

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID: VA263-16-AP-11452/618-16-4-6023-2876	1A. PROJECT/TASK No.	1B. ESTIMATED AMOUNT:
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2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:
Emergency repair to replace 8 injectors on each of two emergency stand-by generators. Includes: parts, labor, travel, and environmental fees. Currently the injectors are leaking causing fuel to mix with oil in the backup generators which will cause failure of the generators. The facility is going to be forced to use backup generator power in October due to primary power being cut for periods of up to 8 hours. With fuel and oil mixing this could ruin the generators and cause a loss of power to the facility.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:
Ziegler Inc. is the only authorized CAT repair vendor available to do the repair due to proprietary information needed to diagnosis and repair the generators. They are the upper Midwest regional authorized repair vendor providing service for MN, WI, IA, ND, and SD. Another vendor who does generator repairs, Cummins Power, was contacted to provide an estimate for the required repairs. They stated they were unable to accomplish the repairs due to the proprietary needs. With the current generator situation it is questionable if the facility has backup power available so repair is needed.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:
Cummins Power, was contacted to provide an estimate for the required repairs. They are unable to accomplish the repairs due to proprietary information needed to diagnosis and repair the generators. Did VETBIZ search for generators for MN, IA, WI and the three vendors found were sent specifications to provide an estimate. None received. VETBIZ search for NAICS 333611 provided 17 vendors, none in the tristate area. Due to time constraints and criticality of the repair, no further searches were done for 8(a) or Hubzone vendors. Ziegler completed the previous injector replacement on one of the generators at a similar cost.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP for Price Reasonableness templates](#).*

Signature: _____ **Date:** _____
Name: _____
Title: _____ **NCO:** _____

