

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
 (OVER MICRO-PURCHASE THRESHOLD(\$3K))**

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. PURCHASE REQUEST OR REQUISITION NUMBER:

765-16-4-021-0678

1A. PROJECT/TASK NUMBER

VA770-16-Q-0464

1B. ESTIMATED AMOUNT:

\$████

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

Alcohol Prep Pads, Sterile CMOP ID#XS678 NDC-6835610403 PROD#1043-03U. The CMOP requires either Curity or Loris pads because they are the only ones that operate properly in the equipment the station has.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

The Hines CMOP requires the purchase of either Curity or Loris pads because they are the only ones that operate properly in the CMOP equipment. The pads must come 4,000 per case as this is the only way they will load correctly in the machine. Previous attempts to utilize products other than Curity or Loris have caused machine jams and/or the products could not be mailed.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

Curity or Loris pads have been successfully used in by the station with no equipment issues. Both products can be shipped by US Mail.

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Market research indicates two or more SDVOSB's can provide the product, and the contracting officer (CO) has a reasonable expectation the price will be fair and reasonable. A search of priority schedules indicates there are 10 SDVOSB's on schedule 65 II A that could provide the product.

Addendum 1

Attempts to award to SDVOSB, VOSB or SB on GSA did not produce a viable award. We received [REDACTED] quotes from schedule 65 and [REDACTED] quote from schedule 75. The quote received [REDACTED]. One SB quote was received on a second GSA RFQ for SB.

[REDACTED]. Previous procurements were awarded to a national BPA holder. The vendor no longer has a BPA. Market research indicated there are two vendors capable of providing the product needed (one large business and one small business). It is in the government's best interest to solicit as an unrestricted procurement on FBO.

6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Signature: _____

Date: _____

Name: James D. Justus
Title: Contracting Officer
Facility: CMOP 2