

Vendor Questions and Answers - Amendment A00001 of RFQ no. VA256-16-Q-1366, Outgoing presort mail services at OKC VAHCS

Vendor Questions and Answers for VA256-16-Q-1366

1. Reference RFQ VA256-16-Q-1366 (the "Solicitation"), pg. 9, Para. B.6, "BACKGROUND" states: "any mail collected daily . . . can be inserted into the USPS mail stream within one day of being collected from OKC VAHCS." However, pg. 9, "Address Correction and Marking" states: "All presort mail shall be processed . . . and released to the US Post Office on the same day released from OKC VAHCS."

Section wording in Address Correction and Marking of the PWS (pg11) has been amended from:

"All presort mail shall be processed and sprayed with a barcode representing the "Zip+4" zip code, presorted and released to the US Post Office on the same day released from OKC VAHCS."

and replaced with:

"All presort mail shall be processed and sprayed with a barcode representing the "Zip+4" zip code and presorted before being released to the US Post Office per Requirement no.4., of the Tasks and Requirement of this PWS."

2. From how many locations must the contractor collect mail? In other words, is there one central location for pickup or must the contractor pick up mail from several departments at OKC VAHCS?

Refer to B.5 DELIVERY SCHEDULE for items 0001, 0002 and 0003. This identifies one location.

3. Must the contractor deliver all mail and packages to the USPS on the same day as it is picked up from OKC VAHCS or may they be delivered on the following day?

Refer to Requirement no.4. of the Tasks and Requirements section of the PWS.

Wording at Constraint 4.c. in Tasks and Requirements section of the PWS has been deleted. It read:

"Mail must be inserted into the USPS mail stream no later than the next business day following collection at OKC VAHCS."

Refer to 4.b. for its replacement which now reads:

"Following collection at OKC VAHCS, Mail must be inserted into the USPS mail stream no later than the next business day, by USPS close of business (Central Time)."

4. Reference Solicitation, pg. 10, Para. B.6, "TASKS AND REQUIREMENTS." Will the Government provide the contractor with mail separated in presort, parcel, and flats or must the contractor identify and separate the mail upon pickup?

The VA currently obtains various sizes of USPS trays and tubs from the USPS so all outgoing VA letters and flats accumulate in those trays and tubs while sitting overnight in the VA mail room, pending the next collection from the Outgoing Presort Mail contractor. Rolling carts for parcels is easier to account for due to the volume of parcels. Ideally, the successful contractor will also provide empty rolling carts to the VA prior to commencement of the contract services for use in a rotating basis for accumulating parcels between Outgoing Presort Mail collections. However, this is simply a preferred method and the VA is open to alternative methods provided by the successful contractor as long as they satisfy the purpose of the PWS, the Desired Outcomes, with no risk of loss, damage or suffering to the VA.

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5. What is the current scheduled mail pickup time for the incumbent contractor?

Any request for information based on the incumbent's activities or performance must be made formerly via the [VA FOIA](#) process. This is not information the Solicitation POC will release. Refer to the Tasks and Requirements section of the PWS in the current RFQ VA25616Q1366 for what is required on this next contract.

6. What is the current cutoff time to deliver mail to the USPS for processing?

Refer to Requirement no.4. of the Tasks and Requirements section of the PWS.

7. What is the address for the USPS to which the mail must be delivered?

Refer to Requirement no.4. of the Tasks and Requirements section of the PWS.

8. What level of satisfaction does the Government have with the incumbent contractor?

Requests like this should be made via the [VA FOIA](#) process. This is not information the Solicitation POC will release.

9. Reference Solicitation, pg. 26, para. C.10: Will the incumbent contractor be required to provide phase-in training, services, and programming? If so, how soon will the incumbent contractor provide such support?

At this stage, there is no need nor any plans to engage the incumbent in a contractual hand over. Successful contractor must be fully furnished and fully prepared to be on site at the VA Location by the PoP commencement date, anticipated first week October 2016, pending availability of funds (refer FAR clause 52.232-19).

10. Reference Solicitation, pg. 27, para. C.10(c): Will the incumbent contractor provide personnel records to allow the contractor to conduct on-site interviews and possible transfer of employees?

The VA cannot respond on behalf of the incumbent. If you are referring to the Right of First Refusal (ROFR) contractual requirement, please note that ROFR does not apply to this solicitation. Suggest vendors with concerns in this area thoroughly review again all the requirements of VAAR clause 852.219-10, as well as B.3 Limitations on Subcontracting in the solicitation.