~~VAMC~~ IACUC

JUSTIFICATION FOR OTHER THAN FULL AND OPEN COMPETITION DUE TO SOLE SOURCE REQUIREMENT

REQUIRED INFORMATION

1. FACILITY NUMBER-NAME- CITY, STATE: *583, VAMC, Indianapolis, IN*

2. VISN OR PROGRAM ACTIVITY: *11*

3. POC NAME AND TELEPHONE NUMBER: *J. Herbertz X82525*

4. PROPOSED ACTION: Sole Source Procurement of *SERVICE*

5. DESCRIPTION OF REQUIREMENT: The IU School of Medicine (IUSM) Institutional Animal Care and Use Committee (IACUC) shall provide IACUC services for VAMC animal research in compliance with Public Health Services (PHS) assurance, for reviewing and approving animal research conducted under the auspices of the VA. Including reviewing and approving all Animal Component of Research Protocol (ACORP) applications for VA funding.

   - Supplies/Equipment: Technical Characteristics can include, but are not limited to model, make, part number, color, size, quantity, delivery date, etc. Services: Refer to the statement of work, statement of objective, or performance work statement for your description.

6. STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION: ***Only One Responsible Source Available***

   - FAR 6.302-1 Only one responsible source and no other supplies or services will satisfy agency requirements
   - FAR 8.405-6 Limited sources justification and approval
   - FAR 13.106-1(B) SAP Requirements – Soliciting From a Single Source

   - This is a reference to the part of the Federal Acquisition Regulation that allows an item to be purchased without being fully competed. This statement serves as a point of reference in case the justification is questioned. In this case, it would be reviewed for its relativity to this part of the Federal Acquisition Regulation.

7. NATURE & BACKGROUND OF ACQUISITION TO JUSTIFY SOLE SOURCE: The IUSM IACUC office will provide administrative support for IACUC related functions to include review of VA ACORP for all VA funded research during committee meetings in accordance with the Medical Center Memorandum of Understanding (MOU) that was signed in FY 11. IACUC will provide copies of appropriate regulatory documents in response to inquiries and for review by VA Central Office; these services include poviding reports of any problems, complaints, and serious events that may impact animal care to pertinent VAMC staff. IACUC will provide training to VAMC staff to ensure compliance with all IU and VA policies and procedures, maintain VA representation on the IU IACUC, adhere to VA Conflict of Interest requirements, maintain PHS Assurance and USDA registration. IUSM's IACUC is the only source in the local Indianapolis area that maintains the required Association for Assessment and Accreditation for Laboratory Animal Care (AAALAC) accreditation: they are the only vendor that can guarantee oversite of the IU Laboratory Animal Resource Center's (LARC) research projects.

   - Describe the minimum salient characteristics that will meet your needs. This is the area where you explain why no other vendor anywhere can supply this requirement for you. Acceptable reasons for "sole source" include (but are not limited to): bound by contract, technical order specification, warranty service, or regional standardization. If the reason for sole source is determined locally, offer what market research or clinical guidelines led to the decision. If this item is included in an allowance standard for War Reserve Materiel

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(WRM), cite the allowance standard, required source, and stock number for this item. NOTE FOR WRM PURCHASES: The Defense Logistics Agency is your primary source for WRM equipment. Be sure to determine availability from a DLA item manager before contracting for WRM equipment. If DLA cannot meet your timelines for WRM equipment, your urgency may be further justification for other than full and open competition. See your Medical Logistics Flight Commander for more details.

8. PROVIDE INFORMATION SHOWING MARKET RESEARCH WAS CONDUCTED: The IUSM IACUC is the only available oversight committee with the ability to provide the appropriate controls for animal research in Indianapolis. The IACUC services provided by IUSM IACUC are specialized in the welfare of animals and is fully accredited with the Association for Assessment and Accreditation of Laboratory Animal Care, International (AAALAC). The IUSM IACUC office has a long standing relationship with VA research and has provided services for many years to the VAMC animal research program. There are no other vendors who have the knowledge and history of the needs of VA animal research investigators that can provide this service.

- This justification is for why no other vendor anywhere can supply your item or service and still meet your needs. Your rationale for barring other vendors is crucial to your justification. If you already cited the statutory reason for a sole source, state, "See paragraph 7". If your rationale for a sole source purchase was determined locally, offer an explanation of the source selection process you went through to determine your sole source requirement. Unacceptable reasons include (but are not limited to) personal taste, good relationship with existing vendor, or one's comfort level with a particular vendor.

- Describe the similarities and differences in vendors for the product that you are aware of that could assist or prevent the purchaser from obtaining the best value for you. Be sure to name the vendors. This section will help the purchaser decide which vendors are available to purchase this item from. If market research was not conducted, state it AND the reason that there was no market research.

9. PRICE ANALYSIS "FAIR AND REASONABLE": *The contractual agreement between IUSM IACUC and the VA are for specialized services not available else where. We paid this vendor via PO 583-D06015 $7,800 in FY-10 for these services. These prices are considered fair and reasonable.*

- This section is mandatory. Do not leave this section blank. Even though this must be purchased from only one source, you must still obtain a quote from the vendor for this purchase. This way you are able to verify added costs for delivery, your geographic region, or installation. Cite the pricing here. If you purchased this item before, compare this price to what you paid last time. Cite this here as well.

10. LISTING OF SOURCES EXPRESSING INTEREST IN THIS REQUIREMENT: *n/a*

- Enter or attach contact information for sources you cited in the description of your source selection. If sole source by statute, regulation, or standard, list contact information for that source here.

11. FUTURE ACTION TO OVERCOME BARRIER TO OTFOC: *This Contract will include 2 option years. The VAMC does not have the specialized experience to provide the appropriate oversight of VA animal research . In the absence of ongoing research the possibility to perform market research to search for other vendors may be acceptable and when it is not detrimental to the welfare and care of the animals in current studies. However, finding a facility with the specialized services offered at LARC, that maintains the AAALAC accreditation, and is within close proximity of the facility will be difficult. Increasing the distance of transporting surgical animals may prove to be unsafe and may result in the death of these animals.*

- This section fulfills the legal requirement to affirm that the selection of a singular source for this requirement is an anomaly and that action will be taken in the future to ensure full competition in the future. The reason this is needed is to describe how the government will make an effort in the future to fully comply with standard acquisition practices and not resort to creating unnecessary partnerships with few vendors at the risk barring full competition to circumvent the FAR. By signing this, you are telling the contracting officer to avoid the processes that assure best value and fairness in this acquisition. If the reason for sole source purchase is because of statute, standard, or regulation, enter "THE SOURCE FOR THIS PURCHASE IS REQUIRED IAW [cite the standard here].

IACUC Sole Source Document

SUBMITTED BY:	SIGNED BY:
Signature: John T Callaghan	Signature: [illegible]
Department/Requestor	Warranted Contracting Officer
Date: 12/16/2011	Date: 12/16/11

APPROVED BY:

Signature: [illegible]

NCM or Product Line Supervisor

Date: 20 Dec 11

Note: Anything that is over 500K will need to strictly follow the SOP J&A Attachment.