3.8 GROUNDING

- A. Ground Nurse Call and/or Code Blue cable shields and equipment to eliminate shock hazard and to minimize ground loops, common mode returns, noise pickup, cross talk, and other impairments as specified in CFM Division 27, Section 27 05 26 - GROUNDING AND BONDING FOR TELECOMMUNICATION SYSTEMS.

- B. Facility Signal Ground Terminal: Locate at main room or area signal ground within the room (i.e. head end and telecommunications rooms) or area(s) and indicate each signal ground location on the drawings.
- C. Extend the signal ground to inside each equipment cabinet and/or rack. Ensure each cabinet and/or rack installed item of equipment is connected to the extended signal ground. Isolate the signal ground from power and major equipment grounding systems.
- D. When required, install grounding electrodes for electrical systems per code.
- E. Do not use "3rd or 4th" wire internal electrical system conductors for communications signal ground.
- F. Do not connect the signal ground to the building's external lightning protection system.
- G. Do Not "mix grounds" of different systems.
- H. Insure grounds of different systems are installed as to not violate OSHA Safety and NEC installation requirements for protection of personnel.

3.9 TESTING / GUARANTY / TRAINING

A. SYSTEM LISTING

- 1. The Nurses Call System is NFPA listed as an "Emergency" Communication system. Where Code Blue signals are transmitted, that listing is elevated to "Life Support/Safety." Therefore, the following testing and guaranty provisions are the minimum to be performed and provided by the contractor and Warranted by the OEM.

B. PROOF OF PERFORMANCE TESTING

- 1. Intermediate Testing:
 - a. After completion of 30 - 40% of the installation of a head end cabinet(s) and interconnection to the corresponding System Patient Head Wall Units and/or equipment, one master stations, local and remote stations, treatment rooms, and prior to any further work, this portion of the system must be pretested, inspected, and 1certified. Each item of installed equipment shall be checked to ensure appropriate UL Listing and Certification Labels are affixed as required by NFPA -Life Safety Code 101-3.2 (a) & (b), UL Nurse Call Standard 1069 and JCHCO evaluation guidelines, and proper installation practices are followed. The intermediate test shall include a full operational test.

- b. All inspections and tests shall be conducted by an OEM-certified contractor representative and witnessed by TVE-0050P3B if there is no local Government Representative that processes OEM and VA approved Credentials to inspect and certify the system. The results of the inspection will be officially recorded by the Government Representative and maintained on file by the RE, until completion of the entire project. The results will be compared to the Acceptance Test results. An identical inspection may be conducted between the 65 - 75% of the system construction phase, at the direction of the COR.
2. Pretesting:
- a. Upon completing installation of the Nurse Call and/or Code Blue System, the Contractor shall align, balance, and completely pretest the entire system under full operating conditions.
 - b. Pretesting Procedure:
 - 1) During the System Pretest the Contractor shall verify (utilizing approved test equipment) that the System is fully operational and meets all the System performance requirements of this standard.
 - 2) The Contractor shall pretest and verify that all PSM System functions and specification requirements are met and operational, no unwanted aural effects, such as signal distortion, noise pulses, glitches, audio hum, poling noise, etc. are present. At a minimum, each of the following locations shall be fully pretested:
 - a) Central Control Cabinets.
 - b) Nurse Control Stations.
 - 1. Master Stations
 - 2. Patient Stations
 - 3. Staff Stations
 - 4. Emergency Stations
 - 5. Code Blue Stations
 - c) Dome Lights.
 - 1. Patient Rooms
 - 2. Corridors
 - 3. Intersectional
 - d) STRs

- e) Local and Remote Enunciation Panels (code blue).
 - f) Electrical Supervision Panels/Functions/locations.
 - g) All Networked locations.
 - h) System interface locations (i.e. wireless, PA, telephone, etc.).
 - i) System trouble reporting.
 - j) System electrical supervision.
 - k) UPS operation.
 - l) Primary / Emergency AC Power Requirements
 - m) Extra Auxiliary Generator Requirements.
 - n) NSs.
- c. The Contractor shall provide four (4) copies of the recorded system pretest measurements and the written certification that the System is ready for the formal acceptance test shall be submitted to the COR.
3. Acceptance Test:
- a. After the Nurse Call and/or Code Blue System has been pretested and the Contractor has submitted the pretest results and certification to the RE, then the Contractor shall schedule an acceptance test date and give the COR 15 working days written notice prior to the date the acceptance test is expected to begin. The System shall be tested in the presence of a TVE 0050P3B and OEM certified representatives. The System shall be tested utilizing the approved test equipment to certify proof of performance and Life Safety / Critical Service compliance. The tests shall verify that the total System meets all the requirements of this specification. The notification of the acceptance test shall include the expected length (in time) of the test.
 - b. The acceptance test shall be performed on a "go-no-go" basis. Only those operator adjustments required to show proof of performance shall be allowed. The test shall demonstrate and verify that the installed System does comply with all requirements of this specification under operating conditions. The System shall be rated as either acceptable or unacceptable at the conclusion of the test. Failure of any part of the System that precludes completion of system testing, and which cannot be

repaired in four (4) hours, shall be cause for terminating the acceptance test of the System. Repeated failures that result in a cumulative time of eight (8) hours to affect repairs shall cause the entire System to be declared unacceptable.

- c. Retesting of the entire System shall be rescheduled at the convenience of the Government and costs borne by the Contractor at the direction of the SRE.

4. Acceptance Test Procedure:

a. Physical and Mechanical Inspection:

- 1) The TVE 0050P3B Representative will tour all major areas where the Nurse Call and/or Code Blue System and all sub-systems are completely and properly installed to insure they are operationally ready for proof of performance testing. A system inventory including available spareparts will be taken at this time. Each item of installed equipment shall be checked to ensure appropriate UL certification labels are affixed.
- 2) The System diagrams, record drawings, equipment manuals, TIP Auto CAD Disks, intermediate, and pretest results shall be formally inventoried and reviewed.
- 3) Failure of the System to meet the installation requirements of this specification shall be grounds for terminating all testing.

b. Operational Test:

- 1) After the Physical and Mechanical Inspection, the central terminating and nurse call master control equipment shall be checked to verify that it meets all performance requirements outlined herein. A spectrum analyzer and sound level meter may be utilized to accomplish this requirement.
- 2) Following the central equipment test, a pillow speaker (or on board speaker) shall be connected to the central terminating and nurse call master control equipment's output tap to ensure there are no signal distortions such as intermodulation, data noise, popping sounds, erratic system functions, on any function.
- 3) The distribution system shall be checked at each interface, junction, and distribution point, first, middle, and last intersectional, room, and bed dome light in each leg to verify

that the nurse call distribution system meets all system performance standards.

- 4) Each MATV outlet that is controlled by a nurse call pillow speaker shall be functionally tested at the same time utilizing the Contractor's approved hospital grade HDTV receiver and TV remote control cable.
- 5) The RED system and volume stepper switches shall be checked to insure proper operation of the pillow speaker, the volume stepper and the RED system (if installed).
- 6) Additionally, each installed emergency, patient, staff, duty, panic station, intersectional, room, and bed dome light, power supply, code one, and remote annunciator panels shall be checked insuring they meet the requirements of this specification.
- 7) Once these tests have been completed, each installed sub-system function shall be tested as a unified, functioning and fully operating system. The typical functions are: nurse follower, three levels of emergency signaling (i.e. flashing red emergency, flashing white patient emergency, flashing white or combination lights for staff emergency, separate flashing code blue), minimum of 10 minutes of UPS operation, memory saving, minimum of ten station audio paging, canceling emergency calls at each originating station only, and storage and prioritizing of calls.
- 8) Individual Item Test: The TVE 0050P3B Representative will select individual items of equipment for detailed proof of performance testing until 100% of the System has been tested and found to meet the contents of this specification. Each item shall meet or exceed the minimum requirements of this document.

c. Test Conclusion:

- 1) At the conclusion of the Acceptance Test, using the generated punch list (or discrepancy list) the VA and the Contractor shall jointly agree to the results of the test, and reschedule testing on deficiencies and shortages with the RE. Any

retesting to comply with these specifications will be done at the Contractor's expense.

- 2) If the System is declared unacceptable without conditions, all rescheduled testing expenses will be borne by the Contractor.

5. Acceptable Test Equipment: The test equipment shall furnished by the Contractor shall have a calibration tag of an acceptable calibration service dated not more than 12 months prior to the test. As part of the submittal, a test equipment list shall be furnished that includes the make and model number of the following type of equipment as a minimum:

- a. Spectrum Analyzer.
- b. Signal Level Meter.
- c. Volt-Ohm Meter.
- d. Sound Pressure Level (SPL) Meter.
- e. Oscilloscope.
- f. Pillow Speaker Test Set (Pillow Speaker with appropriate load and cross connections in lieu of the set is acceptable).
- g. Patient Push Button Cord Test Set.
- h. Patient Bed with connecting multiple conductor cord.

C. WARRANTY

1. Comply with FAR 52.246-21, except that warranty shall be as follows:
2. Contractor's Responsibility:

- a. The Contractor shall warranty that all provided material and equipment will be free from defects, workmanship and will remain so for a period of one year from date of final acceptance of the System by the VA. The Contractor shall provide OEM's equipment warranty documents, to the COR (or Facility Contracting Officer if the Facility has taken possession of the building), that certifies each item of equipment installed conforms to OEM published specifications.
- b. The Contractor's maintenance personnel shall have the ability to contact the Contractor and OEM for emergency maintenance and logistic assistance, remote diagnostic testing, and assistance in resolving technical problems at any time. This contact capability shall be provided by the Contractor and OEM at no additional cost to the VA.

- c. All Contractor maintenance and supervisor personnel shall be fully qualified by the OEM and must provide two (2) copies of current and qualified OEM training certificates and OEM certification upon request.
- d. Additionally, the Contractor shall accomplish the following minimum requirements during the two year guaranty period:
 - 1) Response Time during the Two Year Guaranty Period:
 - a) The COR (or Facility Contracting Officer if the system has been turned over to the Facility) is the Contractor's ONLY OFFICIAL reporting and contact official for nurse call system trouble calls, during the guaranty period.
 - b) A standard work week is considered 8:00 A.M. to 5:00 P.M. or as designated by the COR (or Facility Contracting Officer), Monday through Friday exclusive of Federal Holidays.
 - c) The Contractor shall respond and correct on-site trouble calls, during the standard work week to:
 - 1. A routine trouble call within one (1) working day of its report. A routine trouble is considered a trouble which causes a pillow speaker or cord set, one (1) master nurse control station, patient station, emergency station, or dome light to be inoperable.
 - 2. Routine trouble calls in critical emergency health care facilities (i.e., cardiac arrest, intensive care units, etc.) shall also be deemed as an emergency trouble call. The COR (or Facility Contracting Officer) shall notify the Contractor of this type of trouble call.
 - 3. An emergency trouble call within four hours of its report. An emergency trouble is considered a trouble which causes a sub-system (ward), distribution point, terminal cabinet, or code one system to be inoperable at any time.
 - d) If a Nurse Call and/or Code Blue/ component failure cannot be corrected within four (4) hours (exclusive of the standard work time limits), the Contractor shall be

responsible for providing alternate nurse call equipment. The alternate equipment/system shall be operational within a maximum of 20 hours after the four (4) hour trouble shooting time and restore the effected location operation to meet the System performance standards. If any sub-system or major system trouble cannot be corrected within one working day, the Contractor shall furnish and install compatible substitute equipment returning the System or sub-system to full operational capability, as described herein, until repairs are complete.

- 2) Required On-Site Visits during the Two Year Guaranty Period.
 - a) The Contractor shall visit, on-site, for a minimum of eight (8) hours, once every 12 weeks, during the guaranty period, to perform system preventive maintenance, equipment cleaning, and operational adjustments to maintain the System according the descriptions identified in this document.
 - b) The Contractor shall arrange all Facility visits with the COR (or Facility Contracting Officer) prior to performing the required maintenance visits.
 - c) Preventive maintenance shall be performed by the Contractor in accordance with the OEM's recommended practice and service intervals during non-busy time agreed to by the COR (or Facility Contracting Officer) and Contractor.
 - d) The preventive maintenance schedule, functions and reports shall be provided to and approved by the COR (or Facility Contracting Officer).
 - e) The Contractor shall provide the COR (or Facility Contracting Officer) a type written report itemizing each deficiency found and the corrective action performed during each required visit or official reported trouble call. The Contractor shall provide the COR with sample copies of these reports for review and approval at the beginning of the Acceptance Test. The following reports are the minimum required:
 1. The Contractor shall provide a monthly summary all equipment and sub-systems serviced during this warranty

period to COR (or Facility Contracting Officer) by the fifth (5th) working day after the end of each month. The report shall clearly and concisely describe the services rendered, parts replaced and repairs performed. The report shall prescribe anticipated future needs of the equipment and systems for preventive and predictive maintenance.

2. The Contractor shall maintain a separate log entry for each item of equipment and each sub-system of the System. The log shall list dates and times of all scheduled, routine, and emergency calls. Each emergency call shall be described with details of the nature and causes of emergency steps taken to rectify the situation and specific recommendations to avoid such conditions in the future.

f) The COR shall receive two (2) copies of actual reports for evaluation.

1. The COR shall ensure a copy of these reports is entered into the System's official acquisition documents.
2. The Facility OIT shall ensure a copy of these reports is entered into the System's official technical record documents.

3. Work Not Included: Maintenance and repair service shall not include the performance of any work due to improper use; accidents; other vendor, contractor, or Government tampering or negligence, for which the Contractor is not directly responsible and does not control. The Contractor shall immediately notify the COR in writing upon the discovery of these incidents. The COR or Facility Contracting Officer will investigate all reported incidents and render

D. TRAINING

1. Provide thorough training of all nursing staff assigned to those nursing units receiving new networked nurse/patient communications equipment. This training shall be developed and implemented to address two different types of staff. Floor nurses/staff shall receive training from their perspective, and likewise, unit secretaries (or any person whose specific responsibilities include answering patient calls and dispatching staff) shall receive

operational training from their perspective. A separate training room will be set up that allows this type of individualized training utilizing in-service training unit, prior to cut over of the new system.

2. Provide the following minimum training times and durations:
 - a. 48 hours prior to opening for nursing staff (in 8-hour increments) - split evenly over 3 weeks and day and night shifts. Coordinate schedule with Government.
 - b. 32 hours during the opening week for nursing staff - both day and night shifts.
 - c. 24 hours for supervisors and system administrators.

D. ATTACHMENTS

1. The following items are required as a part of the system:
 - a. COTS Documents:

a.

CHECKLIST FOR SOFTWARE LICENSING AGREEMENTS
(For use in commercial item acquisition [COTS] conforming to – FAR Part 12)

The Government may not be able to accept standard commercial licensing agreement without modification; <u>you must</u> negotiate terms and conditions so it is consistent with the FAR and the VAAR.		
Is the license (check all that apply):	Yes	No
Exclusive		
Non-exclusive		
Perpetual		
Limited term		
If limited term, state the period (months or years):		
If limited term, is there an automatic renewal provision?		
CPU based		
If CPU based, state number of machines and whether simultaneous use is permitted:		
Site license		
If site license, state the site/location:		
Network license		
Other basis (e.g., # of users, # of transactions, etc.) (state specifics)		
Applicable to only the current version (doesn't apply to future versions)		
Software maintenance included at no extra cost		
Allow for office relocation or transfer		
Allow copying for backup or archival purpose		
Allow no cost copy at disaster recovery site		
Restricted on Use: (see note below)		
Restricted on the processing of data by or for user's subsidiaries and affiliates		
Restricted on processing of third party data (or use in service bureau)		
Restricted on network use		
Restricted on site and equipment limitations		
Restricted on number of users (e.g., cannot exceed _____ # of users)		
Terms and Conditions that may need to be negotiated:	Yes	No
Does the license prohibit use of the software outside of the Government? If yes, this needs to be deleted/modified if other Government contractors need access to the software (as GFP) to fulfill obligations of their own contracts.		
Does license state that the software is Year 2000 compliant or include a Year 2000 warranty? If no, must ensure it is compliant per FAR 39 or include a Y2K warranty.		
Does the license state that it provides no warranties or guarantees of any kind? If yes, need to determine whether additional warranty would be in the best interest of the Government.		
Does the license warrant that the software does not contain any code (e.g., virus) that will disable the software, and if such code exists, that Licensor agrees to indemnify the licensee (user) for all damages suffered as a result of such code? If no, need to negotiate for such warranty.		
Does the license allow access to source code? If no, negotiate for access if software will be modified or customized for the Government's needs or if the Government intends to maintain the software itself.		
Does the license require Licensor to deposit source code in escrow account? If no and source code is needed, consider negotiating for this provision, and state what "release conditions" are.		
Does the license allow the Government to hold the rights to customized code and to the data that the software manipulates? If no, negotiate for the rights if the Government (customer) requires them.		
Does the license authorize us to copy user manuals for internal purposes? If no, negotiate for authorization if multiple copies must be made for our internal use or ensure that the vendor supplies adequate number of copies. May also negotiate for updated manuals at periodic intervals, e.g., with each major update.		
Does the license state that licensee modifications to the software void all warranties? If yes, ensure that the vendor still warrants the unmodified portions.		
Does the license include clauses that prohibit needed uses of software, restrict the use of output from the software, or inappropriately burden the operation of the computer facilities? If yes, need to negotiate better terms and conditions.		
Is the dispute clause in the license consistent with FAR 52.233-1, Disputes Clause? If no, then need to modify license to be consistent with FAR.		
Does the default clause in the license allow for the Government to terminate for convenience or for cause, consistent with FAR 52.212-4(l) or FAR 52.212-4(m)? If no, then need to modify license to be consistent with FAR Part 12 (not FAR Part 49).		

b.

DEPARTMENT OF VETERANS AFFAIRS
PALO ALTO HEALTH CARE SYSTEM
UPGRADE NURSE CALL SYSTEM

Project No.: 640-14-117

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER		PAGE 1 OF 7	
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE SEE BLOCK 31C		4. ORDER NUMBER		5. SOLICITATION NO.	
7. FOR SOLICITATION INFORMATION		a. NAME				b. TELEPHONE NUMBER (No collect calls)	
9. ISSUED BY:		CODE		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SETASIDE: 100 % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8 (A) NAICS: 541511 SIZE STANDARD:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	
						12. DISCOUNT TERMS	
						<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)	
						13b. RATING	
15. DELIVER TO		CODE		16. ADMINISTERED BY		CODE	
				See #9 above			
17a. CONTRACTOR/ CODE OFFEROR		FACILITY CODE		18a. PAYMENT WILL BE MADE BY UNITED STATES OF AMERICA		CODE	

DEPARTMENT OF VETERANS AFFAIRS
PALO ALTO HEALTH CARE SYSTEM
UPGRADE NURSE CALL SYSTEM

Project No.: 640-14-117

Department of Veterans Affairs
FMS
P.O. Box 149971
Austin, TX 78714-8971

TELEPHONE NO: 703.246-0392

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT
AND PUT SUCH ADDRESS IN
OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN
BLOCK 18a. UNLESS BLOCK BELOW
IS CHECKED ☒ SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTI TY	22. UNIT	23. U N I T P R I C E	24. AMOUNT
	See page 2				
	Use Reverse and/or (Attach Additional Sheets as Necessary)				
25. ACCOUNTING AND APPROPRIATION DATA					26. TOTAL AWARD AMOUNT (For Govt. Use Only)

☐ 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4.
FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA

☐ ARE
NOT
ATTACHED.

☒ 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4,
52.227-14, 52.227-16, and 52.227-19. ADDENDA

☒ ARE
NOT
ATTACHED.

DEPARTMENT OF VETERANS AFFAIRS
PALO ALTO HEALTH CARE SYSTEM
UPGRADE NURSE CALL SYSTEM

Project No.: 640-14-117

<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.		<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:	
30A. SIGNATURE OF OFFEROR/CONTRACTOR		31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)	
30b. NAME AND TITLE OF SIGNER (Type or Print)	30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (Type or Print) Contracting Officer	31c. DATE SIGNED

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION IS NOT USABLE

COMPUTER-GENERATED

STANDARD FORM 1449
(REV. 4/2002)
Prescribed By
GSA - FAR (48CFR)
53.212

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTI TY	22. UNIT	2 3 . U N I T P R I C E	24. AMOUNT

This Contract is Firm Fixed Price (FFP). The Contractor is required to provide the software, software license, and software maintenance services for the computer software identified below. Distribution of maintenance copies shall be accomplished by using an appropriate magnetic, electronic or printed media. Software maintenance includes periodic updates, enhancements and corrections to the software, and reasonable technical support, all of which are customarily provided by the Contractor to its customers.

The name of the software is: Word 2008
License Type: Perpetual or Term?????
Software Manufacturer: Microsoft

Governing Law. Federal law and regulations, including the Federal Acquisition Regulations ("FAR"), shall govern this Contract or Order (Contract/Order). Commercial license agreements may be made a part of this Contract/Order but only if both parties expressly make them an addendum. If the commercial license agreement is not made an addendum, it shall not apply, govern, be a part of or have any effect whatsoever on this Contract/Order; this includes, but is not limited to, any agreement embedded in the computer software (click wrap) or any agreement that is otherwise delivered with or provided to the Government with the commercial computer software or documentation (shrink wrap), or any other license agreement otherwise referred to in any document. If a commercial license agreement is made an addendum, only those provisions addressing data rights regarding the Government's use, duplication and disclosure of data (e.g., restricted computer software) are included and made a part of this Contract/Order, and only to the extent that those provisions are not duplicative or inconsistent with Federal law, Federal regulation or the incorporated FAR clauses; those provisions in the commercial license agreement that do not address data rights regarding the Government's use, duplication and disclosure of data shall not be included or made a part of the Contract/Order. Federal law and regulation, including without limitation, the Contract Disputes Act (41 U.S.C. §601-613), the Anti-Deficiency Act (31 U.S.C. §1341 et seq.), the Competition in Contracting Act (41 U.S.C. §251, et seq), the Prompt Payment Act (31 U.S.C. §3901, et seq.) and FAR clauses 52.212-4, 52.227-14, 52.227-19 shall supersede, control and render ineffective any inconsistent, conflicting or duplicative provision in any commercial license agreement. In the event of conflict between this clause and any provision in the Contract/Order or the commercial license agreement or elsewhere, the terms of this clause shall prevail. Claims of patent or copyright infringement brought against the Government as a party shall be defended by the U.S. Department of Justice (DOJ). 28 U.S.C. § 516. At the discretion of DOJ, the Contractor may be allowed reasonable participation in the defense of the litigation. Any additional changes to the Contract/Order must be made by contract modification (Standard Form 30). Nothing in this Contract/Order or any commercial license agreement shall be construed as a waiver of sovereign immunity.

See also **Addendum A and B** attached hereto.

Project No.: 640-14-117

32a. QUANTITY IN COLUMN 21 HAS BEEN
☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE
 CONTRACT, EXCEPT AS NOTED:

32g. E-MAIL OF AUTHORIZED
GOVERNMENT REPRESENTATIVE

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY (Print)	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE		
		42b. RECEIVED AT (Location)	
		42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS

NURSE CALL AND CODE BLUE SYSTEMS
27 52 23 - 70

ADDENDUM A -ADDITIONAL TERMS AND CONDITIONS FOR CONTRACT # _____ OR
ORDER# _____

A.1 Federal Acquisition Regulation (FAR) Incorporated by Reference. The Contractor agrees to comply with the following FAR clauses, which the Contracting Officer has indicated as being incorporated in this Contract/Order by reference, to implement provisions of law or executive orders applicable to acquisitions of this nature, to implement department policy or to clarify the Government's requirement. Copies of clauses in full text will be provided on request. FAR Clauses can be viewed at <http://www.arinet.gov/far/>.

- 1) FAR 52.212-4, Contract Terms and Conditions-Commercial Items (Oct 2003)
- 2) FAR 52.227-14, Rights in Data-General (Dec 2007), Alt III
- 3) FAR 52.227-16, Additional Data Requirements (Jun 1987)
- 4) FAR 52.227-19, Commercial Computer Software License (Dec 2007)

A.2 Contracting Officer's Authority. The Contracting Officer is the only person authorized to make or approve any changes in any of the requirements of this Contract, and notwithstanding any provisions contained elsewhere in this Contract/Order, the said authority remains solely within the Contracting Officer. In the event the Contractor makes any changes at the direction of any person other than the Contracting Officer, the changes will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in costs incurred as a result thereof.

A.3 VAAR 852.270-1 Representatives of Contracting Officers (APR 1984). The Contracting Officer reserves the right to designate representatives to act for him/her in furnishing technical guidance and advice or generally supervise the work to be performed under this Contract/Order. Such designation will be in writing and will define the scope and limitations of the designee's authority. A copy of the designation shall be furnished the Contractor.

A.4 VAAR 852.270-4 Commercial Advertising (NOV 1984). The Contractor will not advertise the award of this Contract/Order in his/her commercial advertising in such a manner as to state or imply that the Department of Veterans Affairs endorses a product, project or commercial line of endeavor.

A.5 VAAR 852.237-70 Contractor Responsibilities (APR 1984) The Contractor shall obtain all necessary licenses and/or permits required to perform this work. He/she shall take all reasonable precautions necessary to protect persons and property from injury or damage during the performance of the Contract/Order. He/she shall be responsible for any injury to himself/herself, his/her employees, as well as for any damage to personal or public property that occurs during the performance of the Contract/Order that is caused by his/her employees fault or negligence, and shall maintain personal liability and property damage insurance having coverage for a limit as required by the laws of the state where services are performed. Further, it is agreed that any negligence of the Government, its officers, agents, servants and employees, shall not be the responsibility of the Contractor hereunder with the regard to any claims, loss, damage, injury, and liability resulting there from.

A.6 Indemnification. The Contractor shall save and hold harmless and indemnify the Government against any and all liability claims, and cost of whatsoever kind and nature for injury to or death of any person or persons and for loss or damage to any Contractor property or property owned by a third party occurring in connection with or in any way incident to or arising out of the occupancy, use service, operation, or performance of work under the terms of the Contract/Order, resulting in whole or in part from the acts or omissions of the Contractor, any subcontractor, or any employee, agent, or representative of the Contractor or subcontractor.

A.7 Government's Liability. The Government shall not be liable for any injury to the Contractor's personnel or damage to the Contractor's property unless such injury or damage is due to negligence on the part of the Government and is recoverable under the Federal Torts Claims Act, or pursuant to other Federal statutory authority.

A.10 Uniform Computer Information Transaction Act (UCITA). UCITA is not applicable to the Contract/Order.

A.11 Software License and Software Maintenance Subscription and Technical Support.

(1) Definitions.

- (a) Licensee. The term "licensee" shall mean the U.S. Department of Veterans Affairs ("VA") and is synonymous with "Government."
- (b) Licensor. The term "licensor" shall mean the software manufacturer of the computer software being acquired. The term "Contractor" is the company identified in Block 17a on the SF1449. If the Contractor is a reseller and not the Licensor, the Contractor remains responsible for performance under this Contract.
- (c) Software. The term "software" shall mean the licensed computer software product(s) cited in the Schedule of Supplies (Page 2).
- (d) Maintenance. The term "maintenance" is the process of enhancing and optimizing software, as well as remedying defects. It shall include all new fixes, patches, releases, updates, versions and upgrades, as further defined below.
- (e) Technical Support. The term "technical support" refers to the range of services providing assistance for the software via the telephone, email, a website or otherwise.
- (f) Release or Update. The term "release" or "update" are terms that refer to a revision of software that contains defect corrections, minor enhancements or improvements of the software's functionality. This is usually designated by a change in the number to the right of the decimal point (e.g., from Version 5.3 to 5.4). An example of an update is the addition of new hardware.
- (g) Version or Upgrade. The term "version" or "upgrade" are terms that refer to a revision of software that contains new or improved functionality. This is usually designated by a change in the number to the left of the decimal point (e.g., from Version 5.4 to 6).

(2) License. Grant of License and Term.

- (a) See also Addendum B.
- (b) Unless otherwise stated in the Schedule of Supplies/Services, the software license provided to the Government is a perpetual, nonexclusive license to use the software.
- (c) The license authorizes the Government to use the software in processing data for other federal agencies.
- (d) If the licensed software requires a password (or license key) to be operational, it shall be delivered with the software media and have no expiration date.
- (e) If the Government decides to outsource or contract its services, the Government may allow the outsourcer to use the licensed software solely to provide the services on its behalf. The outsourcer shall be bound by the provisions of this Contract relating to the use of the software.
- (f) If the software is for use in a networked environment, as may be reflected by the number of servers or users described in the Contract/Order, the license grant provided by the Contractor includes the Government's use of the software in such environment.
- (g) Any dispute regarding the license grant or usage limitations shall be resolved in accordance with the Disputes Clause incorporated in FAR 52.212-4(d).
- (h) If the Government purchases additional licenses, the terms and conditions for those additional licenses (including technical support and upgrade subscription) shall be the same as agreed to in this Contract/Order, unless negotiated otherwise by mutual agreement of the parties.
- (i) The licensed software contains critical product functionality that meets the minimum needs of the Government and is the basis for the Government's procurement of the software; consequently, the Contractor agrees that the Government has the right to successor products at no additional cost when functionality is later unbundled from the product licensed herein and bundled into a new or different product, provided the Government is current on maintenance.
- (j) If the Contractor is a reseller for the computer software being acquired under this Contract/Order, it is permissible for the actual software manufacturer (Licensor) to deliver the software directly to the Government.
- (k) All limitations of software usage are expressly stated in the SF 1449 and Addendum A and Addendum B.

(3) Software Maintenance Subscription and Technical Support.

- (a) See also Addendum B.
- (b) Software maintenance and technical support are included at the agreed upon price. However, if additional charges are assessed during the maintenance and technical support period as a result of negotiated changes in the license (e.g., CPU upgrades), the fee shall be by mutual agreement of the parties and any dispute thereof shall be resolved in accordance with the Disputes Clause incorporated herein at FAR 52.212-4(g).

- (c) If the Government desires to continue software maintenance and support beyond the period identified in this Contract/Order, the Government will issue a separate contract or order to renew annual maintenance and technical support. Conversely, if an order or contract to renew software maintenance and technical support is not received, no assumption by the Contractor shall be made that it has been renewed. It shall not be automatically renewed.
- (d) Unless otherwise agreed, for any new additional software that may be licensed, the Contractor shall provide for software maintenance and technical support for the first year of the license at no additional cost.
- (e) Unless otherwise agreed, the Contractor shall provide VA with software maintenance, which includes periodic updates, upgrades, enhancements and corrections to the software, and reasonable technical support, all of which are customarily provided by the Contractor to its customers so as to cause the software to perform according to its specifications, documentation or demonstrated claims.
- (f) Any telephone support provided by Contractor shall be at no additional cost.
- (g) All technical support services will be provided in a timely manner in accordance with the Contractor's customary practice. However, prolonged delay in resolving software problems will be noted in the Government's various past performance records on the Contractor (e.g., www.ppirs.gov).
- (h) If the Government allows the maintenance and/or technical support to lapse and subsequently wishes to reinstate maintenance and technical support, any reinstatement fee charged shall not exceed the amounts that would have been charged if the Government had not allowed it to lapse.

A.12 Disabling Software Code. The Government requires delivery of computer software that does not contain any code that will, upon the occurrence or the nonoccurrence of any event, disable the software. Such code includes but is not limited to a computer virus, restrictive key, node lock, time-out or other function, whether implemented by electronic, mechanical, or other means, which limits or hinders the use or access to any computer software based on residency on a specific hardware configuration, frequency of duration of use, or other limiting criteria. If any such code is present, the Contractor agrees to indemnify the Government for all damages suffered as a result of a disabling caused by such code, and the Contractor agrees to remove such code upon the Government's request at no extra cost to the Government. Inability of the Contractor to remove the disabling software code will be considered an inexcusable delay and a material breach of contract, and the Government may exercise its right to terminate for cause. In addition, the Government is permitted to remove the code as it deems appropriate and charge the Contractor for consideration for the time and effort in removing the code.

A.13 Disaster Recovery Clause. Government hereby certifies to Contractor that it has a bona fide disaster plan with respect to the computer software programs used in its operations. The Contract/Order authorizes the Government's operation to maintain a second copy of software on tape for use at loading at sites that are not live (e.g. subscription-based disaster recovery services) for the sole purpose of duplicating or mirroring the

software environment of the "primary" licenses at the designated licensed site and as described herein. Additionally, use of the software at the contingency sites must not include general access or any processing for program development or production. Contractor shall permit operation and testing of all licensed programs at the contingency sites as designated by the Government without prior approval and at no additional cost to the Government solely for the purpose of maintaining or implementing disaster recovery readiness including continuity of business operations. CPU's, MIPS or MSU's at these contingency sites are excluded from the total CPU's, MIPS or MSU's count included elsewhere in the Contract/Order and are not separately billable. Activation of operations at a contingency site shall be at Government's discretion. Government is authorized to install all software at the contingency sites for testing, problem resolution purposes, and to ensure there will be no operational delays in association with transition of workload from the designated licensed site to the contingency sites. Use of the software at the contingency sites in the event of a disaster shall continue until such time as normal processing can be resumed at the "primary" site regardless of the duration required. Nothing in the Contract/Order diminishes the Government's rights in accordance with the data rights clause(s). Any license keys, codes, or passwords required by the Contractor in order to use the software at the contingency sites shall be provided to the Government within 10 days of the Government's request.

A.14 NOTICE OF THE FEDERAL ACCESSIBILITY LAW AFFECTING ALL ELECTRONIC AND INFORMATION TECHNOLOGY PROCUREMENTS (SECTION 508)

On August 7, 1998, Section 508 of the Rehabilitation Act of 1973 was amended to require that when Federal departments or agencies develop, procure, maintain, or use Electronic and Information Technology, that they shall ensure it allows Federal employees with disabilities to have access to and use of information and data that is comparable to the access to and use of information and data by other Federal employees.

Section 508 required the Architectural and Transportation Barriers Compliance Board (Access Board) to publish standards setting forth a definition of electronic and information technology and the technical and functional criteria for such technology to comply with Section 508. These standards have been developed were published with an effective date of December 21, 2000. Federal departments and agencies must develop all Electronic and Information Technology requirements to comply with the standards found in 36 CFR 1194 ._____ * in performing this contract. (Fill in Section Number and Title)

ADDENDUM B - STATEMENT OF WORK FOR CONTRACT # _____ or
ORDER# _____

B.1 License. BROADLY DESCRIBE COMPUTING ENVIRONMENT AND HOW VA INTENDS TO USE THE SOFTWARE, HOW ITS LICENSED, WHAT THE SOFTWARE IS EXPECTED TO DO, ETC. TO GET YOU STARTED: The Department of Veterans Affairs (VA) has a need for the computer software identified on the Schedule of Supplies/Services (page 2) (software media and license) and software support services. The software will be installed onto multiple servers at the ITAC in Austin Texas for support/training/staging of the _____ Project. These are processor-based licenses that allow for unlimited users utilizing the

processor(s). Contractor shall grant the Government the necessary license to accommodate this need. VA may move the software to any other location or hardware at any time.

B.2 Maintenance. The Contractor will provide software maintenance services, which includes periodic updates, enhancements and corrections to the software, and reasonable technical support, all of which are customarily provided by the Contractor to its customers so as to cause the software to perform according to its specifications, documentation or demonstrated claims. Add detailed, specific maintenance and support information here. The Contractor will distribute maintenance updates or releases by using an appropriate magnetic, electronic, or printed media to the address in Block 15 of page one, but to the attention of Joe Smith. Alternatively, the Contractor may offer access to maintenance copies through its website. All maintenance services will be provided in a timely manner in accordance with the Contractor's customary practice. However, prolonged delay in resolving software problems will be noted in the Government's various past performance records on the Contractor (e.g., www.ppirs.gov).

2. MOU

**Department of
Veterans Affairs**

Memorandum

- Date:** (Current Date)
- From:** Department of Veterans Affairs
Office of Telecommunications (005OP)
Spectrum Management (005OP2H3 – Room 047))
Telecommunications Voice Engineering (005OP2H2)
810 Vermont Avenue, NW
Washington, DC 20420
- Subj:** Memorandum of Understanding (MOU) for Non - VA Licensed Wireless Operations
- To:** Facility Director (00)
(Address)
(Address)
1. The following circumstances are the minimum necessary for conditional use of Wireless Equipment / System (s) in VA Owned or Leased Facilities (here-in after referred to as ‘the Facility’). VA Headquarters OI&T’s (005) Spectrum Management (005OP2H3), Telecommunications Voice Engineering, Special Communications (TVE - 005OP2H2) and Office of Cyber Security (OCIS – 0050P2) are the responsible entities insuring conformity of each requirement:
 - a. Each item of equipment or system whose Radio Frequency (RF) equipment is listed under Consolidated Federal Regulations (CFR), Title 47 – Federal Communications Commission (FCC), Part 15, Chapter 7, Use of Non Licensed Devices must be installed and operated in a manner consistent with Part 15’s “Safety of Life” restrictions. This information is re-emphasized in CFR, Title 15 – Department of Commerce, Under the Information Technology Management Reform Act (Public Law 104-106), National Telecommunications Information Administration (NTIA) Manual of Regulations and Procedures for Federal Radio Frequency Management (aka ‘The Red Book’).
 - b. FCC Part 15 listed RF devices ***shall not*** be Installed or used in areas where “Safety of Life” functions / operations are accomplished or where a ‘Code Blue’ enunciation may occur. A list of the minimum areas affected by this statement is provided as Attachment One.
 - c. If external or internal interference is detected and cannot be corrected, ***the FCC Part 15 Listed RF Equipment affected must be turned off until corrections and/or substitutions can be made.*** Contact VA’s Office of Spectrum Management (OSM – 005OP2H3), 202 461-5301 for specific conditional approval(s) concerning this issue.

3. Risk Assessment

Department of
Veterans Affairs

Memorandum

Date: (current date)

From: Director (XXXXXX)
Address
Address
Address

Subj: VA Headquarters (VACO) Memorandum of Understanding (MOU) for
Federal Communications Commission (FCC) Part 15 Listed "Non-Regulated
Equipment Wireless Operations"

To: Department of Veterans Affairs
Office of Telecommunications (005OP)
Spectrum Management (005OP2H3)
Telecommunications Voice Engineering (005OP2H2)
1335 East West Highway, 3rd Floor
Silver Spring, Maryland 20420

1. We have received the subject VACO MOU (signed copy attached), and are pleased to provide the following information and comments for your review that includes our risks and risk-mitigation factors that prompted our Facility's decision:

a. RISK ASSESSMENT AND MITIGATION:

(1) Background:

(a) (name) VAMC (here-in-after referred to as "the Facility") has used (OEM Mdl Nr©) for over 10 years to allow nurses in the telemetry studio to communicate with nurses at the patients' bedside. This communication medium is a vital patient safety tool that allows for rapid response to the development of a potentially fatal arrhythmia such as ventricular tachycardia. The only information the telemetry technician states on the phone is "bed 109-2 Smith has an alarm for XXXXX." Last four is never communicated. In terms of the pager we have limited the information on the pager to sector, bed number and last name. We must include the last name as occasionally the patients are moved without the knowledge of the telemetry technician, if we were to have a patient mix up the page must contain the last name for safety reasons. Facility Management Services (FMS) has restricted paging access to the telemetry system only. Because pager access is restricted, only an administrator from Technology and Information Management (TIM) or FMS can troubleshoot a pager malfunction.

VAMC (City), (State - ZIP Code), Unregulated FCC Equipment Use, Risk Assessment and Mitigation, Page Two

(b) Because the phones are used 24X7 and have exceeded their life expectancy, many of them have begun to fail which creates a need to purchase newer models that will continue to insure system integrity.

(c) Our Facility has been prevented from purchasing replacement phones because VACO now has updated security and Information Technology (IT) connection controls along with continuing FCC Part 15 restrictions (described in the attached MOU) on devices of which these wireless phones are but one example. These updated security and connection controls are in place to address risks related life safety, information security, personal privacy and IT system integrity. The FCC restrictions continue to warn against the use of "non-regulated radio / wireless based equipment in safety of life locations and functions." Of note, these controls are intended to prevent use of these devices in areas especially where a code-blue annunciation might occur, yet our devices have been used in such areas for over 10 years and so far has not prevented a code-blue annunciation from happening.

(d) Because the Facility does not have a near-term alternative to the current wireless phones, it now faces a set of competing risks. On the one hand are the risks of privacy, connection and interference or security breach(s) that are behind the controls in place for these devices. On the other hand are risks to patient safety if the current phones were to fail and telemetry nurses would lose the ability to rapidly communicate with nurses at the bedside. Our Facility does have a Life Safety approved Nurses Call / Code Blue hardwired system that is installed in those affected areas as the primary Code Blue Enunciation media.

(2) SECURITY:

(a) NEC provides a proprietary scrambling algorithm that is applied to handset registration / authentication and all communications. Every time a (OEM Mdl Nr©) user enters a designated area within the systems' coverage; an automatic user authentication process is performed to confirm the device is authorized for service on the system. This information is scrambled using a proprietary coding scheme to prevent duplication. All voice conversations are also scrambled to enhance security.

(b) The (OEM Mdl Nr©) has several built in security features in each of the wireless handsets are administered through the Facility's Telephone Private Branch Exchange (PBX) administration tool; therefore, the PBX Administrator has full control over the (OEM Mdl Nr©) wireless phones, if one gets lost or stolen it can be disabled immediately. Because of this feature you cannot purchase a similar wireless phone and have it work on our network. These phones have a 50 ft. radius from the Zone radio frequency (RF) transceiver;

they can only be used within the hospital as there is no handoff via other cellular networks.

(c) These items are not NIST FIPS compliant; but based on the aforementioned facts, we feel patient / staff privacy and HIPAA instructions have been and will continue to be met.

(d) Our Facility will work with (OEM) and VACO's Office of Cyber Security (Name and Phone Nr) to secure the appropriate NIST FIPS certifications will allow VA to issue a Official Approvals from the onset in the IT equipment / system procurement process.

VAMC (City), (State - ZIP Code), Unregulated FCC Equipment Use, Risk Assessment and Mitigation, Page Three

(3) RADIO FREQUENCY (RF) INTERFERENCE:

(a) (OEM) engineers provided us with extensive information on the potential for RF along with electromagnetic (EM) interference to medical equipment within our Facility from the (OEM System) Wireless radio transceivers.

1) Field Experience: Since introduction of the (OEM System) Wireless product in 1996, NEC has installed this system at many health care institutions across the spectrum of medical departments. In all this time there have been zero reports of either suspected or actual RF and EM interference. This includes the experience using these devices at Portland VAMC and our continued testing documentation is available for review if requested.

2) Potential interference called Near Field Coupling: In these cases, an EM field emanating from one device may cause another device within its field area to malfunction. Typically the distances for these fields are less than six (6) inches. In attempts to mitigate these sources of interference, standards have been put in place, namely IEC 60601. This standard calls for devices susceptible to interference to provide shielding against fields of up to three (3) Volts per Meter. In contrast, the (OEM System) wireless products are classified under the FCC Part 15 rules as Class B unlicensed devices, and as such must meet very tight restrictions regarding field emissions of a maximum of from 100 to 500 micro (µ) Volts per Meter across the band of RFs from 30 Hz to 18 GHz. Thus, any medical device even marginally meeting the IEC Standard has not had problems with any near field emissions.

3) Potential phenomenon known as Far Field Induced RFI: should be considered when studying RF and EM interference sources. In this case, a part of the device subject to interference (e.g., a wire, probe, or the casing itself) can inadvertently act as a receiving antenna for a signal transmitted from another device within close proximity (within 6 to 18 inches, depending on the source power levels). To realize this type of interference, the source transmitter power must be fairly strong to conduct through the inefficient nature of the unintended antenna of the receiving device, and the material

acting as the antenna must be of a shape and length that matches or is a near multiple of the wavelength of the transmitted RF signal. Finally, this unintentional antenna must not have the typical shielding between it and the subject device's electronics, which if present would prevent such a received signal from causing interference. In the case of the (OEM System) Wireless transmission, which operates between 1,920 MHz and 1,930 MHz, a probe or such piece of any medical device measuring at about six (6) inches would match the wavelength of the RF carrier, and if not properly shielded from the units electronics may indeed conduct the RF energy within. However, even in this case, one must consider the power level at the so-called antenna receiving the signal. The average output of the (OEM Mdl Nr©) handset is approximately 10 mili (m) Watts when in use. This very low power, even further reduced by the distance between any handset in use and the subject receiving equipment, considered along with the high loss of the "antenna", results in a very low probability of actual interference. These facts, along with the standard procedures of your engineering department's efforts to check the medical equipment for such shielding and filtering defects, should mitigate this potential source.

4) Potential interference between intentional radiators operating in the RF band. Known as either in-band or out-of-band interference, these are cases where a transmitter broadcasts a signal of significant power at the other device's receiver to either overload the receiving radio or mix with the subject's transmitted signal to cause an interfered signal to be received. In-band interference

VAMC (City), (State - ZIP Code), Unregulated FCC Equipment Use, Risk Assessment and Mitigation, Page Four

in the Unlicensed PCS band of which the (OEM System) Wireless system operates is prevented by the FCC rules requiring our equipment to monitor the carrier on which a device intends to transmit on before doing so, so as to sense any current use by another device. If such a signal is received during monitoring, we move to another carrier and try again. This protocol has been demonstrated many times within the FCC labs as well as at many industry trade shows where 5 or more vendors with U-PCS devices have operated in booths close to each other without interference. As for out-of-band interference, because of the extremely low power our devices operate with and the very strict out-of-band emission requirements placed upon the U-PCS devices, and the additional factor of a wide separation in the operating frequencies of our system and the typical radio telemetry equipment used in many hospital environments, such interference is very remote and would require extremely close proximity of the two devices.

5) All of our (OEM Mdl Nr©) are FCC listed and has not interfered with other traffic within the same band. We expect the FCC listed (OEM Mdl Nr©) equipment will perform in the same manner.

(b) Our Facility will work with (OEM) and VACO's Spectrum Management (0050P2H3) to find a RF band that can be utilized for this operation that will allow VA to issue a formal and Official Radio Use Permit that will negate the "unregulated equipment use" issues.

(4) CONNECTION TO IT/CABLE NETWORKS:

(a) Each item or system that attaches to a VA IT Network (telephone or data) must be Department of Commerce's National Recognized Testing Laboratory (NRTL) Underwriters Laboratory (UL) 60950-1/2; Information Technology Equipment - Safety listed and bears UL's mark.

1) Paragraph 1.1.1; Equipment Covered by this Standard specifically identifies these systems / networks as one affected system.

2) Paragraph 1.1.2; Additional Requirements further identifies this requirement for electomedical applications with physical connections to the patient be met.

(b) This requirement is paramount since the Facility's Telephone PABX and associated system is listed by the National Fire Protection Association as Critical Service. Additionally, since it carries our Code Blue Radio and Overhead Audio Paging Signals, VA elevates it to Life Safety Service.

(c) Presently the (OEM Mdl Nr©) wireless phones are UL Listed but does not have the aforementioned specific UL certification. Our Facility is working with (The OEM) in this arena to have them meet or exceed this UL requirement. In the meantime we will abide within the confines outlined in the attached MOU for insuring an approved IT Network / System connection is maintained until the appropriate UL certification has been obtained allowing it to be directly connected to our telephone system.

b. The Facility Director after careful review of the attached MOU and consultation with the Facility's CIO, (OEM) engineers, Biomedical and NFPA Engineers, ISO, HIPAA / Privacy Officer, Clinical Staff and JACHAO Officials has decided this risk-benefit analysis strongly favors purchasing replacement (OEM Mdl Nr) phones.

VAMC (City), (State - ZIP Code), Unregulated FCC Equipment Use, Risk Assessment and Mitigation, Page Four

2. Please feel free to contact me concerning the contents of this document.

DIRECTOR's NAME IN CAPS

cc: Office of General Consul
Office of Telecommunications (05)
VA Enterprise Infrastructure Engineering
Telecommunications Engineering and Design
Office of Cyber Security

Attachment: VACO MOU

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