

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:

██████████

**1A. PROJECT/TASK
No.**

n/a

1B. ESTIMATED AMOUNT:

██████████

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

The Erie VAMC, 135 East 38th Street, Erie, PA 16504, has a requirement for an ASCO 300 Series Automatic Transfer Switch (ATS). Erie VAMC intends to use the ASCO 300 Series ATS to provide emergency power for a 175 KW generator at the boiler plant. The requirement includes installation of the ASCO ATS.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

The required ATS switch needed for this procurement is the ASCO 300 series. Due to where the current switch is located in the Erie VAMC, there is little room for more than a compact cabinet to house a new ATS. The wiring connection of the ASCO 300 series will be interoperable with the existing equipment with no modifications needed.

Any other brand of ATS would require splicing or modifications so as to perform with the existing equipment. The ASCO 300 series will house a 600 amp ATS in a compact space where there is little to no extra room for anything bigger. This form, fit and function requirement is vital. The proximity to fix the switch is extremely limited due to the space and location of existing wiring methods since the location is in an older facility. The ASCO 300 series will be able to fit in the current enclosure without major changes so as to install it.

This requirement is urgent because the boiler plant power is not automatic to transfer over to emergency power. An electrician would need to be called in to the Erie VAMC to manually transfer the ATS should a need arise. Given that the Fall season is beginning, this creates unlikely conditions should the boiler plant be without any back-up power in an emergency situation.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

No further market research was performed for this one-time buy. The commercial market place is continually being monitored to determine if any changes to Commercial-Off-The Shelf items are available and can be integrated into the boiler plant needs at the Erie VAMC.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

[Redacted Signature]

6. Branch Chief's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

[Redacted Signature]