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REGISTER OF WAGE DETERMINATIONS UNDER  
THE SERVICE CONTRACT ACT  
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR  
EMPLOYMENT STANDARDS ADMINISTRATION  
WAGE AND HOUR DIVISION  
WASHINGTON D.C. 20210

Daniel W. Simms                      Division of  
Director                      Wage Determinations

Wage Determination No.: 2015-4683  
Revision No.: 1  
Date Of Revision: 06/30/2016

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

State: Kentucky

Area: Kentucky Counties of Bourbon, Clark, Fayette, Jessamine, Scott, Woodford

**\*\*Fringe Benefits Required Follow the Occupational Listing\*\***

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		13.37
01012 - Accounting Clerk II		15.01
01013 - Accounting Clerk III		16.80
01020 - Administrative Assistant		21.13
01035 - Court Reporter		15.92
01041 - Customer Service Representative I		11.46
01042 - Customer Service Representative II		12.89
01043 - Customer Service Representative III		14.06
01051 - Data Entry Operator I		11.61
01052 - Data Entry Operator II		12.66
01060 - Dispatcher, Motor Vehicle		15.41
01070 - Document Preparation Clerk		12.79
01090 - Duplicating Machine Operator		12.79
01111 - General Clerk I		11.57
01112 - General Clerk II		12.64
01113 - General Clerk III		14.18
01120 - Housing Referral Assistant		17.75
01141 - Messenger Courier		10.73
01191 - Order Clerk I		13.07
01192 - Order Clerk II		14.27
01261 - Personnel Assistant (Employment) I		15.97
01262 - Personnel Assistant (Employment) II		17.86
01263 - Personnel Assistant (Employment) III		19.92
01270 - Production Control Clerk		21.12
01290 - Rental Clerk		11.39
01300 - Scheduler, Maintenance		14.23
01311 - Secretary I		14.23
01312 - Secretary II		15.92
01313 - Secretary III		17.75
01320 - Service Order Dispatcher		14.48
01410 - Supply Technician		21.13
01420 - Survey Worker		15.09
01460 - Switchboard Operator/Receptionist		12.45
01531 - Travel Clerk I		13.02
01532 - Travel Clerk II		13.67
01533 - Travel Clerk III		14.29
01611 - Word Processor I		13.85
01612 - Word Processor II		15.54
01613 - Word Processor III		17.39
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		18.86
05010 - Automotive Electrician		15.46
05040 - Automotive Glass Installer		14.77
05070 - Automotive Worker		14.77
05110 - Mobile Equipment Servicer		13.43
05130 - Motor Equipment Metal Mechanic		18.22
05160 - Motor Equipment Metal Worker		14.77
05190 - Motor Vehicle Mechanic		18.22
05220 - Motor Vehicle Mechanic Helper		12.74

05250	- Motor Vehicle Upholstery Worker	14.07
05280	- Motor Vehicle Wrecker	14.77
05310	- Painter, Automotive	15.46
05340	- Radiator Repair Specialist	14.77
05370	- Tire Repairer	11.87
05400	- Transmission Repair Specialist	18.22
07000	- Food Preparation And Service Occupations	
07010	- Baker	11.65
07041	- Cook I	11.63
07042	- Cook II	12.82
07070	- Dishwasher	9.00
07130	- Food Service Worker	10.04
07210	- Meat Cutter	14.59
07260	- Waiter/Waitress	8.89
09000	- Furniture Maintenance And Repair Occupations	
09010	- Electrostatic Spray Painter	18.47
09040	- Furniture Handler	11.90
09080	- Furniture Refinisher	18.47
09090	- Furniture Refinisher Helper	13.79
09110	- Furniture Repairer, Minor	15.38
09130	- Upholsterer	18.47
11000	- General Services And Support Occupations	
11030	- Cleaner, Vehicles	9.61
11060	- Elevator Operator	9.61
11090	- Gardener	14.39
11122	- Housekeeping Aide	10.17
11150	- Janitor	10.17
11210	- Laborer, Grounds Maintenance	11.46
11240	- Maid or Houseman	9.00
11260	- Pruner	10.67
11270	- Tractor Operator	13.38
11330	- Trail Maintenance Worker	11.46
11360	- Window Cleaner	11.09
12000	- Health Occupations	
12010	- Ambulance Driver	15.08
12011	- Breath Alcohol Technician	17.58
12012	- Certified Occupational Therapist Assistant	24.35
12015	- Certified Physical Therapist Assistant	21.68
12020	- Dental Assistant	15.30
12025	- Dental Hygienist	29.85
12030	- EKG Technician	20.94
12035	- Electroneurodiagnostic Technologist	20.94
12040	- Emergency Medical Technician	15.08
12071	- Licensed Practical Nurse I	15.71
12072	- Licensed Practical Nurse II	17.58
12073	- Licensed Practical Nurse III	19.59
12100	- Medical Assistant	14.11
12130	- Medical Laboratory Technician	17.39
12160	- Medical Record Clerk	14.74
12190	- Medical Record Technician	16.83
12195	- Medical Transcriptionist	15.27
12210	- Nuclear Medicine Technologist	32.84
12221	- Nursing Assistant I	10.38
12222	- Nursing Assistant II	11.67
12223	- Nursing Assistant III	12.73
12224	- Nursing Assistant IV	14.29
12235	- Optical Dispenser	17.06
12236	- Optical Technician	14.56
12250	- Pharmacy Technician	16.21
12280	- Phlebotomist	13.11
12305	- Radiologic Technologist	23.38
12311	- Registered Nurse I	22.53
12312	- Registered Nurse II	27.56
12313	- Registered Nurse II, Specialist	27.56
12314	- Registered Nurse III	33.34
12315	- Registered Nurse III, Anesthetist	33.34
12316	- Registered Nurse IV	39.95
12317	- Scheduler (Drug and Alcohol Testing)	21.08
12320	- Substance Abuse Treatment Counselor	15.53
13000	- Information And Arts Occupations	
13011	- Exhibits Specialist I	19.27
13012	- Exhibits Specialist II	23.86
13013	- Exhibits Specialist III	29.18
13041	- Illustrator I	19.27
13042	- Illustrator II	23.86
13043	- Illustrator III	29.18
13047	- Librarian	26.42
13050	- Library Aide/Clerk	11.31
13054	- Library Information Technology Systems Administrator	23.86
13058	- Library Technician	15.11

13061	- Media Specialist I	17.22
13062	- Media Specialist II	19.27
13063	- Media Specialist III	21.47
13071	- Photographer I	16.09
13072	- Photographer II	17.37
13073	- Photographer III	21.53
13074	- Photographer IV	26.33
13075	- Photographer V	31.86
13090	- Technical Order Library Clerk	15.49
13110	- Video Teleconference Technician	19.06
14000	- Information Technology Occupations	
14041	- Computer Operator I	14.72
14042	- Computer Operator II	16.47
14043	- Computer Operator III	18.37
14044	- Computer Operator IV	20.41
14045	- Computer Operator V	22.60
14071	- Computer Programmer I	(see 1) 22.36
14072	- Computer Programmer II	(see 1)
14073	- Computer Programmer III	(see 1)
14074	- Computer Programmer IV	(see 1)
14101	- Computer Systems Analyst I	(see 1)
14102	- Computer Systems Analyst II	(see 1)
14103	- Computer Systems Analyst III	(see 1)
14150	- Peripheral Equipment Operator	15.39
14160	- Personal Computer Support Technician	21.42
14170	- System Support Specialist	28.21
15000	- Instructional Occupations	
15010	- Aircrew Training Devices Instructor (Non-Rated)	28.11
15020	- Aircrew Training Devices Instructor (Rated)	34.02
15030	- Air Crew Training Devices Instructor (Pilot)	39.35
15050	- Computer Based Training Specialist / Instructor	28.11
15060	- Educational Technologist	28.39
15070	- Flight Instructor (Pilot)	39.35
15080	- Graphic Artist	22.34
15085	- Maintenance Test Pilot, Fixed, Jet/Prop	40.78
15086	- Maintenance Test Pilot, Rotary Wing	40.78
15088	- Non-Maintenance Test/Co-Pilot	40.78
15090	- Technical Instructor	19.54
15095	- Technical Instructor/Course Developer	23.90
15110	- Test Proctor	15.79
15120	- Tutor	15.79
16000	- Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010	- Assembler	9.82
16030	- Counter Attendant	9.82
16040	- Dry Cleaner	12.59
16070	- Finisher, Flatwork, Machine	9.82
16090	- Presser, Hand	9.82
16110	- Presser, Machine, Drycleaning	9.82
16130	- Presser, Machine, Shirts	9.82
16160	- Presser, Machine, Wearing Apparel, Laundry	9.82
16190	- Sewing Machine Operator	13.36
16220	- Tailor	14.09
16250	- Washer, Machine	10.82
19000	- Machine Tool Operation And Repair Occupations	
19010	- Machine-Tool Operator (Tool Room)	21.79
19040	- Tool And Die Maker	26.17
21000	- Materials Handling And Packing Occupations	
21020	- Forklift Operator	15.72
21030	- Material Coordinator	21.12
21040	- Material Expediter	21.12
21050	- Material Handling Laborer	13.80
21071	- Order Filler	14.18
21080	- Production Line Worker (Food Processing)	15.72
21110	- Shipping Packer	14.78
21130	- Shipping/Receiving Clerk	14.78
21140	- Store Worker I	12.03
21150	- Stock Clerk	15.92
21210	- Tools And Parts Attendant	15.72
21410	- Warehouse Specialist	15.72
23000	- Mechanics And Maintenance And Repair Occupations	
23010	- Aerospace Structural Welder	27.18
23019	- Aircraft Logs and Records Technician	22.11
23021	- Aircraft Mechanic I	25.88
23022	- Aircraft Mechanic II	27.18
23023	- Aircraft Mechanic III	28.53
23040	- Aircraft Mechanic Helper	19.49
23050	- Aircraft, Painter	23.36
23060	- Aircraft Servicer	22.11
23070	- Aircraft Survival Flight Equipment Technician	23.36
23080	- Aircraft Worker	23.36
23091	- Aircrew Life Support Equipment (ALSE) Mechanic	23.36

I		
23092	- Aircrew Life Support Equipment (ALSE) Mechanic	25.88
II		
23110	- Appliance Mechanic	20.89
23120	- Bicycle Repairer	15.07
23125	- Cable Splicer	23.13
23130	- Carpenter, Maintenance	18.99
23140	- Carpet Layer	19.67
23160	- Electrician, Maintenance	19.51
23181	- Electronics Technician Maintenance I	22.16
23182	- Electronics Technician Maintenance II	23.54
23183	- Electronics Technician Maintenance III	24.73
23260	- Fabric Worker	18.57
23290	- Fire Alarm System Mechanic	19.91
23310	- Fire Extinguisher Repairer	17.28
23311	- Fuel Distribution System Mechanic	19.43
23312	- Fuel Distribution System Operator	15.43
23370	- General Maintenance Worker	17.68
23380	- Ground Support Equipment Mechanic	25.88
23381	- Ground Support Equipment Servicer	22.11
23382	- Ground Support Equipment Worker	23.36
23391	- Gunsmith I	17.28
23392	- Gunsmith II	19.67
23393	- Gunsmith III	21.90
23410	- Heating, Ventilation And Air-Conditioning Mechanic	19.91
23411	- Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	20.78
23430	- Heavy Equipment Mechanic	22.74
23440	- Heavy Equipment Operator	18.73
23460	- Instrument Mechanic	20.93
23465	- Laboratory/Shelter Mechanic	20.89
23470	- Laborer	11.40
23510	- Locksmith	18.99
23530	- Machinery Maintenance Mechanic	23.62
23550	- Machinist, Maintenance	20.31
23580	- Maintenance Trades Helper	14.60
23591	- Metrology Technician I	20.93
23592	- Metrology Technician II	21.85
23593	- Metrology Technician III	22.73
23640	- Millwright	27.19
23710	- Office Appliance Repairer	19.24
23760	- Painter, Maintenance	18.99
23790	- Pipefitter, Maintenance	24.06
23810	- Plumber, Maintenance	22.87
23820	- Pneudraulic Systems Mechanic	21.87
23850	- Rigger	21.90
23870	- Scale Mechanic	19.67
23890	- Sheet-Metal Worker, Maintenance	19.13
23910	- Small Engine Mechanic	17.88
23931	- Telecommunications Mechanic I	29.31
23932	- Telecommunications Mechanic II	30.59
23950	- Telephone Lineman	21.09
23960	- Welder, Combination, Maintenance	20.51
23965	- Well Driller	21.90
23970	- Woodcraft Worker	21.90
23980	- Woodworker	17.28
24000	- Personal Needs Occupations	
24550	- Case Manager	14.88
24570	- Child Care Attendant	12.09
24580	- Child Care Center Clerk	15.29
24610	- Chore Aide	10.17
24620	- Family Readiness And Support Services Coordinator	14.88
24630	- Homemaker	18.10
25000	- Plant And System Operations Occupations	
25010	- Boiler Tender	22.62
25040	- Sewage Plant Operator	18.16
25070	- Stationary Engineer	22.62
25190	- Ventilation Equipment Tender	16.54
25210	- Water Treatment Plant Operator	18.16
27000	- Protective Service Occupations	
27004	- Alarm Monitor	17.35
27007	- Baggage Inspector	10.17
27008	- Corrections Officer	17.71
27010	- Court Security Officer	16.65
27030	- Detection Dog Handler	15.17
27040	- Detention Officer	17.71
27070	- Firefighter	16.64
27101	- Guard I	10.17
27102	- Guard II	15.17

27131	- Police Officer I	19.80
27132	- Police Officer II	22.00
28000	- Recreation Occupations	
28041	- Carnival Equipment Operator	11.18
28042	- Carnival Equipment Repairer	12.02
28043	- Carnival Worker	8.73
28210	- Gate Attendant/Gate Tender	12.76
28310	- Lifeguard	11.14
28350	- Park Attendant (Aide)	14.28
28510	- Recreation Aide/Health Facility Attendant	10.42
28515	- Recreation Specialist	16.35
28630	- Sports Official	11.37
28690	- Swimming Pool Operator	16.46
29000	- Stevedoring/Longshoremen Occupational Services	
29010	- Blocker And Bracer	22.12
29020	- Hatch Tender	22.12
29030	- Line Handler	22.12
29041	- Stevedore I	20.54
29042	- Stevedore II	23.49
30000	- Technical Occupations	
30010	- Air Traffic Control Specialist, Center (HFO) (see 2)	36.92
30011	- Air Traffic Control Specialist, Station (HFO) (see 2)	25.46
30012	- Air Traffic Control Specialist, Terminal (HFO) (see 2)	28.04
30021	- Archeological Technician I	16.19
30022	- Archeological Technician II	18.12
30023	- Archeological Technician III	22.44
30030	- Cartographic Technician	22.44
30040	- Civil Engineering Technician	22.31
30051	- Cryogenic Technician I	24.85
30052	- Cryogenic Technician II	27.45
30061	- Drafter/CAD Operator I	16.19
30062	- Drafter/CAD Operator II	18.12
30063	- Drafter/CAD Operator III	20.19
30064	- Drafter/CAD Operator IV	24.85
30081	- Engineering Technician I	16.02
30082	- Engineering Technician II	17.98
30083	- Engineering Technician III	20.67
30084	- Engineering Technician IV	24.92
30085	- Engineering Technician V	31.34
30086	- Engineering Technician VI	36.88
30090	- Environmental Technician	20.66
30095	- Evidence Control Specialist	22.44
30210	- Laboratory Technician	17.36
30221	- Latent Fingerprint Technician I	24.85
30222	- Latent Fingerprint Technician II	27.45
30240	- Mathematical Technician	22.44
30361	- Paralegal/Legal Assistant I	19.13
30362	- Paralegal/Legal Assistant II	26.11
30363	- Paralegal/Legal Assistant III	31.92
30364	- Paralegal/Legal Assistant IV	38.63
30375	- Petroleum Supply Specialist	27.45
30390	- Photo-Optics Technician	22.44
30395	- Radiation Control Technician	27.45
30461	- Technical Writer I	22.15
30462	- Technical Writer II	27.11
30463	- Technical Writer III	32.79
30491	- Unexploded Ordnance (UXO) Technician I	23.46
30492	- Unexploded Ordnance (UXO) Technician II	28.39
30493	- Unexploded Ordnance (UXO) Technician III	34.03
30494	- Unexploded (UXO) Safety Escort	23.46
30495	- Unexploded (UXO) Sweep Personnel	23.46
30501	- Weather Forecaster I	24.85
30502	- Weather Forecaster II	30.23
30620	- Weather Observer, Combined Upper Air Or (see 2)	20.19
Surface Programs		
30621	- Weather Observer, Senior (see 2)	22.44
31000	- Transportation/Mobile Equipment Operation Occupations	
31010	- Airplane Pilot	28.39
31020	- Bus Aide	12.02
31030	- Bus Driver	17.47
31043	- Driver Courier	13.71
31260	- Parking and Lot Attendant	9.44
31290	- Shuttle Bus Driver	14.76
31310	- Taxi Driver	10.10
31361	- Truckdriver, Light	14.76
31362	- Truckdriver, Medium	18.91
31363	- Truckdriver, Heavy	19.75
31364	- Truckdriver, Tractor-Trailer	19.75
99000	- Miscellaneous Occupations	
99020	- Cabin Safety Specialist	13.84
99030	- Cashier	9.09

99050 - Desk Clerk	9.96
99095 - Embalmer	23.25
99130 - Flight Follower	23.46
99251 - Laboratory Animal Caretaker I	10.57
99252 - Laboratory Animal Caretaker II	11.37
99260 - Marketing Analyst	25.12
99310 - Mortician	23.25
99410 - Pest Controller	14.43
99510 - Photofinishing Worker	11.41
99710 - Recycling Laborer	14.25
99711 - Recycling Specialist	16.54
99730 - Refuse Collector	13.51
99810 - Sales Clerk	11.59
99820 - School Crossing Guard	13.40
99830 - Survey Party Chief	18.30
99831 - Surveying Aide	10.79
99832 - Surveying Technician	16.25
99840 - Vending Machine Attendant	12.67
99841 - Vending Machine Repairer	14.72
99842 - Vending Machine Repairer Helper	12.67

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential

and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.

If you are a full-time employee (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

#### **\*\* HAZARDOUS PAY DIFFERENTIAL \*\***

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

#### **\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

#### **\*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\***

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

#### **\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) \*\***

##### **Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the

date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).