

ATTACHMENT 2

ESTIMATED NUMBER OF HOURS AND SITES VISITS

Base Year: October 1, 2016 August 31, 2017 (11 months)
Option Year 1: September 1, 2017 to August 31, 2018
Option Year 2: September 1, 2018 to August 31, 2019

	Base Year		OY1		OY2	
AREA	HOURS	SITE VISITS	HOURS	SITE VISITS	HOURS	SITE VISITS
Mental Health	576	72	592	74	632	79
Polytrauma Programs	36	2	40	3	32	1
WBRC	100	Three 3-day site visits (year of survey, 2 mock surveys)	80	Two 3-day site visits (1 mock survey)	40	One 3-day site visit
Spinal Cord Injury/ Disorders	64	3 - 4	40	3 - 4	30	3-4
TOTAL	776	81	752	83	734	85

It is anticipated that the contractor will provide approximately 730 to 780 hours of service and 81 site visits within each contract period. Given the nature and fluctuating needs of the various programs, the consultant shall have flexibility and shall collaborate with the program managers and CARF council to manage the hours and site visits. Each program is responsible for their accreditation preparation activities and do not consider other programs needs or activities. Site visits and mock surveys have historically been 8 to 10 hours a day and have involved 3 to 4 working days. During these site visits the CARF consultant may maximize physical presence and times with several VAPAHCS programs, thereby providing some cost savings to the organization in the form of reduced travel expenses and increased encounters for several programs.