

**MIDTOWN CLINIC  
Statement of Work  
System Furnishings  
Phoenix VA Health Care**

**STATEMENT OF SERVICES**

This project involves providing furniture and ancillary furniture items for the new Midtown Clinic at the Phoenix VA Health Care System (PHOVAMCS). The new furniture includes systems furnishings, lateral files and tables.

Herman Miller Product was used as an example. Selected product and must meet or exceed said example.

**PROJECT OVERVIEW**

**IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ABIDE BY ALL LOCAL ORDINANCES GOVERNING THE PROJECT LOCATION.**

1. **Installation timeframe** will be scheduled between the hours of 8:00am-5:00pm. Coordinate installation date/s with the Phoenix VA Interior Designers. This is a one story building. There is no loading dock and no elevator since the expansion is located on the first floor.
2. **Delivery Lead Times** will be staggered to accommodate specific timeframes on call indicated by VA designer to be stored by manufacturer/dealer and delivered during the specified timeline intervals.
3. **Manufacturing requirements:** The manufacturer shall be expected to provide commercial grade furniture to meet the design intent shown in the attached specifications sheets. Manufacturer shall meet with the construction, and warranty requirements as outlined in these specifications. Lead time should be within industry standard of 4-6 weeks from receipt of order.
4. **Design Efforts required:** The VA Interior Design department has completed the drawings, programming and interior design selection for the ED Expansion at the Phoenix VA Healthcare System. The specification sheets indicate specific Herman Miller products as an example required for this project.

## **GENERAL INFORMATION**

1. The Certification and Accreditation requirements do not apply and a Security Accreditation Package is not required and there is no sensitive information to protect.
2. This specification establishes the minimum requirements for the acquisition and installation of a complete and usable system of desks, storage and tables. All product and components will be new; refurbished product will not be accepted.
3. All products will be commercial grade furniture for healthcare and commercial use.
4. Substitutions of the finishes and fabrics shown in the product pages shall NOT be accepted. Pricing shall include these exact finishes and fabrics as either Graded-In or COM as chosen by the VA Interior Designer.
5. The Contractor shall coordinate the installation with the interior designers.
6. The documents provided are for quotes and are NOT intended to be used as final installation drawings.
7. **Product Quantities:** Product quantities have been provided for convenience only. It is the responsibility of the vendor to review all drawings and confirm correct quantities prior to order.
8. **PDF format** drawings are included.

## **SHOP DRAWINGS**

1. Overall Drawings showing the proposed furniture installation:
  - a. Scale:  $\frac{1}{4}'' = 1'-0''$
  - b. Clearly labeled, including drawing scale and date
  - c. Show critical dimensions, aisle ways and corridors widths on drawings.

## **PRODUCT AND VENDOR DATA**

1. **Include with Submittal documents** (in paper and PDF format as indicated in Submissions Section above):
  - a. Provide two (2) copies of detailed CAP worksheet indicating parts and finishes. Include part number, and quantities, price each and extended price for each line.
  - b. All applicable warranties.
  - c. Estimated delivery times.
  - d. Delivery method (Trucks direct to site, trucks to warehouse, unpackaged, then delivered to site, etc.)
  - e. DO NOT SUBMIT:
    - i. Technical specification books
    - ii. Company brochures

## **DELIVERY, STORAGE AND HANDLING**

All products shall be delivered to the jobsite. Storage of product prior to installation is vendor's responsibility. There shall not be a staging area provided at the project site. Product is manufacturer's responsibility until the Phoenix VA Interior Designer accepts complete installation.

## **COMPONENTS REQUIREMENTS**

The types of components or elements utilized shall be as shown on the drawings and the specification sheets. The storage capacity, furniture accommodated, width of aisles, or layout configuration shall not be reduced. After award, vendor shall be able to field verify project site. Any modification after award shall be approved by the client prior to order/implementation.

## **WARRANTY**

**WARRANTY INFORMATION** provided needs to indicate the length, what is covered, if labor services are covered, and the usage that warranty covers (24/7 or 8 hour work day, etc.)

**THE VENDOR/MANUFACTURER SHALL PROVIDE WARRANTIES** as indicated below:

1. Warranties for furniture will meet or exceeds Herman Miller commercial warranties.
2. Warranties shall be signed by the authorized representative of the manufacturer. Warranties accompanied by document authenticating the signer as an authorized representative of the guarantor, shall be presented to the owner upon the completion of the project.
3. The vendor shall guarantee that the workstation products and installation are free from any defects in material and workmanship from the date of delivery.

## **SCHEDULE DELIVERY**

1. Coordinate delivery and installation of items with the Phoenix VA Interior Designer to coordinate with construction
2. Protect doors, doorways, corridor walls and elevator cab during use for delivery and installation.
3. Contractor is responsible for repair of these areas for any damage caused by the Contractor.
4. Line item for storage of items beyond 60 days

## **INSTALLATION**

1. All items shall be installed by certified installers in accordance with manufacturer's recommended installation instructions.
2. Workstation components shall be installed level, plumb, square, and with proper alignment with adjoining furniture.
3. The components shall be securely interconnected and securely attached to the building where required.
4. A punch list walk through shall be performed with the contractor's representative. Items on the punch list shall be noted and a response for completion time (expected date of completion) of each item shall be provided from the contractor.

## CLEANING

1. All packaging material and debris shall be removed from the site and properly disposed of by the contractor.
2. Upon completion of installation prior to the punch list walk through, all products shall be cleaned and dusted and the area shall be left in a clean neat condition and ready for occupancy.
3. Any defects in material from installation shall be repaired and damaged products that cannot be satisfactorily repaired shall be replaced.

## **Product Specifications**

		TYPICAL E VET		
Qty	Part Number	Part Description		
1	FT110.6836N	+Frame,Base Covers, no knockouts 68H 36W		
	91	+white		
1	FT112.36AP	+Frame Top Cap,Standard Ptd 36W		
	91	+white		
1	FT160.68BP	+Finished End,Base Cover Ptd 68H		
	91	+white		
1	FT190.68	+Wall Start 68H		
2	FT170.3036P	+Lower Tile, Pntd 30H 36W		
	91	+white		
	91	+white		
2	FT181.3336T	+Upper Tile, Tackable Fabric 33H 36W		
	91	+white		
		Pr Cat 4		
2	FTS10.2442LS	+Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 42W, No Brkts		
	LBC	+walnut on ash		
2	FT295.36	+Rail,Surface Support, frame 36W		
	91	+white		
2	FT2B2.FL	+Universal Post Leg,Fxd Hght,Lft-Hand,Single Leg		
	91	+white		
	91	+white		
2	FT2B2.FR	+Universal Post Leg,Fxd Hght,Rt-Hand,Single Leg		
	91	+white		
	91	+white		
		<b>Grand Total</b>		

		<b>TYPICAL LARGE OFFICE</b>		
Qty	Part Number	Part Description		
		<b>+Peninsula Surf,Rectangular End,Sq-Edge, Lam Top/Thermo Edge, 30D 72W, No Brkts</b>		
	LBC	<b>+walnut on ash</b>		
		<b>+Surface Support,Low Credenza,Fxd Hght,for use w/thin top low crednza w/4"H foot</b>		
	91	<b>+white</b>		
4	FT2B2.FL	<b>+Universal Post Leg,Fxd Hght,Lft-Hand,Single Leg</b>		
	91	<b>+white</b>		
	91	<b>+white</b>		
4	FT2B2.FR	<b>+Universal Post Leg,Fxd Hght,Rt-Hand,Single Leg</b>		
	91	<b>+white</b>		
	91	<b>+white</b>		
4	FV696.48	<b>+Stiffener, 48W</b>		
4	FV694.A12A48	<b>+Screen,Translucent Plastic, 12" below WS, 48W</b>		
	J9	<b>+opal frosted</b>		
	91	<b>+white</b>		
4	FV44M.WM1530L03L	<b>@Overhead Strg Cab,Thin Top w/Hngd Drs,Wall-Mntd,Lam Case/Dr,3/8" Lam Top,Lock 15H 30W</b>		
	KA	<b>@keyed alike</b>		
	91	<b>@white</b>		
	LBC	<b>+walnut on ash</b>		
	91	<b>@white</b>		
4	G6136.30T	<b>+Task Light,Utility,Trans Surf/Countr Top,30W</b>		
4	FV980.WM2330T	<b>+Tackboard,wall mntd,Tckble Fabric 23H 30W</b>		
	92	<b>+crepe-Pr Cat 2</b>		
	49	<b>+crepe stone</b>		
		<b>@Metal Low Cred,Open W/Dwrs,Arc Pull,4"H Foot,42" B/F Lft,Opn Rt,Ptd Mtl Frnt,3/8" Lam Top,Lock 72W 20D</b>		
	XS	<b>+textured paint on smooth steel</b>		
	91	<b>+white</b>		
	LBC	<b>+walnut on ash</b>		
	91	<b>+white</b>		
	NH	<b>+brushed nickel</b>		
	CB	<b>+counterweight</b>		
	KA	<b>+keyed alike</b>		
		<b>Grand</b>		

		TYPICAL SINGLE DESK		
Qty	Part Number	Part Description		
2	FTS10.3060LS	+Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 30D 60W, No Brkts		
	LBC	+walnut on ash		
2	FT2B2.FL	+Universal Post Leg,Fxd Hght,Lft-Hand,Single Leg		
	91	+white		
	91	+white		
2	FT2B2.FR	+Universal Post Leg,Fxd Hght,Rt-Hand,Single Leg		
	91	+white		
	91	+white		
2	FV696.39	+Stiffener, 38 5/8W		
2	FV980.WM2360R	+Tackboard,wall mntd,Tckble Fabric,Hrzntl 23H 60W		
	92	+crepe-Pr Cat 2		
	49	+crepe stone		
2	LQ14D.28BBF	+Ped Q-Pull,Surface Att 28D,Ptd Mtl Frnt,B/B/F		
	SB	+full-extension ball-bearing		
	XS	+textured paint on smooth steel		
	91	+white		
	KA	+keyed alike		
	NH	+brushed nickel		
	2F	+27 1/4" high (raised height)		
	3M	+drawer divider in one box drawer, pencil tray in one box drawer, 2 file converters in file drawer		
		<b>Grand Total</b>		

		TYPICAL SMALL OFFICE		
Qty	Part Number	Part Description		
27	FTS34.3072LS	+Peninsula Surf,Rectangular End,Sq-Edge, Lam Top/Thermo Edge, 30D 72W, No B rkts		
	LBC	+walnut on ash		
54	FT2B2.FL	+Universal Post Leg,Fxd Hght,Lft-Hand,Single Leg		
	91	+white		
	91	+white		
54	FT2B2.FR	+Universal Post Leg,Fxd Hght,Rt-Hand,Single Leg		
	91	+white		
	91	+white		
27	FV694.A12A60	+Screen,Translucent Plastic, 12" below WS, 60W		
	J9	+opal frosted		
	91	+white		
27	FV696.57	+Stiffener, 57 3/8W		
27	FV44M.WM1530L03L	@Overhead Strg Cab,Thin Top w/Hngd Drs,Wall-Mntd,Lam Case/Dr,3/8" Lam Top,Lock 15H 30W		
	KA	@keyed alike		
	91	@white		
	LBC	+walnut on ash		
	91	@white		
27	G6136.30T	+Task Light,Utility,Trans Surf/Countr Top,30W		
27	FV980.WM2330T	+Tackboard,wall mntd,Tckble Fabric 23H 30W		
	92	+crepe-Pr Cat 2		
	49	+crepe stone		
27	LG890.220	+Pedestal Add-On Cushion Top 2H 20D		
	92	+crepe-Pr Cat 2		
	49	+crepe stone		
27	LQ11D.20BF	+Ped Q-Pull,Mobile,Ptd Mtl Frnt, 20D B/F		
	SB	+full-extension ball-bearing		
	XS	+textured paint on smooth steel		
	91	+white		
	KA	+keyed alike		
	NH	+brushed nickel		
	5M	+pencil tray in box drawer, 2 file converters in file drawer		
	H1	+Hand grip only		
		Grand Total		

		TYPICAL TEAMLET 4 PACK		
Qty	Part Number	Part Description		
20	DU6ACS.2460LE	@Rect Tbl, C-Foot,Sq-Edge,Lam Top/Thermo Edge,Elec Std Range, 24D 60W		
	PLA	@leg access		
	SUD	@simple up down		
	LBC	@walnut on ash		
	91	@white leg with white foot		
	PSC	@simple cable		
	NNN	@no cutout		
	57	@glides		
10	FD110.60	@Dock Structure 60W		
	AN	@clear anodized aluminum		
15	FD119.	@Dock Foot, Structural		
	91	@white		
5	FD128.1	@Dock-to-Dock Connector, In-line Connection		
10	FD16A.22P	@Finished End, Architectural, Dock, Painted 22H		
	91	@white		
20	FD170.60PN	@Lower Cladding, Painted, No Knockouts 60W		
	91	@white		
5	FD144.0806	@Power Entry, Internal Direct Connect - Floor, 8-Wire 4-Circuit Shared Neutral, 6' Cord		
10	FD150M.ADN	@Cntrld Pwr Mod - Bot of Dock,8 Wire,1 Cir A 1 Cir D Each Side,Cntl Marking Both Cir		
	91	@white		
10	FD150M.BN	@Cntrld Pwr Mod - Bot of Dock,8 Wire,Cir B,Shrd Neut		
	91	@white		
10	FD151.0860	@Dock Power Harness, 8-Wire 4-Circuit Shared Neutral 60W		
5	FD154.08S20	@Power, Block-to-Block Jumper, 8-Wire 4-Circuit, Shared Neutral, For Straight Dock- to-Dock Connections 20L		
10	FD159.01	@Bottom of Dock, Data Housing, Bottom of Dock		
	91	@white		



5	FD198.	@Cable Clips Pkg/4		
	BK	@black		
10	FD115.F3160R	@Screen, Dock Mounted, Tackable Fabric Horz 31H 60W		
		Pr Cat 4		
20	LG890.220	+Pedestal Add-On Cushion Top 2H 20D		
		Pr Cat 4		
20	LQ11D.20BF	+Ped Q-Pull,Mobile,Ptd Mtl Frnt, 20D B/F		
	SB	+full-extension ball-bearing		
	XS	+textured paint on smooth steel		
	91	+white		
	KA	+keyed alike		
	NH	+brushed nickel		
	5M	+pencil tray in box drawer, 2 file converters in file drawer		
	H1	+hand grip only		
		<b>Grand Total</b>		

		<b>TYPICAL TEAM PACK 6</b>		
<b>Qty</b>	<b>Part Number</b>	<b>Part Description</b>		
30	DU6ACS.2460LE	@Rect Tbl, C-Foot,Sq-Edge,Lam Top/Thermo Edge,Elec Std Range, 24D 60W		
	PLA	@leg access		
	SUD	@simple up down		
	LBC	@walnut on ash		
	91	@white leg with white foot		
	PSC	@simple cable		
	NNN	@no cutout		
	57	@glides		
15	FD110.60	@Dock Structure 60W		
	AN	@clear anodized aluminum		
20	FD119.	@Dock Foot, Structural		
	91	@white		
10	FD128.1	@Dock-to-Dock Connector, In-line Connection		
10	FD16A.22P	@Finished End, Architectural, Dock, Painted 22H		
	91	@white		

30	FD170.60PN	@Lower Cladding, Painted, No Knockouts 60W		
	91	@white		
10	FD198.	@Cable Clips Pkg/4		
	BK	@black		
5	FD144.0806	@Power Entry, Internal Direct Connect - Floor, 8-Wire 4-Circuit Shared Neutral, 6' Cord		
15	FD150M.ADN	@Cntrl'd Pwr Mod - Bot of Dock,8 Wire,1 Cir A 1 Cir D Each Side,Cntl Marking Both Cir		
	91	@white		
15	FD150M.BN	@Cntrl'd Pwr Mod - Bot of Dock,8 Wire,Cir B,Shrd Neut		
	91	@white		
15	FD151.0860	@Dock Power Harness, 8-Wire 4-Circuit Shared Neutral 60W		
10	FD154.08S20	@Power, Block-to-Block Jumper, 8-Wire 4-Circuit, Shared Neutral, For Straight Dock-to- Dock Connections 20L		
15	FD159.01	@Bottom of Dock, Data Housing, Bottom of Dock		
	91	@white		
15	FD115.F3160R	@Screen, Dock Mounted, Tackable Fabric Horz 31H 60W		
		Pr Cat 4		
30	LG890.220	+Pedestal Add-On Cushion Top 2H 20D		
		Pr Cat 4		
30	LQ11D.20BF	+Ped Q-Pull,Mobile,Ptd Mtl Frnt, 20D B/F		
	SB	+full-extension ball-bearing		
	XS	+textured paint on smooth steel		
	91	+white		
	KA	+keyed alike		
	NH	+brushed nickel		
	5M	+pencil tray in box drawer, 2 file converters in file drawer		
	H1	+hand grip only		
		<b>Grand Total</b>		

		TYPICAL TREATMENT ROOM		
Qty	Part Number	Part Description		
46	SA645318	SPECIAL - Input Table,Seated Ht,Laminate		
		Laminate: LBC walnut on ash		
		Legs: 91 white		
		Std Prod Ref: R2600.AL		
		Pricing Expires 06.02.2017		
46	Y7727.1J	+LT Series Keyboard Solutions,Fully Adj,20" aluminum tray w/swivel mouse Tray 19In Trk		
46	Y7813.V	@CPU Holder,Vertical		
		<b>Grand Total</b>		

Example items were selected using Herman Miller products.

#### **Miscellaneous Furniture Information Required**

- Please note recyclable materials or eco preferable materials are used
- Furniture must have warranty noted
- Please provide at 2 and 3-D drawings depicting (Typical)
- Carts must include all hardware to install

#### **Order/Install Requirements**

- Furniture order and installation needs to be coordinated with VA interior designer
- The installation shall occur Monday-Friday between the hours of 8:00 AM 4:30 PM.
- Install time must be included in bid quote but be listed as separate line items-total product cost-with separate costs for GSA contract and open market; cost for install; total for all.
- Products will ship to vendor facility; not VA
- Product to arrive 30 days or sooner upon award of contract.

### **Vendor Obligations**

- Bid quote-to include itemized price list, install time and design/specification time
- Warranty information
- Fire ratings on all products

### **Work Requirements**

- Secure VA Temporary Badge and security clearance for all contractors, scheduled through VAMC PIV Office room # 1148D-2. Phone 602-277-5551 x4990. Must have a valid identification.
- Leave all work areas in clean and orderly condition.

### **Evaluation**

**Quotes will be evaluated based on Best Value with decreasing importance of items:**

- Components and Drawings meet requested specifications
- Ability for Components, Colors and Finishes to remain in production for future orders
- Total Price of Items (Majority of items must be on GSA schedule)
- Total Price of labor