

STATEMENT OF WORK

PROJECT TITLE: Renovate Showers for Building 520
Building 100 – VA Palo Alto

PROJECT LOCATION: Veterans Affairs Palo Alto Health Care System (VAPAHCS)
Palo Alto Division (PAD): 3801 Miranda Avenue, Palo Alto, CA

PROJECT NO: 640-16-124

PROJECT TYPE: NRM Project

DATE: August 30, 2016

1. PROJECT DESCRIPTION AND SCHEDULE

- A. PROJECT DESCRIPTION:** Provide complete construction services for renovating specified shower rooms in Building 520 in order to provide proper sloped drainage. There are 58 shower rooms in total, and construction shall be phased to take no more than 4 shower rooms down per phase. Contractor will provide basic demolition and removal of existing shower floor material and provide concrete preparation, treatment and sealer, as well as any vapor barrier necessary. Contractor will provide a new non-slip shower floor coating, Tera-Gem III DQ Colorquartz or epoxy floor coating product equivalent. All products shall be submitted to VA COR for review and approval prior to any installation. The project is located at 3801 Miranda Avenue, Palo Alto, California 94304 and as further detailed and required by specifications, scope, and attached drawing.
- B. PROJECT CONSTRUCTION SCHEDULE:** Construction services for Project shall be completed within **120** calendar days from “Notice to Proceed” (NTP).

Scope of Work – Index:

1. Project Description and Schedule
2. General Requirements
3. Statement of Bid Items
4. Site Conditions & Code Compliance
5. VA Team
6. Abbreviations & Acronyms
7. List of Specifications

Attachments:

1. Exhibit 1 Floor Site Plan

The Construction Contractor shall provide construction services as outlined in this Statement of Work document. Construction services shall be provided to the VAPAHCS, located at 3801 Miranda Avenue, Palo Alto, CA 94304, all in accordance with this SOW and contract terms and conditions.

2. GENERAL REQUIREMENTS:

1. **After Hours Work and Scheduling:** Weekend and night work required for any utility shut-down work. Contractor shall develop phased schedule based on 4 shower rooms being done per phase.
2. **VA Security Measures:** All employees of the general contractor and subcontractors shall comply with the VA security management program and obtain permission of the VA police, be identified by project and employer, and restricted from unauthorized access.
3. **OSHA Certification:** Prior to commencing work, general contractor shall provide proof that an OSHA certified "Competent Person" (CP) (29 CFR 1926.20 (b) (2) will maintain a presence at the work site whenever the general or subcontractors are present.
4. **Rules of the Station:** Comply with requirements as indicated in General Requirements specifications.
5. **Contractor Training Requirements:**
 - a. All employees of the general contractor or subcontractors shall have the 10-hour OSHA certified Construction Safety course and/or other relevant competency training, as determined by VA CP with input from the ICRA team.
 - b. Submit training records of all such employees for approval before the start of work.

3. STATEMENT OF BID ITEMS:

Scope of Work Task List:

A. Building 520 Tasks:

1. Contractor shall provide basic demolition and removal of existing flooring materials to prepare concrete to accept new epoxy floor coating.
2. Contractor will provide vapor barrier and also provide 2 coats of sealer to all flooring material.
3. Contractor will provide new epoxy floor coating properly sloped to existing drainage to prevent future water pooling or escaping shower rooms.
4. Contractor will provide epoxy floor coating of Tera-Gem III DQ Colorquartz or equivalent.
5. All rooms are highlighted in blue on the attached layout plan of Building 520.

B. Site Conditions, Code Compliance:

1. **Construction Documents:** No construction documents are required for the project.
2. **Codes and Design Standards:** Contractor shall bring to the attention of VA any code requirements that may be in question during the construction of the project. The intent is to ensure that the Project meets all current IBC, local, federal, and VA codes, standards, regulations, and ADA requirements. These may include, but are not limited to, architectural, structural, mechanical, electrical, fire, and life safety codes. The AE and VA are required to follow the most stringent and current rules, codes, standards, and regulations; therefore, the AE shall also review all such applicable codes, industry design guides, standards, regulations and policies.
3. **As Built Documents submission:** Contractor shall maintain current as built documents on site throughout the construction period and turn over to the COR at completion of construction.

6. VA Team:

- a. Contractor will work with the following VA personnel managing this Project:
 - i. **Contracting Officer (CO):** The CO shall be responsible for the contractual administration of this Project. All transactions of a legal nature, including contractual agreements, amendments, change orders, etc. shall be approved and processed through the CO.
 - ii. **Contracting Officer's Representative (COR):** The COR shall be responsible for project management on behalf of the VA and will manage this Project on a day-to-day basis to ensure that the Project requirements are met through construction according to this Scope of Work and the final construction documents. The primary Technical Point of

Contact (POC) and Contracting Officer's Representative (COR) is Terry Huang (650) 493-5000 @ Ext.69208

7. Abbreviations and Acronyms:

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| a. CO | Contracting Officer |
| b. COR | Contracting Officer's Representative |
| c. CP | Competent Person |
| d. GC | General Contractor |
| e. NTP | Notice to Proceed |
| f. POC | Point of Contact |
| g. SOW | Statement of Work |
| h. VA | Veterans Affairs |
| i. VAPAHCS | Veterans Affairs Palo Alto Health Care System |

End of Statement of Work