

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:

VA250-16-AP-3522

**1A. PROJECT/TASK
No.**

757-16-101

1B. ESTIMATED AMOUNT:

\$62,370

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

One (1) System programming job – Integrates new devices and modifies existing devices within the existing Building Automation System

One (1) System balancing job - Provides for correct and efficient operation of HVAC system devices consistent with the design and VA standards

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

The existing Building Automation System (BAS), also known as HVAC controls, network management system for Building 1A must be modified to accept the project's new Air Handling Unit (AHU) and changes to two other AHUs affected by changes to the ductwork and zoning of the existing HVAC system. The BAS network management system used by the Chalmers P. Wylie Veterans Affairs Ambulatory Care Center is manufactured by Johnson Controls Incorporated (JCI). Programming changes to the existing BAS requires programming by a person who has expert knowledge of the proprietary JCI BAS network management software. This will ensure that all new and changed equipment on the HVAC system will operate correctly and as efficiently as possible to provide a controlled and comfortable environment inside Building 1A. It will additionally ensure the new and changed equipment will work with the existing HVAC hardware in parts of Building 1A unaffected by the project. Therefore, it is required that JCI BAS network programming be used to ensure Building 1A's HVAC system works as designed.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Market Research was conducted by issuing a Source Sought Notice to the Federal Business Opportunities website. The notice was active for one week. There were no responses to the notice for Johnson Controls Incorporated Building Automation System programming requirement.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

Signature: _____

Date: 08-25-2016

Name: Donald P. Tam

Title: Contracting Officer NCO: 10