

B.3 STATEMENT OF WORK

Boston VAMC Hood Inspections and PM

Background/Scope of Work:

- A. Contractor shall furnish all labor, parts, travel, tools, equipment necessary to perform all inspections, testing, repair, filter replacement, and maintenance as required during the contract period specified, at the Brockton, Jamaica Plain, and West Roxbury Divisions, and one clinic: Lowell.
- B. Places of Performance (Wage Determinations (attached))
 - 1. Brockton VAMC - 940 Belmont Street, Brockton, MA 02301 (PLYMOUTH COUNTY - WD 05-2259 REV-18)
 - 2. West Roxbury VAMC - 1400 VFW Parkway, West Roxbury, MA 02132 (SUFFOLK COUNTY - WD 05-2255 REV-19)
 - 3. Jamaica Plain VAMC - 150 South Huntington Avenue, Jamaica Plain, MA 02130 (SUFFOLK COUNTY - WD 05-2255 REV-19)
 - 4. Lowell CBOC – 130 Marshall Road, Lowell, MA 01852 (MIDDLESEX COUNTY - WD 05-2255 REV-19)
- C. Certification: Contractor shall be certified for inspecting, and certifying Biological Hoods, Laminar Hoods, Nuclear Hoods, and regular Fume Hoods. Contractor shall submit proof of certification for each employee performing work on the premises in connection with this contract, prior to starting work.
- D. Work Hours: All routine work shall be performed from 8:00 am and 4:30 pm, Monday thru Friday unless otherwise requested. Contractor shall report to the Safety Office upon arrival and prior to leaving each division.
- E. Contractor shall schedule with the Safety Office prior to arrival to perform routine work.
- F. Contractor shall provide all labor and material to perform semi-annual/annual inspections and repair of all hoods to meet current EPA, OSHA and 797 requirements where applicable.
- G. Contractor to provide the VAMC with a computerized list of device types, locations, and testing dates upon request or at a minimum, annually. Software to be compatible to VAMC existing software.
- H. Costs of repair, replacement of parts or materials shall be on an as needed basis, determined by the servicing technician and the COR. All deficiencies and defects shall be itemized and reported as cost of repairs in the monthly inspection/maintenance statement. These costs are included in the contract price and all repair work shall be

approved prior to commencement.

- I. Contractor shall provide documentation of areas not inspected and show specific cause, beyond the contractor's control, for not inspecting any device.
- J. Contractor's representative shall present periodic inspection and testing reports to the Safety Office or designated representative after completed inspection and prior to payments.
- K. Keys shall be issued out for inspection and testing and returned daily.
- L. **CONTRACTOR PERSONNEL BADGES AND PARKING**
 - 1. An access badge will be given to the contractor's employee upon entrance into VA buildings. The contractor employee must safeguard the access badge and immediately report any lost, stolen, or destroyed badges to the facility POC. All contract personnel must properly display their access badges. Access badges must be worn at or above the waist (facing forward.). The contractor's employees must return the access badge(s) to the facility POC or designee at the end of each pick up process.
 - 2. It is the responsibility of the contractor's personnel to park in the appropriate designated parking areas. Parking information shall be coordinated with each facility POC.
 - 3. VA Medical Center does not validate or make reimbursement for parking violations of the contractor's personnel under any circumstance.

M. INTERFERENCE TO NORMAL FUNCTION:

- 1. Contractor may be required to interrupt their work at any time so as not to interfere with the normal functioning of the facility, including utility services, fire protection systems, and passage of facility patients, personnel, equipment and carts.
- 2. In the event of an emergency, contractor services may be stopped and rescheduled at no additional cost to the government.
- 3. Contractor personnel shall inform the facility POC or the designee of the need to gain access to secured areas. If access is required to secure areas, prearranged scheduling will be made with the facility POC or designee.